



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124

E-mail: admin@angmering-pc.gov.uk

Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD IN THE KING SUTIE AT ANGMERING VILLAGE HALL ON WEDNESDAY 27 JUNE 2024.

Present: Alison Reigate (Chair), Alan Evans (Vice Chair), Carey Bennett, David Marsh and Nikki Hamilton-Street

In attendance: Tracy Lees (Committee Clerk)

Acronym: Angmering In Bloom: AIB, Angmering Parish Office: APC, West Sussex County Council: WSCC, Arun District Council: ADC

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	24/001	ELECTION OF THE CHAIR Cllr. Evans nominated Cllr. Reigate to be Chair. This was seconded by Cllr. Marsh and unanimously agreed.	
2.	24/002	ELECTION OF THE VICE CHAIR Cllr. Reigate nominated Cllr. Evans to be Vice Chair. This was seconded by Cllr. Marsh and unanimously agreed.	
3.	24/003	TERMS OF REFERENCE A short conversation took place and it was noted that the only change needed was to the frequency of meetings from monthly to quarterly. Therefore the terms of reference were agreed.	
4.	24/004	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. Matthew Want. Apologies were not received from Cllrs. Paul Bicknell or Norma Harris so therefore were not approved.	
5.	24/005	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
6.	24/006	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 28 March 2023 were agreed and signed by the Chair.	
7.	24/007	ANGMERING IN BLOOM (AIB) No members were present and no report had been submitted.	

A conversation took place about overgrown brambles around the village and that for all Highway road and pavement related issues including potholes, flooding, trees, hedges, weeds and grass and faults or obstructions on the road, pavement or cycle paths should be reported by using the following link: <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/>

8. 24/008 PUBLIC CONSULTATION

No members of the public were present and no questions had been submitted.

9. 24/009 THE CHAIRS REPORT ON ANY MATTERS OF INTEREST AND THOSE OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA

The Chair talked through her report and also the action list. No questions were asked about her report and it was agreed that the three actions on the Action List should be marked as completed.

Cllr. Evans wanted to thank the Chair for all the work she had done setting up and moving forward the Community Allotment, all agreed.

Cllr. Hamilton-Street thanked the Chair and Cllr. Evans for representing APC at the recent Ecclesdean Park event and after discussion on how to build relationships with residents in this area Cllr. Hamilton-Street will be writing to see if there is interest in joining the Community Network.

The Committee Clerk had also sent in a report which was discussed. The newly produced seed cards were passed round and everyone was very pleased with how they looked and the message they give. It was suggested that this years APC Christmas card was produced in the same way as well as pack of cards to sell at Angmering @ Christmas, this will be looked into.

Action: Look at producing Christmas Cards in a seed card format and report back at the next meeting.

TL

10. 24/010 COMMUNITY EVENTS

An update was given on the following events:

Preloved Clothes Sale – Saturday 20 April

The event took place at Angmering Community Centre as planned. Timings and the amount of stands allowed had been changed for this sale and this seemed to work well. However it is proving harder to entice buyers to attend as many different groups now seem to be running these types of sales so APC have decided not to hold anymore at the present time.

BMX/SKATE JAM MASH UP – Saturday 18 May

This event was well attended and very well received.

It has been decided that rather than hold two smaller events every year APC will hold one combined event and enhance what is being offered to make it bigger and better for next year.

Currently APC are waiting to hear back about suitable date options for the 2025 event.

CPR & De-Fib Course – Wednesday 5 June

Nine members of the public attended with a lot of positive feedback received.

The next course will be on Wednesday 4 December and will include tips for winter first aid.

All courses are free to attend and will take place at St Margaret's Church Hall.

Cyber Safety and Security Presentation – Monday 17 June

This new event took place at Angmering Community Centre.

It was delivered by cyber Protection Officer from Surrey and Sussex Police.

The course was well received and a lot was learnt. Another course for winter time may be possible and is being looked into.

Angmering Revealed – Saturday 21 September

Preparations for this event are going well and all the available stalls have already been taken. APC have now started to advertise the event to encourage as many people as possible to put it in their diaries and attend on the day.

11. 24/011 ANGMERING MAP

The Supporting Paper was introduced and a discussion took place.

Cllr. Hamilton-Street gave her views and commented that she was aware of the Chichester map and that it was widely used and well received.

Other comments made were that one side should include the whole of Angmering i.e. the rabbit outline was included to make sure all the areas/businesses that some may not think were within the boundaries of Angmering were included. There was also a lively discussion on scale and how the centre of the village should be depicted.

It was also suggested that a QR code should be included to take you to an online version.

The adverts around the outside of the map would be for local businesses and APC would pay for these to be included on the map to help support them.

After discussion it was agreed in principle that a map should be produced however the final design was yet to be decided.

<p>RESOLUTION: Cllr. Marsh PROPOSED that production of the Map was viable and should go ahead at a cost of £3,150.00 plus vat. Cllr. Hamilton-Street SECONDED and ALL AGREED.</p>

It was also agreed that 1000 copies should be produced however the cost of producing 2000 copies should also be looked at.

<p>RESOLUTION: Cllr. Hamilton-Street PROPOSED that 1000 maps should be produced. Cllr. Evans SECONDED and ALL AGREED.</p>

12. 24/012 MAYFLOWER PARK WORKING GROUP

Cllr. Hamilton-Street advised that the group had not meet and that the APC Office had been exploring the idea of a temporary café to open in the spring of 2025. Expressions of Interest would be advertised for when everything was in place for this next step. This item will be brought to the next relevant Full Parish Council meeting.

The Chair asked about the ecologist report that was commissioned for the pond in Mayflower Park. The Committee Clerk advised that the ecologist was unable to obtain any eDNA samples as the pond conditions were found to be very overgrown with litter and most notably, dry! On this basis it's considered very unlikely that GCN are present. This means that work can be started to clear the area if APC feel this is the action to take.

