



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN ANGMERING VILLAGE HALL ON MONDAY 14 OCTOBER 2019

Present: Councillors John Oldfield (Chairman); Norma Harris; Alan Evans; Nikki Hamilton-Street (Vice Chairman); Lee Hamilton-Street; Mike Jones; Sylvia Verrinder, Alison Reigate and Sharlan Woodason.

In Attendance: Katie Herr, Clerk; Tracy Lees, Committee Clerk; District Cllr. Andy Cooper; West Sussex County Councillor Deborah Urquhart and 12 member of the Public

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	19/101	APOLOGIES FOR ABSENCE Apologies were received and approved from Cllrs. David Marsh; Rhys Evans; Paul Bicknell; Frank Carr and District Cllr. Mike Clayden.	
2	19/102	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. The following Councillors commented that they had non-pecuniary interests as follows: Cllr. Jones has an interest regarding agenda item 14, tree work in Rowan Way; Cllr. Verrinder on anything relating to the Community Centre and Conservation Areas and Cllr Woodason regarding agenda item 17, Peggy's Walk.	
3	19/103	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 5 September 2019 were agreed by all and subsequently signed by the Chairman.	
4	19/104	PUBLIC CONSULTATION Traffic Calming Issues: A member of the public spoke on behalf of a group of residents regarding traffic calming issues that have been affecting them. Some of the items of concern were around traffic flow, traffic noise, vibrations from large vehicles, air pollution and pedestrian safety – see Appendix 1 for the full report that was read out. A lengthy discussion took place between all present. Cllr. Oldfield gave an overview on why the traffic calming measures that are presently in place were decided on and subsequently put in place. Cllr. Urquhart commented that traffic flow through the village had always been an issue since she had been elected. She also commented that to make any changes good quality data would need to be collected. Once the data was collected Cllr. Urquhart would like to receive the report. Cllr. Oldfield thanked everyone for their comments, and it was agreed that Cllr, Oldfield and Cllr. Verrinder would meet representatives the following day to experience the issues raised at the meeting. From this further conversation could then take place.	

Cycle Path, Rowan Way:

The conversation then moved to the condition of the cycle path in Rowan Way. Angmering Parish Council (APC) commented that they were aware there were issues with the surface and had already contact West Sussex County Council (WSSC) as they are concerned that it is only a matter of time before a serious accident takes place. APC confirmed that they will be monitoring the situation carefully.

Angmering Neighbourhood Plan:

A member of the public asked a question regarding the Neighborhood Plan target end date. Cllr. Verrinder commented that the aim was for it to be completed by the end of 2020 and explained the process that needed to be undertaken to get there. One of the ways in which the public can help will be to come along to Consultation Days and give their points of view, there will also be an opportunity to join the working groups.

Cllr. Cooper spoke about all Neighbourhood Plans across the district and the discussions taking place at District level. He commented that the 5 year land supply hasn't been an issue yet. He stated that the Angmering Neighbourhood Plan will stay in force and its more about updating it to make it current. Cllr. Cooper also said that Arun District Council (ADC) along with the APC want to ensure we do the best we can but its sometimes not what we all want.

The Angmering Neighbourhood Plan has been found sound and will stay in force and continue to be adopted by ADC. It has been under examination and won't be changing, just updated were required. Cllr. Cooper finished by thanking the Chairman for letting him speak regarding this point.

Lighting along Mayflower Park:

The subject of the lack of lighting along the pathway from the A259 entrance coming out at Rowan Way and Parsons Close was raised. Cllr. Oldfield confirmed that the APC was fully aware of the situation. It is anticipated that lighting will be installed at the time that the proposed new primary school is built in Mayflower Park however the APC will seek opportunities for earlier funding.

Cllr. N Hamilton-Street commented that this issue has been raised as part of the A259 development and the crossings that would be put in place. Cllr. N Hamilton-Street also mentioned the potential developments around Mayflower Park and that APC hope to combine all the schemes at the same time to achieve some lighting for this area.

5 19/105 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

- a) The attached action list.
For the Action List see **Appendix 2.**
- b) Any subsequent matters that have arisen since the agenda was set
None.

The Clerk thanked all those that attended the Macmillan coffee morning and that APC had raised at total of £280.00.

The Clerk then asked if there were any questions.

Cllr. Verrinder asked about item 7 regarding the Community Litter Picking day and the location of where people will be asked to litter pick. Cllr. N Hamilton-Street confirmed that this will take place all over the Village and not just around Bramley Green. The Community Centre located in Bramley Green is the meeting place.

Cllr. N Hamilton-Street then presented the Clerk, Katie Herr, on behalf of all the APC Councillors with flowers and a bottle of wine for passing her CiLCA qualification. All present congratulated her.

The Clerk then thanked everyone for their kind words and gift.

6 19/106 CHAIRMAN'S REPORT

Cllr. Oldfield reported that he had attended the West Sussex Association of Local Councils Conference where the main item had been the announcement of an increase in Policing, 100 PCSOs, 250 Police Officers and 50 Specialist Police Officers.

The APC Office had sent round an article that afternoon with full details for the proposed plan.

7 19/107 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart reported that WSCC was getting ready for Brexit and what issues they were facing re waste disposal.

Cllr. Urquhart talked about the free tree planting packs that were being offered by the Woodland Trust to local Schools and communities and urged everyone that wanted to register to use register as soon as possible – this is the link to register: <https://www.woodlandtrust.org.uk/plant-trees/schools-and-communities/>

The A27 consultation is now taking place and everyone is urged to register their views as soon as possible.

WSCC are looking for volunteers for the Befriending scheme for youngsters between the age of 8 and 18. All details can be found on the WSCC website.

There is no update on the issue of small Libraries.

Regarding the location of the new primary school Cllr. Urquhart received information today from WSCC that they are waiting for some information from 106 monies from ADC. Once this is received APC will be informed of the next steps.

Cllr N Hamilton-Street asked Cllr. Urquhart about the suggestion that you now need to show ID from Sunday 1 December regarding the use of the Recycling Centre. Cllr. Urquhart advised that yes, all West Sussex residents would need to show proof that they live in the area and therefore entitled to use the Recycling Centre. This is due to a 30%+ increase in usage from outside the West Sussex area. ID can be either a Driving License, Passport, Council Tax Bill or Utility Bill.

The question of access to the site was also brought up and Cllr. Urquhart commented that access in and out of the site was being looked at as they were aware this was a problem and needed to be rectified.

A member of the public asked about the possibility of having a webcam to monitor the amount of traffic coming in and out of the site and to look for excessive users which could point to commercial use which this site does not allow. Cllr. Urquhart commented that this was thought about in the past, but it could be something that they could re-visit.

8 19/108 REPORT FROM THE ARUN DISTRICT COUNCILLOR

Cllr. Cooper commented that he had attended a Special ADC meeting on Thursday 10 October re the A27 consultation and that ADC had chosen the Magenta route as in their preferred opinion as this route would have least impact on the South Downs National Park (SDNP).

Cllr. Oldfield commented that at the last Housing, Transport & Planning Committee meeting (HTP) held on Tuesday 22 October had also resolved to support the Magenta Route.

Cllr. Cooper wanted to remind all Cllrs and the public that he was happy to answer any questions that they may have at any time.

