



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD IN THE KING SUTIE AT ANGMERING VILLAGE HALL ON WEDNESDAY 26 SEPTEMBER 2024.

- Present:** Alison Reigate (Chair), Alan Evans (Vice Chair), Carey Bennett, David Marsh and Nikki Hamilton-Street
- In attendance:** Katie Herr (Clerk) and one member of the public.
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, West Sussex County Council: WSCC, Arun District Council: ADC

| AGENDA ITEM | MINUTE NO. |   | ACTION FOR |
|-------------|------------|---|------------|
| 1.          | 24/015     | <b>APOLOGIES FOR ABSENCE</b><br>Apologies were received and approved for Cllr. Matthew Want and Cllr. Norma Harris<br>Apologies were not received from Cllr. Paul Bicknell.   |            |
| 2.          | 24/016     | <b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b><br>None.   |            |
| 3.          | 24/017     | <b>APPROVAL OF MINUTES</b><br>Approval of the minutes of the meeting of the committee from <b>Wednesday 27 June</b> were agreed and signed by the Chair.  |            |
| 4.          | 24/018     | <b>ANGMERING IN BLOOM (AIB)</b><br>No members were present. The AIB report was read out by the Chair and all there agreed what an amazing job they were all doing.<br><br>The Clerk confirmed that she was in touch with WSCC regarding the CALA Homes roundabout and would chase for an update. She also mentioned that it was great to see AIB working with Angmering Library and all agreed. |            |
| 5.          | 24/019     | <b>PUBLIC CONSULTATION</b><br>The member of the public present was from Littlehampton Lions Club and he started by introducing himself and saying that as the club covers Angmering also – they wanted to be more involved in the village. He then went on to say that he had enjoyed Angmering Revealed and although they  |            |

didn't recruit any new members, they did network with other groups present on the day.

He stated that he had spoken to the Office Manager regarding support at events and it was confirmed they will be able to help at the Halloween Spectacular and Angmering @ Christmas. The Clerk will follow up with emails to confirm this once it is confirmed what assistance is required.

The Chair thanked him for his time and that we would be in touch.

The member of the public left at 7:50pm

**6. 24/020 THE CHAIRS REPORT ON ANY MATTERS OF INTEREST AND THOSE OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA**

The Chair stated she didn't have anything to report that was new and that everything was discussed during the most recent Full Council Meeting in September 2024.

**7. 24/021 COMMITTEE CLERKS REPORT**

In the Committee Clerks absence the Clerk went through her report and gave updates on calendar sales and how the seed cards went down at Angmering Revealed.  
No questions were asked.

**8. 24/0022 COMMUNITY EVENTS**

An update was given on the following events:

**Angmering Revealed – Saturday 21 September**

The event went really well and we were lucky with the weather. All stall holders and traders set up quickly and all were in place for when the event started. There was a constant flow of people and all agreed it was great to see so many people enjoying what Angmering has to offer.

The feedback from the groups/clubs/associations and charities were discussed and it was confirmed that the use of room 1 will be looked at and the Clerk passed on thanks from many stall holders for the help given to them by staff, councillors and volunteers at the event.

Feedback is still being taken from stallholders and visitors and recorded for the event next year.

The Clerk said that plans were well underway for the Halloween Spectacular, Remembrance Sunday and Angmering @ Christmas.

**9. 24/023 2024 CHRISTMAS CARD**

The Supporting Paper was introduced and a discussion took place.

A long discussion took place about the sending of Christmas cards, E-Christmas cards, traditional cards and the new option of seed cards.

The design of the card was discussed and the following was agreed.

**RESOLUTION:** Cllr. Evans **PROPOSED** that we should go ahead with 150 seed cards with a design from The Lavinia Norfolk Centre on the front and not to go ahead with buying packs of cards to sell. Cllr. Marsh **SECONDED** and **ALL AGREED**.

**10. 24/024 LOCAL POP-UP CYCLING ACTIVATION & BIKE STUNT SHOW**

The paper was introduced by the Chair and a long discussion took place. Questions were asked regarding the event and comments made stating that it looked great and would really show off the area.