The Committee Clerk showed the committee the poster that she had been asked to produce asking what people wanted to see in Mayflower Park in the future. The poster was well received with no changes being requested. This will be given out at future events.

13. 24/013 ANNUAL BUSINESS PLAN

The Chair talked though why the item was on the agenda and commented that it would be good to see some completed actions if possible and to get some names next to CLEW actions that had no councilor input. She then gave an update of where she was with her actions and asked for an update from other councillors.

Cllr. Evans commented that his action were mainly ongoing and gave an overview on what he had been doing. He also commented that tasks should not be definitive but can cross over between councillors, all agreed.

Cllr. Marsh wanted to take on actions 15, 19 and 31.

Cllr. Bennett will catch up with the Chair as he is not sure what action/s would suit him best.

Cllr. Hamilton-Street is focusing on improvements to Mayflower Park and the potential Café.

14. 24/014 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee
None.
- 2) Full Council.
None.

DATE OF NEXT MEETING

The Committee's next meeting will be held on **Thursday 26 September 2024** at **19:30** to be held in the King Suite at Angmering Village Hall.

The meeting concluded at 21.03.

.....

Date.....

Chairman

Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.

DRAFT

ANGMERING IN BLOOM ASSOCIATION

REPORT FOR APC CLEW MEETING 26th SEPTEMBER 2024

Recent activities

In the last couple of months we have completed our Summer planting in:

The Village Centre:

- Pooks Cottage
- Beehive bed
- St Wilfrid's School bed
- High Street bed
- 4 Stone Seat planters
- 4 Village planters at St Nicholas gardens, outside the APC office and on the Village Green
- St Nicholas garden new beds

The Community Centre:

- Rainbow planters
- Long planter
- Moon bed
- Coloured trugs
- Entrance pots
- Wildflower area

We have continued our Wednesday morning maintenance sessions looking after the above in the Village Centre and at the Community Centre.

We have been unable to maintain the Cala roundabout recently as the sleepers around the edges, put in place by Cala, are loose so it is dangerous to work on. APC are helping to resolve the issue by liaising with Cala and WSCC, who adopted the roundabout, to try and resolve this.

We held a very successful Plant Sale and Coffee morning in the Village Hall on Saturday 11th May which raised over £1,350 for future AIB projects.

We held our AGM on Wednesday 29th May, at The Spotted Cow, where all the Committee were re-elected along with a new member, Amanda Colberg.

Future activities

We have been approached by the West Sussex Library management to help with a project to revitalise the Angmering Library garden which could be exciting and beneficial to residents and library users.

We will be ordering more Spring bulbs which will be planted in the Autumn in areas around the Village we have identified that would benefit from some additional colour at this time.



COMMITTEE REPORT

CLEW Committee Clerks Report

The **InPost Locker** situated outside the Community Centre finally went live on 11.07.2024. On the 21.08.2024 we asked for some feedback on its use, this is what we received back from InPost:

I'm happy to share some utilisation data with you to give you an overview of the past few weeks. I can see a gradual increase week on week in utilisation as more people seem to be aware of this location. This has been the case starting Week 29 onwards, hitting an all-time high last week (Week 33) with 234 parcels that went in and out of the locker.

There is still some room for improvement though as it hasn't hit full capacity yet, but looking at the constant rise in parcel volume week on week I'm hoping this will be the case soon.

Our new **Electronic Noticeboard** was installed in the window on 29.07.2024. The company supplying the board has also donated another electronic board for us to use inside the office. Both boards are working well.

This year's **Village Trail** went live just before the schools broke up for the summer holidays and was very well received. The Angmering Yarn Bombers did a fantastic job pulling together many different seaside themed knitted items.

After the first **Councillor Surgery** took place on Thursday 30 May between 10:30 – 12:30 another one has been planned for Thursday 17 October at the same time. Both Deborah and Andy will be there.

We are going to be hosting another free cyber security event on Wednesday 27 November between 7pm – 8pm at Angmering Community Centre. This event will be hosted by the Staying Safe Online team from West Sussex County Council and will be called **Are You Scam Savvy?** We chose this time of year in readiness for Christmas when scams can be at their highest.

The **Seed Cards** have started to be given out and have been received well. Christmas cards have been looked into and a supporting paper can be found within this month's agenda.

The **2025 Calendar Competition** did not get off to a great start but of the pictures that were sent represented the village throughout the seasons well. Copies will be sold for £5 each at Angmering Revealed. The remaining calendars will be sold through the office and at Angmering @ Christmas. The Calendar has been advertised and has already received a lot of interest.

I was asked to obtain a quote to print 2000 copies of the new **Angmering Map**, the cost to do this is £425.00 vs. £285.00 for 1000 copies. Work has started on this project and is making good progress and should be ready for a first draft at the end of September. The Office would like to thank Cllr. Evans for all his support in helping us get all the adverts in on time, this was not easy!

After some careful thought it was decided not to go ahead with the **Preloved Children's Clothing and Toy Sale** this year.

Mayflower Fest took place on Saturday 31 August. The event went well although numbers were low due to the weather. The get in and get out went well and the area was left clean and tidy. The office is not aware of any issues.

Angmering Parish Council

Tel: 01903 772124 Email: admin@angmering-pc.gov.uk

The Corner House, The Square, Angmering, West Sussex, BN16 4EA



Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex BN16 4EA

Telephone/Answerphone 01903 772124

E-mail: admin@angmering-pc.gov.uk

Website: www.angmeringparishcouncil.gov.uk

SUPPORTING PAPER

ANGMERING PARISH COUNCIL MEETING

THURSDAY 26 SEPTEMBER 2024

ITEM 9: 2024 CHRISTMAS CARD

The Committee Clerk has investigated the option to produce this year's Christmas Card in the same way the seed cards were produced to promote Angmering Parish Councils recycling initiatives earlier in the year.