9 19/109 NEIGHBOURHOOD PLAN

Cllr Oldfield commented that Cllr Verrinder had covered most points in Agenda Item 4, Public Consultation

Cllr. Verrinder commented on CIL, Community and Infrastructure Levy, and what this could mean for funding opportunities. Cllr. Verrinder thanked the Clerk for her note regarding the AirS meeting. All commented that the meeting went very well and looked forward to the next meeting. A short discussion took place and Cllr. N Hamilton-Street proposed that APC go ahead with the review of the Neighbourhood Plan.

RESOLUTION: Cllr. N Hamilton-Street **PROPOSED** that APC go ahead with the review of the Neighbourhood Plan, Cllr. Woodason **SECONDED** and **ALL AGREED**.

Next step is a meeting to talk through the options on how APC progress and how to instruct AirS. A discussion took place.

Action: Arrange a meeting to discuss instructing AirS and agreeing call for sites paperwork.

Cllr. Cooper and Cllr. Urquhart left the meeting.

KH

10 19/110 COMMUNICATION STRATEGY

The Clerk commented that the Communication Strategy had been presented at the last Governance meeting held on Wednesday 7 August where it was decided that the next step was to present it to this committee. The Clerk mentioned that the only change that may take place was the look i.e. the branding as this still needed to be decided.

Cllr. N Hamilton-Street asked if a version/issue number and date could be added to the front of the document, this was agreed as a good idea by all and will be added.

RESOLUTION: Cllr. L Hamilton-Street **PROPOSED** that the Communications Strategy was adopted, Cllr. A Evans **SECONDED** and **ALL AGREED**.

Action: Add version number and date to the front cover.

TL

11 19/111 COMMUNITY GRANT FORM

The Clerk invited comments on the updated grant form.

Cllr. N Hamilton-Street thanked Tracy Lees, Committee Clerk for all her work in putting this document together.

RESOLUTION: Cllr. Verrinder **PROPOSED** that the updated Community Grant Form was adopted, Cllr. Jones **SECONDED** and **ALL AGREED**.

12 19/112 TRAFFIC MEETING UPDATE – CLLR D MARSH

As Cllr. Marsh was unable to attend tonight's meeting Cllr. Oldfield explained what the group (Councillors and members of the Public) had been set up to do and gave an overview of what had been discussed at that meeting which was a proposal to look at a one-way system in the centre of the village. However, in the end it was decided this was not actually a practical solution and went on to consider what other traffic measures could be considered for this area. See **Appendix 3** for the full report.

One of the main points that came out of the meeting was that a traffic count in the village was needed particularly in this area and APC will approach WSCC to see if this is possible. Nothing can be done without any official evidence covering different areas and at different times.

Action: Contact WSCC to see if a traffic count can be done.

KH

A member of the public asked if one of the developers could be approached to see if they would be prepared to pay for a traffic count. Cllr. N Hamilton-Street explained that each development would need to do its own safety assessment on the surrounding roads, and this needed to be done as part of their planning application.

Cllr. Cooper commented that section 106 contributions may be able to help but it has to follow strict guidelines.

13 19/113 CHRISTMAS TREE IN THE SQUARE

The Clerk talked through the options available and that it was hoped that attendance numbers could be improved for this year.

The use of re-usable baubles rather than paper tags was brought up and it was agreed that this question should be discussed at the next Community, Leisure, Environment & Well-Being Committee (CLEW) meeting being held on Tuesday 29 October at the Baptist Church from 7.30pm.

Action: Put on the next CLEW agenda.

TL

RESOLUTION: Cllr. N Hamilton-Street **PROPOSED** the 16ft tree option, Cllr. Jones **SECONDED** and **ALL AGREED**.

14 19/114 TREE WORK NEEDED WITHIN ANGMERING

The Clerk talked through the supporting paper and confirmed that out of a £4k budget for this type of work, £950 had been used so far.

Cllr. N Hamilton-Street wanted it noted that the level of detail provided and the layout of the report was well put together and worked well for the Committee to review.

Cllr. L Hamilton-Street commented that he was surprised that there was nothing reported for South Angmering and could it be confirmed if this area was managed for WSCC. A discussion took place.

Action: To confirm who manages South Angmering.

KH

Cllr. Verrinder raised the point around overgrown private hedges that and could the APC Office make it known that it was encouraged that residents take ownership of their hedges and make sure they are not causing an obstruction to pathways etc.

Action: Advertise this on Facebook and the APC Website.

Office

Cllr. Jones asked about time frames, this was clarified.

A discussion then followed on which areas should be concentrated on.

Parsons Close was felt to be the area most in need and it was requested that the hedge was removed along the footpath but to leave the trees and tidy up all the other hedges in this area. As this option was not a set option within the supporting papers a new cost would need to be obtained. All Councillors present agreed that as long as this work did not cost more than £1740.00 then the APC Office should go ahead and confirm the work without further consultation.

The other area that all agreed needed to be done is the uplift of the Lime Trees in the Village Square.

During the discussion Cllr. Jones worked out that it would cost £3020.00 to complete the work the committee felt was required which was everything on the Supporting Paper except item 5, Nursery Road & Rowan Way – as this is within the remaining budget it was agreed that this work should be done.

RESOLUTION: Cllr. Jones **PROPOSED** the £3020.00 spend, Cllr. Verrinder **SECONDED** and **ALL AGREED**.

Action: Work to be confirmed and price for Parsons Close to be agreed

KH

15 19/116 ADOPT THE GENERAL POWER OF COMPETENCE

The Clerk advised that now she has her CiLCA qualification and 2/3 of the Councillors have been elected the general power of competence can be formally agreed.

RESOLUTION: Cllr. Jones **PROPOSED** the general power of competence should be formally adopted, Cllr. Verrinder **SECONDED** and **ALL AGREED**.

16 19/117 EXTERNAL AUDIT REPORT

The Clerk talked through the external audit report and how it went.

The internal audit report will be going to the next Governance meeting Wednesday 6 November 2019 and will be uploaded onto the APC website.

Action: Upload the external audit report onto the website.

KH

17 19/118 COMMUNITY GRANT APPLICATIONS

The Clerk commented that the APC Office has been promoting community grants and actively encouraging new applications.

Two grant application had been received in time to be heard at this meeting. A discussion then took place regarding both applications.

An application for a grant has been received from **Peggy's Walk** for the sum of £200 for improving and evolving the area.

After discussion the sum of £100.00 was agreed by all councillor's present but as the APC have granted applications for Peggy's Walk in the past this would regrettably be the last time a grant could be given.

RESOLUTION: Cllr. N Hamilton-Street **PROPOSED** that the grant should be given, Cllr. Harris **SECONDED** and **ALL AGREED**.

An application for a grant has been received from **326 Club and Eco Garden** at St Wilfrid's Catholic School for the sum of £500 for the expansion of the vegetable beds.

After discussion the sum of £500.00 was agreed by all councillor's present.

RESOLUTION: Cllr. Jones **PROPOSED** that the grant should be given, Cllr. A Evans **SECONDED** and **ALL AGREED**.

The 2019/2020 budget for Community Grants is £3,500.00. Payment of the approved grants detailed above would leave £2,300.00 for the remainder of the year.

At this point Cllr. Oldfield asked all present if they were happy to continue the meeting as it was now 21:30, all agreed.

