



Established 1894

## Angmering Parish Council

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**MINUTES OF THE ANNUAL GENERAL MEETING  
OF ANGMERING PARISH COUNCIL  
HELD IN THE KING SUITE OF THE ANGMERING VILLAGE HALL  
ON MONDAY 14 MAY 2018**

**Present:** Councillors John Oldfield (Chairman); Rhys Evans; Lee Hamilton-Street; Nikki Hamilton-Street; Mike Hill-Smith; Norma Harris; Steven Mountain; Paul Bicknell; David Marsh

**In Attendance:** Rob Martin, Parish Clerk; David Hussey, Assistant Clerk; Andy Cooper, District Councillor; three members of the public

### Action

- 18/001 ELECTION OF CHAIRMAN**  
Councillor Mountain nominated Councillor Oldfield to be Chairman. This was seconded by Councillor Bicknell and unanimously agreed.
- 18/002 SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN**  
Councillor Oldfield signed his acceptance of the nomination.
- 18/003 ELECTION OF VICE-CHAIRMAN**  
Councillor Harris nominated Councillor Marsh to be Vice-Chairman. This was seconded by Councillor Evans and unanimously agreed. Councillor Marsh accepted the nomination.
- 18/004 APOLOGIES FOR ABSENCE**  
Apologies for absence had been received from Councillors Mike Jones and Roger Phelon; County Councillor Deborah Urquhart; District Councillor Dudley Wensley who was attending the Findon Parish Council meeting.
- 18/005 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS**  
No declarations were made.

**18/006 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9 APRIL 2018**

The minutes of the Parish Council Meeting held on 9 April 2018 were agreed as a correct record and signed by the Chairman.

**18/007 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA**

A Staffing Working Group meeting would be held on 17 May to discuss the present staffing structure and future staffing beyond 31 August, when the incumbent Parish Clerk would be retiring.

Work on plans for the former Chandler's site was progressing; and more information would be made available in the very near future. The rapid pace of progress may necessitate the calling of an Extraordinary Meeting.

**18/008 CHAIRMAN'S REPORT**

The Chairman had attended the twentieth anniversary of Kingston Parish Council and the opening of the new community centre in Rustington.

*The Chairman adjourned the meeting for public consultation.*

**18/009 PUBLIC CONSULTATION**

Two members of the public, who were seeking updates on specific planning applications, were advised to attend the meeting of the Housing Transport and Planning Committee, to be held on 15 May.

**Communications Strategy**

Mr Cross asked when the draft Strategy document he had provided in April would be considered and when he would receive a response. The Chairman and Clerk offered apologies for not acknowledging Mr Cross's efforts in drafting the document. The Clerk thanked Mr Cross and assured him of a proper acknowledgement and response. Mr Cross felt that the current level of engagement from the Council with the website and the Facebook events page were inadequate.

Clerk

**Community Land Trust**

Mr Cross expressed his continued interest in being a member and being involved in contributing. He wondered why there had not been a meeting for many months. The Clerk reassured Mr Cross that meetings were infrequent, but that work was in hand and meetings would be organised when necessary.

**Community Speedwatch**

Councillor Marsh thanked Mr Cross for his recent training of volunteers. Mr Cross explained that he was still awaiting police approval for some suggested sites. The Chairman suggested having 'Speedwatch Area' signs erected.

**Speed Cushions**

There was general debate about the recently introduced speed cushions and tables in Station Road. Councillor Harris questioned the height of the first (when heading south on Station Road, out of the village centre) speed cushion. Councillor Harris felt it may be too high. The Chairman offered to investigate.

Chairman

*The meeting reconvened.*



**18/010**

**REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

There was no report given, due to County Councillor Urquhart's absence.

**18/011**

**REPORTS FROM THE ARUN DISTRICT COUNCILLORS**

District Councillor Cooper gave an update:

Work on the new Arun Leisure Centre remained on schedule for completion in Autumn 2018 and is scheduled to open in early 2019.

Arun District Council is strengthening its tough stance on littering and dog fouling. Enforcement Officers will be given additional powers to enforce dog controls. Fines for littering, dog fouling and other dog-related offences will increase.

New District Chairman Councillor Alan Gammon and new District Vice-Chairman Councillor Pat Dillon will take up their posts on 16 May. Highways England have announced their preferred route for the Arundel Bypass. Councillor Mountain mentioned the very high number of road closures in the area.

