



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT THE ANGMERING BAPTIST CHURCH ON WEDNESDAY 26 OCTOBER 2022.

- Present:** Alison Reigate (Chair) Alan Evans (Vice Chair), Norma Harris, Lee Hamilton-Street, Paul Bicknell and Nikki Hamilton-Street
- In attendance:** Tracy Lees (Committee Clerk), two representatives from AIB
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, West Sussex County Council: WSCC, Arun District Council: ADC

AGENDA ITEM	MINUTE NO.		ACTION FOR
1.	22/076	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. Rhys Evans. Cllr. Bicknell arrived late at 19:32 after the meeting had started.	
2.	22/077	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3.	22/078	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 28 September 2022 were agreed and signed by the Chair.	
4.	22/079	ANGMERING IN BLOOM (AIB) The representatives from AIB wanted to thank APC and especially the groundsman, Roy Squires, for the help given to clear the QE2 bed. They explained the work that had been carried out and the difference it had made. On the 5 th November AIB are planning to plant three trees at the Community Centre with daffodil bulbs around them. There will also be a Queens Canopy plaque placed there at a later date. A request to help with the planting was received and an email will be sent to all councillors to ask for assistance. <u>Action:</u> Send an email requesting help to plant the trees etc, on Saturday 5 November from 10:00 at the Community Centre.	TL

Finally they reported that bulb planting into pots had started ready to plant into the ground at spring time.

5. **22/080 PUBLIC CONSULTATION**

No members of the public were present, no questions were asked.

6. **22/081 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Committee Clerk advised that there were no updates and asked if there were any questions regarding the action list, which there weren't.

Cllr. Reigate updated the committee on her action relating to the proposed potential Village Sculpture and that she had met with a contractor to obtain a quote for the area of green space outside Pooks Cottage. Once the information on the various options has been received they will be brought back to this committee to be considered.

Cllr. N Hamilton-Street advised the Clerk will attend an Arts Council England workshop which will provide information on funding opportunities.

7. **22/082 COMMUNITY EVENTS**

Carved Pumpkin Competition – Saturday 29 October

The event will take place at the Angmering Community Centre between 15:30 – 17:30. There will be a Family Halloween Orienteering session during the day between 10:00 – 13:00 at Mayflower Park, no need to book you just turn up.

Angmering @ Christmas – Friday 2 December

The Committee Clerk along with Cllr. A Evans gave an update on the arrangements so far. All licenses have now been granted including the road closure. Final arrangements are now being made.

Remembrance Day – Sunday 13 November

The road closure license has now been granted and volunteers are all confirmed for the road closure points. Wreaths are now being ordered.

Christmas Frist Aid & CPR Course – Wednesday 7 December

This will event will now start to be advertised and Cllr. Harris volunteered her help on the day.

8. **22/083 CORONATION – Saturday 6 May 2023**

Cllr. N Hamilton-Street reported that she had had a conversation with Roger Miles re the flag pole at the Village Hall and the lack of space to allow people to congregate around it. Therefore it had been suggested that an additional flag pole be erected at the Community Centre where there was plenty of space for people to congregate safely. The cost of this would be approximately £300 - £600 however it was suggested to budget for more than this as prices had not been checked.

Cllr. Bicknell suggested Fletcher's Field as an alternative choice and Cllr. Evans had concerns over what it would be made of. Cllr. Evans also commented that Angmering Village Hall were thinking of live screening the event in their main hall.



The conversation then turned to the costs of flags and future use other than the coronation. Cllr. N Hamilton-Street advised flags were not an issue as Roger Miles had enough for both flag poles however an APC flag may need to be purchased.

One of the members of AIB had concerns over possible noise the pole might make but this can be overcome by purchasing the correct type of pole.

Cllr. N Hamilton-Street will speak with the Community Centre to see what plans they may have for the Coronation and will suggest if a picnic on the grass could be considered.

