

## ANNUAL PLAN 2023/2024

Area of focus	Ambition	Who is responsible	Success would be	Time Scale	Budget 2023/24	Precept/S106/CIL/Grant/EMR	Committee /Meeting	Progress as of 02/10/2023
<b>COMMUNITY</b>								
<b>Work with the community to ensure that the village of Angmering has a positive image and a welcoming feel</b>								
Organisations in Angmering	To develop an overarching "Angmering Community Network" to include all voluntary sector organisations - to enable resource and information sharing	Alison Reigate/Christine Jones	Regular meetings of the Angmering Community Network throughout each year. Meetings deemed beneficial by those attending.	Ongoing	£200.00	Precept	CLEW	2 meetings now been held. More member recruited as of Angmering Revealed.
Volunteer Opportunities and Angmering green spaces	To establish a Community Garden in Angmering	Tracy Lees/Nikki Hamilton-Street/Alison Reigate	An easy to maintain garden, with features to appeal to a wide range of people. A haven for nature. The location for this would be Lloyd Goring Close ex allotment site.	2023/2024	£5,737.00	Precept	CLEW	Project on hold. Meeting pending.
Volunteer Opportunities and Community Schemes	To support the Community Allotment Group to flourish	Alison Reigate	A well stocked and maintained allotment, with a full compliment of volunteers, with all spare produce going to the Community Fridge.	Year Round	£100	Precept	CLEW	Ongoing. Now working with Arun and Chichester Food partnership to hold twice weekly volunteer sessions.
Volunteer Opportunities and Community Schemes	To reduce the impact of litter on the parish and ensure all of Angmering is covered by Volunteer Community Litter Pickers	Office	The village being helped to stay clean and tidy by a strong band of volunteers who are regularly seen litter picking.	Year Round	£300	Precept	CLEW	Ongoing
*Kings Coronation	To create village wide celebrations by offering grants to groups, clubs, associations and businesses.	Office/CLEW	Village wide events going ahead in celebration of the Kings Coronation	2023	£8,000.00	Precept	CLEW	<b>Completed.</b> 6 grants given. Remaining funds to be vired to where needed.
Residents Voice	To construct an engaging survey that will assist in the annual plan writing and budget setting	Nikki Hamilton-Street/Katie Herr	A large proportion of the residents fill in the survey and their suggestions data collected influences the budget and annual plan	Yearly - in November	£0	NA	Full Council	Ongoing
Community Centre	To work with Community Centre Trustees and staff to ensure that the centre is accessible to all & maintained to a high standard	Office	A well maintained and safe building for all who use it. To budget each year to cover maintenance/improvements.	Year Round	£11,200	Precept	Full Council	Floor now completed. New CCTV camera to be put in (funding received from ADC).

Community Events	To deliver a Parish Assembly annually that is relevant and beneficial to all residents	Tracy Lees	A well attended assembly, with engaging speakers and suitable refreshments.	Held once per year	£800.00	Precept	CLEW	<b>Completed.</b> Meeting had approx. 40 people in attendance with Katy Bourne speaking and handing out awards.
Community Events	To commemorate Remembrance Sunday and provide Angmering residents the opportunity to participate safely	Sylvia Verrinder/Tracy Lees	A well supported event that paid respect to those who gave their lives and involving local churches and groups.	Held once per year	£150.00	Precept	CLEW	Road closure paperwork has been submitted.
Community Events	To host and organise the Angmering @ Christmas in early December each year. Provide a suitable Christmas tree with lights and other decorations for the village.	Tracy Lees/Office	A well attended event, full of Christmas cheer that offered free activities for residents that involved/promoted local traders.	Held once per year	£11,300	Precept/Donations	CLEW	Some entertainment booked, Father Christmas booked, raffle prizes being sought.
Community Events	To help promote local clubs groups and associations in a fun way for the whole community	Tracy Lees/Office	Angmering Revealed. A well attended event where the local groups, clubs and associations could raise money, get new members and everyone is aware of what Angmering has to offer.	Held once per year	£3,350	Precept	CLEW	Bookings already underway for tables and vendors on the day.
Community Events	To encourage the creation of events by funding/working with other organisations	Tracy Lees	A well attended Flicks on the Pitch event, that is enjoyed by people of all ages from Angmering	Held once per year	£6,000	Precept	CLEW	850 residents attended (according to WRC) Discussion to take place at CLEW re next one.
Community Events	To create a new style Skate Jam that will encourage the use of the skate bowl and BMX Track	Tracy Lees/Office	Hold regular Skate Jam that is well attended, beneficial to all and encourages ongoing use of the area	Held twice per year	£1,161 + EMR	Precept	CLEW	<b>Completed.</b> 2 held this year and very well received.
Community Events	To hold a walk around the Angmering countryside, in order to benefit a local charity	Tracy Lees/Office	A well attended, safe event that raised funds for a local charity and promoted their good work. Angmering Amble - in aid of Men Walk Talk.	Held once per year	£500	Donations	CLEW	<b>Completed.</b> The Angmering Amble was held and feedback given via CLEW Meeting. Very well run and good feedback received.
Community Grants	To increase the awareness of Community Grants	Office	An increase in the variety and amount of organisations coming forward to obtain grants	Year Round	£4,000	Precept	Full Council	7 applications received so far
Resilience Plan	Ensure that the Parish Council Resilience Plan continues to address the risks to Angmering Parish	Office	A regularly reviewed plan with fully trained Councillors, Staff & Volunteers.	Twice yearly reviews	NA	NA	CLEW	<b>Completed.</b> 2nd twice yearly check of resilience equipment completed. Oct 2023.

