



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN THE KING SUITE OF THE ANGMERING VILLAGE HALL ON MONDAY 11 JUNE 2018

Present: Councillors John Oldfield (Chairman); Rhys Evans; Lee Hamilton-Street; Nikki Hamilton-Street; Mike Hill-Smith; Norma Harris; Paul Bicknell; David Marsh; Roger Phelon

In Attendance: Rob Martin, Parish Clerk; David Hussey, Assistant Clerk; Deborah Urquhart, County Councillor; Dudley Wensley, District Councillor; eleven members of the public

Action

18/021 APOLOGIES FOR ABSENCE
Apologies for absence had been received from Councillors Steven Mountain and Mike Hill-Smith; and District Councillor Andy Cooper.

18/022 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS
No declarations were made.

18/023 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 MAY 2018
The minutes of the Annual General Meeting held on 14 May 2018 were agreed as a correct record and signed by the Chairman.

18/024 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA
Efforts were continuing to ensure electronic records held by the Parish Council were compliant with the new General Data Protection Regulation (GDPR). Paper records would be minimised, with existing records shredded where appropriate.

A meeting regarding the recent planning application from Gladman Homes would be held at Arun District Council on 18 June.

The Annual General Meeting of the Community Land Trust would be held on 19 June. The Parish Clerk expressed his thanks to volunteers.

The Staffing Group to the Parish Council was continuing to work towards achieving an appropriate staffing complement after the imminent retirement of the Clerk in August 2018.

18/025

CHAIRMAN'S REPORT

The Chairman reported the formal acceptance of the Clerk's resignation. The Chairman had been pleased to represent the Parish Council at the recent East Preston festival.

The Chairman adjourned the meeting for public consultation.

18/026

PUBLIC CONSULTATION

Honey Lane

A member of the public asked what was being done about disability access. He said that Honey Lane was much used including by children. He wondered whether all the available money had been spent instead on traffic calming measures in the village centre. He felt that speed humps were unnecessary and only increased noxious emissions from vehicles. He mentioned the plans of the Parish Council to purchase the allotment.

The Chairman of the Angmering Allotments Association stated that he would welcome the purchase of the allotments and Honey Lane by the Council. He felt there was a funding imbalance between Cow Lane and Honey Lane. The Clerk stated that there was no reason for any preferential treatment for Cow Lane. He felt that a Public Rights of Way Plan may be needed in the future. He stated that the work of the Parish Council was likely to become more onerous in the future.

County Councillor Urquhart felt that it was useful to have the Walking and Cycling Strategy in place for Angmering. District Councillor Wensley mentioned that Arun District Council were expecting the final report from the Planning Inspector in July, the result of which would inform the final version of the Local Plan for Arun. The enacting of the Arun Community Infrastructure Levy was also dependent upon this report.

Decoy Drive Playing Fields

A member of the public questioned when the lease would be renewed. He stated that he had been pursuing the matter for seven years; that the facilities were greatly used and valued, and the lease renewal would be needed in order to complete the current football season. He said that two further football pitches, which had been promised, had yet to materialise.

The Chairman advised that the Parish Council would be able to report on the future of the Sports Hub after a meeting with Arun District Council on 18 June. He said that the recent planning application from Gladman Homes clouded the picture.

Chairman

District Councillor Wensley felt that the public would welcome the plans for new sports facilities which the District Council would soon release.

Footpaths and Roads

A member of the public requested that footpaths and roads for which the Parish Council had responsibility should be listed on its website.

Clerk

School Site

A member of the public asked if land had yet been identified for a new school. The Clerk mentioned that a suggestion had been made for a site and an announcement would be made soon.

Community Land Trust (CLT)

A member of the CLT asked how best to communicate with other members. GDPR was making this difficult, so current communication should be via the Parish Council. The Clerk recognised this was not ideal, so would raise the matter at the CLT AGM on 19 June.

Clerk

The meeting reconvened.

18/027

REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

County Councillor Urquhart gave an update:

The priority was the traffic management scheme, which would be reviewed on completion. Half of those commenting on the scheme felt that the speed humps were too high, while half felt that they were too low. This suggested that the height was likely to be correct. However, any found to be the incorrect height would be corrected at the earliest opportunity.

The County Council had recently launched a Crowd Funding page, accessible via its website, on which adverts could be placed.

The 'Refill Project' had been launched to encourage local pubs, restaurants, and hotels to use re-fillable bottles. The scheme may be expanded to local coffee shops and libraries.

A new Marine Conservation Zone had been announced for Selsey Bill.

18/028

REPORT FROM THE ARUN DISTRICT COUNCILLORS

District Councillor Wensley gave an update:

Councillor Gillian Brown, the Leader of Arun District Council, has been awarded an OBE in the Queens Birthday Honours list. This had been given in acknowledgment of her services within local government and the wider community.

