



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN ANGMERING VILLAGE HALL ON MONDAY 14 JANUARY 2019

**Present:** Councillors John Oldfield; Rhys Evans; Mike Hill-Smith; Norma Harris; David Marsh; Alan Evans; Roger Phelon

**In Attendance:** Katie Herr, Clerk; Tracy Lees, Office Manager; District Cllr. Andy Cooper; County Cllr. Deborah Urquhart; District Councillor Dudley Wensley, Cllr Mike Claydon and 3 members of the public

Action

**18/159 APOLOGIES FOR ABSENCE**  
Apologies for absence had been received from Cllr. Nikki Hamilton-Street; Cllr. Lee Hamilton-Street, Cllr. Mountain and Cllr. Bicknell

**18/160 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS**  
No

**18/161 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 DECEMBER 2018**  
The minutes of the Parish Council Meeting held on 10 December 2018 were agreed as a correct record and signed by the Chairman.

**18/162 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA**

a) The attached action list – the Clerk talked through the action list giving an update on each item.

For the Clerks report see **Appendix 1.**

b) Any subsequent matters that have arisen since the agenda was set – There were no subsequent matters.

*The Chairman adjourned the meeting for public consultation.*

**18/163 PUBLIC CONSULTATION**  
A member of the public commented on the recent trouble with motorbikes in the area and that if registration numbers were needed they could be provided.

Another member of the public asked to speak later in the meeting which was agreed.

*The Chairman took the meeting back.*

**18/164**

**CHAIRMAN'S REPORT**

The Chairman informed all members present that he had not attended any official functions since the last meeting and that there was nothing to report.

**18/165**

**REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

County Cllr. Deborah Urquhart commented on the works scheduled for the A259 and that the vegetation clearance had been delayed for a few weeks.

Cllr. Urquhart advised that there had been an inspection of Cow Lane to look at the improvements and advised that there had been an encroachment by Carla Homes which had been taken up by Arun Planning Department, as well as issues around drainage which could be a major piece of work. Cllr. Urquhart advised they were awaiting surveys and reports from the various departments as to the next steps.

The member of the public that deferred his comments earlier then commented on the issues around the Carla Homes development and explained his thoughts around the works undertaken which he believed were without the proper authority. Particular mention was made to footpath number 2145 being blocked off, the width of Cow Lane has been restricted and hedging has been ripped out, this has been going on for at least a year. The question was asked to Cllr. Urquhart as to what sort of priority can be given to recovering this situation. Cllr. Urquhart advised that in the first instance Arun Enforcement Department should be contacted to see what information they have and what they are able to do. Cllr. Oldfield asked if these issues have been reported to Arun and Cllr. Urquhart confirmed that it had and are waiting to see what is to happen on the enforcement issue.

The member on the public thanked Cllr. Urquhart for taking an interest and for letting him take part in the various meetings that had and were taking place. Cllr. Urquhart then explained the next steps to be taken.

It was also reported that there is plenty of salt in stock ready for the cold weather.

**18/166**

**REPORT FROM THE ARUN DISTRICT COUNCILLOR**

A report was received from District Cllr. Cooper: see **Appendix 2**.

Cllr. Cooper then introduced Cllr. Mike Claydon who gave an overview on CCTV in the area and his visit to Lewis where it is monitored.

District Cllr. Wensley reiterated Cllr. Coopers comment re letting them know if something is wrong but also asked that if something has been done right to also let them know so this can be passed on to the team.

A member of the public asked about CIL and its relationship with the CLT. Cllr. Cooper answered as best he could but he will report back with more information as the next meeting.

Cllr. Cooper wanted it noted that the CLT were doing a fantastic job.

**18/167**

**COMMUNITY GRANT APPLICATIONS**

An application for a grant has been received from Arun Community Transport for the sum of £2,000 for computer software, i.e. a booking system and client data base.

- a) The Community Grant Application for Arun Community Transport was discussed at length. After discussion the sum of £105.00 was **AGREED** by **ALL** councillors present.

TL

The 2018/2019 budget for Community Grants is £3,300. Payment of the approved grant detailed above would leave £131.20 for the remainder of the year.

18/168

### **ANGMERING COMMUNITY CENTRE**

The Clerk and Cllr. A Evans reported back on their recent visit to the Community Centre and talked through their findings. A discussion then took place.

The question was raised re how often the automatic doors needed to be checked and all present agreed that this should be done on a yearly basis.

