



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE PLANNING AND INFRASTRUCTURE COMMITTEE HELD IN THE KING SUITE, ANGERING VILLAGE HALL ON TUESDAY 01 OCTOBER 2024 AT 7.30PM

- Committee:** Sylvia Verrinder (Chair)
Paul Bicknell, John Oldfield, Norma Harris, Carey Bennett and Nikki Hamilton-Street (as Chair of APC)
For the meeting to take place 3 committee members need to be present, this is known as quorum and is a legal requirement.
- Present:** Councillors; Sylvia Verrinder, John Oldfield, Paul Bicknell and Carey Bennett
- In attendance:** One member of the public
- Acronym:** Planning and Infrastructure Committee: PI; Angmering Parish Office: APC; West Sussex County Council: WSCC; Arun District Council: ADC; South Downs National Park: SNDP; Conservation Area: CA; Environment Agency: EA; AFAS: Angmering Flood Alleviation Scheme. Construction Management Plan: CMP;

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	24/120	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs. Norma Harris and Nikki Hamilton-Street	
2	24/121	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3	24/122	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Tuesday 10 September 2024 were agreed by all and signed by the Chair.	
4	24/123	THE CHAIRS REPORT ON ANY MATTERS OF INTEREST AND THOSE OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA. TO ALSO INCLUDE AN UPDATE ON THE STATUS OF THE ACTION LIST. A copy of the Chairs report had previously been sent to all committee members and was accepted with no questions being asked. The report was also uploaded onto the APC website.	

The following additional item was added:

NALC – Neighbourhood Plans

As I said in my Chairs report that I attended the NALC “The Future of Neighbourhood Plans” session, I was very disappointed, as the presentation did not live up to the title, instead there were four speakers who had a lot to say about how to do and the way they produced their plans. They were time limited, and their delivery left much to be desired. I felt that there was nothing presented that told me about the future of the plans nor how they could fit in with the new Governments proposals for the NPPF or reviewed Local Plans, so to my way of thinking the title of the session was wrong and misleading. We continue to wait the publication of the revised ADLP and SDNPLP before embarking on our review. Despite this, the Government has said that they are leaving the NPs as they are, which I suppose really is the future.

One thing that was clear we should be looking at our own area to see where we can fit in more developments, and how many dwellings, as the revised ADCLP may require us to do so, as it did last time.

The slides and transcript have been received and will be forwarded onto Councillors once put into a readable format. Having read the transcripts there was a lot of relevant information that was missed during the presentation, that could help APC when setting about our revised Neighbourhood Plan.

This generated a lot of discussion as to why APC should look to embark on their Neighbourhood Plan renewal. The Chair said that this should be deferred to Full Council as it was an agenda item for that committee, this was agreed.

Active travel takes a step forward in West Sussex – Attached Document West Sussex County Council has been awarded Level 1 Capability status by Active Travel England (ATE) in recognition of the progress the council made over the last year to improve active travel in the county. Congratulations to WSCC.

WSCC PRoW

The agenda for the meeting on the 8th October 2024 has now been published and there is nothing that would affect Angmering.

5 24/124 PUBLIC CONSULTATION

An opportunity for residents to seek information or question the Committee and its members on matters pertaining to the Committee’s work. Members of the public are entitled to speak for 3 minutes. This meeting is being recorded for the purposes of the Minutes, once the Minutes have been Approved then this recordings will be destroyed.

There was one member of the public present who wanted to discuss the ongoing traffic problems of the High Street. Agenda Item 17 was requested to be brought forward so that a discussion could take place on that situation and the whole traffic situation within the Parish. This was agreed.

Suggestions made:

- A raised table at the junction of Weavers Hill with the High Street. It was agreed that the “humps” outside Angmering Manor were ineffective for reducing speed as vehicles can be driven between them at unaltered speed.
- Could Speedwatch position themselves down High Street to detect speeding? The restrictions placed on Speedwatch are known and this maybe the reason why this area can not be monitored.
- Better signage – action has already been taken on this and we are still actively chasing improvements.
- As the High Street is within the Conservation Area consider monitoring of speed, noise and vibration.
- Critical areas for accidents, especially where the school children are concerned; is at the junctions of Honey Lane, Hillside and the Cottrells with the High Street.
- Lack of footpath on the opposite side of the High Street, due to parking, making it unsafe to cross to the opposite footpath.
- An Angmering Traffic Management Working Group could be looked into if there were enough councillors who wanted to be part of it.
- When the report from the commissioned traffic management team over the proposed development west of Bewley Road is to hand that this should be brought to the next P&I meeting for discussion.

