



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD IN THE KING SUTIE AT ANGMERING VILLAGE HALL ON WEDNESDAY 27 JUNE 2024.

Present: Alison Reigate (Chair), Alan Evans (Vice Chair), Carey Bennett, David Marsh and Nikki Hamilton-Street

In attendance: Tracy Lees (Committee Clerk)

Acronym: Angmering In Bloom: AIB, Angmering Parish Office: APC, West Sussex County Council: WSCC, Arun District Council: ADC

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	24/001	ELECTION OF THE CHAIR Cllr. Evans nominated Cllr. Reigate to be Chair. This was seconded by Cllr. Marsh and unanimously agreed.	
2.	24/002	ELECTION OF THE VICE CHAIR Cllr. Reigate nominated Cllr. Evans to be Vice Chair. This was seconded by Cllr. Marsh and unanimously agreed.	
3.	24/003	TERMS OF REFERENCE A short conversation took place and it was noted that the only change needed was to the frequency of meetings from monthly to quarterly. Therefore the terms of reference were agreed.	
4.	24/004	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. Matthew Want. Apologies were not received from Cllrs. Paul Bicknell or Norma Harris so therefore were not approved.	
5.	24/005	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
6.	24/006	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 28 March 2023 were agreed and signed by the Chair.	
7.	24/007	ANGMERING IN BLOOM (AIB) No members were present and no report had been submitted.	

A conversation took place about overgrown brambles around the village and that for all Highway road and pavement related issues including potholes, flooding, trees, hedges, weeds and grass and faults or obstructions on the road, pavement or cycle paths should be reported by using the following link: <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/>

8. 24/008 PUBLIC CONSULTATION

No members of the public were present and no questions had been submitted.

9. 24/009 THE CHAIRS REPORT ON ANY MATTERS OF INTEREST AND THOSE OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA

The Chair talked through her report and also the action list. No questions were asked about her report and it was agreed that the three actions on the Action List should be marked as completed.

Cllr. Evans wanted to thank the Chair for all the work she had done setting up and moving forward the Community Allotment, all agreed.

Cllr. Hamilton-Street thanked the Chair and Cllr. Evans for representing APC at the recent Ecclesdean Park event and after discussion on how to build relationships with residents in this area Cllr. Hamilton-Street will be writing to see if there is interest in joining the Community Network.

The Committee Clerk had also sent in a report which was discussed. The newly produced seed cards were passed round and everyone was very pleased with how they looked and the message they give. It was suggested that this years APC Christmas card was produced in the same way as well as pack of cards to sell at Angmering @ Christmas, this will be looked into.

Action: Look at producing Christmas Cards in a seed card format and report back at the next meeting.

TL

10. 24/010 COMMUNITY EVENTS

An update was given on the following events:

Preloved Clothes Sale – Saturday 20 April

The event took place at Angmering Community Centre as planned. Timings and the amount of stands allowed had been changed for this sale and this seemed to work well. However it is proving harder to entice buyers to attend as many different groups now seem to be running these types of sales so APC have decided not to hold anymore at the present time.

BMX/SKATE JAM MASH UP – Saturday 18 May

This event was well attended and very well received.

It has been decided that rather than hold two smaller events every year APC will hold one combined event and enhance what is being offered to make it bigger and better for next year.

Currently APC are waiting to hear back about suitable date options for the 2025 event.



CPR & De-Fib Course – Wednesday 5 June

Nine members of the public attended with a lot of positive feedback received.

The next course will be on Wednesday 4 December and will include tips for winter first aid.

All courses are free to attend and will take place at St Margaret's Church Hall.

Cyber Safety and Security Presentation – Monday 17 June

This new event took place at Angmering Community Centre.

It was delivered by cyber Protection Officer from Surrey and Sussex Police.

The course was well received and a lot was learnt. Another course for winter time may be possible and is being looked into.

Angmering Revealed – Saturday 21 September

Preparations for this event are going well and all the available stalls have already been taken. APC have now started to advertise the event to encourage as many people as possible to put it in their diaries and attend on the day.

11. 24/011 ANGMERING MAP

The Supporting Paper was introduced and a discussion took place.

Cllr. Hamilton-Street gave her views and commented that she was aware of the Chichester map and that it was widely used and well received.

Other comments made were that one side should include the whole of Angmering i.e. the rabbit outline was included to make sure all the areas/businesses that some may not think were within the boundaries of Angmering were included. There was also a lively discussion on scale and how the centre of the village should be depicted.

It was also suggested that a QR code should be included to take you to an online version.

The adverts around the outside of the map would be for local businesses and APC would pay for these to be included on the map to help support them.

After discussion it was agreed in principle that a map should be produced however the final design was yet to be decided.

RESOLUTION: Cllr. Marsh **PROPOSED** that production of the Map was viable and should go ahead at a cost of £3,150.00 plus vat. Cllr. Hamilton-Street **SECONDED** and **ALL AGREED**.

It was also agreed that 1000 copies should be produced however the cost of producing 2000 copies should also be looked at.

RESOLUTION: Cllr. Hamilton-Street **PROPOSED** that 1000 maps should be produced. Cllr. Evans **SECONDED** and **ALL AGREED**.



12. 24/012 MAYFLOWER PARK WORKING GROUP

Cllr. Hamilton-Street advised that the group had not meet and that the APC Office had been exploring the idea of a temporary café to open in the spring of 2025. Expressions of Interest would be advertised for when everything was in place for this next step. This item will be brought to the next relevant Full Parish Council meeting.

The Chair asked about the ecologist report that was commissioned for the pond in Mayflower Park. The Committee Clerk advised that the ecologist was unable to obtain any eDNA samples as the pond conditions were found to be very overgrown with litter and most notably, dry! On this basis it's considered very unlikely that GCN are present. This means that work can be started to clear the area if APC feel this is the action to take.

The Committee Clerk showed the committee the poster that she had been asked to produce asking what people wanted to see in Mayflower Park in the future. The poster was well received with no changes being requested. This will be given out at future events.

13. 24/013 ANNUAL BUSINESS PLAN

The Chair talked though why the item was on the agenda and commented that it would be good to see some completed actions if possible and to get some names next to CLEW actions that had no councilor input. She then gave an update of where she was with her actions and asked for an update from other councillors.

Cllr. Evans commented that his action were mainly ongoing and gave an overview on what he had been doing. He also commented that tasks should not be definitive but can cross over between councillors, all agreed.

Cllr. Marsh wanted to take on actions 15, 19 and 31.

Cllr. Bennett will catch up with the Chair as he is not sure what action/s would suit him best.

Cllr. Hamilton-Street is focusing on improvements to Mayflower Park and the potential Café.

14. 24/014 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee
None.

- 2) Full Council.
None.

DATE OF NEXT MEETING

The Committee's next meeting will be held on **Thursday 26 September 2024** at **19:30** to be held in the King Suite at Angmering Village Hall.

The meeting concluded at 21.03.





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Chairman

Date.....26-9-2024

Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.