The introduction of an additional CCTV camera was discussed. There are presently 7 working cameras around the Community Centre. A decision could not be made but it was concluded that this was probably not needed. A question was asked re CCTV signage was displayed and the Parish Office will check if this is in place and if not is it needed?

TL

It was discussed if a representative from the Parish Council should attend the Community Centre Trustee meetings that take place every three months.

It was decided that this was not needed and instead the Clerk would report back as and when the situation required it.

Clerk

The Clerk would contact the Community Centre and ask if someone was given the role of a Parish Liaison would this be helpful.

Clerk

18/169

### **CO-OPTION OF NEW COUNCILLOR**

The Chairman, Cllr. Oldfield, welcomed co-option candidate Mike Jones to the meeting.

Cllr. Oldfield asked Mr Jones to explain why he wanted to become a Councillor, which he did and he also confirmed that he is a local residence. Mr Jones also explained why he had previously left the position of Councillor and why he wanted to re-join so he could again participate in local affairs with an aim to improve the village.

It was **PROPOSED** by Cllr. Oldfield, **SECONDED** by Cllr. Phelon; That Mike Jones be co-opted as a Parish Councillor – unanimously **AGREED**.

*Councillor Mike Jones was given the relevant papers to sign and asked to return to the Clerk and then took his seat among the councillors.*

18/170

### **BUDGET & PRECEPT**

The budget and precept had been previously sent to all Councillors, the Clerk asked for feedback, a discussion then took place.

Cllr. Oldfield thanked the Clerk for all the fantastic work done in the preparation of this document. All present agreed.

The Clerk explained that the new package from RBS that the Parish Office will be using will be able to speed up the reporting process going forward.

The rise to the Precept was then discussed. The rise proposed was 3.78% which equates to a weekly increase of 7p based on a Band D property.

After discussion it was **PROPOSED** by Cllr. Oldfield, **SECONDED** by Cllr. Marsh and **AGREED** by **ALL** present.

**18/171 FLAT UPDATE – QUOTES FOR WORK TO BE COMPLETED**

The Clerk reported on the current status of the purchase and advised that the Parish Office recommended that the flat should have a Managing Agent. All present agreed.

Tracy Lees, Office Manager, gave an overview of all the proposed work to be done in the Office area. A discussion then took place.

It was discussed that the third quote (not yet submitted) should try to be obtained and then all three quotes emailed to all Councillors with the Parish Office making a recommendation for their preferred supplier. This was **PROPOSED** by Cllr. R Evans, **SECONDED** by Cllr. Oldfield and **AGREED** by **ALL** present.

**TL**

**18/172 CPR AND DEFIBRILLATOR FAMILIARISATION SESSIONS**

The Clerk explained how these sessions came about and that it would not have been possible without the support of Sally Holmes, a First Responder in Angmering Village.

Tracy Lees, Office Manager, explained how this event has been advertised and encouraged all those present to spread the word. It was suggested the Parish Office contact local clubs and the Community Centre and advise them about these session and ask them to publicise them to their members.

**TL**

**18/173 2018/2019 FINANCIAL REPORT**

Cllr. Oldfield asked for questions and a brief discussion followed around the accessibility of funds, i.e. the speed in which funds could be accessed.

No actions were requested.

**18/174 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS**

Cllr. Phelon feedback on the recent ASRA meeting he attended re the lease for the grounds. It was requested that Ron Hanmore be asked to contact the Parish Office to discuss. Cllr. Phelon confirmed he would relay this message.

Cllr. Harris feedback re the Twinning Association – see **Appendix 3**. A discussion then took place re how to promote the Association to potential new members. The Parish office to advertise in the office window.

**DM**

Cllr. Hill-Smith commented that he would be attending the Village Hall Committee meeting on Tuesday 15 January.

Cllr. Phelon advised that the ASRA AGM will take place on Tuesday 26 March and that Cllr. Oldfield will be invited to attend.

**18/175 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

- a) The Housing, Transport & Planning Committee meeting held on 11 December 2018 – None

- b) CLEW Committee meeting held on 19 December 2018. – None
- c) Governance & Oversight Committee held on 15 November 2018 – None

**18/176**

**TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

Cllr. Oldfield gave an overview regarding the boundary review with East Preston and advised it was a lengthy process. He said that the ADC had been notified of our opposition to the proposal.