It was explained that the Parish Council has no powers to make the changes themselves, but it does have the power to forward to the appropriate authority, suggest improvements and apply for TRO's. Then the office will chase for updates, comments and decisions as to the action that the relevant authority will be taking and when. They will then keep the residents of Angmering informed.

After a long discussion the member of the public thanked the committee for listening and left the meeting.

6 24/125 PLANNING APPLICATIONS

To consider Arun District Council File Lists 187, 188 and 189 of 2024:

FILE LIST 184: Observations to Arun District Council by 3 October 2024

<p><u>A/160/24/T</u> 3 No. Birch (B1, B2, B3) crown reductions to height 4m, spread 2.5m. DECISION: No Objection COMMENT: No Comment</p>	<p><u>ADDRESS</u> 2 Alexander Avenue Angmering</p>
<p><u>A/161/24/DOC</u> Approval of details reserved by condition imposed under reference A/11/23/PL relating to condition number 12 - surface water drainage scheme. DECISION: Objection COMMENT: It was highlighted that the documentation on the ADC website was</p>	<p><u>ADDRESS</u> BMW House Chandlers Garage Ltd Water Lane Angmering</p>

unreadable. APC reserves the right to make comment when the Drainage Engineers Report has been published. The question was asked as to “what local soakaways are being provided”	
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FILE LIST 188 – Observations to Arun District Council by 10 October 2024

<p>A/113/24/HH Single storey side/rear extension, new car port and installation of solar panels, following the demolition of existing extensions, outbuildings and garage. DECISION: Support COMMENT: No Comment</p> <p>A/165/24/NMA Non-material amendment following the grant of A/129/21/PL relating to amendments of plots 20-90 to respond to position of unmarked rising main and the introduction of alternate house types on plots 61-90 to provide a wider choice of homes to assist in accelerating build out rate. DECISION: Objection COMMENT: APC reserves the right to make comment when the Drainage Engineers Report has been published regarding the Rising Mains. However, APC does not object to the plans for the re-ordering of plots 20-90 and 61-90.</p> <p>A/166/24/TC Fell Leylandii hedge and replace with Yew. (These trees stand in the Angmering Conservation Area.) DECISION: No Objection COMMENT: APC welcomes the plans to replace with a natural British species of hedging.</p>	<p>ADDRESS Orchard House Roundstone Lane Angmering</p> <p>ADDRESS Rustington Golf Centre Golfers Lane Angmering</p> <p>ADDRESS Old Well Cottage High Street Angmering</p>
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FILE LIST 189 – Observations to Arun District Council by 17 October 2024

None	
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- 7 24/126 **PLANNING APPLICATIONS NOT ON A WEEKLY LIST**
None.
- 8 24/127 **WEST SUSSEX COUNTRY COUNCIL PLANNING APPLICATIONS**
None.
- 9 24/128 **SOUTH DOWNS NATIONAL PARK PLANNING APPLICATIONS**
None.
- 10 24/129 **PLANNING DECISIONS – NOT APPROVED/REFUSED**
These were noted.

- 11 24/130 LICENSING MATTERS**
None.
- 12 24/131 CONSERVATION AREA REPORTS**
APC still awaits the reply to the proposed extension of Weavers Hill into the Conservation Area. The clerk continues to pursue this matter with the Conservation Officer.
- 13 24/132 SOUTH DOWNS NATIONAL PARK**
Next planned meeting is to be held on 10th October 2024.
The agenda has been published and there is one item that would affect Angmering and that is an update on the progress of Neighbourhood Development Plans.

The Chair said she would be attending a “Parish Meeting” on 2nd October, this was a twice annual meeting so that all parishes in the park can come together to discuss items and be updated on other relating matters.

Councillor Bicknell asked if the SDNP “Access Forum” still meets as he found it a very useful group. The Chair said she would ask that question at the Parish Meeting.
- 14 24/133 COMPLIANCE**
It was noted that traffic is entering and exiting from the site known as Manor Place at the roundabout at the junction of the A259 and the A280. It was understood that this should not be the case. Clarification is sought as to who authorised this change and why, as an entrance into and out of the site had now been installed along the A259.
- 15 24/134 APPEALS**
[A/39/24/PL](#) (Appeals ref: APP/C3810/W/24/3348407)
Change of Use of Existing Storage Building (to include an extension) to a 1 Bedroom Holiday Cottage. This application affects a public right of way and is in CiL Zone 2 (Zero rated) as other development.
Address: Land to the rear of 1 Heathers, Arundel Road, Angmering BN16 4LE. All representations must be received by the 8th October 2024.