Upon investigation the following information has been obtained, this has been based on producing 150 cards which is the amount ordered every year:

150 x A6 greeting cards with custom print on the outside (front and back), on bloom paper, including envelopes - £1.64 per card, £246.00

To add a message inside the card such as, Angmering Parish Council wish you a very merry Christmas along with our logo, would increase the amount to £273.00 i.e. £1.82 per card.

On top of this there would be £15.95 delivery fee based on 150 cards.

Design Costs

Between £15.00 to £25.00 depending on how much work is needed if the chosen image needs some re-work to make it fit the card for example.

Comparison Costs – 2023

Comparison from 2023 prices for the Christmas Cards last year (Hedgehogs)

Repro: From print ready PDFs supplied

Finished size: A4 creased

Printing: CMYK throughout

Paper: 400gsm smooth uncoated

Finishing: Trimmed to size, scored, supplied flat with C5 envelopes

Packing: Boxed in suitable quantities

Delivery: Collection

100 £91.00

125 £108.00

150 £119.00

Design Idea

One of the ideas for the design would be to ask the Lavina Norfolk Centre to design the card as they are our charity of the year. Having a design brief of “Christmas in Angmering” will make the card bespoke for our village.



All figures quoted above are ex vat.

Decision Needed: To decide if the project is viable and if yes to decide how many copies to get printed and on what sides.

ADDITIONAL OPTION – Packs of cards to sell for Charity

APC have the option of purchasing a pack of 6 cards from their stock items, they can all be the same design or mixed and would be blank inside i.e. no message:

- The cost of 50 packs of 6 cards is £467.50 (£9.35 per pack)
- The cost of 100 packs of 6 cards is £900.00 (£9.00 per pack)

There is also an opportunity to add our logo and some wording on the back of these cards, something like Angmering Parish Council will be donating the proceeds of this card to their charity of the year.

To do this there will be an additional charge of £5 which is their design setup fee. This is a one off charge. There would also be a delivery charge of £15.95.

Finally we could also have custom cards produced i.e. our own designs. For this there would be a setup fee of £25.00 for the first card design followed by £5.00 for each additional card. So assuming we wanted to produce a pack of 6 custom designed cards, all different designs, this would add an additional £50.00 to the cost of 50 packs or 100 packs.

All figures quoted above are ex vat.

Decisions Needed:

1. To decide if councillors want to go with the seed cards or our usual type of card.
2. To decide on how many packs to order.
3. To decide whether to go with their stock item designs or provide bespoke design.
4. To decide whether to purchase packs of the seed card to sell.



Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex BN16 4EA

Telephone/Answerphone 01903 772124

E-mail: admin@angmering-pc.gov.uk

Website: www.angmeringparishcouncil.gov.uk

SUPPORTING PAPER

ANGMERING PARISH COUNCIL MEETING

THURSDAY 26 SEPTEMBER 2024

ITEM 10: LOCAL POP-UP CYCLING ACTIVATION & BIKE STUNT SHOW

The Committee Clerk has been investigating the opportunity to hold a new event for Angmering. The new event would take place in Mayflower Park which would give another opportunity to showcase what this area has to offer.

Fire Ride Local, the company that would host this event, has recently put on a two day event for Adur and Worthing which was extremely well received with just under 300 people attending per day.

At first it was felt that this could be something to enhance next year's Angmering Spring Jam however looking at what would be offered it was felt this would run better as a standalone event.

The core purpose of the event is to provide easy access to cycling. It will facilitate people of all ages and physical abilities to create a unique and thrilling experience. It will promote the benefits of active lifestyles as well as bike ability courses and promoting cycling as a sustainable mood of transport.

The standalone event would target non-cyclists, girls and hopefully inspire people to come to the event.

The proposed event would take place towards the end of the summer holiday as parents are always looking for ways to entertain their children over this period and save money as this event would be free to attend.

Fire Ride Local use a specially designed course for all ages and abilities for participants to improve their cycling confidence, and bike-ability as well as having fun and feeling inspired thanks to the professional rider coaches, ensuring a safe and enjoyable experience for all.

It will be made as easy as possible for APC to host the pop-up bike stunt show & ride event as

Fire Ride Local will provide everything such as the infrastructure, bikes, helmets, staff and all the paperwork etc.

The cost is £3,500 for one full day or £6,000 for 2 full days. A 50% deposit upfront is required and event dates are booked on a first come first serve basis. APC are proposing a one day event.

They are a turn key solution and as already stated above the cost is for everything such as all the event management, insurance, staff, equipment such as the bikes and helmets etc. all they require from APC is 40 ped barriers. The cost for these barriers will be £46.20 which does not include delivery/collection or £213.88 + VAT which does include delivery/collection; this would be hired from Littlehampton Town Council.

From January 2025 prices will rise to £4,000 for one day and £7,000 for the 2 days due to the increase in costings and how popular they have been in 2024.

The following pages will give you an idea of how the event will look. They also have Red Ball as a sponsor and they will also have a presence at the event.

Finally while not the event detailed above this is a link to a documentary from one of their first international events in Mexico a few years ago. They have grown significantly since then.

https://youtu.be/dTSX_nHPA-o?si=1y0dvJSQEjoiyCUN

Decision Needed: To decide if this new event should take place.

POP-UP BIKE SHOW & RIDE

CHILDRENS AND ADULTS ALL
ABILITY CYCLING ACTIVATION



Fireride LTD

We are a cycling sports events company.

We offer insight, innovation, compliance,
resource and expertise at all levels.

Through our creativity, we enable clients and
partners to deliver far more than they ever
thought possible.

Fireride LTD is part of the Sensea Creative group, Sensea Creative is a
global, as well as national and local, event solutions partner with a passion
for sport and events.

We have considerable experience in working with leading global sports
brands and rights holders delivering live events, sponsorship activations,
digital and broadcast media productions, venue branding and event
infrastructure.