Cllr. Evans raised a question regarding the Chandlers site and it was advised that the land had now been transferred to the developer and that the next stage was to wait for planning permission. Cllr. Oldfield advised that there may be a need to look at public rights of way.

It was agreed by all that newly co-opted Cllr. Mike Jones join the CLEW Committee.

Cllr. Marsh mentioned that Rydon Homes have become aware that the old Manor Nursery site has been given an upgrade to the high street past the Spotted Cow and may be looking for a southern exit at the south of Water Lane. If this is the case it would need to go through the normal planning application, as of now this has not been seen by the HTP Committee.

**18/177**

**DATE OF NEXT MEETING**

The next meeting of the Parish Council would be held on 14 January 2019.

The meeting finished at **21.10**.

Chairman..... Date.....

## Appendix 1

### Clerks Report – Agenda item 4 (Together with Action List)

- 1) Danni has handed in her notice. She will be with us until early March 2019. After 7 years of loyal service she is leaving to take up a job within a hospital library.
- 2) Chandlers – meeting held brought forward lots of ideas that have now been put to Landspeed. Confirming ground floor office space.
- 3) Thank you letter received from village hall – copy available on request.
- 4) Tracy and I attended an Arun and Chichester Clerks meeting in Bersted. We discussed several topics including budgets, accountancy software and lots of smaller issues. It's a great forum to gain opinions and find out information.
- 5) The special Dev Control meeting on 23<sup>rd</sup> January 2019 for the A/40/18/OUT 525 houses north of Water Lane has been postponed while the applicant considers all aspects of the primary school and possible land swap.
- 6) Boundary Review – East Preston have met with ADC regarding the review. Jackie Follis from ADC has sent out an email which was received by both John Oldfield and the office. It sets out the process for the review and is requesting us to set out the detail of our objection and make sure it reaches her by 1<sup>st</sup> March 2019.
- 7) I had a very good meeting with Matt Rookes (Anti-Social Behaviour Team). He has asked that if there are any issues or you would like him to attend a meeting for a specific query, then we are to let him know. Roy was able to pass on a lot of information to Matt which was deemed very helpful. Matt called with an update stating that before every shift he has added a slide to the presentation to advise officers about our concerns – this is a great way to highlight the issues affecting our area. It is now a Directed Patrol Activity (DPA) so when officers have any down time they have already been advised of the issues and extra focus is given to the area. PC Lisa Holt has taken a particular interest in the area and has received information regarding names and registration numbers of moped/motorbikes possibly involved.
- 8) Contact with solicitors regarding the purchase of the flat. Keen to have it completed by the end of the month.
- 9) Job vacancy – interviews this week. Update to all will follow once these have taken place.
- 10) We would welcome your thoughts on the Silent Soldier. Is he to stay in place, move to a permanent location, donated to an organisation to use in a display? There are no guidelines available, the office staff have checked.
- 11) Extra Office Activity
  - a) Gathering information to put on the CPR/Defib sessions.
  - b) Installation of the new water cooler. Being used by staff and visitors alike.
  - c) Riparian ownership letters regarding black ditch have all been sent out.
  - d) Positive comments regarding window over Christmas and in general.
  - e) Quick responses to pot holes/fly tipping and issues reported.
  - f) Work to stop condensation in the window is taking place this week.

## Appendix 2

Dear Chairman, Angmering Councillors and members of the public.

Happy New Year, these are the main areas to report since the last meeting

CCTV Cameras. Arun is the first local authority within Sussex to benefit from the upgrade, funded by £49,000 from Arun District Council and £15,000 from the Safer Arun Partnership.

The locations of the cameras remain the same but they now provide high-quality footage, as well as 24/7 coverage. The aim of the project was to replace the old CCTV cameras, which dated back to the 90s, with more high-tech versions in order to deter anti-social behavior and crime and to reduce repair costs.

Arun District Council is preparing a Community Infrastructure Levy (CIL). This is a planning charge which can be used as a tool for local authorities to help deliver infrastructure to support the development in their area. As part of the preparation of the Arun CIL, the Planning Policy Sub-Committee agreed, at its meeting on 5 December 2018, to consult on a first draft of the CIL charges. The consultation starts on 10 December 2018 and ends at 5pm on 21 January 2019.

