



Established 1894

Angmering Parish Council  
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**TO: ALL MEMBERS OF THE COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE  
ANNUAL MEETING OF ANGMERING PARISH COUNCIL  
AT KING SUITE, ANGMERING VILLAGE HALL, ANGMERING.  
ON MONDAY 09 MAY 2022 7:30PM  
FOR THE PURPOSES OF TRANSACTING THE FOLLOWING BUSINESS:  
AGENDA**

**1. ELECTON OF THE CHAIRMAN**

To elect the Chairman of the Parish Council for the coming Council Year.

**2. ELECTION OF THE VICE CHAIRMAN**

To elect the Vice Chairman of the Parish Council for the coming Council Year.

**3. APOLOGIES FOR ABSENCE**

**4. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS**

**5. APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 07 MARCH 2022**

**6. PUBLIC CONSULTATION**

An opportunity for parishioners to seek information or question the Committee and its members on matters pertaining to the Committee's work.

Members of the public are entitled to speak for 3 minutes.

If you are planning to attend the meeting, please advise Angmering Parish Council as soon as possible as numbers need to be controlled to allow for social distancing and you may be denied entry due to maximum capacity being reached.

Please note these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.

**7. THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**

- a) The attached action list
- b) Any subsequent matters that have arisen since the agenda was set.

**8. REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

**9. REPORTS FROM THE ARUN DISTRICT COUNCILLORS**

**10. REVIEW OF 2021/2022**

To receive an overview of what was achieved in 2021/2022

#### **11. NEIGHBOURHOOD PLAN**

Update regarding the Neighbourhood Plan.

#### **12. FINAL ACCOUNTS 2021/2022**

- a) To receive and agree the final accounts for the financial year ended 31st March 2022.
- b) Sign 31st March 2022 Balance Sheet

#### **13. AUDIT REPORT 2021/2022**

To receive the Audit Report for 2021/2022 which was conducted on 27 April 2022

#### **14. ANNUAL RETURN 2021/2022**

To approve Section 1 of the Annual Governance and Accountability Return 2021/2022

#### **15. ANNUAL RETURN 2021/2022**

To approve Section 2 of the Annual Governance and Accountability Return 2021/2022

#### **16. APPOINTMENTS TO PARISH COUNCIL COMMITTEES**

- a) Governance & Oversight Committee
- b) Planning and Infrastructure Committee
- c) Community, Leisure, Employment & Well-Being Committee

#### **17. Joint Eastern Arun Area Committee (JEAAC)**

- a) Eastern Arun Parishes Group
- b) Arun District Association of Local Councils (ADALC)
- c) West Sussex Association of Local Councils (WSALC)
- d) Angmering Sports and Recreation Association (ASRA)
- e) JEAAC Highways and Transport Working Group
- f) Angmering Village Hall Management Committee
- g) Littlehampton Health Services Advisory Group
- h) Angmering Twinning Association
- i) South Downs National Park Authority
- j) Arun District Council Planning & Development Advisory Group
- k) Angmering Community Land Trust

#### **18. STANDING ORDERS 2022**

To receive the updated Standing Orders, with a view to adopting them for use by Angmering Parish Council.

#### **19. FINANCIAL REGULATIONS 2022**

To receive the updated Financial Regulations, with a view to adopting them for use by Angmering Parish Council

#### **20. FINANCIAL AND GENERAL RISK REGISTER UPDATES**

To note the recent amendments to the registers.

#### **21. TRAINING AND DEVELOPMENT POLICY 2022**

To receive the Training and Development Policy, with a view to adopting the policy for use by the Angmering Parish Council.

**22. INVESTMENT POLICY 2022**

To receive the updated Investment Policy, with a view to adopting the policy for use by the Angmering Parish Council.

**23. COMMUNITY GRANT APPLICATIONS**

The 2022/2023 budget for Community Grants is £4,000.

Grant forms received this month

- a) Angmering Cricket Club
- b) St Margarets CEP School – Early Years Department

2 grants have been awarded so far this year, leaving an available budget of £2850

**24. 2022/2023 FINANCIAL REPORT**

Statements of the Bank Account Balances and Loans Outstanding as at 30 April 2022 All the below to be signed by a nominated councillor and minuted.

- a) Income and Expenditure compared with the Revised Budget, for the period to 30 April 2022
- b) Lists of cheques and other payments for April 2022
- c) Bank reconciliation for April 2022

**25. QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED.**

**26. QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

An opportunity to ask questions resulting from the minutes of the meetings of:

- The Planning and Infrastructure Committee meeting
- CLEW Committee meeting
- Governance & Oversight Committee meeting

**27. TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

**DATE OF NEXT MEETING**

The next scheduled meeting of the Parish Council is Monday 13 June 2022 at 7:30pm



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Katie Herr – Clerk to the Council

Date 03/05/2022