Introduction

A mobile pop-up bike stunt show activation that inspires and gets people moving. Created by Patrick Robinson who has a background working in schools teaching cycling with key links to the school curriculum. Competed as a professional athlete around the world and was previously the general manager of Street Velodrome activation.



The Concept

A mobile pop-up bike stunt show activation that inspires and gets people moving. – an entirely free-to-participate, pop-up event solution which brings the fun to the public.

We provide the bikes, helmets, pro rider coaches and memorable moments!



Impact

The pop-up structure has **two** elements, the pop-up airbag stunt show & and the pop-up all-ability bike course which allow people to experience the thrill of professional cyclists & and experience some dramatic cycling for themselves.

The equipment forms a highly-branded fan zone area and is full of atmosphere with live music and presenters keeping spectator crowds entertained.



Cycling Futures

Our framework of delivering these activations as been specially designed with core links to the school curriculum and bike-ability.

We believe in teaching and coaching in a fun supportive way through games, leadership and inspiration.

Bikes are provided by Ridgeback & CE
Certified helmets by ABUS.

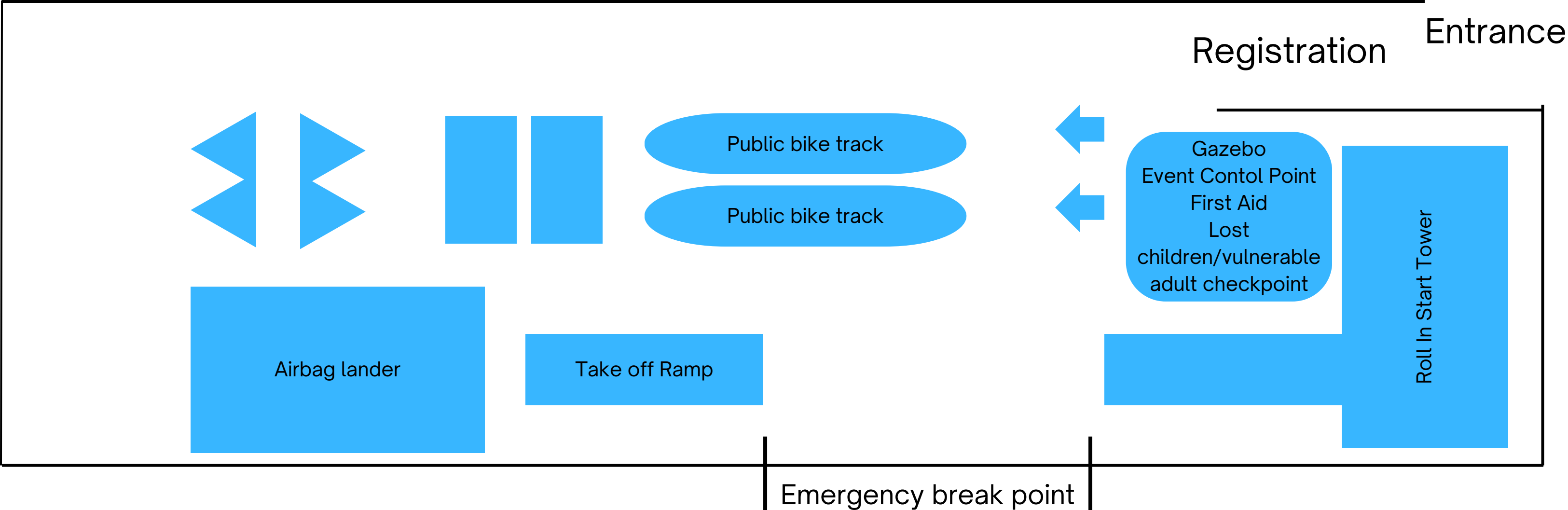


The Course - Option 1

—— Ped Barriers

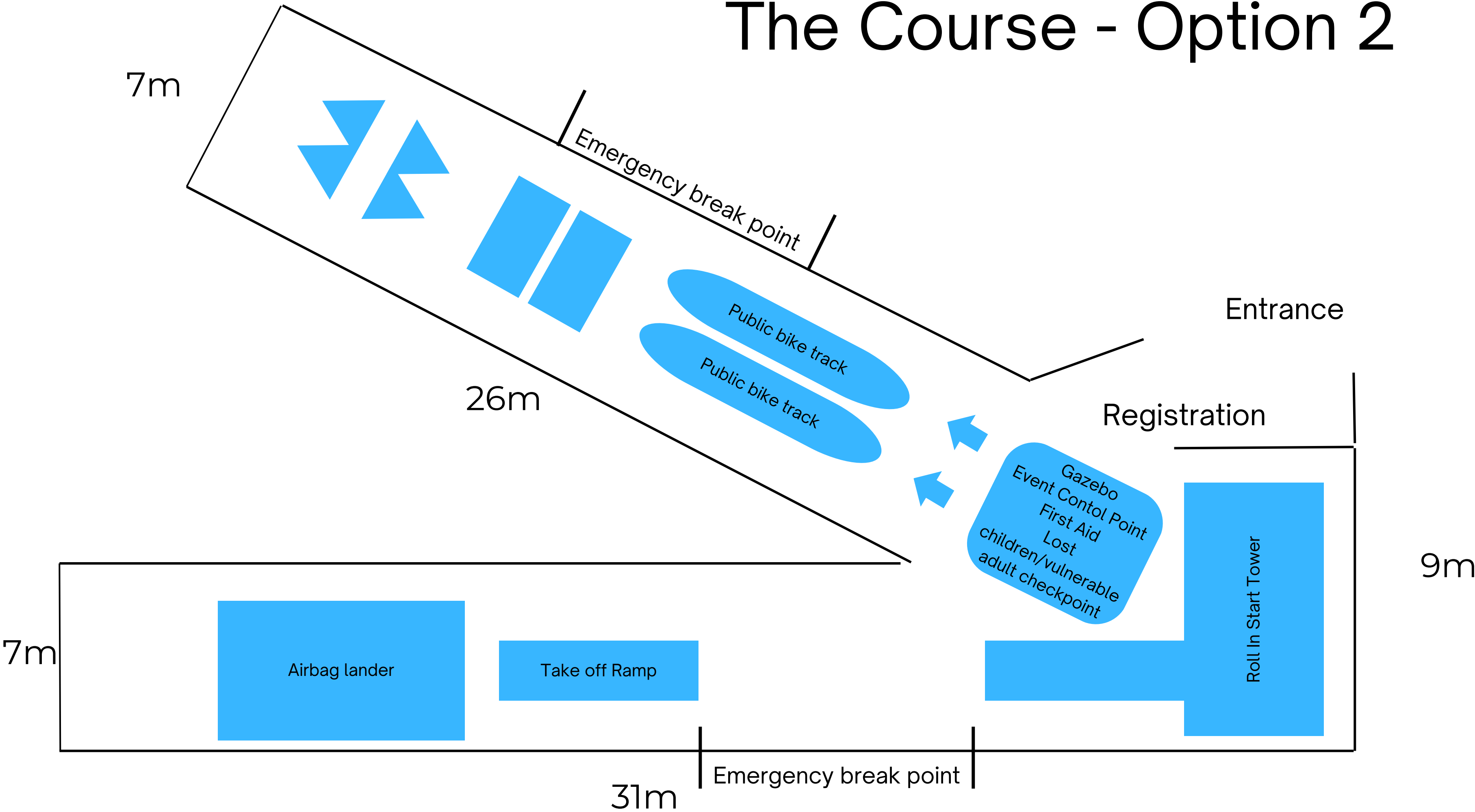
31m

12m

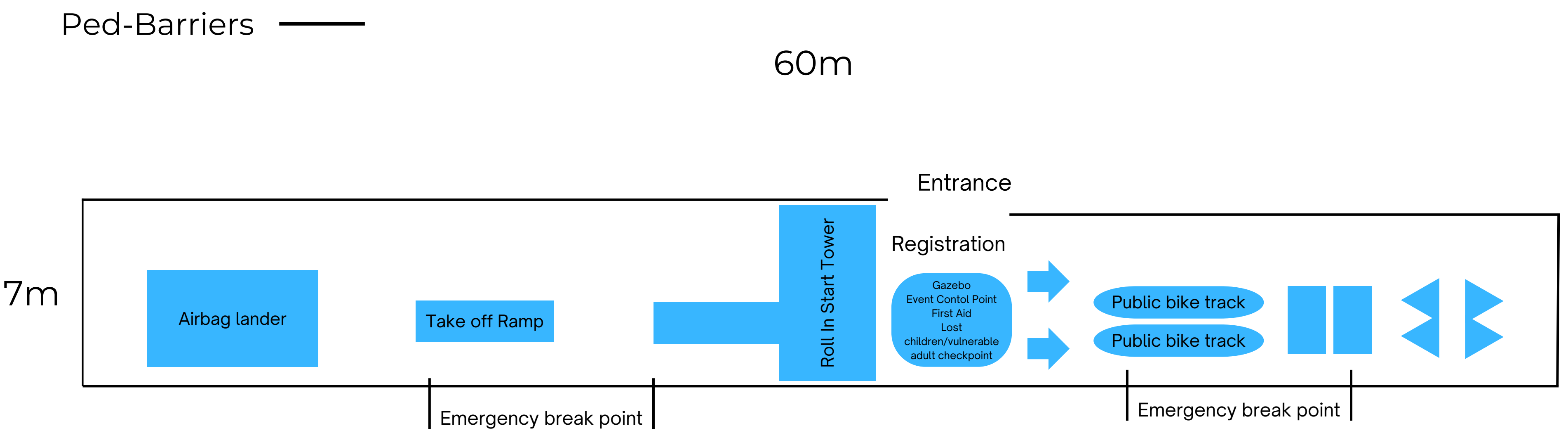


Ped-Barriers

The Course - Option 2



The Course - Option 3







rbKids

FIRE RIDE
local



Creating a course for all abilities to practice key skills such as:

Rider confidence
Balance
Physical activity
Bike skills and more.



POP-UP BIKE SHOW & RIDE

Thank You

For further information please contact:

Patrick Robinson
T. 07877678310

patrick@senseacreative.com

#GIVESYOUWINGS

FIRE RIDE



ANNUAL PLAN 2024/2025

No.	Area of focus	Ambition	Who is responsible	Success would be	Time Scale	Budget 2024/25	Precept/S10 6/CIL/ Grant/EMR	Committee/ Meeting	Progress as of 19/09/2024	WWW/ Lessons Learnt
	COMMUNITY									
	Work with the community to ensure that the village of Angmering has a positive image and a welcoming feel									
