



Established 1894

Angmering Parish Council
The Corner House
The Square
Angmering
West Sussex BN16 4EA
Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmering-pc.gov.uk

TO: ALL MEMBERS OF THE COUNCIL

YOU ARE SUMMONED TO ATTEND A MEETING OF

ANGMERING PARISH COUNCIL

AT KING SUITE, ANGMERING VILLAGE HALL, ANGMERING.

ON MONDAY 8 AUGUST 2022 7:30PM

FOR THE PURPOSES OF TRANSACTING THE FOLLOWING BUSINESS:

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS**
- 3. APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 JULY 2022**
- 4. PUBLIC CONSULTATION**

An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

If you are planning to attend the meeting, please advise Angmering Parish Council as soon as possible as numbers need to be controlled to allow for social distancing and you may be denied entry due to maximum capacity being reached.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.
- 5. THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**
 - a) The attached action list
 - b) Any subsequent matters that have arisen since the agenda was set.
- 6. CHAIRMAN'S REPORT**
- 7. REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**
- 8. REPORTS FROM THE ARUN DISTRICT COUNCILLORS**
- 9. NEIGHBOURHOOD PLAN**

Update regarding the Neighbourhood Plan.

10. ANNUAL PLAN PRIORITIES

To discuss the main projects in the annual plan and which one is the councils priority to progress with in 2022/2023.

11. PARISH ASSEMBLY GOING FORWARD

To receive a report that will aid discussion around the format of the next Parish Assembly in 2023 and agree a way forward.

12. LOCAL COUNCIL AWARD SCHEME

To review the status of requirements and confirm the application for the foundation award.

13. INSURANCE RENEWAL 2022-2023

To receive the quote for insurance renewal for 2022/2023

14. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER

To receive the updated registers

15. INFORMATION SECURITY INCIDENT POLICY

To receive the updated policy for adoption

16. BUSINESS CONTINUITY PLAN

To receive the updated policy for adoption

17. DOCUMENT RETENTION PLAN

To receive the updated policy for adoption

18. IT POLICY

To receive the updated policy for adoption

19. FINANCIAL REGULATIONS

To receive the updated regulations for adoption.

20. COMMUNITY GRANT APPLICATIONS

The 2022/2023 budget for Community Grants is £4,000.

No grant forms received this month.

4 grants have been awarded so far this year, leaving an available budget of £2,390.00.

21. 2022/2023 FINANCIAL REPORT

Statements of the Bank Account Balances and Loans Outstanding as at 30 June 2022 and 31 July 2022. Bank reconciliations will be signed by a nominated councillor and minuted.

- a) Income and Expenditure compared with the Revised Budget, for the period to 31 July 2022
- b) Lists of cheques and other payments for June and July 2022
- c) Bank reconciliation for June and July 2022

22. QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED.

23. QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

An opportunity to ask questions resulting from the minutes of the meetings of:

- The Planning and Infrastructure Committee meeting
- CLEW Committee meeting
- Governance & Oversight Committee meeting

24. TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is Monday 13 September 2022 at 7:30pm



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Katie Herr – Clerk to the Council

Date 02/8/22.....