18 19/119 2019/2020 FINANCIAL REPORT

Statements of the Bank Account Balances and Loans Outstanding as at 31 August 2019 were presented.

- Income and Expenditure compared with the Revised Budget, for the period to 31 August 2019.
- Lists of cheques and other payments for August 2019.
- Bank reconciliation for August 2019.

The Clerk advised that while a few items had changed position within the Income and Expenditure report the bottom line would stay the same, basically it was more a case of housekeeping and tidying up.

Cllr. N Hamilton-Street commented that she will be attending Councillor Finance training.

19 19/120 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

No questions were asked.

20 19/121 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- The Housing, Transport & Planning Committee meeting held on Tuesday 20 August 2019 – Regarding the A27 the Magenta route had been resolved to be supported by this committee.
- CLEW Committee meeting held on Wednesday 28 August 2019 – Volunteers for the Litter Pick on Saturday 2 November were requested and asked to respond as soon as possible.
- Governance & Oversight Committee held on Wednesday 7 August 2019 – None.

19/122 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be held in the Kings Suite, Angmering Village Hall on Monday 11 November 2019 at 19:30.

The meeting concluded at 21.37

.....
Chairman

Date.....

TRAFFIC CALMING IS NOT WORKING –Why? More problems than benefits.

1) Speed - Measurements at various locations and times of day indicate speeds through the 20mph zone of up to 39mph, even 31mph over the humps. Drivers have become accustomed to traversing the humps and many ignore them, particularly commercial van and lorry drivers.

2) Traffic Flow – Counts at various locations and times of day indicate peak traffic flows through the village at over 1,000 vehicles per hour (approximately one vehicle every 3 to 4 seconds, more than many A roads). Flows have increased since the replacement of build outs since it is now easier to drive uninterrupted through the village rather than using the bypass. Counts at the top of Water Lane indicate 40% of bypass traffic is turning into the village.

3) Traffic Noise – Related to speed and flow (particularly heavy lorries). WHO recommends near houses - 55dB daytime, 45dB at night. Measurements indicate daytime average between humps at 68 dB and at night 56 dB. Heavy vehicles over humps up to 83 dB. This 15 dB increase means 40 times louder! Loud bangs start around 5.00 am One resident woken at 2.50 am by loud bang from heavy vehicle crossing the hump at the pedestrian crossing. Sleep disturbance known to be harmful to health causing mental and cardiac health problems. Many reports on this - see “Environmental Protection UK –Noise & Health .” Mill Road Avenue residents unable to enjoy their back gardens due to the repeated loud bangs from heavy vehicles over the hump outside the village hall, every 3 to 4 minutes at peak lorry times. Hall users similarly disturbed.

4) Vibration - Noise is airborne vibration, there is also ground vibration when wheels of vehicles (particularly heavy lorries) hit the humps a shock wave is sent into the ground and can be damaging to nearby structures. Residents of two Listed Buildings close to the hump at the pedestrian crossing believe their properties are being damaged by these ground vibrations.

DfT publication “Highways (Humps) Regulations” states no humps within 25 metres of structures including culverts. Pedestrian crossing hump is only 6 metres from the culvert under the Village Green! At Weavers Hill the hump is actually on top of the culvert inlet. There are two culvert inlets here, the 1.2 metre concrete rings installed 1968 and the earlier original 0.5 metre brick lined one installed late 1800’s which is still in use to a lesser extent. The 2015 CCTV survey of the old culvert shows it to be in not very good condition.

The bank of the stream at the culvert inlets has a retaining wall on the Water Lane side which is showing signs of deterioration - large stone blocks dislodged.

There is a major risk of serious flooding in the village if either of the culverts or the wall should collapse.

Aware of the exemption to the 25 metre rule in a 20mph zone, but in Angmering 20mph zone, speeds are well above 20mph.

5) Pedestrian Safety - Previous build out at village hall helped hall users to cross safely - only one way traffic. Now two way traffic and much more difficult to cross safely, particularly for elderly people.

6) Air Quality – Increased traffic flow to and from the A 259 roundabout causes increased air pollution just when many pupils are walking along Station Road to and from Angmering School.

7) Traffic Hazard – As a vehicle, travelling north after dusk, hits the hump at the pedestrian crossing its headlights are briefly tipped upwards and, to a vehicle waiting to join from Arundel Road, it appears that the oncoming driver has flashed the headlights as a signal to pull out. The oncoming driver is not aware of this and, not expecting the waiting driver to pull out, has to brake hard to avoid a collision. Already some near misses.

WHAT NEEDS TO BE DONE

1) Remove humps at Village hall, pedestrian crossing and culvert inlet.

Why?:

- a) Ineffective at reducing speed to near 20mph
 - b) Contribute to increased traffic flow
 - c) Generate noise detrimental to enjoyment, wellbeing and health
 - d) Generate ground vibrations damaging to Listed buildings and culvert
 - e) Create traffic hazard after dusk
- 2) Replace build out at Village Hall to improve pedestrian safety
 - 3) Install new, more effective speed control measures
 - 4) Make route through village less attractive compared to bypass
 - 5) APC arrange meeting with residents, ADC (Environmental Health) and WSCC (Highways, Conservation, Flood risk)
 - 6) APC provide copy of post completion traffic survey

[REDACTED]

14/10/19

Appendix 2

Meeting Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
08/04/2019		18/227	Silent Soldier	Contact St Wilfred's School re the possibility of putting the Silent Soldier on their grounds	Contact St Wilfred's School	Emailed TL with draft 17/04/19. Email sent 23/04/19 Chased 05/06/19. The school would like the soldier and this action has been Cllr Oldfield. Cllr Oldfield visited the school with the soldier. Update needed 03/09/19. Emailed JO 25/09/19. Soldier now handed over - awaiting date for picture opportunity 07/10/19	John Oldfield	
10.06.19	4	19/029	Public Consultation	Contact the Environment Agency re possible flood risks regarding the Chandlers development	Chairman to contact the Environment Agency		Chairman	
10.06.19	4	19/029	Public Consultation	Obtain list of land ownership and maintenance responsibilities	Locate the list if possible	Land ownership could be obtained from arun Land Charges. TG working on this 07/10/19	Tara	
08.07.19	10	19/055	2018/2019 Financial Report	A meeting to discuss with the Clerk re the possibility of setting a clearer picture of what is classed as ground maintenance for the 20/21 budget	Meeting to be arranged	Nikki to arrange a meeting with Katie. Still to be arranged 07/10/19	Nikki	

12.08.19	17	19/081	QUESTIONS	Find out if you have to be a trustee to sit on the Community Centre committee, for information purposes only - no voting rights.	Enquire with Community Centre/SSAL C	Email sent 20/08/19 Waiting for reply.	Katie	
12.08.19	14	19/078	Angmering Library Update	Find out about Creative Heart at Tamerisk Centre in Littlehampton	Email to arrange a meeting for more information.	Emailed 03/09/19. Replied and said opening had been delayed and they would be in contact once they are open and running.	Katie	
			Grant Application Form	Updated version to be given out at next committee meeting for sign off	Prepare copies ready for next meeting	On 14/10/19 Agenda	Katie	
09.09.19	19	95	Hootsuite	Sign up to a one month free trial		If successful sign for a 12 month contract	Tracy	

Task has been started
Task to remain on the list
Completed
Task not yet started

Completed Actions have been moved to another tab

Angmering Parish Council Traffic Group

Notes from the meeting held on 8th October 2019

Our brief was to consider;

1. Safe crossing points at the northern end of the High Street and from Eachways to the passage on the north side of Water Lane.
2. Traffic flows and calming on Weavers Hill and the High Street.

