



Established 1894

Angmering Parish Council

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TO: ALL MEMBERS OF THE COUNCIL

YOU ARE SUMMONED TO ATTEND A MEETING OF

**ANGMERING PARISH COUNCIL
TO BE HELD IN THE
KING SUITE, ANGMERING VILLAGE HALL
ON MONDAY 13 JUNE 2016 AT 7.30 PM
FOR THE PURPOSES OF TRANSACTING THE FOLLOWING BUSINESS:**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
- 3. RETIREMENT OF SYLVIA VERRINDER**
- 4. ELECTION OF VICE-CHAIRMAN**
- 5. REVISION OF COMMITTEE MEMBERSHIP AND PARISH COUNCIL REPRESENTATION**
- 6. APPROVE THE MINUTES OF THE ANNUAL GENERAL PARISH COUNCIL MEETING HELD ON 9 MAY 2016**
- 7. REPORT FROM SUSSEX POLICE**
- 8. THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**
 - a) Traffic Management Scheme
 - b) Parish Council Newsletter
 - c) Community Centre Car Park
 - d) Community Land Trust
 - e) Bewley Road Post Box
 - f) Telephone Box
- 9. CHAIRMAN'S REPORT**

To consider the attached report from the Chairman on matters affecting the Parish Council that have occurred since the last meeting.
- 10. PUBLIC CONSULTATION**

An opportunity for parishioners to seek information or question the Council and its members on any matter in respect of the Parish.
- 11. REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**
- 12. REPORTS FROM THE ARUN DISTRICT COUNCILLORS**

13. SPEEDWATCH SCHEME PROPOSAL

To consider the attached 'Project Initiation Document', map with possible sites and hear a report from Councillor Lee Hamilton Street on the proposal to run a Speedwatch scheme in the village and to support this scheme.

14. ANGMERING PARISH COUNCIL WEBSITE

To hear a report from the Clerk on the progress being made to update the new website, the problems being experienced in the process and to agree a date for the transfer from the old to the new site.

15. ANNUAL EVENTS

To agree that the following events are to be held annually in the future, in order to allow the office to confidently make appropriate arrangements during the periods leading up to the respective dates:-

- St Peter & St Paul Annual Fair – as close to the end of June as possible.
- Christmas Tree Purchase and installation
- Memory Tree & Carols
- Christmas Day Meal

It is important to also agree that the Council formally determines the precise date of each event following the previous year's taking place.

16. ANNUAL AUTHORITY FOR PAYMENTS BY DIRECT DEBIT OR USING THE DEBIT CARD

To authorise the payments for the year in accordance with the attached schedule.

17. EMPLOYEE HANDBOOK (CONFIDENTIAL)

To consider the recommendation of the Governance & Oversight Committee to adopt the attached employee handbook containing the relevant employee-related policies.

18. PALMER ROAD PAVILION

The Clerk held a meeting with an officer from Arun District Council, and the way forward was discussed for the development of the Palmer Road facility. The District Council view was that they were looking to purchase adjoining land to extend the playing fields and open space. It was believed that a **Masterplan** should be worked up outlining what the Community wanted to aspire to in terms of facilities and pitches, possibly looking at more than just football pitches.

The Parish Council is requested to consider this and suggest a way forward from this point, bearing in mind that the most urgent need would be to ensure that the drainage was rectified first, for which a new lease would be required.

The project will be managed within the CLEW Committee and may involve setting up a sub-committee, co-opting people from Arun District Council/ASRA and other sports organisations. The starting point might be the aspirations of the community as expressed through the Neighbourhood Plan/Community Action Plan process.

19. COMMUNITY GRANT APPLICATIONS

The council is asked to consider an application for grant made by Angmering Cricket Club in the sum of £421 (copy application form attached).

The 2016/2017 budget for Community Grants is £3,000 and no grants have been allocated to date.

20. QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

- a) The ASRA Joint: Library: Major Development and St Nicholas' Working Parties, and
- b) JDAC; JEAAC; ADALC; ASRA; JEAAC H&T; Twinning Association; Angmering Village Hall Committees & Littlehampton Health Services Advisory Group

21. QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- i) To consider the reporting mechanism for committees under the revised structure.
- ii) An opportunity to ask questions resulting from the already circulated minutes of the meetings of the following committees:-

- a) The Housing, Transport & Planning Committee meetings held on 17th May and 7 June 2016;
- b) The first meeting of the Communities, Leisure, Environment & Well-Being Committee will not be held until 29th June 2016.

22. 2016/2017 FINANCIAL REPORT

- a) Statements of the Bank Account balances and Loans Outstanding as at 31 May 2016 (attached).
- b) Income and Expenditure compared with the Revised Budget, for the period to 31 May 2016 (attached).
- c) Lists of cheques and other payments for May 2016 (attached).

23. TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

24. DATE OF NEXT MEETING

The next meeting of the parish council is scheduled to take place on 11th July 2016.

RJMSE

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Rob Martin – Clerk to the Council

Date..... *7 June 2016*