



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN THE KING SUITE OF THE ANGMERING VILLAGE HALL ON MONDAY 10 SEPTEMBER 2018

**Present:** Councillors John Oldfield (Chairman); Rhys Evans; Norma Harris;  
Steven Mountain, Paul Bicknell; David Marsh; Roger Phelon

**In Attendance:** Rob Martin, former Parish Clerk; David Hussey, Assistant Clerk;  
Tracy Lees, Office Manager; District Councillor Andy Cooper;  
County Councillor Deborah Urquhart; one member of the public

Action

**18/078 APOLOGIES FOR ABSENCE**  
Apologies for absence had been received from District Councillor Dudley Wensley, Councillors Mike Hill-Smith, Lee Hamilton-Street, and Nikki Hamilton-Street.

The Chairman mentioned that Rob Martin, the former Parish Clerk, was in attendance, but would not be speaking in the formal capacity of Parish Clerk. The Chairman welcomed Tracy Lees, the newly appointed Office Manager.

**18/079 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS**  
No declarations were made.

**18/080 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 AUGUST 2018**  
The minutes of the Parish Council Meeting held on 13 August 2018 were agreed as a correct record and signed by the Chairman.

**18/081 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA**  
Mr Martin gave an update. Historic papers were being sent to archive file store (administered by West Sussex County Council). Tracy Lees had joined the parish council on 20 August as Office Manager. The new Parish Clerk,

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Katie Herr, would be starting in post on 1 October. Mr Martin would attend the parish council office during the last two weeks of September.

**18/082**

**2018/2019 FINANCIAL REPORT**

Mr Martin will circulate and publish a financial report.

**Former  
Parish Clerk**

**18/083**

**CHAIRMAN'S REPORT**

The Chairman reported that he had attended the final day of the recent visit organised by the Angmering Twinning Association. This had been a very pleasant day and a positive experience for all concerned. The visitors had been very complementary and had greatly enjoyed their visit. The Chairman would consider joining Councillor Harris in attending future meetings of the Twinning Association.

**Chairman**

*The Chairman adjourned the meeting for public consultation.*

**18/084**

**PUBLIC CONSULTATION**

**An Expression of Interest**

A member of the public came along to listen to parish business, and to express a tentative interest in becoming a councillor or helping the parish council in some way. The gentleman would consider the matter further and come into the parish office to find out more. The Chairman thanked the member of the public for his interest.

*The meeting reconvened.*

**18/085**

**REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

County Councillor Urquhart provided an update. She had met today with a delegation of government officials and a Chief Executive of a major mining company from China, to discuss issues of solar power and renewable energy. There were no official meetings held at the County Council during August.

County Councillor Urquhart said that West Sussex County Council (WSSCC), East Sussex County Council, and Surrey County Council were all in serious financial difficulty due to drastic cuts to funding (particularly in the field of social care) imposed by central government. This was exacerbated by the additional budget pressures caused by the significantly increased numbers of children going in to care.

A permit system for users of the local household waste amenity tip would operate from 1 October. Trailers were no longer accepted, on health and safety grounds. Certain access passes would be available on the West Sussex County Council website.

With regard to the proposed site for a new school, County Councillor Urquhart mentioned that this remained subject to agreement by WSSCC Legal, and their Estates Management Board. She would mention the issue to the relevant senior official.

**18/086**

**REPORT FROM THE ARUN DISTRICT COUNCILLOR**

District Councillor Cooper gave an update. As Arun District Council had not met in August, there was less than usual to report:

District Councillor Cooper had attended the unveiling of the Angmering in Bloom and Angmering Heritage new village map which he felt was a fantastic new asset. District Councillor Cooper thanked all those involved.

District Council Cooper reported that the local plan was adopted at the most recent full council meeting. He felt this was a positive step in the right direction for helping to control developments throughout Arun.

Arun District Council were clamping down on dog fouling, with thoughtless owners being subject to a maximum fine of £1,000. The scheme is operated by EH Commercial Services Ltd. Anyone witnessing an owner not picking up after their pet is urged to call the reporting hotline on 01903 737755.

Information about important changes to the law for houses of multiple occupancy can be found on the Arun District Council website. The next full council meeting for Arun District Council would be held on 12 September. Members of the public are welcome to attend.

**18/087**

**PARISH COUNCIL WARD CHANGES**

A discussion took place with regard to minute 17/208 of the Parish Council meeting of 12 March 2018. There had been confusion over ward and parish boundaries. The intention was to request that the ward south of the A259 should be included in the village area north of the A259 and not shown as a separate ward.

In a subsequent conversation with Arun District Council, the Clerk ascertained that some District Councillors wished to take the boundary with East Preston northwards to the A259 which would mean that Angmering South ward residents would become East Preston parish rather than Angmering parish.

