



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN ANGMERING VILLAGE HALL ON MONDAY 12 NOVEMBER 2018

Present: Councillors John Oldfield; Rhys Evans; Nikki Hamilton-Street; Lee Hamilton-Street; Mike Hill-Smith; Norma Harris; David Marsh

In Attendance: Katie Herr, Clerk; Tracy Lees, Committee Clerk; District Cllr. Andy Cooper; County Cllr. Deborah Urquhart; District Councillor Dudley Wensley and twelve Members of the Public

Action

- 18/118 APOLOGIES FOR ABSENCE**
Apologies for absence had been received from Cllr. Bicknell, Cllr. Phelon and Cllr. Mountain.
- 18/119 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS**
No
- 18/120 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 OCTOBER 2018**
The minutes of the Parish Council Meeting held on 8 October 2018 were agreed as a correct record and signed by the Chairman.
- 18/121 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA**
- a) The attached action list – the Clerk talked through the action list giving an update on each item
It was confirmed that the budget for 2019/2020 would be discussed at the Governance Meeting to be held on 15 November 2018
 - b) Any subsequent matters that have arisen since the agenda was set – There were no subsequent matters.
- 18/122 2018/2019 FINANCIAL REPORT**
- a) Statement of the Bank Account Balances and Loans Outstanding as at 31 October 2018.
 - b) Income and Expenditure compared with the Revised Budget, for the period to 31 October 2018.

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c) Lists of cheques and other payments for October 2018 – Received

The Chairman informed all present that when last month's accounts are available, they will be circulated.

**Clerk/
Chairman**

No questions were asked.

18/123

CHAIRMAN'S REPORT

The Chairman informed all members present that he attended the Arun Coral Society concert in Arundel Cathedral which was a splendid evening

Last week he attended a meeting at Angmering School to see how they have been working with Unicef on a project to help get food for a local Food Bank. So far the school has collected 4 tonnes of food for the bank

On Sunday the Chairman had the honour of laying the wreath on the memorial in the middle of Angmering Square.

The Chairman adjourned the meeting for public consultation.

18/124

PUBLIC CONSULTATION

Several members of the public spoke on behalf of the residents from Honey Lane. A report was given on the state of the road, pot holes being of great concern and the lane braking up due to bad weather; the risk of flooding was also commented on. A lengthy discussion then took place and questions were asked re the possibility of funding to put the situation right and what the next steps are. County Cllr. Deborah Urquhart commented that she would look at following up everything that had been discussed.

The Chairman advised that Angmering Parish Council (APC) were waiting for specialist reports on the value of the allotments to come back and until these reports were received APC could not comment. APC would hope that they can report back at the next Parish Council meeting to be held on 10 December.

A second member of public then stood up to speak in relation to Water Lane, application number A/99/17/OUT

A report was received from this member of the public and a copy of the comments are available for inspection in the Parish office

A member of the public wanted to thank County Cllr. Deborah Urquhart for her support with the Community Speed Watch.

Cllr Lee Hamilton-Street paid tribute to the Community Speed watch Team and reported on their findings.

Special mention was given to Roger Miles for putting Angmering on the map and wanting to officially recognise him. Cllr. Marsh said we should consider an Outstanding Citizen Award and would bring this up at the next CLEW Committee meeting being held on 28 November 2018.

CF

The meeting reconvened.

18/125

REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

County Councillor Urquhart provided an update.

A report was received from County Councillor Urquhart: see appendix 1.

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18/126

REPORT FROM THE ARUN DISTRICT COUNCILLOR

District Cllr. Cooper provided an update.

A report was received from District Councillor Cooper: see appendix 2.

District Cllr. Cooper said that, as always he was happy for the council and residents to contact him with any questions relating to District matters through the usual channels and if the council or residents would like to find out more, regular updates are provided at www.arun.gov.uk

District Cllr. Wensley had nothing to add.

18/127

ARUN COMMUNITY TRANSPORT

A request has been received from Littlehampton Town Council re a possible donation.

The Clerk reported back on what the donations would be used for.

After discussion, Cllr. Nikki Hamilton-Street questioned what the sustainability of the project was and that APC should consider this before deciding if a donation should be given. The question was asked re how many people use this service. It was requested that the Clerk investigate how many use this service and report back at the next meeting to be held on 10 December 2018.

Clerk

18/128

BUDGET & PRECEPT 2019/2020

The Clerk advised that working papers would be prepared for consideration at the next Governance Committee which will take place on 15 November 2018 in the Library.