As a group, and after discussion, we dismissed the idea of a 'one way' system on Weavers Hill and High Street with a two Way follow on Water Lane as unworkable and providing little benefit in reducing traffic speed and safety. We felt traffic calming measures at the northern end of High Street and at the top, bottom and middle of Weavers hill would be more appropriate and more effective.

The group were concerned about the safety of pedestrians crossing Weavers Hill to and from the South Water Lane development. This is the main proposed pedestrian route into the village. A table at the Weavers Hill/Cumberland Road junction should be considered with the possible addition of a crossing of some description.

It was felt that some form of 'Safe haven' should be provided at the northern end of High Street to facilitate safer crossing at this point. It was recognised, however, that visibility along High Street crossing West to East would be restricted. as would seeing traffic turning left from Water Lane into the high Street crossing East to West. It was felt a Pelican/Zebra crossing provided on Water Lane would slow down traffic turning left into the high street.

To progress this work the APC office will request a Traffic flow/speed survey, (rubber tubes on the road surface) to be conducted on all three roads. If West Sussex are unable to provide this service, the office will research the cost of commissioning the survey privately.

We will approach Landspeed to discuss the suggested work to be undertaken in the High Street and Water Lane.

The group will meet again when we have the survey results.

Clerks Report – Agenda item 5 (Together with Action List)

- 1) **Primary School** – Setting up a meeting with WSCC re how much land they require vs what we are willing to swap.
- 2) **A/45/19/PL Chandlers** – A meeting was held with APC’s solicitor. We are currently waiting for an update regarding the issues that were flagged with the contract.
- 3) **A/46/19/PL Crayfern** – Decision is due by 15 November 2019 according to the ADC website.
- 4) **A/122/19/OUT** - Land of Arundel Road, 160 houses, commercial units and sports pitches. Decision due by 12 December 2019 according to ADC website.
- 5) Speed humps/HGV’s through village – Cllr John Oldfield attended JEAAC Highways meeting and will give an update during this meeting. The office have taken details of several large HGV’s coming through the village and have noted that Kuehne and Nagel Drinks Logistics HGVs need to come through the village to deliver supplies to our hotels/pubs. All other companies have been contacted and sent a link to the WSCC Guidance for Lorry Drivers with preferred routes. We are awaiting an update from WSCC re possible signage.
- 6) Office/Maintenance Activity – not exhaustive
 - Working hard to arrange barrier wardens for Remembrance Day.
 - Pumpkin Carving Competition – great turn out with 42 pumpkins a satsuma and a pineapple! We got some great feedback from the participants and the event went smoothly. Thank you for all your support during the event. Thanks to Angmering In Bloom and Roundstone Pick Your Own for donating pumpkins, Angmering Community Centre for donating money towards prizes and to the Co-op for donating snacks and drinks.
 - Community Clean Up Day – postponed until 17th November 2019.
 - Flood Defence Practice at the Village Hall on 16th November 2019. Alison Reigate and Sharlan Woodason will be attending.
 - Maintenance to Water Lane hedge and clearing pathways. Roy also has several areas needing attention since the high winds and he will be prioritising these.
 - Liaising with local Primary schools to set up a Christmas Card competition for a design for our APC Christmas Card.
 - Traders Evening – still welcoming ideas on what we can host at the office.
 - Cooper Adams are taking some photos for us to display on our walls of the office.
 - Work is ongoing on the Resilience Plan as well as completing a Winter Resilience Plan for WSCC. Sylvia Verrinder recently attended a session in Bersted and we have slide shows explaining the details.
 - Community Centre – damage to floor. Cllr N Hamilton-Street and myself are visiting the centre to asses and talk through the quotes received so far.

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12/08/2019	14	19/078	Angmering Library Update	Find out about Creative Heart at Tamerisk Centre in Littlehampton	Email to arrange a meeting for more information.	Emailed 03/09/19. Replied and said opening had been delayed and they would be in contact once they are open and running.	Katie
14/10/2019	9	19/109	Neighbourhood Plan	Arrange a meeting to discuss instructing AirS and agreeing call for sites paperwork	Contact AirS and ADC re paperwork	Email Donna - no need to agree at Full Council, according to Terms of Reference.	Katie
14/10/2019	10	19/110	Communication Strategy	Add version number and date to front cover and publish on the APC website	Add version number and date. Publish		Tracy
14/10/2019	12	19/112	Traffic Meeting Update	Contact WSCC to see if a traffic count can be done.	Contact WSCC		Katie
14/10/2019	14	19/114	Tree work needed within Angmering	Overgrown private hedges - advertise on FB and APC website	Create advert/information piece		Office

14/10/2019	14	19/114	Tree work needed within Angmering	Work to be confirmed with with Mulholland and price for Parson Close to be agreed.	Contact Mulholland.	Contacted 31/10/19 and 04/11/19	KH
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Task has been started
Task to remian on the list
Completed
Task not yet started

Completed Actions have been moved to another tab



Prepared by: Katie Herr
Subject: Update to Website
Date: 04/11/19

Information

During the Full Parish Meeting in June 2019 it was agreed to update the website, simplify the layout and insure it is user friendly.

You were all sent the log in details for the new site. I hope you found it more user friendly and informative.

We believe that it will be easier for us to keep up to date and easier for users to find agendas and minutes as well as contact details for both councillors and staff.

Decision

Confirm if any changes need to be made or if we are happy to confirm that the website can be updated.