Details of the consultation and how to respond online will be available on the Arun District Council website: [www.arun.gov.uk/cil](http://www.arun.gov.uk/cil) from Monday 10 December 2018

As always I am happy for the council or residents to contact me with any questions relating to District matters through the usual channels and if Councillors or residents would like to find out more on what I have mentioned or need updates / information on Arun District Council the website provides regular updates at [www.arun.gov.uk](http://www.arun.gov.uk)

### **Appendix 3**

#### Angmering Twinning Association

Since the successful visit of French families to Angmering in August, the committee have been planning to raise sufficient funds towards future trips by members to France this summer and the French return visit in 2020. They are also hoping that the various functions might advertise the association and attract more members to participate in the sharing of friendship between the French and English.

A good start to the fund raising was in the autumn, with a very well attended cabaret evening held in the Village Hall and enjoyed by all. The next public function is to be a Craft and Flea Market in the Village Hall on 16th February when the public will be encouraged to hire tables for their wares, with the Twinning Association providing refreshments, bric-a-brac and raffle. It is hoped that this will be well supported by residents from as many areas of the village as possible and help to publicise the association's purpose – to promote friendship between the French people of Quistreham and Angmering by spending the three days each year with a family, having a party meal together and visiting places of interest.

Other activities for members is a coffee morning at Angmering Manor every second Wednesday in the month, a meal this week, a Quiz Evening between other Twinning Associations, also a Summer Party when friends and family are invited to a meal and chat in the Village Hall. Then it will all start again after members visit France in August.

Norma Harris

### **Clerks Report – Agenda item 5 (Together with Action List)**

- 1) Landspeed/Chandlers Meeting – New ideas/drawings given to Nick and the architect. Revised ideas will be received back in the next few weeks. Will distribute to all.
- 2) Planning (Michael Eastham) meeting – Discussed North/South Water Lane, primary school/land swap, S106 contributions and ridge heights.
- 3) Thank you letter received from Arun Community Transport – copy available on request.
- 4) Boundary Review – East Preston. No further developments. Information due to Arun by 1<sup>st</sup> March 2019.
- 5) Community Centre – liaising with Val re maintenance. Just fire alarm maintenance and heating left to confirm.
- 6) More information given to Matt Rookes from posts/messages received via Facebook.
- 7) Flat update – Due to complete and exchange on 13<sup>th</sup> February 2019.
- 8) Office alarm – yearly check to be carried out. Signing up to their app which will alert registered users of any issues.
- 9) Extra Office Activity
  - a) CPR sessions full.
  - b) More positive comments regarding window received.
  - c) Office tidy up and file sorting going well. Now moved on to the back area.
  - d) Tara settling in well.

Meeting Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps
10-Sep	11	18/088	Chandlers Site Redevelopment	Confirm layout of parish office	Confirm layout with working group	Drawing sent to Nick Cronk. Groups suggestion of flats above parish building are not possible. Meeting set for Nick and the architect to come here on 6th February 2019. Plans talked through and information given to the architect in regards to ideas put forward from the previous staff/clrs Chandlers meeting. Architect will come back with new drawings.
10-Sep	11	18/088	Chandlers Site Redevelopment	Confirm solicitors and contract supplied	Solicitors approached Initial contract received	Draft conditional contract should be with our solicitor this by w/c 4th February 2019
08-Oct	12	18/108	Accountancy & Bookkeeping	Outsource end of year accounts	Investigate possible accountants Talk to other parishes	KH going on year end finance training on 28th February 2019
10-Dec	4	18/142	Update from Andrea Oakley	Angmering Parish Office to update their website with tips on what to look out for	Put information onto the APC website	APC Office to contact Andrea for information. Ongoing - TL made contact and waiting information. Andrea has sent over some information but the quality is not great, asking if there is a hardcopy. Matt Rookes will attend the next parish meeting to discuss the moped issue and general ASB.

10-Dec	18/155	Questions On The Already Circulated Notes Of Meetings Of Parish Council Working Parties And Representatives On Other Organisations	Obtain contact details of WSCC re the A259 project to ensure communication regarding work to the road	Find a suitable contact	Gain as much information as possible and share with the Parish via social media (the APC website & Facebook) and office window. Contact obtained 18/12/18	
14-Jan	13	18/171	Flat Update – Quotes For Work To Be Completed	Obtain 3rd quote	Once obtained email all 3 quotes to the Councilors	Parish Office should make a recommendation for their preferred supplier when sending the quotes

