



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD VIA A VIRTUAL MEETING DUE TO COVID-19 ON WEDNESDAY 30 SEPTEMBER 2020

- Present:** Councillors Nikki Hamilton-Street; Lee Hamilton-Street; Mike Jones; Alison Reigate (Chairman); Norma Harris; Rhys Evans; David Marsh, Paul Bicknell and Alan Evans
- In attendance:** Tracy Lees, Committee Clerk; Sam Fraser, Administrator; Julia Phelon and Judith Cross, representatives of Angmering In Bloom
- Acronym:** Angmering In Bloom: AIB, Angmering Parish Office: APC, Anti-Social Behavior : ASB, West Sussex County Council: WSCC, South Down National Park: SNDP, PCSO: Police Community Support Officers

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	20/036	APOLOGIES FOR ABSENCE None.	
2	20/037	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3	20/038	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Wednesday 26 August 2020 were agreed and will subsequently be signed by the Chair.	
4	20/039	ANGMERING IN BLOOM (AIB) The Representatives from AIB talked through their report, no questions were asked. The report can be found in the supporting papers.	

Cllr. Reigate made comment regarding the pumpkin donation and that these would be coming from Roundstone Pick Your Own.

The AIB representatives wanted to add the following to their report:

- They had attended the St Barnabas Open Gardens event which they provided some plants for them to sell for charity.
- Regarding the Information Board at St Nicolas Garden to show the work that was done during the archaeological dig. AIB have submitted a request to Angmering Heritage Trust for the cost of the board and installation and would also now be asking APC to consider funding for this project and would be asking for a grant form.

- Update on the roundabout at Cala Homes was given – this will be planted up hopefully w/c 5 October 2020 with a selection of wall flowers and bulbs.

Cllr. Bicknell suggested that something should be kept in the library to support the work that had been done in St Nicholas Gardens. The AIB representatives commented that they were working with the Worthing Archaeological Society that undertook the dig and they will work together to work out what should go on the plaque/information board, i.e. pictures etc. Cllr. N Hamilton-Street suggested that there could already be something in the Library and that this would be looked into and will be reported back on.

Action: Contact Library to see what, if anything, is held there and report back.

APC

5 **20/040 PUBLIC CONSULTATION**

No members of the public were present, and no questions had been sent in.

6 **20/041 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA**

The Action List was received; an update on current actions was given. No questions were asked.

7 **20/042 COMMUNITY EVENTS**

The Committee Clerk advised nothing more to report on the action list and that all outstanding actions had now been started.

Sam Fraser updated the committee on the **Volunteer Litter Picking** initiative and explained the work that had been done regarding risk assessments, which was commended by Cllr. Jones. She went on to advise that various items were needed such as Hi-Vis volunteer tabards and small bottles of hand sanitiser to give to each volunteer. Sam explained the cost for the tabards was £189.90 and the cost the hand sanitiser was £54.98 for 24 bottles – Cllr. Bicknell suggested as hand sanitiser was always used that there should always be spare bottles in stock and that more bottles should be ordered.

Action: Order to be placed for Hi-Vis volunteer tabards and small bottles of hand sanitiser.

SF

Tracy Lees advised the virtual **Pumpkin Carving Competition** was now live and that APC were looking forward to seeing all the carved pumpkin pictures.

The **Blenheim Play Park** opening was the next item to be discussed. Tracy Lees referred to the supporting paper for information on what had been planned and that APC were still hoping to have the park handed back to them on Friday 2 October 2020. No questions were asked.

The supporting paper regarding the plans for **Remembrance Sunday** were talked through. Discussions around what else could be done to mark 11:00 were talked through but it was agreed that what had been outlined in the supporting paper should be followed, all agreed.

Cllr. L Hamilton-Street commented that 2020 was the 100th year anniversary of the war memorial being placed in the village square he and would like to see this being communicated. All agreed.

Action: Prepare communication to be sent out close to Remembrance Day. **APC**

Tracy Lees asked the committee to consider ideas for how the **Memory Tree** event could be run this year. A representative from AIB suggested that something could be done via the All About Angmering magazine. It was also suggested that APC could see how St Barnabas held their Sunflower display this year as they had come up against similar issues as APC were now facing.

Action: Email in ideas as to how this event could be run in 2020.

Action: Look at the St. Barnabas event.

**Cllrs.
APC**

8 20/043 RESILIENCE

Nothing to report.

9 20/044 PLAY PARK STRATEGY AND PRIORITY MATRIX

Cllr. Reigate commented that due to Covid-19 the pop-up sessions that had previously been discussed to gauge public consultation/opinion regarding Braeburn and Pippin play parks could no longer take place and a new way forward needed to be thought about.

Cllr. Bicknell asked if the Strategy and Matrix document could be sent out with the next agenda.

Action: Include the Play Park Strategy and Priority Matrix in the supporting papers for the October meeting.

TL

Cllr. N Hamilton-Street commented that the Discovery play park should be discussed under the Mayflower Park Working Group, all agreed.

10 20/045 MAYFLOWER PARK WORKING GROUP

Cllr. N Hamilton-Street reported back on the walk round that had taken place in this area and what had been discussed. Various items had been talked about such as car parking. A Zoom meeting will be held in the next two weeks and an update will be given at the next CLEW meeting in October.

Action: Add to Octobers agenda.

TL

11 20/046 COMMUNITY CENTRE DRAGONS TEETH

Cllr. A Evans gave his thoughts regarding the state or repair of some of the Dragons Teeth and his possible solutions.

A discussion then took place regarding various options such as different types of dragons teeth, installing embankments, planting trees/shrubs and also about what their purpose is. Various suggestions were made including replacing wooden dragons teeth with concrete ones as and when required.

Cllr. N Hamilton-Street wanted to draw the committees attention to the potential costs involved and that this has come up several times in the last few years. She commented that if all the dragons teeth were replaced around the community center then nothing else would be possible in the coming financial year.



It was agreed that investigation into the various options should be done again and reported back at a later meeting yet to be decided.

Action: Look back at previous options and explore other alternatives.

APC

12 20/047 REPAIR OF PLAY PARK EQUIPMENT AT DISCOVERY PLAY AREA

The committee were referred to the supporting paper and asked for their thoughts. A discussion took place.

Cllr. Bicknell commented that he felt the best way forward was to undertake a full repair, whereas Cllr. Reigate felt a part repair was needed.

Cllr. L Hamilton-Street asked about the difference between the two quotes as he felt this was not clear enough for a decision to be made at this meeting.

Discussion continued and it was agreed by all that a third option should be explored. This was to investigate the cost of removing the item and making good the area that it stood on. Cllr. N Hamilton-Street suggested that the information was obtained and then emailed round to the committee with a view to the final decision being made via email responses. All agreed.

Action: Obtain cost for the removal of this piece of play equipment etc. and inform the committee via email.

APC

In conversation with the Clerk the following day it was advised that confirmation by email was not possible.

Financial Regulations -

1.14. In addition the council must:

- approve any grant or a single commitment in excess of £1,000

For transparency – this should be done at an open meeting.

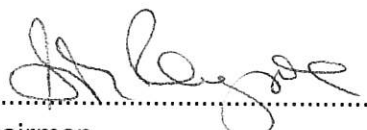
13 20/048 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee – None.
- 2) Full Council – None.

DATE OF NEXT MEETING

The Committee's next meeting will be held via Zoom on **Wednesday 28 October 2020 at 19:00.**

The meeting concluded at 20:02.


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Chairman

Date 29.10.20

Please note: The supporting papers referred to in these minutes can be found on the Angmering Parish Council website, along with the meeting agenda or copies can be requested from the Clerk.