It was also confirmed that the Skate Jam and BMX Mash Up would still be held in 2025 as this highlighted the available facilities at Mayflower Park.

**RESOLUTION:** Cllr. Hamilton-Street **PROPOSED** that the event should be held for one day on Mayflower Park in August 2025. Cllr. Bennett **SECONDED** and **ALL AGREED**.

**11. 24/025 MAYFLOWER PARK WORKING GROUP**

A discussion took place regarding the information collected from the current survey that was out and what the current information was showing.

It shows that a café is still the most popular suggestion, followed by additional features for younger children and improvements made to the play are (Discovery).

Talks are ongoing regarding the container café and addition of a small track for use by younger scooter/balance bike riders.

**12. 24/026 ANNUAL BUSINESS PLAN**

The Chair talked through some updates on the plans.

Cllr. Evans gave some updates on the recycling initiatives and thanked Cllr. Marsh for taking the charity bra box to the Angmering Slimming World group for their meeting last week. Over 80 bras were collected. These will go with others collected from local shops and Angmering Community Centre.

A discussion around Dementia care in Angmering took place and several Councillors stated they would be in attendance at Ayton House Care Home for their sessions regarding Dementia.

**13. 24/027 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

1) This Committee  
None.

2) Full Council.  
None.

**DATE OF NEXT MEETING**

The Committee's next meeting will be held on **Thursday 19 December** at **19:30** to be held in the King Suite at Angmering Village Hall.

**The meeting concluded at 20:37**

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Chairman

Date.....

*Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.*

DRAFT

| Date     | Agenda No: | Minute No: | Title                            | Action Required  | Action to be taken  | Comments & Next steps   | Delegated To | Completed Date |
|----------|------------|------------|----------------------------------|--|---|---|--------------|----------------|
| 27.06.24 | 9          | 24/009     | Chairs / committee Clerks Report | Look into the possibility of producing seed card as Christmas cards and also packs of cards to sell at Angmering @ Christmas | Start investigation on what could be produced with the seed card provider | Sample cards and costs have been received<br>Awaiting some final information and then the supporting paper will be taken to the next meeting<br>Christmas Cards have been produced and are currently being sent out. It was decided that due to the costs involved packs of cards would not go ahead. | TL           | Dec-24         |

**KEY**

|   |
|---|
| Task has been started   |
| Task not yet started  |
| Task has been completed and will be removed to completed action list                    |
| Deferred Task: Remain on the deferred list as future work required (see separate sheet) |



# COMMITTEE REPORT

## CLEW Committee Clerks Report

The 2<sup>nd</sup> **Councillor Surgery** took place on Thursday 17 October between 10:30 – 12:30 both Deborah and Andy were in attendance. The session was very well attended with at least one person attending throughout the two hour slot. The next session is planned for Thursday 27 February 2025. We are currently trying to arrange an additional session with Beccy Cooper but unfortunately, we are still awaiting a reply.

Our 2<sup>nd</sup> free cyber security event, **Are You Scam Savvy?** took place on Wednesday 27 November between 7pm – 8pm at Angmering Community Centre. This event was hosted by the Staying Safe Online team from West Sussex County Council, unfortunately only two members of the public turned up despite as advertising widely.

The **2025 Calendar Competition** has sold really well and as of today we have sold 150 copies which means £750 will be donated to the LNC. Please help us to sell the remaining copies before the end of the year.

The new **Angmering Map** has nearly been completed and now includes all the new developments. We hope to have copies available by early next year.

**InPost** Locker update: Since our last update the utilisation of the locker has had a substantial increase over the last couple of months, showing that even more customers have become aware of the locker. Week 44 saw the busiest week so far with 443 parcels coming in and out of the locker during that week. There has been one complaint over this period regarding noise from the couriers collecting the parcels in the early hours, we have addressed this by feeding this back and arranging for the parcels to be collected after 8am. We will continue to monitor the situation and usage.

This year's **APC Christmas Card** has been designed, produced and is being sent out to 150 lucky recipients, including yourselves!

Next years calendar of events for 2025 is now complete – if you would like a copy, please let me know.

Finally I wish you all a Merry Christmas and a Happy New Year.

**Angmering Parish Council**

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