



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN ANGMERING VILLAGE HALL ON MONDAY 14 JANUARY 2019

Present: Councillors John Oldfield; Rhys Evans; Mike Hill-Smith; Norma Harris; David Marsh; Alan Evans; Roger Phelon

In Attendance: Katie Herr, Clerk; Tracy Lees, Office Manager; District Cllr. Andy Cooper; County Cllr. Deborah Urquhart; District Councillor Dudley Wensley, Cllr Mike Claydon and 3 members of the public

Action

18/159 APOLOGIES FOR ABSENCE
Apologies for absence had been received from Cllr. Nikki Hamilton-Street; Cllr. Lee Hamilton-Street, Cllr. Mountain and Cllr. Bicknell

18/160 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS
No

18/161 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 DECEMBER 2018
The minutes of the Parish Council Meeting held on 10 December 2018 were agreed as a correct record and signed by the Chairman.

18/162 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA

- The attached action list – the Clerk talked through the action list giving an update on each item.
For the Clerks report see **Appendix 1.**
- Any subsequent matters that have arisen since the agenda was set – There were no subsequent matters.

The Chairman adjourned the meeting for public consultation.

18/163 PUBLIC CONSULTATION
A member of the public commented on the recent trouble with motorbikes in the area and that if registration numbers were needed they could be provided.

Another member of the public asked to speak later in the meeting which was agreed.

The Chairman took the meeting back.

W

18/164

CHAIRMAN'S REPORT

The Chairman informed all members present that he had not attended any official functions since the last meeting and that there was nothing to report.

18/165

REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

County Cllr. Deborah Urquhart commented on the works scheduled for the A259 and that the vegetation clearance had been delayed for a few weeks.

Cllr. Urquhart advised that there had been an inspection of Cow Lane to look at the improvements and advised that there had been an encroachment by Carla Homes which had been taken up by Arun Planning Department, as well as issues around drainage which could be a major piece of work. Cllr. Urquhart advised they were awaiting surveys and reports from the various departments as to the next steps.

The member of the public that deferred his comments earlier then commented on the issues around the Carla Homes development and explained his thoughts around the works undertaken which he believed were without the proper authority. Particular mention was made to footpath number 2145 being blocked off, the width of Cow Lane has been restricted and hedging has been ripped out, this has been going on for at least a year. The question was asked to Cllr. Urquhart as to what sort of priority can be given to recovering this situation. Cllr. Urquhart advised that in the first instance Arun Enforcement Department should be contacted to see what information they have and what they are able to do. Cllr. Oldfield asked if these issues have been reported to Arun and Cllr. Urquhart confirmed that it had and are waiting to see what is to happen on the enforcement issue.

The member on the public thanked Cllr. Urquhart for taking an interest and for letting him take part in the various meetings that had and were taking place. Cllr. Urquhart then explained the next steps to be taken.

It was also reported that there is plenty of salt in stock ready for the cold weather.

18/166

REPORT FROM THE ARUN DISTRICT COUNCILLOR

A report was received from District Cllr. Cooper: see **Appendix 2**.

Cllr. Cooper then introduced Cllr. Mike Claydon who gave an overview on CCTV in the area and his visit to Lewis where it is monitored.

District Cllr. Wensley reiterated Cllr. Coopers comment re letting them know if something is wrong but also asked that if something has been done right to also let them know so this can be passed on to the team.

A member of the public asked about CIL and its relationship with the CLT. Cllr. Cooper answered as best he could but he will report back with more information as the next meeting.

Cllr. Cooper wanted it noted that the CLT were doing a fantastic job.

18/167

COMMUNITY GRANT APPLICATIONS

An application for a grant has been received from Arun Community Transport for the sum of £2,000 for computer software, i.e. a booking system and client data base.

- a) The Community Grant Application for Arun Community Transport was discussed at length. After discussion the sum of £105.00 was **AGREED** by **ALL** councillors present.

TL

The 2018/2019 budget for Community Grants is £3,300. Payment of the approved grant detailed above would leave £131.20 for the remainder of the year.

18/168

ANGMERING COMMUNITY CENTRE

The Clerk and Cllr. A Evans reported back on their recent visit to the Community Centre and talked through their findings. A discussion then took place.

The question was raised re how often the automatic doors needed to be checked and all present agreed that this should be done on a yearly basis.

The introduction of an additional CCTV camera was discussed. There are presently 7 working cameras around the Community Centre. A decision could not be made but it was concluded that this was probably not needed. A question was asked re CCTV signage was displayed and the Parish Office will check if this is in place and if not is it needed?

TL

It was discussed if a representative from the Parish Council should attend the Community Centre Trustee meetings that take place every three months.

It was decided that this was not needed and instead the Clerk would report back as and when the situation required it.