## HEALTHIER AND HAPPIER

### To promote the health and wellbeing of local residents by working with local partners

Loneliness	To bring people together and reduce loneliness	Katie Herr/Christine Jones	Set up several warm spaces for use by all. Maintain it for as long as possible.	Ongoing	£500.00	Precept/grants/ Working with other associations	CLEW	<b>Completed</b> Created Community Cuppa event now at Angmering Community Centre and promote Angmering Grange.
*Dementia Awareness	To promote the issues surrounding dementia in order to make Angmering more accessible to those who have the illness	Office	A village full of dementia friendly buildings/spaces. A village wide better understanding of what dementia is.	2023/2024	£100.00	Precept	CLEW	Investigation started.
*Getting kids active	To promote a healthy lifestyle, the outdoors, how to have fun and make new friends	Office	Hold twice weekly summer activity sessions at both Mayflower Park and Palmer Road Rec - during the summer holidays.	Ongoing	£3,000.00	Precept	CLEW	<b>Completed.</b> All completed for Summer holidays. Halloween activities and scavenger hunt planned for 27 October 2023.
*Encourage healthy living	To encourage a healthy lifestyle for the residents of Angmering	Office	Enabling the residents of Angmering to access information about healthy options and receive advice on lifestyle changes.	2023	£200.00	Precept	CLEW	<b>Completed</b> ADC Wellbeing Sessions set for January 2023 at Community Centre and Village Hall.
*Defibrillators in Angmering	To ensure the safety and wellbeing of residents	Christine Jones/Matt Want	An increase in the amount of defibrillators in Angmering which are accessible to all.	2023	NA	Grant/contributions from other organisations	CLEW	Slow to receive responses - NHS letter to be sent chasing. Funding options received from Sally and passed on. Local Sports Club looking to install one - information sent.
Defibrillator and CPR Training	To increase awareness of basic first aid, how to use a defibrillator and the use of CPR	Office/Norma Harris	Defibrillator and CPR sessions that give residents the confidence to perform CPR or use a defibrillator.	Held 3 times per year	£200	Precept	CLEW	2 already held in 2023/24. 1 more planned for December.
Mental Health	To look to provide mental health services not currently available in the village	Office/Nikki Hamilton-Street	A service that is offered to both adults and children with regards to mental health help and advice	ASAP	£0	EMR of £4,000 from 2022/23	Full Council	Initial investigations being made. Discussions had with St Margarets Church re youth club.