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>								
1076 Precept	0	360,000	360,000	0			100.0%	
1080 Investment Income	1,489	6,296	7,800	1,504			80.7%	
1090 Bank Interest	8	32	180	148			18.0%	
1095 Other Income	50	50	8,400	8,350			0.6%	
1105 Donations Received	415	415	0	(415)			0.0%	
Income :- Income	<u>1,962</u>	<u>366,794</u>	<u>376,380</u>	<u>9,586</u>			<u>97.5%</u>	<u>0</u>
Net Income	<u>1,962</u>	<u>366,794</u>	<u>376,380</u>	<u>9,586</u>				
<u>120 Office</u>								
██████████	████	████	████	████		████	████	
██████████████████	████	████	████	████		████	████	
██████████	████	████	████	████		████	████	
██████████	████	████	████	████		████	████	
4055 Travel	0	130	300	170		170	43.3%	
4070 Training	20	625	4,000	3,375		3,375	15.6%	
4200 Electricity	222	576	1,300	724		724	44.3%	
4205 Gas	77	427	850	423		423	50.2%	
4210 Water/Sewage	0	0	900	900		900	0.0%	
4220 Office Cleaning	14	70	700	630		630	10.0%	
4225 Office Maintenance	0	112	600	488		488	18.7%	
4230 Office Improvements	0	518	15,000	14,482		14,482	3.5%	
4235 Office Equipment	257	586	850	264		264	68.9%	
4240 Stationery & Consumables	142	1,755	2,200	445		445	79.8%	
4245 Postage	0	0	60	60		60	0.0%	
4250 Telephones	53	1,287	1,200	(87)		(87)	107.2%	
4255 Broadband	0	0	1,300	1,300		1,300	0.0%	
4260 Mobile Telephones	0	0	600	600		600	0.0%	
4265 Photocopying	266	1,600	3,500	1,900		1,900	45.7%	
4270 Printing	0	360	450	90	103	(13)	102.8%	
4275 Newsletter Production	0	0	3,500	3,500		3,500	0.0%	
4285 Books & Publications	0	0	250	250		250	0.0%	
4290 Subscriptions	4	2,252	2,900	648		648	77.6%	
4295 Land Registry	15	21	200	179		179	10.5%	
4310 Bank Charges	0	0	25	25		25	0.0%	
4315 Room Hire	125	492	1,300	809		809	37.8%	
4325 Advertising	0	32	50	19		19	63.0%	
4330 IT Support	0	2,331	3,500	1,169	1,820	(651)	118.6%	
4335 IT Software	610	3,592	3,200	(392)		(392)	112.3%	
4340 IT Equipment	0	64	400	336		336	16.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4345 Insurance	0	7,703	7,500	(203)		(203)	102.7%	
4350 Audit Fees	1,300	1,464	3,000	1,536		1,536	48.8%	
4360 Professional Expenses	55	1,893	5,000	3,107		3,107	37.9%	
4365 Legal Fees	0	0	12,000	12,000		12,000	0.0%	
4370 Election Costs	0	0	10,000	10,000		10,000	0.0%	
4375 Community Grants	0	600	3,500	2,900		2,900	17.1%	
4380 Loan Charges	0	0	8,355	8,355		8,355	0.0%	
4505 Tools & Equipment	0	886	0	(886)		(886)	0.0%	
4530 Buildings - Routine Maint.	0	436	0	(436)		(436)	0.0%	
4585 Rubbish Collection Recycling	37	110	0	(110)		(110)	0.0%	
4665 Contractor-General	0	50	0	(50)		(50)	0.0%	
4755 Event Equipment Hire	0	560	0	(560)		(560)	0.0%	
Office :- Indirect Expenditure	12,535	110,983	252,372	141,389	1,923	139,466	44.7%	0
Net Expenditure	(12,535)	(110,983)	(252,372)	(141,389)				
<u>140 Councillors/Civic</u>								
4070 Training	75	575	1,000	425		425	57.5%	
4400 Councillor's Basic Allowance	0	1,463	6,708	5,246		5,246	21.8%	
4405 Chairman's Allowance	0	0	300	300		300	0.0%	
4410 Member's Travel Expenses	0	0	500	500		500	0.0%	
4415 Official Hospitality	0	0	700	700		700	0.0%	
Councillors/Civic :- Indirect Expenditure	75	2,038	9,208	7,171	0	7,171	22.1%	0
Net Expenditure	(75)	(2,038)	(9,208)	(7,171)				
<u>200 Maintenance</u>								
████████████████████	████	████	████	████		████	████	
████████████████████	████	████	████	████		████	████	
████████████████████	████	████	████	████		████	████	
4260 Mobile Telephones	28	475	0	(475)		(475)	0.0%	
4500 Protective Clothing	0	108	500	392		392	21.6%	
4505 Tools & Equipment	30	241	900	659		659	26.7%	
4530 Buildings - Routine Maint.	0	80	6,000	5,920		5,920	1.3%	
4535 Buildings - Insurance Work	0	0	500	500		500	0.0%	
4570 Dog Fouling Bin Collections	0	0	500	500		500	0.0%	
4580 Rubbish Collection Green Waste	140	541	1,000	459		459	54.1%	
4585 Rubbish Collection Recycling	0	45	400	355		355	11.3%	
4595 BMX Track Maintenance	0	1,690	0	(1,690)		(1,690)	0.0%	
4630 Equipment Storage	500	3,500	6,000	2,500		2,500	58.3%	
4650 Play Area Inspections	0	350	1,000	650		650	35.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4655 Play Area Maintenance	0	1,398	7,000	5,602	133	5,469	21.9%	
4665 Contractor-General	0	3,049	0	(3,049)	200	(3,249)	0.0%	
4670 Contractor-Grass	1,140	7,515	9,000	1,485		1,485	83.5%	
4675 Contractor-Trees & Hedges	90	490	0	(490)		(490)	0.0%	
4680 Contractor-Flowers & Beds	698	4,546	0	(4,546)		(4,546)	0.0%	
Maintenance :- Indirect Expenditure	4,453	39,672	54,800	15,128	333	14,795	73.0%	0
Net Expenditure	(4,453)	(39,672)	(54,800)	(15,128)				
<u>210 Village Wide</u>								
4610 Maintenance	0	14	0	(14)		(14)	0.0%	
4695 Noticeboards	0	3,841	0	(3,841)		(3,841)	0.0%	
Village Wide :- Indirect Expenditure	0	3,856	0	(3,856)	0	(3,856)		0
Net Expenditure	0	(3,856)	0	3,856				
<u>220 Mowers/Strimmers</u>								
4505 Tools & Equipment	0	(5,183)	0	5,183		5,183	0.0%	
4605 Fuel	0	254	400	146		146	63.6%	
4610 Maintenance	0	127	1,500	1,373		1,373	8.5%	
4620 Licence	0	25	0	(25)		(25)	0.0%	
Mowers/Strimmers :- Indirect Expenditure	0	(4,777)	1,900	6,677	0	6,677	(251.4%)	0
Net Expenditure	0	4,777	(1,900)	(6,677)				
<u>240 Vehicles</u>								
4345 Insurance	0	1,069	1,700	631		631	62.9%	
4605 Fuel	113	623	1,200	577		577	51.9%	
4610 Maintenance	0	892	1,000	108		108	89.2%	
4620 Licence	0	0	250	250		250	0.0%	
Vehicles :- Indirect Expenditure	113	2,583	4,150	1,567	0	1,567	62.3%	0
Net Expenditure	(113)	(2,583)	(4,150)	(1,567)				
<u>250 Street Lighting</u>								
4200 Electricity	0	4,762	1,800	(2,962)		(2,962)	264.5%	
4610 Maintenance	0	2,021	4,700	2,679		2,679	43.0%	
4665 Contractor-General	0	433	0	(433)		(433)	0.0%	
Street Lighting :- Indirect Expenditure	0	7,215	6,500	(715)	0	(715)	111.0%	0
Net Expenditure	0	(7,215)	(6,500)	715				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>260 Palmer Road Rec</u>								
4670 Contractor-Grass	0	7,842	10,000	2,158		2,158	78.4%	
Palmer Road Rec :- Indirect Expenditure	0	7,842	10,000	2,158	0	2,158	78.4%	0
Net Expenditure	0	(7,842)	(10,000)	(2,158)				
<u>280 Community Centre</u>								
4450 CCTV Maintenance	0	495	0	(495)	297	(792)	0.0%	
4530 Buildings - Routine Maint.	0	120	0	(120)		(120)	0.0%	
4580 Rubbish Collection Green Waste	107	654	1,000	346		346	65.4%	
4590 Rubbish Collection Gen. Waste	241	1,261	1,700	439		439	74.2%	
4665 Contractor-General	0	100	0	(100)		(100)	0.0%	
Community Centre :- Indirect Expenditure	348	2,631	2,700	69	297	(228)	108.4%	0
Net Expenditure	(348)	(2,631)	(2,700)	(69)				
<u>290 Skate Bowl</u>								
4200 Electricity	22	(143)	0	143		143	0.0%	
4665 Contractor-General	0	329	0	(329)	980	(1,309)	0.0%	
Skate Bowl :- Indirect Expenditure	22	186	0	(186)	980	(1,166)		0
Net Expenditure	(22)	(186)	0	186				
<u>300 CLEW Committee</u>								
4665 Contractor-General	0	0	5,000	5,000		5,000	0.0%	
4675 Contractor-Trees & Hedges	0	0	4,000	4,000		4,000	0.0%	
4680 Contractor-Flowers & Beds	0	0	9,000	9,000		9,000	0.0%	
CLEW Committee :- Indirect Expenditure	0	0	18,000	18,000	0	18,000		0
Net Expenditure	0	0	(18,000)	(18,000)				
<u>310 Christmas</u>								
4240 Stationery & Consumables	0	0	200	200		200	0.0%	
4325 Advertising	0	0	300	300		300	0.0%	
4700 Christmas Tree	985	985	1,000	15		15	98.5%	
Christmas :- Indirect Expenditure	985	985	1,500	515	0	515	65.7%	0
Net Expenditure	(985)	(985)	(1,500)	(515)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>320 Litter Pick Days</u>								
4240 Stationery & Consumables	0	43	200	157		157	21.5%	
4315 Room Hire	0	41	400	359		359	10.3%	
4325 Advertising	0	0	200	200		200	0.0%	
4505 Tools & Equipment	408	408	200	(208)		(208)	204.2%	
Litter Pick Days :- Indirect Expenditure	408	492	1,000	508	0	508	49.2%	0
Net Expenditure	(408)	(492)	(1,000)	(508)				
<u>330 BMX Day</u>								
4240 Stationery & Consumables	0	79	200	122		122	39.3%	
4245 Postage	0	3	0	(3)		(3)	0.0%	
4325 Advertising	0	0	300	300		300	0.0%	
4750 Event Organiser	0	3,300	3,500	200	200	0	100.0%	
4755 Event Equipment Hire	0	838	0	(838)		(838)	0.0%	
4760 Event Staffing	0	462	1,500	1,038		1,038	30.8%	
BMX Day :- Indirect Expenditure	0	4,681	5,500	819	200	619	88.7%	0
Net Expenditure	0	(4,681)	(5,500)	(819)				
<u>340 Dog Show</u>								
1095 Other Income	0	375	0	(375)			0.0%	
Dog Show :- Income	0	375	0	(375)				0
4240 Stationery & Consumables	0	114	200	86		86	56.8%	
4325 Advertising	0	109	300	192		192	36.2%	
4505 Tools & Equipment	0	37	0	(37)		(37)	0.0%	
4755 Event Equipment Hire	0	3,389	0	(3,389)		(3,389)	0.0%	
4760 Event Staffing	0	204	0	(204)	30	(234)	0.0%	
Dog Show :- Indirect Expenditure	0	3,853	500	(3,353)	30	(3,383)	776.6%	0
Net Income over Expenditure	0	(3,478)	(500)	2,978				
<u>350 Community Sessions</u>								
4240 Stationery & Consumables	141	314	200	(114)		(114)	157.2%	
4315 Room Hire	0	35	0	(35)		(35)	0.0%	
4325 Advertising	0	0	300	300		300	0.0%	
Community Sessions :- Indirect Expenditure	141	349	500	151	0	151	69.9%	0
Net Expenditure	(141)	(349)	(500)	(151)				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>360 Mayflower</u>								
4200 Electricity	0	40	0	(40)		(40)	0.0%	
4365 Legal Fees	0	(5,644)	0	5,644		5,644	0.0%	
4675 Contractor-Trees & Hedges	0	550	0	(550)		(550)	0.0%	
Mayflower :- Indirect Expenditure	0	(5,054)	0	5,054	0	5,054		0
Net Expenditure	0	5,054	0	(5,054)				
<u>500 Allotments</u>								
1000 Rent Received	0	0	900	900			0.0%	
Allotments :- Income	0	0	900	900				0
4800 Rent Paid	0	0	825	825		825	0.0%	
Allotments :- Indirect Expenditure	0	0	825	825	0	825		0
Net Income over Expenditure	0	0	75	75				
<u>600 Chandlers Redevelopment</u>								
4365 Legal Fees	0	500	0	(500)		(500)	0.0%	
Chandlers Redevelopment :- Indirect Expenditure	0	500	0	(500)	0	(500)		0
Net Expenditure	0	(500)	0	500				
<u>650 Corner House Flat</u>								
1000 Rent Received	701	3,902	0	(3,902)			0.0%	
Corner House Flat :- Income	701	3,902	0	(3,902)				0
4240 Stationery & Consumables	0	16	0	(16)		(16)	0.0%	
4360 Professional Expenses	0	770	0	(770)		(770)	0.0%	
4380 Loan Charges	0	4,071	0	(4,071)		(4,071)	0.0%	
4530 Buildings - Routine Maint.	0	363	0	(363)		(363)	0.0%	
4610 Maintenance	0	283	0	(283)		(283)	0.0%	
Corner House Flat :- Indirect Expenditure	0	5,502	0	(5,502)	0	(5,502)		0
Net Income over Expenditure	701	(1,601)	0	1,601				
<u>900 Investment Expenditure</u>								
9000 CCLA Property Fund Top up	0	80,000	0	(80,000)		(80,000)	0.0%	
Investment Expenditure :- Indirect Expenditure	0	80,000	0	(80,000)	0	(80,000)		0
Net Expenditure	0	(80,000)	0	80,000				