Clerk

The Clerk would contact the Community Centre and ask if someone was given the role of a Parish Liaison would this be helpful.

Clerk

18/169

CO-OPTION OF NEW COUNCILLOR

The Chairman, Cllr. Oldfield, welcomed co-option candidate Mike Jones to the meeting.

Cllr. Oldfield asked Mr Jones to explain why he wanted to become a Councillor, which he did and he also confirmed that he is a local residence. Mr Jones also explained why he had previously left the position of Councillor and why he wanted to re-join so he could again participate in local affairs with an aim to improve the village.

It was **PROPOSED** by Cllr. Oldfield, **SECONDED** by Cllr. Phelon; That Mike Jones be co-opted as a Parish Councillor – unanimously **AGREED**.

Councillor Mike Jones was given the relevant papers to sign and asked to return to the Clerk and then took his seat among the councillors.

18/170

BUDGET & PRECEPT

The budget and precept had been previously sent to all Councillors, the Clerk asked for feedback, a discussion then took place.

Cllr. Oldfield thanked the Clerk for all the fantastic work done in the preparation of this document. All present agreed.

The Clerk explained that the new package from RBS that the Parish Office will be using will be able to speed up the reporting process going forward.

UO

The rise to the Precept was then discussed. The rise proposed was 3.78% which equates to a weekly increase of 7p based on a Band D property.

After discussion it was **PROPOSED** by Cllr. Oldfield, **SECONDED** by Cllr. Marsh and **AGREED** by **ALL** present.

18/171

FLAT UPDATE – QUOTES FOR WORK TO BE COMPLETED

The Clerk reported on the current status of the purchase and advised that the Parish Office recommended that the flat should have a Managing Agent. All present agreed.

Tracy Lees, Office Manager, gave an overview of all the proposed work to be done in the Office area. A discussion then took place.

It was discussed that the third quote (not yet submitted) should try to be obtained and then all three quotes emailed to all Councillors with the Parish Office making a recommendation for their preferred supplier. This was **PROPOSED** by Cllr. R Evans, **SECONDED** by Cllr. Oldfield and **AGREED** by **ALL** present.

TL

18/172

CPR AND DEFIBRILLATOR FAMILIARISATION SESSIONS

The Clerk explained how these sessions came about and that it would not have been possible without the support of Sally Holmes, a First Responder in Angmering Village.

Tracy Lees, Office Manager, explained how this event has been advertised and encouraged all those present to spread the word. It was suggested the Parish Office contact local clubs and the Community Centre and advise them about these session and ask them to publicise them to their members.

TL

18/173

2018/2019 FINANCIAL REPORT

Cllr. Oldfield asked for questions and a brief discussion followed around the accessibility of funds, i.e. the speed in which funds could be accessed.

No actions were requested.

18/174

QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

Cllr. Phelon feedback on the recent ASRA meeting he attended re the lease for the grounds. It was requested that Ron Hanmore be asked to contact the Parish Office to discuss. Cllr. Phelon confirmed he would relay this message.

Cllr. Harris feedback re the Twinning Association – see **Appendix 3**. A discussion then took place re how to promote the Association to potential new members. The Parish office to advertise in the office window.

DM

Cllr. Hill-Smith commented that he would be attending the Village Hall Committee meeting on Tuesday 15 January.

Cllr. Phelon advised that the ASRA AGM will take place on Tuesday 26 March and that Cllr. Oldfield will be invited to attend.

18/175

QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- a) The Housing, Transport & Planning Committee meeting held on 11 December 2018 – None

100

- b) CLEW Committee meeting held on 19 December 2018. – None
- c) Governance & Oversight Committee held on 15 November 2018 – None

18/176

TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

Cllr. Oldfield gave an overview regarding the boundary review with East Preston and advised it was a lengthy process. He said that the ADC had been notified of our opposition to the proposal.

Cllr. Evans raised a question regarding the Chandlers site and it was advised that the land had now been transferred to the developer and that the next stage was to wait for planning permission. Cllr. Oldfield advised that there may be a need to look at public rights of way.

It was agreed by all that newly co-opted Cllr. Mike Jones join the CLEW Committee.


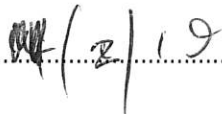
Cllr. Marsh mentioned that Rydon Homes have become aware that the old Manor Nursery site has been given an upgrade to the high street past the Spotted Cow and may be looking for a southern exit at the south of Water Lane. If this is the case it would need to go through the normal planning application, as of now this has not been seen by the HTP Committee.

18/177

DATE OF NEXT MEETING

The next meeting of the Parish Council would be held on 14 January 2019.

The meeting finished at **21.10**.

Chairman.......... Date..........