## The Village and its Facilities

### To maintain, expand and improve Angmering's facilities and greenspaces, for the benefit of its residents

Russet Play Area	To enhance the play options for users of play parks in Angmering. Increase the inclusivity of our play areas.	CLEW Committee/Tracy Lees	Russet Play area is fully refurbished to a high standard and is well used, well maintained and accessible play area.	2023	£130,000.00	Precept/Reserves	CLEW	<b>Completed</b> On budget and users are very happy.
Mayflower Park	To create a welcoming, multifunctional park for the residents of Angmering	Katie Herr/Tracy Lees/Nikki Hamilton-Street	A welcoming, safe and fun area for residents of all ages to meet. Areas for free play, play areas improved, skate bowl/BMX track improved. Addition of a café and toilets.	Long term	TBC	Precept/Grants/Reserves	Full Council	Feasibility study being completed - with regards to the café. Mayflower Working Group being set up - advertise in AAA.
APC Office	Find alternative office for APC that is fit for purpose and offers extra facilities to the Angmering residents	Katie Herr/Tracy Lees/Nikki Hamilton-Street	A new office for staff to work comfortably in - along with a visitor hub to include photocopying/internet/information etc	Long Term	TBC	Grant/precept/contributions from other organisations	Full Council	Feasibility study being completed. Costs for architects now in. Decision needed in October 2023.
*Entrances to village	To create a vibrant entrance to the village, at each location	Tracy Lees/CLEW	Entrance at Station Road - will be an easy to maintain, welcoming, vibrant entrance using plants, trees and street furniture.	2023/2024	£15,000.00	Precept/Grant Funding	CLEW	Will be completed in October 2023.
*Aubrey Fletcher Play Area	To have a fully refurbished play area	Office	A fully refurbished play area, to the agreed spec, including accessible equipment, with an increase in usage by the public	2023/2024	£15,000.00	S106	Full Council	Work started end of August 2023. Play area completed - ADC to replace fence in October 2023.
APC owned Play Parks	To ensure all APC owned play parks are maintained to a high standard to offer quality imaginative play for all	Office/Groundsman	Maintain all play areas to the highest standard. Once items begin to fail a review is undertaken which will include consultation.	Year Round	£5,000	Precept / Grants	CLEW	Ongoing
ADC owned Play Parks	To ensure the play area at Palmer Road Rec is well maintained and useable by all	Office	A well maintained and useable play area, with no defects or damage.	Year Round	NA	ADC responsibility	Full Council	No more ASB reported to APC. Will continue to monitor.
St Nicholas Gardens	To increase residents use of the area & their knowledge of its history	Office/Groundsman	A well maintained area for all to use. Increase in number of people enjoying it	Maintained throughout the year	Within tree/grass maintenance budget	Precept	Full Council	<b>Completed.</b> Tree/hedge work completed.
Palmer Road Recreation Ground	To maintain the facilities and support the continued use and development of the area	Office/Matt Want	A well used, well maintained, functional area for sport and recreation.	Maintained throughout the year	£5,500	Precept	CLEW	Work completed on Sports Pavillion Sept 2023.
Palmer Road Recreation Ground	To support the development of the area with regards to the delivery of the new sports hub.	Nikki Hamilton-Street/Katie Herr	To ensure that the new Sports Hub is delivered and offers high quality facilities for Angmering	Year Round	NA	S106 by ADC	Full Council	Requested update August 2023. Chased for update October 2023. Escalate at end of October in nothing received.

Tree/hedge Maintenance	To continue to maintain and update the tree/hedge maintenance policy to ensure the healthy upkeep of the trees/hedges that we are responsible for and to have funds available	Office/Groundsm an	Well maintained trees/hedges, which ensures the safety and continued life of the tree/hedge thus also ensuring users of the areas are safe	Year Round	£12,500	Precept	CLEW	Quotes received for February 2024 work. Take to relevant committee for agreement.
Village Centre	To increase the amount of time residents/visitors spend in the village.	Office	An agreeable site for toilets to be found, together with funding	NA	Unknown	NA	Full Council	Ongoing
<b>CLEANER AND GREENER</b>								
<b>To work with the local community towards Angmering becoming a cleaner and greener place to live</b>								
*Climate Action Plan	To address what APC can do to promote and positively affect climate change	Office/Alan Evans/Matt Want	Use our climate action plan of items we can affect. Successfully promote recycling. Promote a drop in session to hear about residents ideas.	Ongoing	NA	NA	Full Council	Plan adopted by APC. Session organised but poorly attended. The stand at Angmering Revealed received lots of traffic. Cllr. Evans to take leaflets to local shops. Soft plastics now being collected by Co-op (on our request).
*Climate Action Plan	To work on initiatives in order to reduce landfill and encourage the repair/reuse of items	Tracy Lees	The creation of a repair café, which would be accessible and open to all. Create a clothes swap to encourage re-using clothes.	2024	£200.00	Precept	Full Council	Preloved Clothes Sale - 28 October 2023. Only 2 tables remain. Idea to do preloved kids clothes and toys in 2024.
Climate Action Plan	To reduce waste going into landfill	Alan Evans	An increase in the awareness of Terracycling and where the points are located. Increase awareness of our recycling bin for 4Sight.	2024	£0.00	NA	Full Council	Battery recycling box now in the office. Regular advertising and promotion of the collection points and what is being collected.
*Solar Lighting	Create well lit paths and areas in Angmering	Office/PI	More areas of Angmering improved and made safer by solar lighting.	2024	£26,925.00	Grant	PI	Use information from 2022 survey. 2 lights now in place at the entrance to the Angmering Community Centre carpark.
*Dog Fouling	To continue to make Angmering a lovely place to live, with fewer incidents of dogs mess.	Office	A reduction in the number of dogs mess complaints/posts.	2023	NA	NA	CLEW	Chased Finn/Paul at ADC regarding new bin on Creswell Park. ADC Cllrs working on bins on South side of A259

