

Clerks Report – Agenda item 5 (Together with Action List)

- 1) **A/40/18/A - North of Water Lane** – The deadline has been extended to 23rd August 2019 to allow for the S106 agreement to be signed.
- 2) **Primary School** – Cllr Oldfield, Cllr Marsh and Clerk were invited to attend a meeting at WSCC to discuss the new primary school. Cllr. Urquhart from WSCC and legal representatives from WSCC were in attendance as well as representatives from Arun.
The meeting went well with confirmation that our legal fees incurred by the land swap would be covered by WSCC. WSCC are due to get back to us with the exact size of the land involved in the swap and what information they require from us. Cllr Bicknell handed over plans of Mayflower to WSCC to make copies and return to him.
- 3) **A/45/19/PL Chandlers** – I have been in contact with our solicitors and they are confirming a few points relating to the contract.
- 4) **A/46/19/PL Creyfern** – This was supposed to have been decided by 9th July 2019. This application is linked to the CLT housing and easement payment to the APC.
- 5) **A/9/19/PL Pound Place** – This application was supposed to be heard at the DCC meeting on 7th August 2.30pm at ADC. This application was removed from the agenda and an appeal has been logged against a previous application – A/51/18/PL. This will now be discussed at HPT on 20th August, additional comments can be made by 3rd September 2019.
- 6) **Neighbourhood Plan** – another meeting was held with the working party on 6th August 2019. It was decided that the Call for Sites would be pushed back a month due to the addition of the South Downs National Park into our Neighbourhood Plan. An email was sent out to this effect on 6th August 2019
- 7) **Office Activity**
Parish Assembly – work is still underway to secure a bigger venue.
Planning Training on Thursday 9th August 2019 at Bersted.
Great response from public regarding the Dog Show.
We are now working on organising Remembrance Day 10th November 2019 which the APC office have now taken on. Any support from councillors regarding this process would be gratefully received.
Work continues on the BMX Day – trying to make it bigger and better each year. Please keep 1st September 2019 free to assist with the running of this event.
Several letters regarding overgrown vegetation onto pathways have been sent to residents.
Damage to a cycle path, overgrown vegetation, drain cover issues and obscured signs all reported to relevant council/company.

As a result of our play park inspections several items of equipment require repair including swing seats and log board

8) **Ground maintenance**

Removal of dead bush, removal of Budleja from roundabout due to obscuring vision, removal of shrubs (2 bulk bags worth) from corner of Nursery Road and Roundstone Lane, planted the donated Silver Birch, regular checking of Black Ditch, extra litter picking due to summer holidays, regular checking of the garden at St. Nicks, liaising with a tree surgeon to aid the removal of the damaged tree in Mayflower Park, clearance round bench in Downs Way and removal of low hanging branch.

Agenda Item 10.



Prepared by: Katie Herr
Subject: Nominee for ACLT
Date: 02/08/19

Update

1. Correspondence was received from Tony Cross of Angmering Community Land Trust – please see the attached.

Decision

2. To decide and vote on a suitable councillor to sit on the ACLT on behalf of the Angmering Parish Council.

Supplementary information – Agenda item 11, Wednesday 10th July 2019

Membership of Angmering CLT Board

Extract of Rules

ACLT's board consists of between five and twelve board members, excluding co-optees (Rule D2):

- A maximum of **One Angmering Parish Council nominee**. The nominees do not necessarily need to be serving members of Angmering Parish Council.
- At least **Four Community board members** that are elected by the members.
- A maximum of **Three co-opted board members** – the Board may co-opt up to three additional board members to balance the Board and bring in additional expertise when needed.

Proposal

To make provision for a nominee of Angmering Parish Council to become a non-voting Board Member of ACLT.

Reason

Existing members of ACLT Board who may also be a Parish Councillor, inevitably find themselves in conflict when it comes to Planning matters which involve the ACLT. By creating a Nominee position on the ACLT Board, we will embed a permanent link between the APC and ACLT, benefitting from their advice and guidance whilst not inhibiting discussion and openness on matters of conflict.

Decision

To cancel the membership of John Oldfield.

That ACLT create a position on the Board of ACLT for a nominee of APC.