1	Organisations in Angmering	To develop an overarching "Angmering Community Network" to include all voluntary sector organisations - to enable resource and information sharing	Alison Reigate/Rachael Wilkes	Regular meetings of the Angmering Community Network throughout each year. Meetings deemed beneficial by those attending.	Ongoing	£100.00	Precept	CLEW	2/4 sessions still being held. Sharing details of events etc.	
2	Volunteer Opportunities and Community Schemes	To reduce the impact of litter on the parish and ensure all of Angmering is covered by Volunteer Community Litter Pickers	Office	The village being helped to stay clean and tidy by a strong band of volunteers who are regularly seen litter picking.	Year Round	£300.00	Precept	CLEW	Details updated and some equipment returned. Will arrange another post about becoming a litter picking volunteer.	
3	Residents Voice	To construct an engaging survey that will assist in the annual plan writing and budget setting	Nikki Hamilton-Street/Katie Herr	A large proportion of the residents fill in the survey and their suggestions data collected influences the budget and annual plan	Yearly - in November	NA	NA	Full Council		
4	Community Centre	To work with Community Centre Trustees and staff to ensure that the centre is accessible to all & maintained to a high standard	Office	A well maintained and safe building for all who use it. To budget each year to cover maintenance/improvements.	Year Round	£9,800.00	Precept	Full Council	Roof quote agreed. Waiting for work to commence.	
5	Community Events	To commemorate Remembrance Sunday and provide Angmering residents the opportunity to participate safely	Sylvia Verrinder/Tracy Lees	A well supported event that paid respect to those who gave their lives and involving local churches and groups.	Held once per year	£825.00	Precept	CLEW	Barriers/signs organised.Road closure applied for.	
6	Community Events	To host and organise the Angmering @ Christmas in early December each year. Provide a suitable Christmas tree with lights and other decorations for the village.	Tracy Lees/Office	A well attended event, full of Christmas cheer that offered free activities for residents that involved/promoted local traders.	Held once per year	£8,800.00	Precept/Donations /EMR	CLEW	Some new items booked in already	

