



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex BN16 4EA

Telephone/Answerphone: 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN ANGMERING VILLAGE HALL ON MONDAY 11 MARCH 2019

Present: Councillors John Oldfield; Rhys Evans; Mike Hill-Smith; Norma Harris; David Marsh; Alan Evans; Steven Mountain; Mike Jones; Nikki Hamilton-Street; Lee Hamilton-Street and Paul Bicknell.

In Attendance: Tracy Lees, Office Manager; District Cllr. Andy Cooper; District Cllr. Dudley Wensley and 5 members of the public.

Action

18/195 APOLOGIES FOR ABSENCE
Apologies for absence had been received from the Clerk, Katie Herr, Cllr. Roger Phelon and County Councillor Deborah Urquhart.

18/196 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS
None.

18/197 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 DECEMBER 2018
The minutes of the Parish Council Meeting held on 11 February 2019 were agreed as a correct record and signed by the Chairman.

The Chairman adjourned the meeting for public consultation.

18/198 PUBLIC CONSULTATION
The Chairman invited members of the public present to speak if they wished.

A member of the public thanked Angmering Parish Council for the recent CPR & Defibrillator Familiarisation Sessions held at the Library and was pleased to hear that a further session had been arranged.

The same member of the public commented on the recent CLEW Committee minutes and the introduction of 10 dog bag dispensers. He felt that the public could have been consulted and this was a missed opportunity. Cllr. N Hamilton-Street responded by explaining the strategy that had been put in place, that public views had been taken into account and that the Green Dog Walkers scheme would be trailed by Angmering. Cllr. N Hamilton-Street explained that the bag dispensers were a trial and the final placement of the dispensers was yet to be decided. A discussion then took place.

Another member of the public wanted to bring the proposed fence and the overhanging of the trees at the Rugby Club to the Councils attention. If the

ground markings and posts are to be an indication of where the fence will be located this could have an impact on the width of the footpath. A discussion then took place. Cllr. Mountain will discuss the above with the Chairman of the Rugby Club and report.

Cllr. Mountain

The Chairman took the meeting back.

18/199

THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA

a) The attached action list – the Clerk talked through the action list giving an update on each item.

For the Clerks report see **Appendix 1.**

b) Any subsequent matters that have arisen since the agenda was set None.

After the Clerks report was given the clerk asked if there were any questions, none were asked.

18/200

CHAIRMAN'S REPORT

The Chairman informed all members present that he had not attended any official functions since the last meeting and that there was nothing to report.

The Chairman mentioned that in the coming weeks he would be attending an event at the Hockey Club and also a Spring Concert, he will report back at the next meeting.

18/201

REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

County Cllr. Deborah Urquhart was unable to attend tonight's meeting

18/202

REPORT FROM THE ARUN DISTRICT COUNCILLOR

District Cllr. Andy Cooper thanked the Angmering Parish Council Office (Office) for passing him the comment received from an Angmering resident about the situation at Angmering Station and the Taxi rank.

Cllr. Cooper explained the situation as he understood it and what actions he was able to take. This is a Network Rail issue and not something that Arun District Council had any say in however he will try and see if they will consider re-thinking the situation and come to a compromise. A discussion then took place.

Cllr. Cooper finished by saying as always, he was very happy for the council or residents to contact him with any questions relating to District matters.

Cllr. Cooper had nothing further to report.

District Cllr. Dudley Wensley gave an update on the land south of New Road (A-23-15-OUT) and he advised that were no longer going to be a judicial review and that the planning permission stands.

Cllr. Wensley made a point of mentioning that the Supporting Papers circulated prior to the meeting were first class and that this clearly set the scene for how a meeting should be run – quote "how to do it right".

Cllr. Wensley had nothing further to report.

AW

The Office thanked Arun District Council for their support with supplying equipment and litter collection for their Community Litter Picking Day being held on Sunday 7 April 2019.

18/203

COMMUNITY GRANT APPLICATIONS

No grant applications have been received.

The 2018/2019 budget for Community Grants is £3,300. There is £131.20 left to be allocated for the remainder of the year.