District Councillor Cooper is happy for the Parish Council, Councillors or residents to contact him with any questions, relating to District matters, through the usual channels. Information can also be sought on the Arun District Council website: [www.arun.gov.uk](http://www.arun.gov.uk)

There was a general discussion regarding the level of fines for littering, dog fouling, and fly tipping. District Councillor Cooper would investigate the current annual level of revenue received from fines. Mr Cross requested information on dog fouling fines and statistics from District Councillor Cooper.

District Councillor Cooper said he would be prepared to work with Headteachers in an effort to change littering behaviours among some young people. Councillor Nikki Hamilton-Street mentioned a recent well-received initiative in Chichester which she suggested might be equally effective in Angmering. Councillor Nikki Hamilton-Street would raise the matter at the next Community, Leisure, Environment and Wellbeing Committee. District Councillor Cooper would also pursue the matter.

**Councillor  
Nikki  
Hamilton-  
Street**

**18/012**

**APPOINTMENTS TO PARISH COUNCIL COMMITTEES**

**Governance & Oversight Committee**

Councillor Lee Hamilton-Street volunteered to join this committee.

The Chairman said he would be happy to continue as a committee member.

**Housing, Transport & Planning Committee**

Councillor Bicknell volunteered to join this committee. Councillor Harris expressed a wish to stand down if the committee had the requisite number of members.

**Community, Leisure, Environment & Well-Being Committee**

Councillors Nikki Hamilton-Street, Bicknell, Evans, and Phelon were current members. Councillor Jones has since resigned as a councillor.



**18/013**

**APPOINTMENTS TO REPRESENT THE PARISH COUNCIL ON OTHER ORGANISATIONS**

**Joint Eastern Arun Area Committee**

The Chairman expressed a wish to be the representative.

**Arun District Association of Local Councils**

The Chairman expressed a wish to be the representative.

**Angmering Sports and Recreation Association**

Councillor Phelon was Parish Council representative.

**JEAAC Highways and Transport Working Group**

Councillors Mountain and Phelon would represent the Parish Council.

**Angmering Village Hall Management Committee**

Councillor Hill-Smith would represent the Parish Council.

**Littlehampton Health Services Advisory Group**

The Chairman expressed a wish to continue as representative.

**Angmering Twinning Association**

Councillor Harris expressed a wish to be the representative; with the Chairman attending as necessary.

**South Downs National Park Authority**

Councillor Lee Hamilton-Street volunteered to be representative.

**Arun District Council Emergency Advisory Group**

Councillor Lee Hamilton-Street used to be the representative; but had not been invited to any meetings; so wondered if the Group was still in existence. The Assistant Clerk would investigate.

**Assistant  
Clerk**

**Arun District Council Planning and Development Advisory Group**

The Clerk, the Chairman, and Councillor Mountain would continue as representatives for the time being. Councillor Bicknell expressed a wish to join.

**18/014**

**FINAL ACCOUNTS AND ANNUAL RETURN 2017/2018**

- a) All members present were content with the final accounts for the financial year ending 31 March 2018.
- b) Section 1 of the Annual Return was approved.
- c) Following the approval of Section 1 of the Annual Return, section 2 was also approved.

The Clerk and Councillor Nikki Hamilton-Street discussed the Palmer Road lease. The Clerk had discussed an extension of the lease with Arun District Council. Security of tenure was needed.

**18/015**

**INTERNAL AUDIT**

All members present were content with the Internal Audit Report.



**18/016 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS**

**JEAAC**

Councillor Mountain said that he was anticipating imminent clarification of the route of the Arundel Bypass, and, specifically how it would affect traffic in the Angmering area. He felt it may considerably reduce traffic and it looked potentially very positive news for Angmering.

**18/017 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

There were no questions from members present.

**18/018 2017/2018 FINANCIAL REPORT**

At this relatively early stage in the new financial year, there were no issues to be discussed.

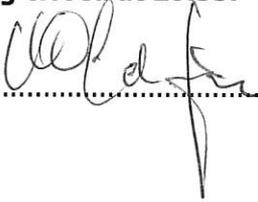
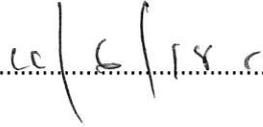
**18/019 URGENT MATTERS ARISING SINCE THE PREPARATION OF THE AGENDA**

There were no issues discussed.

**18/020 DATE OF NEXT MEETING**

The next meeting of the Parish Council would be held on 11 June 2018. A suitable date for the Annual Parish Meeting was discussed and would be confirmed as soon as possible.

**The meeting closed at 20:35.**

Chairman.......... Date..........