7	Community Events	To help promote local clubs groups and associations in a fun way for the whole community	Tracy Lees/Office	Angmering Revealed. A well attended event where the local groups, clubs and associations could raise money, get new members and everyone is aware of what Angmering has to offer.	Held once per year	£5,375.00	Precept	CLEW	Stalls all booked, entertainment booked. Event set up and being advertised.	
8	Community Events	To encourage the creation of events by funding/working with other organisations	Tracy Lees	A well attended Flicks on the Pitch event, that is enjoyed by people of all ages from Angmering	Held once per year	£6,000.00	Precept	CLEW	Very well attended event this year with multiple films over a few days.	More films over several days.
9	Community Events	To create an engaging event for local children to get involved with. Provide craft opportunities and pumpkin carving.	Office	A well attended Halloween Spectacular.	Held once per year	£416.00		CLEW	Craft ideas underway. Starting to advertise.	
10	* Community Events	To create a new style Skate Jam that will encourage the use of the skate bowl and BMX Track and people to try other activities available in the village	Tracy Lees/Office	More residents using the skate bowl and BMX track and trying out new activities.	Held once per year	£2,566.00	Precept	CLEW	Event held. Many ideas for next year to be bigger and better.	More sports represented. More food options. Keep Darren Fells for organising the event.
11	Community Events	To hold a walk around the Angmering countryside, in order to benefit a local charity	Tracy Lees/Office	A well attended, safe event that raised funds for a local charity and promoted their good work. Angmering Amble?	Held once per year	TBC	Donations	CLEW	Not being held in 2024	
12	Community Grants	To increase the awareness of Community Grants	Office/Norma Harris	An increase in the variety and amount of organisations coming forward to obtain grants	Year Round	£5,000.00	Precept	Full Council	Promoting on FB, at events and in the office.	
13	*New Residents	Work with residents groups on new developments to increase engagement and welcome to village	Office/Norma Harris	New residents knowing where to get information from and feeling part of the village.	Ongoing	NA	NA	Full Council		
14	*Crime	To work with police to reduce fear of crime, increase reporting and increase pride in community	Nikki Hamilton-Street/Katie Herr	An increase in the amount of people reporting crimes. Regular attendance at the Arun Focus Group, run by the Sussex PCC.	Ongoing	NA	NA	Full Council	Attending regular sessions online with Sussex Police. Contact made when issues come up with ADC ASB Team and PCSO	
15	Resilience Plan	Ensure that the Parish Council Resilience Plan continues to address the risks to Angmering Parish	Office/David Marsh	A regularly reviewed plan with fully trained Councillors, Staff & Volunteers.	Twice yearly reviews	NA	NA	CLEW		

16	History of Angmering	To research and install heritage blue plaques around the village.	Office/Alan Evans	The gradual addition of blue plaques around the village for years to come.	Ongoing	£5,000.00	Precept	CLEW	Two applications submitted	
17	HEALTHIER AND HAPPIER									
18	To promote the health and wellbeing of local residents by working with local partners									
19	Loneliness	To bring people together and reduce loneliness	Rachael Wilkes/David Marsh/Matt Want	Set up several warm spaces for use by all. Maintain it for as long as possible.	Ongoing	£100.00	Precept/grants/Working with other associations	CLEW	2 locations set up and still running. David Marsh attended both sessions.	
20	Dementia Awareness	To promote the issues surrounding dementia in order to make Angmering more accessible to those who have the illness	Office/Alison Reigate/David Marsh	A village full of dementia friendly buildings/spaces. A village wide better understanding of what dementia is.	2023/2024	NA	Precept	CLEW	Investigation started.	
21	Getting kids active	To promote a healthy lifestyle, the outdoors, how to have fun and make new friends	Office/Matt Want	Hold twice weekly summer activity sessions at both Mayflower Park and Palmer Road Rec - during the summer holidays.	Ongoing	£3,000.00	Precept	CLEW	Summer sessions now complete. They were well attended.	
22	Defibrillators in Angmering	To ensure the safety and wellbeing of residents	Rachael Wilkes/Matt Want	An increase in the amount of defibrillators in Angmering which are accessible to all.	2023	£2,000.00	Grant/contributions from other organisations	Full Council/CLEW	3 units - Alley Cats, ASRA and at Spotted Cow. Continue to push developers for units.	
23	Defibrillator and CPR Training	To increase awareness of basic first aid, how to use a defibrillator and the use of CPR	Office/Norma Harris	Defibrillator and CPR sessions that give residents the confidence to perform CPR or use a defibrillator.	Held 3 times per year	£100.00	Precept	CLEW	2 sessions held and well attended. 1 further at Christmas.	
24	Community Wellbeing	To support the Community Allotment Group to flourish	Alison Reigate/Office	A well supported scheme with engaged users. Working well with Arun and Chichester Food Partnership to enable the sessions to be held.	Year Round	NA	Precept	CLEW	Weekly sessions now being held with Arun and Chichester Food Partnership. Produce is doing well.	
25	* Mental Health/Youth Work	To look to provide mental health services not currently available in the village	Office/Nikki Hamilton-Street/Matt Want	A service that is offered to both adults and children with regards to mental health help and advice	Year Round	£10,000.00	Precept	Full Council/CLEW	Already agreed for funding for 2 x Youth Outreach Worker to spend time in Angmering 2024/25.	
26	* Youth Facility	Increase the provision for dedicated youth facilities in Angmering, aged 11-16	Nikki Hamilton-Street/Office	A dedicated youth space for at least one session per week.	2025	TBC	Precept/Grants/EMR/CIL	Full Council/CLEW	Youth drop in session funded once per week at Angmering Community Centre. Numbers are steadily growing. Nikki to attend to talk about new proposals for youth centre.	