### Key

Task has been started
Task to remain on the list
Completed
Task not yet started

**Completed Actions have been moved to another tab**

Meeting Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Who	Complete Date
10-Sep	17	18/094	Urgent repairs and improvements to the parish council front office	Window installation	Builders appointed Framework and plastering now completed	Fully completed	Tracy	16-Nov
08-Oct	10	18/106	Purchase of flat above Parish office	Appoint Solicitors Green, Wright, Chalton and Annis	Completed paper work and returned to solicitors	Fully completed	Katie	24-Oct
08-Oct	10	18/106	Purchase of flat above Parish office	Complete and send off application for borrowing to NALC	Paperwork completed and sent	Application sent to PWLB for loan. 04/12/18 Chased 19/12/18. All approved - make phonecall to confirm money 02/01/18. Money in account 11/01/19.	Katie	11-Jan
08-Oct	11	18/107	Payroll	Outsource payroll function to WSCC	Arrange for payroll to be outsourced.	Change of provider from Capita to Sussex Payroll Services happened w/c 26-11 - Payroll should be ready for Decembers pay run. £4,000 saving from previous supplier. Complete. All paid in December 2018	Tracy	20/12/2018

08-Oct	13	18/109	Budget & Precept 2019/2020	Bring 2019/2020 budget and precept papers to next Governance	New meeting to be set.	Draft budget shown to Governannce 15/11/18. Precept numbers in. 04/12/18. Final budget and precept to be advised during January 2019 meeting.	Katie	Agreed - 14/01/19
08-Oct	15	18/111	Garage storage for maintenance staff	Go ahead with lease on a monthly basis	Lease to be signed. Items moved in on an agreed date	Lease agreed and signed - Roy has completed the move The untis we have vacated have been let out - no rent payable to us but both on one months notice should we need to take them back - all notes in the Storage Unit folder in the Outlook under Office	Tracy	15-Nov
12-Nov	10	18/127	Arun Community Transport	Ask for more information regarding stainability and useage by Angmering residents	Confirm information	Sent grant application letter - await response 03/12/18. Grant letter received. Take to Full Parish in Jan 2019	Katie	Grant agreed - 14/01/19
12-Nov	15	18/132	Angmering Community Centre - Extra Camera	Request a 3 year plan of potential works/refurbishment needs.	Complete 3 year works programme	Meeting with Val 27/11/18 with Tracy to discuss. Present letter on 10th Dec PC Meeting. Meeting with Val and A.Evans 09/01/19. Close action as repeated below. 02/01/19	Katie	02/01/2018

## Agenda Item 12



Prepared by: Katie Herr  
Subject: Toilet Twinning  
Date: 01/02/19

### Introduction

1. We have been approached by Cherry Redding on behalf of Toilet Twinning in respects of twining our toilet with one overseas.
2. There is no cost involved as the money to do this has already been raised.
3. We would receive a "Toilet Twin" certificate showing a picture of the toilet we are twinned with and GPS coordinates.
4. We would help by sharing this on our social media and helping to raise the profile of the campaign.

### Decision

1. A decision is needed so that we can confirm back to Cherry that we would like to be involved and have our toilet twinned with one overseas and assist with some publicity via our social media.

[REDACTED]  
[REDACTED]  
[REDACTED]  
Chairman  
Angmering Parish Council

**Dear Mr Oldfield:**

With the help of others in the village, who share a concern for overseas development work, I am running a small charity project. We are hoping to make Angmering the first accredited "Toilet Twinned Village" in West Sussex.

Toilet Twinning is a long-standing initiative overseen by TearFund, to help those in desperate poverty to have access to a proper latrine, clean water and the information they need to be healthy. The dedicated website [www.toilettwinning.org](http://www.toilettwinning.org) explains their excellent methodology which gives great dignity and control to the beneficiary communities, and I thought with your background in engineering you might enjoy the section on different 'latrine technologies' which are varied as appropriate to local conditions.

We would like to ask Angmering Parish Council to accept a "Toilet Twin" certificate, meaning the parish council WC would have an official 'twinned toilet' overseas. We have raised the funds for this, we are not asking for a donation, just for your acceptance. For us this means we are one step closer to 'toilet twinned village' status, since one of the criteria is to twin the toilet of the local council or MP. We have chosen to approach the council, to keep the project local.

The toilet twin website shows example certificates - they are very tasteful, we have one on display in our wc at home!

Progress is good, the project is nearly completed, and I will seek to get some publicity in the Littlehampton Gazette and All About Angmering, perhaps on the APC website also?