Detailed Income & Expenditure by Budget Heading 31/10/2019

Month No: 7

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	2,664	371,070	377,280	6,210			98.4%	
Expenditure	19,080	263,538	369,455	105,917	3,763	102,154	72.4%	
Net Income over Expenditure	<u>(16,416)</u>	<u>107,532</u>	<u>7,825</u>	<u>(99,707)</u>				
Movement to/(from) Gen Reserve	<u>(16,416)</u>	<u>107,532</u>						

Outstanding Balances by Month as at 31/10/2019

A/C Code	Supplier Name	Balance	Oct 2019	Sep 2019	Aug 2019	Prior Months	On A/c Pymnts
ANG001	COMMUNITY CENTRE	-29.00	0.00	0.00	0.00	0.00	-29.00
	Total Purchase Ledger No 1	-29.00	0.00	0.00	0.00	0.00	-29.00
	TOTAL PURCHASE LEDGER BALANCES	-29.00	0.00	0.00	0.00	0.00	-29.00

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	196,646.14					196,646.14	
BGC Banked:02/10/2019		62.34						
BGC CCLA Deposit Fund		62.34			1080	100	62.34	Investment Income
BGC Banked:08/10/2019		701.38						
BGC Cooper Adams		701.38			1000	650	701.38	Flat Rent
INT Banked:09/10/2019		7.89						
INT Lloyds Bank		7.89			1090	100	7.89	Interest
BGC Banked:31/10/2019		1,426.66						
BGC CCLA Property Fund		1,426.66			1080	100	1,426.66	Investment Interest
Total Receipts for Month		2,198.27	0.00	0.00			2,198.27	
Cashbook Totals		<u>198,844.41</u>	<u>0.00</u>	<u>0.00</u>			<u>198,844.41</u>	