Action: Speak with the Community Centre re activities for the Coronation and report back.

NHS

The possibility of medals for all school children were also considered as well as providing funding opportunities for residents, groups, businesses etc. to allow them to put on their own events – this would be delivered in the same way funding was given for the Queens Platinum Jubilee celebrations around the village in 2022.

The conversation concluded in that a firm decision on what APC would put on/provide needed to be made at the next meeting which will take place on Wednesday 30 November.

Action: Add this item to the November agenda.

TL

9. 22/084 DISCUSS THE 2023 EVENT GUIDE

Councillors talked through all events listed on the guide.

A discussion took place regarding the Sundowner events as it had previously been cancelled a few times. It was agreed that Cllr. N Hamilton-Street would write a brief for the Event Organiser regarding what APC would want to see offered as well as providing good advertising.

Action: Brief to be written and sent out to the Event Organiser.

NHS

Cllr. Reigate talked about the Village Produce Show and her idea to have a Dog Show running at the same time however this would be delivered by someone else such as a dog charity. She will investigate and report back.

Carved Pumpkin Competition – the date on when to hold this event was commented on and it was agreed that APC would see how many attended this years competition and if it would be better on a week day evening next year.

Angmering @ Christmas will be reviewed after this years event has taken place.

10. 22/085 SHELTER AT MAYFLOWER PARK

This item was deferred to the November agenda as it was not possible to obtain all the relevant quotes in time for this meeting.

11. 22/086 BLUE STAR ROUNABOUT



Cllr. Reigate talked through the supporting paper and explained that a decision had to be made tonight.

Cllr. N Hamilton-Street made reference to an email she had sent round prior to the start of the meeting which gave a suggestion of an alternative plan. She then talked through the plan which all agreed was a good idea and this is what APC should go with.

The decision needed for **point 1** was proposed and agreed as follows:

RESOLUTION: Cllr. L Hamilton-Street **PROPOSED** that the new plan was adopted. Cllr. Bicknell **SECONDED** and **ALL AGREED**.

The conversation then turned to what type of ground cover was needed. Cllr. L Hamilton-Street suggest what had been used on Cow lane, all agreed. Therefore the decision needed for **point 2** was proposed and agreed as follows:

RESOLUTION: Cllr. N Hamilton-Street **PROPOSED** that the ground covering should be the same that was used on Cow Lane. Cllr. Bicknell **SECONDED** and **ALL AGREED**.

A decision needed for **point 3** could not be made as it was felt that more investigation was needed on size etc. now that a new design for the area had been agreed. A meeting at the site will be arranged and the information will be brought back to the next meeting in November so it can be formally agreed.

Action: Meeting to be arranged.

TL

12. 22/087 PLAY PARK STRATEGY AND PRIORITY MATRIX

The committee clerk gave an update on the process to tender for Russet play park. The tender documents have now been competed and are ready to send out to suppliers that are wanted to bid for this work. However it has been agreed to delay the process until January 2023. Four site visits have already taken place plus 8 out of a possible 12 suppliers have expressed an interest in bidding for this project.

Cllr. N Hamilton-Street reported that ADC have put together a questionnaire regarding the re-furnishment for the Fletchers Field Play Park with some suggestions from the Clerk. Once the final document has been seen and approved by APC this will be shared with the residents of Angmering and the local schools. A consultation will then take place followed by putting the works out to tender. The aim is to have the park ready for the summer of 2023.

13. 22/088 ANNUAL BUSINESS PLAN

Cllr. A Evans advised that he would be going into The Angmering School to collect 3 bags for Terracycling that they had collected.

No other updates were given.

14. 22/089 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee



None.

2) Full Council.

None.

DATE OF NEXT MEETING

The Committee's next meeting will be held on **Wednesday 30 November 2022** at **19:30** to be held at Angmering Baptist Church.

The meeting concluded at 20:53.



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Chairman

Date.....30-11-22

Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.