Councillor Mountain stated that we did not wish to see a boundary change. He suggested that, as there was no need to make a decision at this meeting, the item should be put on a future parish council meeting agenda for June or July 2019, after the local elections.

**Clerk**

District Councillor Cooper agreed with Councillor Mountain and stated that Arun District Council did not want boundaries changed and urged the parish council to keep himself and Angmering Ward members informed.

**18/088**

**CHANDLERS SITE DEVELOPMENT – PUBLIC CONSULTATION**

Mr Martin advised that, following consultation, the majority of the public had reacted favourably to the plans, so there was no 'public reaction' reason not to proceed. However, there were useful things to learn from the public responses. The parish council would proceed to build a viable plan and contract.

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The Chairman advised that the parish council was awaiting a more detailed plan from Landspeed. He felt that it might be useful for the project team to meet again. Councillor Mountain felt that we needed to consider in detail what was required in the envisaged new building housing the parish council offices, community hub and business centre; and what contractual work should come first.

**18/089**

**GOVERNANCE COMMITTEE MEMBERSHIP**

There was a general consensus that historically it had proven difficult to motivate interest in the work of this committee. Councillor Marsh felt that it might be useful to include the Standing Committee Chairmen as automatically being members of this committee. Councillor Marsh formally proposed this, which was seconded by the Chairman, and agreed by all present.

**18/090**

**ARUNDEL ROAD HIGHWAY SAFETY**

The group discussed a recent letter from a resident of Arundel Road regarding a proposed speed reduction scheme. The group felt that the letter raised some good points. Councillor Mountain felt that signs did not make drivers slow down; only speed humps were effective and suggested that the proposal should be put before the County Councillor. Councillor Harris felt that the twenty-miles-per-hour speed roundels were effective.

Mr Martin felt that the resident may have already discussed the proposal with West Sussex County Council. He felt that a speed table might be useful at the location of concern.

Councillor Marsh mentioned that within approved Operation Speedwatch zones, drivers of vehicles being driven at over 24mph would receive letters from police. In his experience many speeding vehicles also had no current road tax.

The Chairman said that the parish council broadly supported the contents of the letter and would discuss it further at the meeting of the Housing Transport and Planning Committee on 9 October.

**18/091**

**COMMUNITY GRANT APPLICATIONS**

The 2018/2019 budget for community grants is £3,300. Mr Martin advised that two applications had been received (from ASRA and 4Sight) since the agenda was drafted.

**18/092**

**QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS**

Councillor Mountain referred to the note of the Angmering Sports & Recreation Association (ASRA) meeting of 4 September circulated by

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Councillor Phelon. Concerns about the renewal of the lease, and better signage to the recreation grounds were raised. These concerns would be discussed fully at the Angmering Advisory Group on 13 September. Mr Martin mentioned there were hopes to expand the facility for greater use.

**18/093**

**QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

No issues were discussed under this agenda item.

**18/094**

**URGENT REPAIRS AND IMPROVEMENTS TO THE PARISH COUNCIL FRONT OFFICE**

The Chairman advised that a list of requirements had been produced, quotations for which were being sought. The current lack of insulation needed to be rectified before winter. Screening off the front window area using double glazing and / or patio-type doors was discussed as a possible remedy to prevent drafts. Improvements to the reception area were badly needed. Councillor Phelon felt that getting the windows done was the priority. The Chairman estimated the total cost to be in the region of £7,000, including a budget for desk improvements.

Consideration needed to be made for the building being in the conservation area. The Chairman stated that the Conservation Officer from Arun District Council would be asked to visit the parish council office to give his advice. Councillor Marsh would ask a local acquaintance who works in the field of shop design (and who employs local tradesmen) to take a look at the office and quote accordingly.

Mr Martin said that the improvements would increase the value of the property. Estimates for the work would be circulated for consideration. He stated that the parish council had a duty to meet all staffing and disability access considerations.

Councillor Harris proposed that the work be commenced. Councillor Evans seconded the proposal which was agreed by all present.

**18/095**

**URGENT MATTERS ARISING SINCE THE PREPARATION OF THE AGENDA**

**Community Centre**

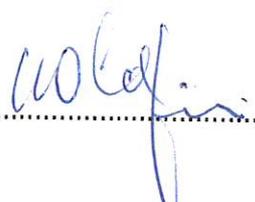
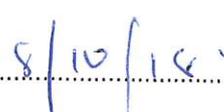
Councillor Mountain confirmed that the heat pump installation work would complete on 12 September. Mr Martin confirmed that the parish council would contribute to costs as agreed, with additional work being funded by the Community Centre. The planned gates / barriers had yet to be installed, though plans were progressing.

**18/096**

**DATE OF NEXT MEETING**

The next meeting of the Parish Council would be held on 8 October 2018.

**After considering confidential agenda items 20-23 the meeting finished at 21:50.**

Chairman.......... Date..........