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		198,844.41						
	Cashbook Totals		198,844.41	0.00	0.00			198,844.41	

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	1.51					1.51	
	Banked:02/10/2019	30.00						
Petty Cash	Lloyds Treasurers Account	30.00			200		30.00	Petty Cash
	Banked:29/10/2019	30.00						
Petty Cash	Lloyds Treasurers Account	30.00			200		30.00	Petty Cash
Total Receipts for Month		60.00	0.00	0.00			60.00	
Cashbook Totals		<u>61.51</u>	<u>0.00</u>	<u>0.00</u>			<u>61.51</u>	

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
02/10/2019	Co-op	2141	1.00			4240	120	1.00	Hand Wash
02/10/2019	Window Cleaner	2142	7.00			4220	120	7.00	Window Cleaner
02/10/2019	Co-op	2143	1.25			4240	120	1.25	Milk
08/10/2019	Co-op	2144	1.75			4240	120	1.75	Milk
15/10/2019	Co-op	2145	1.25			4240	120	1.25	Milk
21/10/2019	Co-op	2146	1.25			4240	120	1.25	Milk
23/10/2019	Co-op	2147	1.95			4240	120	1.95	Milk/Washing Up Liquid
29/10/2019	Co-op	2148	0.95			4240	120	0.95	Milk
29/10/2019	Hobbycraft	21479	12.00		2.00	4240	350	10.00	Tea Lights
29/10/2019	Asda	2150	4.00			4240	350	4.00	Asda
30/10/2019	Window Cleaner	2151	7.00			4220	120	7.00	Window Cleaner
30/10/2019	Co-op	2152	8.14			4240	350	8.14	Consumables - Pumpkin Comp
Total Payments for Month			47.54	0.00	2.00			45.54	
Balance Carried Fwd			13.97						
Cashbook Totals			<u>61.51</u>	<u>0.00</u>	<u>2.00</u>			<u>59.51</u>	

Receipts for Month 7

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	41,512.13					41,512.13	
Prizes	Banked: 15/10/2019	50.00						
Prizes	Angmering Community Centre	50.00			1095	100	50.00	Pumpkin Comp Prizes
Vests	Banked: 29/10/2019	150.00						
Vests	Alley Cats	150.00			1105	100	150.00	High Vis Vests
LitterPick	Banked: 30/10/2019	265.35						
Vests	Angmering in Bloom	265.35			1105	100	265.35	Litter Picks & Hoops
Error	Banked: 31/10/2019	386.29						
Error	Utility Warehouse	386.29		64.05	4200	120	222.09	Correction of Error
					4200	290	21.51	Correction of Error
					4205	120	76.64	Correction of Error
					4290	120	2.00	Correction of Error
Total Receipts for Month		851.64	0.00	64.05			787.59	
Cashbook Totals		<u>42,363.77</u>	<u>0.00</u>	<u>64.05</u>			<u>42,299.72</u>	

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
02/10/2019	Petty Cash	Petty Cash	30.00			215		30.00	Petty Cash
02/10/2019	British Legion	CARD	16.00			4240	120	16.00	Wreath 2019
04/10/2019	CXS Connected Enterprise Ltd	CARD	42.00		7.00	4335	120	35.00	Web Hosting Oct 2019
07/10/2019	B&Q	CARD	36.00		6.00	4505	200	30.00	Tool Box
09/10/2019	Allstar Business Solutions Ltd	DD0210	50.40	50.40		500			Fuel - Van
10/10/2019	HM Land Registry	CARD	6.00			4295	120	6.00	Land Registry
11/10/2019	HM Land Registry	CARD	3.00			4295	120	3.00	Land Registry
11/10/2019	HM Land Registry	CARD	6.00			4295	120	6.00	Land Registry
14/10/2019	Alpha Training Safety Solution	141001	20.00	20.00		500			IOSH TRAINING
14/10/2019	Angmering Village Hall	141002	35.00	35.00		500			Room Hire Sept 19
14/10/2019	Bersted Parish Council	141003	15.00	15.00		500			GDPR Training FC
14/10/2019	Biffa Waste Services Ltd	141004	43.85	43.85		500			Recycling Office Oct 19
14/10/2019	Ferring Nurseries	141005	837.23	837.23		500			Hanging Basket Bedding Cont
14/10/2019	The Helping Hand Company	141006	318.42	318.42		500			Litter Pickers/Hoops
14/10/2019	MOORE EAST MIDLANDS	141007	1,560.00	1,560.00		500			EXTERNAL AUDIT 2018/19
14/10/2019	SSALC Limited	141008	72.00	72.00		500			WSALC Conference JO Oct 19
14/10/2019	Stubbs Copse Woodyard	141009	168.40	168.40		500			Green Waste Sept 2019
14/10/2019	Sussex Payroll Services Ltd	141010	66.00	66.00		500			Payroll Sept 2019
14/10/2019	Wizzi Print	141011	48.00	48.00		500			Event Page Layout
15/10/2019	Farrowfield Estate	SO	500.00			4630	200	500.00	Storgare Unit Oct 2019
15/10/2019	Amazon EU S a r l UK Branch	CARD	100.00			4240	350	100.00	Gift Cards - Prizes Pumpkins
16/10/2019	Allstar Business Solutions Ltd	DD0310	40.73	40.73		500			Fuel-Van
16/10/2019	SAGE UK	DD0610	36.00	36.00		500			Accounts Oct 2019
18/10/2019	SALARIES	SALARIES	8,264.31						
18/10/2019	Wayfair.co.uk	DD0910	308.96	308.96		500			Office Chairs/Heater
21/10/2019	Vodafone Limited	DD0810	33.80	33.80		500			Mobile Phone
22/10/2019	HMRC	TAX/NI	2,901.26						
25/10/2019	Allstar Business Solutions Ltd	DD0110	43.96	43.96		500			Fuel - Van
25/10/2019	SCS	DD0710	63.78	63.78		500			Line Rental/Calls Oct 2019
28/10/2019	Biffa Waste Services Ltd	DD0410	417.36	417.36		500			Standard/Green Waste Sept 2019
28/10/2019	Eden Springs UK Ltd	DD0510	52.44	52.44		500			Consumables - Water
29/10/2019	Petty Cash	Petty Cash	30.00			215		30.00	Petty Cash
31/10/2019	ALLCLEAR GARDEN SERVICES	3010	90.00	90.00		500			Tree Removal - Water Lane
31/10/2019	Angmering Library	3011	90.00	90.00		500			Room Hire July/Aug/Sept 19
31/10/2019	FESTIVE ILLUMINATIONS	3012	985.00	985.00		500			Christmas Teer - Village Sq
31/10/2019	Grasstex Ltd	3013	1,368.00	1,368.00		500			Grass Cutting 12/14 22 Oct 19