18/204

2018/2019 FINANCIAL REPORT

Statements of the Bank Account Balances and Loans Outstanding as at 28 February 2019 were presented.

- Income and Expenditure compared with the Revised Budget, for the period to 28 February 2019.
- Lists of cheques and other payments for February 2019.
- Bank reconciliation for February 2019.

All of the above were signed by Chairman

No actions were requested.

18/205

KICK CANCER

Cllr. N Hamilton-Street explained the proposal and background around the project as this had come from the last CLEW Committee Meeting held on 27 February 2019. A discussion then took place.

After discussion it was **AGREED** by **ALL** present that an event held in Summer 2020 would be preferable. It was felt that the proposed plan for December 2019 was very ambitious and the duration too long. As this group is new it was felt that a smaller event be trailed first.

The Office will report back to Kick Cancer and ask for a new proposal for Summer 2020 for further consideration.

Office

18/206

UK POWER NETWORKS, TEMPORARY WORKS TO TOWER 566437 – 33KV STEEL LATTICE TOWER

A discussion took place around the exact location of the tower. Cllr. Oldfield explained its location.

It was **AGREED** by **ALL** present that the works could take place but must not reduce the width of the road.

The Office was asked to obtain a Scheme of Works.

TL

18/207

GDPR UPDATE

A discussion took place and it was **AGREED** by **ALL** present that this should take place. The Office will report back to all Councillors on when update will be completed. The process will start in a few weeks.

TL / KH

Tracy Lees, Office Manager, handed round confirmation forms asking that all Councillors only use their Angmering Parish Council email addresses to share information and communications relating to Parish matters – all Councillors were asked to sign the forms and return them to the Office.

110

Cllr. N Hamilton-Street wanted it noted that she was very disappointed that this had not already happened as this process/project had originally been approved in 2017.

Cllr. L Hamilton-Street would like a brief project plan.

TL / KH

Cllr. N Hamilton-Street mentioned possible concerns with remote file storage and the office server. Tracy Lees mentioned that the Office was aware of this and were already looking into a more secure system however this would come at a cost. The Office will obtain a quote and report back.

TL / KH

18/208

CHANDLERS UPDATE – LATEST OFFICE PLAN

The Chairman explained the current situation and that the latest changes were requested by the Heritage Officer.

A discussion took place and it was agreed that the working party be re-called to consider the available options. The issue is not the location of the new office building but the appearance and floor plans.

18/209

QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

JEAAC; ADALC; ASRA; JEAAC H&T; Twinning Association; Angmering Village Hall Committees & Littlehampton Health Services Advisory Group

Cllr. Hill-Smith commented that he had attended a R.E.A.L. (Rustington, East Preston, Angmering, Littlehampton) patient participation meeting.

Cllr. Mountain mentioned the works on the A259 and the felling of some of the trees. He gave an update based on his understanding on the next steps including the re-painting of white lines and the proposed re planting scheme. A discussion then took place. Cllr. Mountain will obtain the most current drawings of the project and share with all councillors.

Cllr. Mountain

Cllr. Marsh reported back re the Traffic Calming Committee that has been set up. The first meeting has taken place, but a second meeting is on hold as they are waiting for West Sussex County Council to hold speed test trials around the village in March. The Committee will re-convene once West Sussex County Council have shared their findings.

No other meetings have been attended, nothing else to report.

18/210

QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- a) The Housing, Transport & Planning Committee meeting held on 19 February 2019 – None
- b) CLEW Committee meeting held on 27 February 2019. – None
- c) Governance & Oversight Committee held on 6 February 2019 – None

18/211

TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

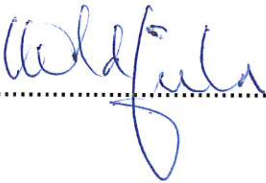
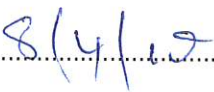
18/212

DATE OF NEXT MEETING

The next meeting of the Parish Council would be held on 11 March 2019.

CO

The meeting finished at **20.50**.

Chairman.......... Date..........

Appendix 1
Clerks Report – Agenda item 4 (Together with Action List)