



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT THE ANGMERING BAPTIST CHURCH ON WEDNESDAY 28 SEPTEMBER 2022.

- Present:** Alison Reigate (Chair) Alan Evans (Vice Chair), Norma Harris, Rhys Evans, Lee Hamilton-Street, Paul Bicknell and Nikki Hamilton-Street
- In attendance:** Tracy Lees (Committee Clerk), one representatives from AIB
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, West Sussex County Council: WSCC, Arun District Council: ADC

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	22/062	APOLOGIES FOR ABSENCE None.	
2.	22/063	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3.	22/064	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 31 August 2022 were agreed and signed by the Chair.	
4.	22/065	ANGMERING IN BLOOM (AIB) The representative from AIB advised that the team were now starting to swap over the beds to winter planting. Over one thousand bulbs have been ordered and planting would be taking place soon, three main areas have been identified. The Angmering Rotary Club have also expressed an interest in helping to plant the bulbs. The QE2 bed was then discussed. AIB have not been able to get to this area but hope to do so in the next two weeks to tidy it up. A request was made for the APC Groundsman to help clear some of the area and take away the green waste. It was also reported that the grass area outside Pooks Cottage is now overrun with weeds and not much grass is left if any. The area is owned by WSCC and various options such as re-turfing were discussed. <u>Action:</u> Various options will be investigated and will be reported back.	AR

Cllr. A Evans commented on a new recommended way of watering trees which the AIB representative was aware of. This will be considered when new trees are planted opposite the Blue Star Roundabout.

5. **22/066 PUBLIC CONSULTATION**

No members of the public were present, no questions were asked.

6. **22/067 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Committee Clerk advised that there were no updates and asked if there were any questions regarding the action list, which there weren't.

7. **22/068 COMMUNITY EVENTS**

Angmering Amble – Saturday 10 September

This event had to be cancelled due to the sad passing of The Queen. After discussion it was agreed to re-arrange the event for April 2023.

Action: Look to re-arrange a date in April 2023.

TL

Angmering Revealed – Saturday 24 September

The Committee Clerk gave an overview of the feedback received so far and advised that the event had been very well attended with a lot of positive feedback received both verbally and on social media. Cllrs then commented on the feedback they had received. Cllr. N Hamilton-Street had concerns over developers being at the event and felt they should not have been in attendance.

Carved Pumpkin Competition – Saturday 29 October

The event will take place at the Angmering Community Centre between 15:30 – 17:30. There is also the possibility of an activity being held during the day at Mayflower Park, this has yet to be confirmed.

Angmering @ Christmas – Friday 2 December

The Committee Clerk along with Cllr. A Evans gave an update on the arrangements so far. The planning stage is nearly complete and APC have submitted the road closure application to WSCC. Feedback so far is that the closure will be granted.

The committee clerk also reported that the village Christmas Trees for the shops/businesses surrounding the village green had again been sponsored by Elivia Homes previously known as Crayfern Homes and the large tree on the village green has this year has been sponsored by Angmering Grange, Hallmark Care Homes. A big thank you is given to both the sponsors.

Great Little Farmers Market

Cllr. Reigate gave an update on how the market had been growing and improving over the last few months. While it is getting bigger it does take time to build it up.

The Great Little Farmers Market is having to subsidise the cost of hiring the hall themselves as they cannot yet charge stall holders the full price for the pitches as they are not selling enough yet themselves.

More stalls will be attracted with a better footfall enabling them make more profit. Better and more frequent advertising has been suggested.

Cllr. Reigate asked for all Councillors to help promote the market otherwise we could well the market at the end of the season in December.

Cllr. A Evans mentioned a new initiative regarding collecting old money (mostly notes) that are no longer legal tender from around the world. The notes are then give to the Royal British Legion who are able to us them to support their charity. Would the APC Office be able to act as a collection point. After discussion it was agreed that Cllr. A Evans would speak to the Clerk and provide more information so a decision could be made.

Action: Cllr. A Evans to speak to the Clerk to see if the collection of old money would be possible.