Prepared by: Katie Herr
Subject: Honey Lane and Allotments
Date: 07/08/19

Update - Allotments

1. As you are aware there has been a lot of previous work done regarding the Honey Lane Allotments.
2. We lease the allotments and then sublease them onto the Angmering Allotment Association.
3. An email was received from Colin Trott, Chairman on Angmering Allotments on 23rd July 2019. He was requesting an update on the potential purchase of the allotments and any update on Honey Lane.
4. There was talk of APC purchasing the allotments. This is not financially viable and I believe that it is no longer an option for APC to purchase the allotments. This was advised to Mr Trott during our meeting on 7th August 2019.
5. It has been and will continue to be a high priority of APC to keep the allotments in their current position. The land is listed as a community asset both in our Neighbourhood Plan and on Arun District Councils list "Assets of Community Value."

Update – Honey Lane

1. Confirmed by WSCC - Section 106 money cannot be used to repair/maintain/upgrade a private road. It can be used to improve footpaths only.
2. ADC have advised that they will investigate with potential developers the request to make improvements to the footpath (2146) on Honey Lane.
3. The APC is unable to fund the repair or make up of Private Streets/Roads. The responsibility lies with frontagers and/or the road owner as per information given to us by Deborah Urquhart WSCC.
4. It would be the offices suggestion that any correspondence regarding the road will go direct to WSCC and APC will support where they can.

Agenda Item 13.



Prepared by: Katie Herr

Subject: Update on current ADC consultations

- Parking Standards SPD
- Open space, Playing Pitches and Built sports Facilities SPD

Date: 02/08/19

Update

1. Cllr. N Hamilton-Street, Cllr. David Marsh, Cllr. John Oldfield, Cllr. Rhys Evans and Cllr. L Hamilton Street put themselves forward to discuss the two consultations on 19th July 2019.
2. Initial comments received from the meeting were emailed to Kevin Owen at Arun and he replied stating that we only need to give him further information for the consultation if anything else comes to light.
3. I have received confirmation that the comments made have been accepted.
4. Cllr. N Hamilton-Street will give a verbal report of what was discussed.



Prepared by: Katie Herr
Subject: Angmering Library
Date: 02/08/19

Update

1. As you are already aware, Angmering Library is at risk of closure due to WSCC needing to make budget cuts.
2. All councillors were made aware of this through emails and reading the relevant articles.
3. I received an email from Tony Cross at Angmering Community Land Trust regarding the risk to the library and a meeting was set for 31st July 2019 with Deborah Urquhart – WSCC, Tony Cross – ACLT, Cllr. N Hamilton-Street, Cllr. John Oldfield and Katie Herr – Clerk.
4. We talked through the possibility of community hubs in Angmering. We also talked through the S106 money that had already been received/still to be received for the library. The Clerk is tasked with finding out what the total amount is.
5. Tony Cross stated that Angmering library has the 2nd lowest foot fall in West Sussex.
6. Parking around the library was also discussed.
7. I am currently in touch with Library management to ascertain the answer to several questions posed to me from ADC regarding listing the library as an Asset of Community Value.
8. The options that WSCC have were also discussed with regards to a lease with full repair, short term lease with option to purchase and also sale of the building.
9. It was suggested that we could find out what the residents of Angmering would like to see in this building if the library service was reduced or stopped altogether.
10. Ways of doing this were discussed and it was agreed to bring it to full council. Consulting with current library employees and volunteers was also suggested.
11. Deborah fed back to WSCC and her email response back to me is below
“I updated WSCC on our discussions, which was good timing, as they were able to feed them into a project board meeting yesterday. They are happy to chat about options and are keen to get the first small hub done – which means they will be more amenable. Doesn’t mean it needs to be signed sealed and delivered by end of the year, only agreements in principle etc to progress.
I will try and organise a meeting date – would early sept be too soon in your thinking?
I had another thought, you could use S106 monies to build a mezzanine floor maybe – which could house a museum/interactive history of Angmering.”
12. I will collate ideas/thoughts either submitted by email/verbally and will liaise with WSCC once we have more information and are able to call a meeting with WSCC.