This was discussed and agreed that APC stands by its previous comments that this proposal should be refused again as it is unsuitable for a residential dwelling and associated parking.
- 16 24/135 CORRESPONDENCE**
We have received information from
The “Save Dappers Lane Group “who conducted a brief survey of traffic in Dappers Lane between 2.30 and 3.30pm, i.e. school pick up time.

Approximately 280 car journeys were counted, almost 200 were entering or exiting Merryfield Crescent from or into Dappers Lane, clearly rat-running through the estate to avoid Arundel Road. Most of those 200 cars entered/exited Merryfield Crescent between 2.45 and 3.15pm. This evidence shows how much rat-running through the Greenacres Ring estate is already happening, with more development in Angmering this will only get worse; the village roads clearly cannot sustain any further increase in traffic. Also, of the 144 cars travelling north in Dappers Lane,

only 27 made it to the top of the lane. This shows that more than 100 were going to properties in the lane, and these extra journeys can clearly be attributed to the new houses built since 2020. Angmering has already exceeded its strategic allocation for housing, so Arun District Council has ample justification for rejecting any more planning applications.

This was posted to our three District Councillors – “I strongly urge you to oppose any more development in Angmering as elected representatives of Angmering please represent the real concerns and worries of Angmering residents. We really have had enough!”

This was replied to by Cllr Andy Cooper who said “the information is very helpful and will be submitting his response to the application (A/154/24/OUT) in the coming week. For your information I have copied WSCC Cllr Urquhart into my response.”

17 24/136 HIGHWAYS MATTERS

There are still matters outstanding to which the Clerk is trying to get the latest information, comments and decisions from the appropriate Authority. The 3 known TROs are still being progressed by the TRO Team.

A copy of these outstanding matters is to be posted to committee members.

Councillor Oldfield said that the dangerous situation with the exit from South Drive onto the A259 has been seen by the Road Safety Audit and is being processed. We await the report.

18 24/137 VICE CHAIR POSITION

To discuss the vacancy.

It has been confirmed that this position does not need to be filled, however, in the absence of the Chair the members present must decide amongst themselves at the meeting who should chair that meeting. This was agreed.

19 24/138 ARUN DISTRICT COUNCIL PLANNING COMMITTEES

Planning Committee Meeting

Next meeting to be held on 16th October 2024.
Agenda awaited.

Planning Policy Committee

Next meeting to be held on 28th November 2024.
Agenda awaited.

Meetings are held at the Council Chamber, Arun Civic Centre, Maltravers Road, Littlehampton, BN17 5LF.

20 24/139 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

1. This Committee:

Traffic Management within the Parish and
Bewley Road commissioned report.

2. Full Council:

Neighbourhood Plan and

DATE OF NEXT MEETING

The Committee's next meeting is on **Tuesday 22 October 2024** at 7.30pm, King Suite, Angmering Village Hall.

The meeting concluded at **20:49**

..... Date.....
Chairman

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Planning & Infrastructure Committee Chairs Report 22nd October 2024

1) **Future Dates of Authority Planning Committees - Applications and Matters that could affect Angmering**

Members are requested to view the following agendas, planning matters and websites then make comment where necessary.

Authority & Committee		Next Date 2024	Comment
ADC	Planning	13 th Nov	Awaiting Agenda
ADC	Planning Policy	28 th Nov	Awaiting Agenda
SDNP	Planning	14 th Nov	Awaiting Agenda
WSCC	Planning & Rights of Way	5 th Nov	Awaiting Agenda
WSCC	Community, Highways & Environment Scrutiny	25 th Nov	Awaiting Agenda.

2) **Applications - Part Approved, Withdrawn, or Permission not required.**

Applications Part Approved - None

Applications Withdrawn - None

Planning Permission not required - A/135/24/CLP Lawful development certificate for a proposed loft conversion including a hip-to gable roof extension and rear dormer with 3 No. Velux windows. 14 Hillside Crescent Angmering [Planning Permission not required](#)

3) **Zoom Meetings Attended:**

As I said at Full Council on Monday 14th October I have attended three meetings so far this month:

- SDNP Parish Meeting on 2nd Oct, paperwork received and forward on to Councillors
- AiRS AGM on 8th Oct awaiting paperwork of the meeting.
- NALC Climate Emergency Network on 11th October awaiting paperwork and transcript of the meeting. This meeting had an item relating to The Woodland Trust and the free issue of Trees, which I hope APC will take advantage of.

I am also attending the NALC “Master Emergency Planning” workshop on 23rd October.

Sylvia G M Verrinder

Councillor Sylvia Verrinder TD

Chair: Planning & Infrastructure Committee

Angmering Parish Council.

October 2024

Meeting Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegated To	Completed Date
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Key

Task has been started
Task to remian on the list - placed on differed tab
Task not yet started
Task completed