AE

8. **22/069 FLICKS ON THE PITCH 2023**

The supporting paper was discussed and it was quickly agreed that this event should take place.

RESOLUTION: Cllr. N Hamilton-Street PROPOSED that Flicks on the Pitch should take place in 2023. Cllr. A Evans SECONDED and ALL AGREED .
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Arrangements will now be made.

9. **22/070 FRED ROWLEY NAME BOARD**

After discussion it was agreed by all that a board should be put in place. The board will look similar, but more modern, to the boards currently located in the King Suite at Angmering Village Hall.

The location of the board was discussed and it was agreed that the ideal location would be the Angmering Community Centre, if this was not possible then to put the board with the other boards in the King Suite.

Action: Investigate the costs involved and secure a location.

TL

10. **22/071 AIB TREE DONATION BY THE BLUE STAR ROUNDABOUT**

The committee clerk gave an update. The license required to plant the trees has been granted by WSCC and Grasstex have very kindly agreed to clear the area and plant the trees free of charge. It was suggested that the best time to plant would be end of October, early November.

Cllr. N Hamilton-Street had concerns that the last time this site was cleared weeds grew through very quickly and APC needed to make sure that this would not be the case this time.

Action: Ask Grasstex to plan to clear the area ready for this time frame.

TL

The committee clerk then advised that a raised flower bed would also be possible on this site but another license would need to be applied for.

The AIB representative advised that the Angmering Rotary Club had a bench that they would like to donate. After discussion it was agreed that this site would benefit from a bench as well as the raised flower bed.

Due to this the agreed positioning of the trees may need to be changed to accommodate everything. A license for the bench will also have to be applied for.

Action: Apply for the raised flower bed and bench license.

TL

11. 22/072 POTENTIAL VILLAGE SCULPTURE

Cllr. Reigate reminded everyone why this item was on the agenda, the background behind it and asked how the committee wanted to progress this project if at all. A discussion then took place.

The roundabouts in Angmering were suggested as possible venues to site a sculpture. Cllr. Bicknell mentioned that the roundabouts were already sponsored and it may be an opportunity to reach out to the sponsors to ask if they would like to co-fund this project.

Cllr. N Hamilton-Street said APC needs a definite cost to produce a sculpture as well as a cost for securing it in the ground and how this would be done. She also commented that grants for the Arts were now becoming available.

All present agreed that the project should be pursued.

Action: Contact to be made with the Sculptor to fully understand the costs involved and then approach the roundabout sponsors to gauge their interest. Once known bring back to this committee for further discussion.

AR

12. 22/073 PLAY PARK STRATEGY AND PRIORITY MATRIX

The committee clerk gave an update on the process to tender for Russet play park. APC will be using a company called ESPO who are a procurement company, they are owned by a group of large county councils and are approved for what they offer. ESPO will help/guide APC put out to tender the refurbishment of the Russet play park located next to the Angmering Community Centre. APC are in the early stages of the process so an update will be given at the next meeting.

13. 22/074 ANNUAL BUSINESS PLAN

No updates were given. However Cllr. Reigate mentioned that she had a lot of conversations with the stall holders at Angmering Revealed and had received a positive response to forming a group to support Angmering associations. Discussions will take place with a plan to start up a group.

Action: Report back at the next meeting on the progress of this initiative.

AR

14. 22/075 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

1) This Committee
None.

2) Full Council.
None.

DATE OF NEXT MEETING

The Committee's next meeting will be held on **Wednesday 26 October 2022** at **19:30** to be held at Angmering Baptist Church.

The meeting concluded at 20:58.

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Chairman

Date.....

Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.