Clerk

18/129

RESIGNATION

Claire Fullman has tendered her resignation. Her last working day will be 30 November 2018.

The Clerk advised that a report will be presented at the next Governance meeting on 15 November 2018 regarding the plan to replace this role.

Clerk

The Chairman wanted it minuted that the Council would like to thank Claire for her commitment and service over the past 7 years and gave special recognition for her work on the Black Ditch and the many community events over the years.

18/130

CO-OPTION OF NEW COUNCILLOR

The Chairman welcomed co-option candidate Alan Evans to the meeting.

The Chairman asked Mr Evans to explain why he wanted to become a councillor, which he did and he also confirmed that he is a local residence. He welcomed a chance to participate in local affairs with an aim to improve the village.

Mr Evans commented that if co-opted he would like to discuss how the agenda is run and it was discussed that informal meetings could be re-instated.

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On a proposal by Councillor Harris, seconded by Councillor Marsh: That Alan Evans be co-opted as a Parish Councillor – unanimously **AGREED**.

Councillor Alan Evans was given the relevant papers to sign and asked to return to the Clerk and then took his seat among the councillors.

18/131

EXTERNAL AUDIT REPORT

The Clerk reported that the audit commented on the money spent on the judicial review and reported that the Internal Auditor thought that it was a little bit harsh but unfortunately there was nothing he could do about the comment made on the external audit.

18/132

ANGMERING COMMUNITY CENTRE – ADDITIONAL CAMERA

The Clerk made reference to supporting papers that had been circulated containing the quote for the additional camera.

The Chairman questioned if we have a liability to undertake this work. Cllr. N Hamilton-Street raised the point that we have had a lot of requests over the past few months and asked if we should be looking at a refurbishment plan rather than on an ad hoc basis.

A discussion then took place and it was agreed by all that a review should take place on all potential work that may be required over the next 3 years.

It was agreed by all that a letter should be written to Angmering Community Centre asking for an overview of all potential works/refurbishment plan needed over the next 3 years.

Clerk

18/133

COMMUNITY GRANT APPLICATIONS

Applications for grants have been received from Peggy's Walk for £500; Citizens Advice, Arun & Chichester for £250 and Angmering Village Hall for as much as the council feel is appropriate.

- a) The Community Grant Application for Peggy's Walk for the sum of £500.00 was regrettably denied by **ALL**. It was agreed that a letter should be written to explain why. As this is a public footway the Council do not feel they can contribute any further funding.
- b) The Community Grant Application for Citizens Advice, Arun & Chichester for the sum of £250.00 was discussed and was **AGREED** by **ALL** councillors present.
- c) The Community Grant Application for Angmering Village Hall was discussed and it was decided that more information was needed along with several quotes to replace the fencing. Cllr. Bicknell had mentioned prior to this meeting that he felt this worked needed to be done. Once all information is received this will be shared via email. The Chairman advised that approval via email would be acceptable. **AGREED** by **ALL** councillors present.

TL

Clerk

The 2018/2019 budget for Community Grants is £3,300. Payment of the approved grants detailed above would leave £1586.20 for the remainder of the year.

WS -

18/134

DRAGONS TEETH AND FENCING

The Clerk made reference to the three quotes that had been supplied in the supporting documents.

A discussion then followed and it was agreed by all councillors present that we should look at long terms options, possibly 20 to 30 years and review costs to replace all Dragons Teeth at once.

CF

18/135

QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

The following was reported:

Nothing to report.

18/136

QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- a) The Housing, Transport & Planning Committee meeting held on 8 October 2018. - None
- b) CLEW Committee meeting held on 31 October 2018. - None
- c) Governance & Oversight Committee – None

18/137

TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

The Clerk commented that she would email all councillors with the Chandlers site report and the Neighbourhood Plan. It was suggested that the working party should be reconvened to consider building design etc.

Clerk

It was suggested that a Community Action Group was formed to cover events such as the Traders Evening and National Littering Picking Day. This will be finalised at the CLEW Meeting on 19 December 2018.

It was suggested the APC Office open on the Traders evening, which takes on 5 December 2018.

CF/TL

The Chairman mentioned the possibility of a Parish Assembly taking place in 2019 in lieu of the Parish General Meeting.

TL

18/138

DATE OF NEXT MEETING

The next meeting of the Parish Council would be held on 10 December 2018.

The meeting finished at **21.10**.

Chairman.....
 Date.....