St Margaret's primary school raised almost £1000 and just received their toilet twin certificates, presented last week. At the Angmering School associate assistant head Hannah Knox is introducing toilet twinning to the school this term, and I will be approaching a few local businesses. In addition several private individuals have twinned their home toilets. Although it is so shocking that billions of people do not have access to safe uncontaminated water, it is wonderful to be able to help a charity that is making a big difference, and to encourage our lovely village community in our humanitarian responsibility to other overseas communities that lack our basic resources.

Please would you let me know if you are happy to accept a toilet twin on behalf of APC, and I will then order a certificate to present to you soon.

**Sincerely, Cherry Redding**

# Angmering pumped & primed to be first Toilet Twinned Village in West Sussex

**Why twin toilets?** Because of a worldwide problem that **stinks**: one in three people have no access to a proper toilet. One child dies every two minutes because of dirty water and poor sanitation.

Toilets in Angmering that are twinned now boast a certificate, complete with a photo and GPS coordinates, so that the occupant of the toilet can look up the twin's location on Google Maps!

Twinning a toilet costs £60, funding the work of international relief and development agency Tearfund. **They bring relief** to communities in desperate poverty, by giving access to a proper latrine, to clean water and hygiene education. This vital trio combined saves lives.

Local Cherry Redding with a small group of helpers got the Angmering Toilet Twinned Village project **flowing**. Now they are feeling **flushed** with the successful progress of the project!

Faces of pupils of St Margaret's Primary school registered amazement, disgust and delight as they did the maths in assembly, calculating there would be about 75,000 poos on the school field each year, if they had no school toilets. Annual celebrations of May Day and Sports day would just not be so sweet! In generous response the school raised about £900 so now their school toilets have twins in Myanmar, Malawi and many other countries.

Elsewhere in Angmering, Cherry will be encouraging the library, the local council, and various local businesses to **get on with the job**, by twinning their toilets. **Already on a roll** with toilet twins either completed or **in the pipeline** are; the local secondary school, local churches, St Margaret's Primary school and many individual households.

They are having one more **big push** and would like any Angmering residents or businesses listening to Spirit FM right now to join in by twinning their loo! The more and more people who join in at the grassroots level means more help for the 660 million people that have no clean drinking water today.

## Cherry Redding



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Toilet Twinning homepage  
[www.toilettwinning.org](http://www.toilettwinning.org)

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### TT statistics

Half the people in the world have an illness due to poor sanitation

Two billion people don't have access to a toilet

Half of school girls in Africa have to drop out of school because of spending hours to fetch water  
[www.toilettwinning.org/sanitation-crisis](http://www.toilettwinning.org/sanitation-crisis)

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### TT fun

Isle of Man was first toilet twinned island, followed by the Isle of Skye

20,794 toilets  
were twinned in 2018

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Prepared by: Tracy Lees  
Subject: Office Safe  
Date: 01/02/19

**Introduction**

1. In order to carry out the office refurbishment the large safe located at the back of the office needs to be removed.
2. After much investigation the following has been identified:
  - Various safe companies, safe suppliers and antique shops were contacted with a view to purchasing the safe, but no one was interested. It seems the safe is too large and heavy.
  - Safe removal companies were contacted, and quotes ranged from £250.00 plus VAT to £695.00 plus VAT to remove and dispose of the safe.
  - We have also considered selling on eBay with the buyer to collect but due to its weight and size it's unlikely that anyone would want it even if it was offered as free to collector, we would also need to make sure they don't cause any damage removing the safe.

**Decision**

1. A decision is needed so that we can move forward with the removal which in turn will allow the office refurbishment to take place.

## ANGMERING PARISH COUNCIL

Balances Outstanding as at:

31-Jan-19

	£	£
<b>Long Term Investments</b>		
Consolidated Stock		96.00
 <b>Bank Accounts</b>		
Lloyds Bank Business Account	14,272.92	
Lloyds Bank Current Account	232,564.01	
CCLA Local Authorities' Property Fund	200,000.00	
CCLA Public Sector Deposit Account	25,000.00	
Hampshire Trust Bank	70,000.00	
United Trust Bank	80,000.00	
	621,836.93	
 <b>Petty Cash Imprest Account</b>	71.83	
 <b>TOTAL BANK BALANCES AVAILABLE</b>		<b>621,908.76</b>
 <b>Public Works Loan Board</b>		
Outstanding Debt - Office		-