DRAFT

Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
27.04.22	7	21/161	Community Events	Meeting sustainability to be reported on at a future meeting. Cllr. A Evans to advise when to add to an agenda.		Cllr. Evans reported on what information he was waiting for so he could move this forward. Cllr. NHS gave him a new contact - 27.07.22	AE	
29.06.22	6	22/023	Community Clerks Report - Xmas Traders Event	Letters to be written nearer the time regarding the event i.e. what will be taking place.		Deferred until end of October	TL	
29.06.22	12	22/028	Play Parks	Tracy Lees to look for external funding for the re-development of the play parks and then work on the tender process to be put in place.		This will be an ongoing item - will report back when information is available	TL	
31.08.22	14	22/059	Mayflower Park Working Group	Remove this item from the agenda and put back on for the March 2023 agenda.		Deferred until March 2023	TL	
31.08.22	11	22/056	ADC Tree Donation Offer	Order three Oak trees, collect and arrange for them to be planted in the autumn of 2022		Trees have now been ordered, awaiting collection date	TL	
28.09.22	4	22/065	AIB	Various options will be investigated and will be reported back.		It was also reported that the grass area outside Pooks Cottage is now overrun with weeds and not much grass is left if any. The area is owned by WSCC and various options such as re-turfing were discussed.	AR	
28.09.22	7	22/068	Community Events	Collection of old money for the Royal British Legion		Information to be given to the Clerk to decide if this is possible to do in the APC Office The Clerk has given her thoughts and concerns - other options need to be looked in to	AE	
28.09.22	9	22/070	Fred Rowley Name Board	Investigate the costs involved and secure a location.	Speak to the Community Centre to see if this is possible and investigate the costs of boards	Email sent to the Community Centre to ask if this is possible - this will be brought up on Tuesday 8 November at the next Trustees Meeting	TL	
28.09.22	10	22/071	AIB Tree Donation	Ask Grasstex to plan to clear the area ready for this time frame.		Contact Grasstex contact has been made and a date to be set	TL	
28.09.22	10	22/071	AIB Tree Donation	Apply for the raised flower bed and bench license.		Contact WSCC when all information has been collected and apply for the license	TL	
28.09.22	11	22/072	Potential Village Sculpture	Contact to be made with the Sculptor to fully understand the costs involved and then approach the roundabout sponsors to gauge their interest.		Once information known bring back to this committee for further discussion.	AR	
28.09.22	13	22/074	Annual Business Plan	Form an Angmering Group		Once information known bring back to this committee for further discussion.	AR	
29.06.22	7	22/024	Donations of Trees from AIB	APC office to pursue the planting of the 3 trees with WSCC on the area opposite the Blue Star Roundabout.		TL has made contact with WSCC to start the conversation and understand what needs to be done to make this possible. TL has completed the relevant forms and is awaiting feedback from Matt Southern at WSCC - 20.07.22 Have now applied for the license and waiting to hear back if it will be agreed - 22.07.22 Chased Simon Neville from WSCC on 22.08.22 for an update - its with their tree team who are going to check the site is suitable and hopefully issue the licence. Licence agreed on 02.09.22, next step is to get the piece of land cleared as will not be possible to plant until this is done - email sent to WSCC to ask if possible. It is possible but APC would have to pay for this as will not be covered by WSCC. Grasstex have kindly agreed to cover the cost of clearance, planting and installation of the raised flower bed	TL	28.09.22
31.08.22	9	22/054	Flicks on the Pitch 2023	Contact to be made with the Rugby Club and Cinema company and a update to be added to the September agenda.		TL sent an email to the Cinema company on 02.09.22 as is awaiting a response Costs and date for 2023 have now been obtained. It was agreed to hold this event again in April of 2023	RE / TL	28.09.22
28.09.22	7	22/068	Community Events - Angmering Amble	Look to re-arrange a date in April 2023		A date of Saturday 1 April has been suggested as there is a Raider game on that day at 3pm. Wizzi Print have been approached to find out the cost of stickers to change the date on all the already printed material - the total cost is £45.00 for new maps and a large sticker for the window poster MenWalkTalk are happy with this new date and so are the Rugby Club	TL	13.10.22

KEY

Task has been started
Task not yet started
Task has been completed and will be removed to completed action list
Deferred Task: Remain on the deferred list as future work required (see separate sheet)