27	The Village and its Facilities									
28	To maintain, expand and improve Angmering's facilities and greenspaces, for the benefit of its residents									
29	Mayflower Park	To create a welcoming, multifunctional park for the residents of Angmering	Katie Herr/Tracy Lees/Nikki Hamilton-Street/Alan Evans	A welcoming, safe and fun area for residents of all ages to meet. Areas for free play, play areas improved, skate bowl/BMX track improved. Addition of a café and toilets.	Long term	NA	Precept/Grants/Reserves	Full Council/CLEW	Container café a possibility. Applications received to run the café.	
30	APC Office	Find alternative office for APC that is fit for purpose and offers extra facilities to the Angmering residents	Katie Herr/Tracy Lees/Nikki Hamilton-Street/Alan Evans	A new office for staff to work comfortably in - along with a visitor hub to include photocopying/internet/information etc	Long Term	NA	Grant/precept/contributions from other organisations	Full Council	Project agreed to move forward with. Public consultations in September.	
31	*Community Spaces	Support community spaces to promote and make the most of their facilities	Office/David Marsh	Community spaces having regular bookings and new enquiries. More groups in Angmering using the village facilities.	Ongoing	NA	NA	CLEW		
32	APC owned Play Parks	To ensure all APC owned play parks are maintained to a high standard to offer quality imaginative play for all	Office/Groundsman	Maintain all play areas to the highest standard. Once items begin to fail a review is undertaken which will include consultation.	Year Round	£5,400.00	Precept / Grants	CLEW	Ongoing	
33	ADC owned Play Park	To ensure the play area at Palmer Road Rec is well maintained and useable by all	Office	A well maintained and useable play area, with no defects or damage.	Year Round	NA	ADC responsibility	Full Council		
34	St Nicholas Gardens	To increase residents use of the area & their knowledge of its history	Office/Groundsman	A well maintained area for all to use. Increase in number of people enjoying it	Maintained throughout the year	£2,500.00	Precept	Full Council/CLEW		
35	Palmer Road Recreation Ground	To maintain the facilities and support the continued use and development of the area	Office/Matt Want	A well used, well maintained, functional area for sport and recreation.	Maintained throughout the year	NA	Precept	Full Council		
36	Palmer Road Recreation Ground	To support the development of the area with regards to the delivery of the new sports hub.	Nikki Hamilton-Street/Katie Herr	To ensure that the new Sports Hub is delivered and offers high quality facilities for Angmering	Year Round	£5,500.00	£106 by ADC	Full Council	Consultant engaged. Surveys completed on site. Update due from ADC.	
37	* Village wide planters	To install planters in more areas of the village	Office/Alison Reigate	The installation of multiple planters in new locations. For them to be filled with flowers/greenery all year round.	2024/25	£3,000.00	Precept/Grants	CLEW	Several locations suggested.	
38	* Christmas Lights	To enhance the Christmas lights that are currently only in the lime trees in the village	Katie Herr	Christmas lights that are in keeping with the village and enhance the memory tree and shops with the village.	2024	£5,000.00	Precept/EMR	CLEW	Lights quote accepted June 2024.	

39	* Wildflower Swathes in the village.	To create beautiful swathes of flowers that attract wildlife and enhance the village.	Nikki Hamilton-Street/Office/Groundsman	Bright, vibrant flowers creating a haven for nature and enhancing previously unused areas.	2024/25	£1,000.00	Precept/Grants	CLEW	Quotes received. Planting license needed - WSCC	
40	Village Maintenance	To maintain, to a very high standard, the land and verges APC are responsible for - with regards to grass cutting.	Groundsman/Office	Well maintained areas that are fit for purpose and are enjoyed by residents and visitors	Ongoing	£13,000.00	Precept	CLEW	Ongoing	
41	Village Maintenance	To enhance the village feel with planting and hanging baskets	Office	Colourful, beautiful and village feel enhancing planting all year round	Ongoing	£10,000.00	Precept	CLEW	Ongoing	
42	Tree/hedge Maintenance	To maintain, to a very high standard, the trees and hedges APC are responsible for.	Office/Groundsman	Well maintained trees/hedges, which ensures the safety and continued life of the tree/hedge thus also ensuring users of the areas are safe	Year Round	£10,000.00	Precept	Full Parish	Ongoing	
43	CLEANER AND GREENER									
44	To work with the local community towards Angmering becoming a cleaner and greener place to live and work									
45	Climate Action Plan	To work on initiatives in order to reduce landfill and encourage the repair/reuse of items	Tracy Lees	Look into the creation of a repair café, which would be accessible and open to all. Preloved clothes sales, indoor car boot sales, preloved children's clothes etc	2024	£650.00	Precept	Full Council/CLEW	Preloved clothes sale completed April 2024. No more sessions plans.	
46	Climate Action Plan	To reduce waste going into landfill	Alan Evans	An increase in the awareness of the recycling options available in the office and where other local points are located.	2024	£300.00	NA	Full Council/CLEW	We are now collecting stamps for 1st Angmering Scouts. 3 bins for plastics now in the office. Bras being collected by Alan Evans. Having a bra box in the office. David also taking one to Slimming World.	
47	*Recycle Bins, refuse bins and dog waste bins.	To encourage those out and about to recycle and dispose of their rubbish responsibly by investing in appropriate bins	Alan Evans/Office/Mat t Want	Reduction in rubbish in the streets of Angmering and an increase in recycling processed.	2024/25	£2,000.00	Precept	Full Council/CLEW	New litter picker campaign.	
48	Solar Lighting	Create well lit paths and areas in Angmering	Office/PI	More areas of Angmering improved and made safer by solar lighting.	2024	NA	Grant	PI	Emailed supplier about extra lights in Mayflower, June 2024.	