Council Vehicle	Reduce emissions and potentially costs	Tracy Lees	A new, fit for purpose electric van is purchased.	Long Term	£3,000.00	Precept	Full Council	Total EMR of £6,000 from 2021/22 and 2022/23
<b>Traffic and our roads</b>								
<b>To work with local authorities to maintain and implement traffic improvement measures</b>								
Traffic	To address the traffic issues in Weavers Hill/High Street/Water Lane and other locations as identified on the Community Survey 2021	PI Committee/Katie Herr	SID's located around the village to encourage adherence to the imposed speed limits. Reduction in near miss accidents due to speed.	2023/24	£6,000.00	Precept/EMR	PI	Sites being investigated and advice sought from WSCC. Onsite walk with WSCC held, signage along Arundel Rd regarding pedestrians in the road being put in. TRO in progress regarding extension to yellow line on B2140 and Highfield Avenue.
Traffic	To have well maintained signage within Angmering, to include floor markings and traffic signs.	PI/Office	All floor markings/traffic signs are fit for purpose and road safety is increased	2023/24	NA	WSCC	PI	Meeting held with WSCC regarding markings by Angmering School, along Water Lane/Arundel Road/High Street.
*Cycling	To address the current state of cycle paths in Angmering.	Alan Evans	Fully accessible and useable cycle paths in Angmering.	Ongoing	NA	NA	PI	Areas continue to be monitored over overgrown foliage.
Highways	To improve the safety of pedestrians in Angmering - work with ADC/WSCC to ensure the Chandlers development includes work on crossing at the bottom of High Street.	Office	Ensure the following action is achieved by ADC/WSCC as part of the Chandlers development. Two formalised crossings are proposed, one on Water Lane outside Eachways and one on High Street. Both can be seen on drawing no: 034.0125.013 and 034.0125.012. As well as the widening of the footway and extension of the footway leading round on to High Street.	2023/2024	NA	NA	PI	Plans on the McCarthy Stone development show its inclusion. Keep track of any changes
<b>Planning in Angmering</b>								
<b>To increase awareness of planning developments in Angmering so we can better protect our green spaces and village</b>								

Conservation Area	To ensure the conservation area in Angmering is maintained and expanded.	Sylvia Verrinder	An extension to the Conservation Area is approved in 2023	2023/2024	NA	NA	PI	Survey completed and advertised. 131 completions so far. Completed document now sent to Conservation Officer at ADC Oct 2023.
*The Planning System	To increase residents knowledge and encourage information sharing	PI/Katie Herr	Residents are informed and feel confident in making valid comments on planning applications. They are aware of how to deal with building compliance issues through ADC.	Held twice per year	£250.00	NA	PI	Successful 1st session held. An evening session is scheduled for 9 November 2023. ADC officers secured as well as planning officer.
Neighbourhood Plan	To review existing Neighbourhood Plan to ensure it is fit for purpose	Katie Herr/Nikki Hamilton-Street	An updated plan that is of benefit to the village	NA	NA	Currently on hold	Full Council	Liasing with Steve Tillbury.
Planning Services	To form strongly worded comments to planning applications within Angmering	PI/Katie Herr	Engaging the services of a planning expert, when needed, to form comments on planning applications to a very high standard	Ongoing	£2,000.00	Precept	PI	Continue to work with the planning expert - now on Chandlers desposition.

\* = New for 2023/24

**Committee/Meeting** CLEW = Community, Leisure, Employment and Wellbeing PI = Planning and Infrastructure