**2017/2018 Budget Monitor**

31 December 2018

	Revised Budget	Actual to Date	Known Commitments	Budget Left	Proportion of Total	Comments
	£	£	£	£	£	
Play Areas	6,900	2,523	-	4,377	37%	
Buildings	5,500	30,206	-	(24,706)	549%	
Christmas Tree & Lights	500	5,731	-	(5,231)	1146%	
Street Lighting	6,000	255	5,900	(155)	4%	
Dog Fouling & Waste Bins	500	-	-	500	0%	
Village Maintenance	19,900	44,422	12,390	(36,912)	223%	
Vehicles & Equipment	4,050	5,954	-	(1,904)	147%	
Loan Charges	-	-	-	-	0%	
Transfers to Reserves	49,570	-	(30,040)	79,610	0%	Some of village maintenance costs (football pitch drainage work to
Capital Improvements	-	-	-	-	0%	financed from reserves
<b>Total Expenditure</b>	<b>335,130</b>	<b>302,109</b>	<b>(11,750)</b>	<b>44,771</b>	<b>90%</b>	
<b>Total Net Expenditure/(Income)</b>	<b>(12,300)</b>	<b>82,138</b>	<b>(11,750)</b>	<b>(82,688)</b>	<b>-668%</b>	

General Reserve

Balance b/f	(92,492)	(92,492)				
Less: Net Expenditure/(Income)	(12,300)	82,138				
Balance c/f	(104,792)	(10,354)				

## RECEIPTS AND PAYMENTS SCHEDULE

Jan-19

## Receipts

Date	Payes Name	Reference	Total £	VAT £	Net £
03/01/2019	CCLA	BCG	15.82		15.82 INTEREST
09/01/2019	LLOYDS	LLOYDS	3.78		3.78 INTEREST
11/01/2019	PWLB LOAN FOR FLAT PURCHASE	TFR	149947.50		149947.50 LOAN
31/01/2019	LAMIT PROPERTY FUND	BGC	2,248.82		2248.82 INTEREST
TOTAL RECEIPTS			152,215.92	-	152,215.92