Payments for Month 7

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
31/10/2019	JNR Computer Services	3014	653.76	653.76		500			Annual Subscription 365
31/10/2019	Newman Business Solutions Ltd	3015	319.17	319.17		500			Printer/Scanner 07-10 2019
31/10/2019	Ricara Limited	3016	136.32	136.32		500			High Vis Vests Adult/Child x30
31/10/2019	Viking	3017	87.94	87.94		500			Office Consumables
31/10/2019	Utility Warehouse	DD01	386.29	386.29		500			Gas/Electricity Oct 2019
31/10/2019	Utility Warehouse	DD0119	371.97	371.97		500			Utilities - Oct 2019
Total Payments for Month			20,654.35	8,719.78	13.00			11,921.57	
Balance Carried Fwd			21,709.42						
Cashbook Totals			<u>42,363.77</u>	<u>8,719.78</u>	<u>13.00</u>			<u>33,630.99</u>	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			13,999.10	
200	Current Bank A/c			21,709.42	
210	Lloyds Business Account			198,844.41	
215	Petty Cash			13.97	
250	CCLA Public Sector Deposit			25,000.00	
255	Hampshire Trust Bnk Deposit			70,000.00	
310	General Reserves				120,864.10
320	EMR - Community Centre Imps.				26,243.32
321	EMR - Palmer Road Project				71,923.07
322	EMR - Asset Renewal Programme				3,033.28
500	Creditors			29.00	
1000	Rent Received	650	Corner House Flat		3,901.54
1076	Precept	100	Income		360,000.00
1080	Investment Income	100	Income		6,295.85
1090	Bank Interest	100	Income		32.47
1095	Other Income	100	Income		50.00
1095	Other Income	340	Dog Show		375.00
1105	Donations Received	100	Income		415.35
4000	Salary - Clerk	120	Office	22,971.40	
4005	Salary - Office Staff	120	Office	39,667.49	
4010	Salary - Groundstaff	200	Maintenance	12,311.52	
4025	Employer's NI	120	Office	6,027.98	
4025	Employer's NI	200	Maintenance	1,012.88	
4035	Pension - LGPS	120	Office	11,786.40	
4035	Pension - LGPS	200	Maintenance	2,319.18	
4055	Travel	120	Office	129.78	
4070	Training	120	Office	625.00	
4070	Training	140	Councillors/Civic	575.00	
4200	Electricity	120	Office	575.67	
4200	Electricity	250	Street Lighting	4,761.66	
4200	Electricity	290	Skate Bowl		142.74
4200	Electricity	360	Mayflower	39.94	
4205	Gas	120	Office	426.67	
4220	Office Cleaning	120	Office	70.00	
4225	Office Maintenance	120	Office	112.39	
4230	Office Improvements	120	Office	518.16	
4235	Office Equipment	120	Office	585.96	
4240	Stationery & Consumables	120	Office	1,754.67	
4240	Stationery & Consumables	320	Litter Pick Days	42.95	
4240	Stationery & Consumables	330	BMX Day	78.50	
4240	Stationery & Consumables	340	Dog Show	113.60	
4240	Stationery & Consumables	350	Community Sessions	314.38	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4240	Stationery & Consumables	650	Corner House Flat	16.00	
4245	Postage	330	BMX Day	3.04	
4250	Telephones	120	Office	1,286.70	
4260	Mobile Telephones	200	Maintenance	475.26	
4265	Photocopying	120	Office	1,599.72	
4270	Printing	120	Office	359.65	
4290	Subscriptions	120	Office	2,251.64	
4295	Land Registry	120	Office	21.00	
4315	Room Hire	120	Office	491.50	
4315	Room Hire	320	Litter Pick Days	41.00	
4315	Room Hire	350	Community Sessions	35.00	
4325	Advertising	120	Office	31.50	
4325	Advertising	340	Dog Show	108.50	
4330	IT Support	120	Office	2,330.90	
4335	IT Software	120	Office	3,592.19	
4340	IT Equipment	120	Office	63.85	
4345	Insurance	120	Office	7,703.39	
4345	Insurance	240	Vehicles	1,068.93	
4350	Audit Fees	120	Office	1,464.40	
4360	Professional Expenses	120	Office	1,893.40	
4360	Professional Expenses	650	Corner House Flat	769.79	
4365	Legal Fees	360	Mayflower		5,644.00
4365	Legal Fees	600	Chandlers Redevelopment	500.00	
4375	Community Grants	120	Office	600.00	
4380	Loan Charges	650	Corner House Flat	4,071.02	
4400	Councillor's Basic Allowance	140	Councillors/Civic	1,462.50	
4450	CCTV Maintenance	280	Community Centre	495.00	
4500	Protective Clothing	200	Maintenance	107.78	
4505	Tools & Equipment	120	Office	885.84	
4505	Tools & Equipment	200	Maintenance	240.70	
4505	Tools & Equipment	220	Mowers/Strimmers		5,182.76
4505	Tools & Equipment	320	Litter Pick Days	408.42	
4505	Tools & Equipment	340	Dog Show	37.49	
4530	Buildings - Routine Maint.	120	Office	436.00	
4530	Buildings - Routine Maint.	200	Maintenance	80.00	
4530	Buildings - Routine Maint.	280	Community Centre	120.00	
4530	Buildings - Routine Maint.	650	Corner House Flat	362.67	
4580	Rubbish Collection Green Waste	200	Maintenance	541.22	
4580	Rubbish Collection Green Waste	280	Community Centre	654.27	
4585	Rubbish Collection Recycling	120	Office	109.62	
4585	Rubbish Collection Recycling	200	Maintenance	45.06	
4590	Rubbish Collection Gen. Waste	280	Community Centre	1,261.47	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4595	BMX Track Maintenance	200	Maintenance	1,690.00	
4605	Fuel	220	Mowers/Strimmers	254.43	
4605	Fuel	240	Vehicles	622.63	
4610	Maintenance	210	Village Wide	14.15	
4610	Maintenance	220	Mowers/Strimmers	126.80	
4610	Maintenance	240	Vehicles	891.93	
4610	Maintenance	250	Street Lighting	2,021.12	
4610	Maintenance	650	Corner House Flat	282.79	
4620	Licence	220	Mowers/Strimmers	25.00	
4630	Equipment Storage	200	Maintenance	3,500.00	
4650	Play Area Inspections	200	Maintenance	350.00	
4655	Play Area Maintenance	200	Maintenance	1,397.81	
4665	Contractor-General	120	Office	50.00	
4665	Contractor-General	200	Maintenance	3,049.24	
4665	Contractor-General	250	Street Lighting	432.57	
4665	Contractor-General	280	Community Centre	100.00	
4665	Contractor-General	290	Skate Bowl	328.81	
4670	Contractor-Grass	200	Maintenance	7,515.00	
4670	Contractor-Grass	260	Palmer Road Rec	7,842.06	
4675	Contractor-Trees & Hedges	200	Maintenance	490.00	
4675	Contractor-Trees & Hedges	360	Mayflower	550.00	
4680	Contractor-Flowers & Beds	200	Maintenance	4,546.14	
4695	Noticeboards	210	Village Wide	3,841.40	
4700	Christmas Tree	310	Christmas	985.00	
4750	Event Organiser	330	BMX Day	3,300.00	
4755	Event Equipment Hire	120	Office	560.00	
4755	Event Equipment Hire	330	BMX Day	837.70	
4755	Event Equipment Hire	340	Dog Show	3,389.40	
4760	Event Staffing	330	BMX Day	462.00	
4760	Event Staffing	340	Dog Show	204.00	
9000	CCLA Property Fund Top up	900	Investment Expenditure	80,000.00	
Trial Balance Totals :				604,103.48	604,103.48
Difference				0.00	