



Established 1894

Angmering Parish Council
The Corner House
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**TO MEMBERS OF THE COMMITTEE
YOU ARE SUMMONED TO A MEETING OF THE
GOVERNANCE & OVERSIGHT COMMITTEE WHICH WILL BE HELD AT THE KING SUITE,
ANGMERING VILLAGE HALL
WEDNESDAY 27 NOVEMBER 2024 AT 14:00 PM**

Agenda

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 3. APPROVAL OF MINUTES**
Approval of the minutes of the meeting of the committee on **Wednesday 7 August 2024**
- 4. PUBLIC CONSULTATION**
An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.
Please note these meetings are being recorded for the purpose of minute writing.
After the minutes have been written and approved the recording is destroyed.
- 5. CLERK'S REPORT & ACTION LIST**
To receive a report from the clerk on matters affecting the committee, not included on this agenda.
- 6. HEALTH AND SAFETY**
To report any health and safety issues/concerns/work that has been done.
- 7. GENERAL RISK REGISTER & FINANCIAL RISK REGISTER**
To discuss possible risks to the council and suggest updates.
- 8. MONTHLY DUTIES**
To discuss the previous 3 months duties and the coming 3 months duties
- 9. INVESTMENT UPDATE AND MATURING ACCOUNTS**
Update on how APC investments are performing and decision needed on maturing accounts and current account funds.

- 10. **VOLUNTEER POLICY 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in December 2024
- 11. **BUSINESS CONTINUITY POLICY 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in December 2024
- 12. **COMMUNICATIONS STRATEGY 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in December 2024
- 13. **INFORMATION SECURITY INCIDENT POLICY 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in December 2024
- 14. **PUBLICATION SCHEME 2024**
Review the document, discuss any required amendments and a put forward for re-adoption at Full Parish in December 2024
- 15. **LGPS DISCRETIONS POLICY 2024**
To review the policy template and suggest the discretions before taking to Full Council for adoption.
- 16. **CLEW COMMITTEE**
To discuss the committee with regards to its function, outputs and need
- 16. **DATE OF NEXT MEETING**
The date of the next meeting is **WEDNESDAY 5 FEBRUARY 2025** at King Suite, Angmering Village Hall.


Katie Herr – Clerk to the Council

Date 21/11/24