Jan-19

## Payments

Date	Payee Name	Reference	Total £	VAT £	Net £
03/01/2019	CXS	DD1001	42.00	7.00	35.00 WEB HOSTING
07/01/2019	ARUN MOWERS	OL0701	280.32	46.72	233.60 MOWER MAINTENANCE
07/01/2019	MULHOLLAND TREES	OL0701	260.00	0.00	260.00 TREE SURGERY
07/01/2019	SLCC	OL0701	5.79	0.80	4.99 PUBLICATION
07/01/2019	TRAVIS PERKINS	OL0701	24.67	4.11	20.56 MAINTENANCE
07/01/2019	TRAVIS PERKINS	OL0701	54.73	9.12	45.61 MAINTENANCE
07/01/2019	VIKING	OL0701	209.62	34.94	174.68 OFFICE EQUIPMENT
07/01/2019	VIKING	OL0701	3.55	0.59	2.96 OFFICE EQUIPMENT
07/01/2019	COASTAL DRAINS	OL0701	438.00	73.00	365.00 DRAINAGE
07/01/2019	COASTAL DRAINS	OL0701	14868.00	2478.00	12390.00 BLACK DITCH
07/01/2019	COASTAL DRAINS	OL0701	282.00	47.00	235.00 DRAINAGE
08/01/2019	ANGMERING VILLAGE HALL	CHQ5971	1200.00	0.00	1200.00 GRANT
08/01/2019	LAND REGISTRY	CC1001	6.00	0.00	6.00 LAND SEARCH
08/01/2019	LAND REGISTRY	CC1002	6.00	0.00	6.00 LAND SEARCH
15/01/2019	MIKE ROSE STORAGE	SO1001	500.00	0.00	500.00 STORAGE
15/01/2019	ARUN MOWERS	OL1501	334.95	55.82	279.13 MOWER MAINTENANCE
15/01/2019	BIFFA	OL1501	31.06	5.18	25.88 REFUSE COLLECTION
15/01/2019	BIFFA	OL1501	116.82	19.47	97.35 REFUSE COLLECTION
15/01/2019	BIFFA	OL1501	160.49	26.75	133.74 REFUSE COLLECTION
15/01/2019	DALE VALLEY TRAINING	OL1501	186.00	31.00	155.00 D MARINER TRAINING
15/01/2019	DALE VALLEY TRAINING	OL1501	186.00	31.00	155.00 R QUIRES TRAINING
15/01/2019	IPS	OL1501	218.40	36.40	182.00 B ALARM ACC
15/01/2019	IPS	OL1501	248.40	41.40	207.00 B ALARM ACC
15/01/2019	NEWMAN BUS SOLUTIONS	OL1501	293.89	48.98	244.91 PHOTOCOPIER
15/01/2019	STUBBS COPSE WOODYARD	OL1501	49.80	8.30	41.50 GREEN WASTE
15/01/2019	SUSSEX PAYROLL	OL1501	117.00	19.50	97.50 PAYROLL
15/01/2019	TRAVIS PERKINS	OL1501	71.84	11.97	59.87 MAINTENANCE
15/01/2019	SURREY HILLS SOLICITORS	OL1501	680.40	110.40	570.00 LEGAL FEES
15/01/2019	SURREY HILLS SOLICITORS	OL1501	358.80	59.80	299.00 LEGAL FEES
15/01/2019	SURREY HILLS SOLICITORS	OL1501	800.40	133.40	667.00 LEGAL FEES
15/01/2019	VIKING	OL1501	48.80	8.13	40.67 OFFICE EQUIPMENT
15/01/2019	VIKING	OL1501	1.49	0.25	1.24 OFFICE EQUIPMENT
16/01/2019	ALLSTAR	DD1002	26.43	4.40	22.03 FUEL
16/01/2019	ALLSTAR	DD1002	5.00	0.83	4.17 FUEL
16/01/2019	ALLSTAR	DD1002	2.40	0.40	2.00 FUEL
16/01/2019	SAGE	DD1003	71.40	11.90	59.50 ACCOUNTS PACKAGE
18/01/2019	PENSION CONTRIBUTIONS	BACS PENSION	2560.88		2560.88 PENSION
18/01/2019	SALARIES	BACS WAGES	6827.93		6827.93 SALARIES
21/01/2019	VODAFONE	DD1004	56.70	9.45	47.25 MOBILE
21/01/2019	LAND REGISTRY	CC1003	6.00	0.00	6.00 LAND SEARCH
21/01/2019	LAND REGISTRY	CC1004	6.00	0.00	6.00 LAND SEARCH
22/01/2019	SCS	DD1005	93.44	15.57	77.87 WEBSITE
22/01/2019	TAX & NI	BACS HMRC	2715.26		2715.26 TAX AND NI
23/01/2019	ALLSTAR	DD1006	35.95	5.99	29.96 FUEL
23/01/2019	ALLSTAR	DD1006	2.40	0.40	2.00 MEMBERSHIP
24/01/2019	GIFFGAFF	DD1007	10.00	1.66	8.34 EMERGENCY MOBILE
25/01/2019	FOCUS ITQ	DD1008	361.42	60.24	301.18 IT
30/01/2019	ALLSTAR	DD1009	43.88	7.31	36.57 FUEL
30/01/2019	ALLSTAR	DD1009	17.60	2.93	14.67 MOWER FUEL
30/01/2019	ALLSTAR	DD1009	4.80	0.80	4.00 MEMBERSHIP
30/01/2019	ARUN COMMUNITY TRANSPORT	CHQ5973	105.00	0.00	105.00 GRANT
31/01/2019	UTILITY WAREHOUSE	DD1011	103.69	4.93	98.76 UTILITIES
31/01/2019	UTILITY WAREHOUSE	DD1011	48.32	2.31	46.01 UTILITIES
31/01/2019	UTILITY WAREHOUSE	DD1011	70.69	3.36	67.33 UTILITIES
31/01/2019	UTILITY WAREHOUSE	DD1011	2.40	0.40	2.00 UTILITIES
31/01/2019	FRESH AIR FITNESS	OL3101	1292.88	215.48	1077.40 REPAIR FITNESS EQUIPMENT
31/01/2019	MULHOLLAND TREES	OL3101	350.00	0.00	350.00 TREE SURGERY
31/01/2019	SKYLIGHT SIGNS	OL3101	4591.74	765.29	3826.45 NOTICEBOARDS
31/01/2019	SURREY HILLS SOLICITORS	OL3101	484.20	78.20	406.00 LEGAL FEES
31/01/2019	SURREY HILLS SOLICITORS	OL3101	82.80	13.80	69.00 LEGAL FEES
31/01/2019	SURREY HILLS SOLICITORS	OL3101	165.60	27.60	138.00 LEGAL FEES
			42230.03	4582.28	37647.75