49	Dog Fouling	To continue to make Angmering a lovely place to live, with fewer incidents of dogs mess.	Office	A reduction in the number of dogs mess complaints/posts.	2023	NA	NA	Full Council	Requested movement of dog waste bin in Mayflower and by Chips Away roundabout. Investigating new bin in Honey Lane.	
50	Council Vehicle	Reduce emissions and potentially costs	Tracy Lees	A new, fit for purpose electric van is purchased.	Long Term	£3,000.00	Precept	Full Council	Total EMR of £6,000 from 2021/22 and 2022/23	
51	Traffic and our roads									
52	To work with local authorities to maintain and implement traffic improvement measures									
53	Traffic	To address the traffic issues in Weavers Hill/High Street/Water Lane and other locations as identified on the Community Survey 2021	PI Committee/Katie Herr	SID's located around the village to encourage adherence to the imposed speed limits. Reduction in near miss accidents due to speed.	2023/24	£2,696.00	Precept/EMR	PI	Sites being investigated and advice sought from WSCC. EMR at end of 2023/24 is £9000	
54	*Roads in Angmering	To ensure the roads, traffic signs, road markings, speed reduction measures and surface of Angmering roads are well maintained.	Office/WSCC	All roads are well marked, have functional speed reduction measures and are correctly signed and maintained.	Ongoing	NA	NA	PI	TRO's in progress regarding extension to yellow lines on B2140 and Highfield Avenue and speed reduction in Dappers Lane. Not suitable for HGV sign now at Blue Star Roundabout. A280 signs will be added once the roundabout has been completed. Full report going to PI in February 2024. Parking TRO sent to WSCC in August.	
55	*Speeding in the village	To help Speedwatch to achieve their objectives and assist where possible.	PI/Office	A reduction in speeding in the village and for Speedwatch to have enough volunteers to carryout the necessary checks.	Ongoing	NA	NA	PI	Continual posts about Speedwatch and what they do.	

56	*Bus Shelters	To engage with residents regarding the locations of bus stops needing shelters/benches	PI/Office	Bus stops in the village would be well equipped with what they need regarding street furniture	2024/25	£12,000.00	Precept/Grants	PI	Contacted WSCC re a shelter outside Farrowfield Estate. License received - just need quotes for shelter and work. Bus shelter now added opposite Haskins at our request.	
57	Cycling	To address the current state of cycle paths in Angmering.	Alan Evans	Fully accessible and useable cycle paths in Angmering.	Ongoing	NA	NA	PI	Cycle hoops added at Mayflower and Russet. Cycle repair station added by Community Centre.	
58	Highways	To improve the safety of pedestrians in Angmering - work with ADC/WSCC to ensure the Chandlers development includes work on crossing at the bottom of High Street.	Office/John Oldfield	Ensure the following action is achieved by ADC/WSCC as part of the Chandlers development. Two formalised crossings are proposed, one on Water Lane outside Eachways and one on High Street. Both can be seen on drawing no: 034.0125.013 and 034.0125.012. As well as the widening of the footway and extension of the footway leading round on to High Street.	2023/2024	NA	NA	PI	Plans on the McCarthy Stone development show its inclusion. Keep track of any changes	
59	Planning in Angmering									
60	To increase awareness of planning developments in Angmering so we can better protect our green spaces and village									
61	Conservation Area	To ensure the conservation area in Angmering is maintained and expanded.	Sylvia Verrinder	An extension to the Conservation Area is approved in 2023	2023/2024	NA	NA	PI	Update given - officer due to complete a survey and get feedback from the group.	
62	Planning Committee	To ensure new councillors have effective and useful information with regards to the planning system.	Sylvia Verrinder/Office	A set of documents, that along with training, assist new councillors to be informed of the requirements of a planning committee member	2024/25	NA	NA	PI	Sylvia has done a 3rd draft of the document, September 2024	

63	The Planning System	To increase residents knowledge and encourage information sharing	John Oldfield/Katie Herr	Residents are informed and feel confident in making valid comments on planning applications. They are aware of how to deal with building compliance issues through ADC.	Held twice per year	NA	NA	PI	Bewley Road comments under review. Will be submitted by 20/09/2024	
64	Neighbourhood Plan	To review existing Neighbourhood Plan to ensure it is fit for purpose	Katie Herr/Nikki Hamilton-Street/Sylvia Verrinder	An updated plan that is of benefit to the village	NA	NA	EMR	Full Council/PI	Liaising with Steve Tillbury and ADC.	
65	Planning Services	To form strongly worded comments to planning applications within Angmering	Sylvia Verrinder/John Oldfield/Katie Herr	Engaging the services of a planning expert, when needed, to form comments on planning applications to a very high standard	Ongoing	£2,000.00	Precept	PI	Continue to work with the planning expert to formulate our comments.	

* = New for 2024/25

Committee/Meeting
CLEW = Community, Leisure, Employment and Wellbeing
PI = Planning and Infrastructure

Completed
On hold