The District Council was fully supportive of the work to save two recently damaged beech trees (both under Tree Protection Orders). Enforcement action would be taken if contractor negligence could be proven.

18/029

HONEY LANE

The Clerk said that the intention was to press ahead with purchase of the Honey Lane / allotments site. Councillor Lee Hamilton-Street proposed spending £1,000 on a valuation, which was agreed by all present.

W

The Clerk would send a follow-up letter to West Sussex County Council, requesting a formal response to the Honey Lane Residents Association's freedom of information request.

Clerk

A member of the public was concerned that residents might have to go through another winter risking flooding and accidents to individuals. The Clerk agreed that it would help if the Parish Council owned the entire site, but could not promise that this would be achieved before winter 2018/19.

A member of the public mentioned that the work to repair potholes had raised the level of the road and made the flooding problem worse. The Clerk mentioned that any necessary flood mitigation work needed would be properly costed and consideration given as to whether funding might be sourced from Operation Watershed.

Clerk

18/030

COMMUNICATIONS STRATEGY

The Clerk thanked Tony Cross and Councillor Nikki Hamilton-Street for their very useful work in creating and informing an initial draft document. The Clerk suggested adopting the initial draft as a living document. The Clerk said that future Press Releases would be made available via social media. The Clerk felt that there was an important communications role for councillors to fulfil.

The Chairman agreed that the initial draft document was a good start, but felt that the operational side needed to work well. He suggested seeking professional input. He mentioned that a Staffing Group has recently been set up to discuss and implement future staffing arrangements. The group had been tasked with giving present staff a clearer idea of how this would work following the imminent retirement of the Clerk.

Councillor Nikki Hamilton-Street proposed adopting the Communications Strategy document. The proposal was seconded by Councillor Marsh and agreed by all present.

18/031

COMMUNITY GRANT APPLICATIONS

No applications had been received. The Council's Community, Leisure, Environment and Wellbeing Committee would discuss the criteria for grants at its next meeting. An item would be added to the next agenda.

Committee
Clerk

18/032

QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

JEAAC

The Clerk read from the following report of issues highlighted at the recent meeting of the Joint Eastern Arun Area Committee:

Work on the A284 Fitzalan Link Road and Southern Bypass, including the new Roundabout on the A259, is due to start in December 2018 for 15 months.

The Lyminster North section is due to start in May 2020. This is close to the anticipated start date of the Arundel Bypass. Coordination with the new Crossbush Junction work is an essential part of securing the traffic using this route to the A27 going east. It is being worked on by West Sussex County Council (WSSC) and Highways England.

A259 Dual Carriageway at Angmering - Clearance works and some Utility works will take place mainly in the verges from September 2018 to December 2018. The road construction is scheduled to start May 2019; with eighteen months construction time anticipated.

There is a Traffic Regulation Order on the WSSC list number 433483 which relates to a waiting restriction asked for on Nursery Road. This was applied for 13/10/17 and WSSC added this to their list on 6/11/17. The project is defined as in progress with a note that it is awaiting local evidence of need. Once this evidence has been done then WSSC will score the need and this will determine if this request has any chance of being adopted for construction. As far as we know no work is being done to obtain this evidence so the parish council needs to address this matter internally ASAP.

New Terms of Reference were proposed and accepted by the group. This includes two seats for ADC Councillors following their threat to leave JEAAC if they did not have direct representation. The two Councillors will be nominated by the Council Leader and not automatic to any position within Arun District Council.

WSSC have invested an extra £1.5 Million in mending pot holes, they have five additional teams working on this and currently filling two hundred and fifty pot holes a day.

The Clerk would discuss these issues with Councillor Mountain

Clerk

18/033

QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

Nothing was raised under this agenda item.

18/034

2017/2018 FINANCIAL REPORT

The Clerk stated that there would be changes going forward; in particular regarding governance commitments.

18/035

URGENT MATTERS ARISING SINCE THE PREPARATION OF THE AGENDA

Councillor Bicknell would investigate possible finding allocation for Hillside School from West Sussex County Council's 'Safer Routes to School' initiative. Councillor Marsh suggested a crossing at the location of the former Chandlers site. The Chairman mentioned a plan to widen the footpath.

Councillor Nikki Hamilton-Street would share information regarding prices for a possible new skate park / BMX track with the Assistant Clerk.

**Councillor
Nikki
Hamilton-
Street**

18/036

DATE OF NEXT MEETING

The next meeting of the Parish Council would be held on 16 July 2018.

WA

After discussing confidential agenda item 18 the meeting closed at 21:55.

Chairman.....*Wolfin*..... Date.....*15/7/18*.....