



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN THE KING SUITE OF THE ANGMERING VILLAGE HALL ON MONDAY 12 FEBRUARY 2018

Present: Councillors Rhys Evans; Lee Hamilton-Street; Nikki Hamilton-Street; Mike Hill-Smith; Mike Jones; David Marsh; John Oldfield (Vice-Chairman).

In Attendance: Rob Martin, Parish Clerk; Paul Barley, Deputy Clerk; County Councillor Deborah Urquhart; 10 members of the public

Action

17/173 APOLOGIES FOR ABSENCE

Apologies for absence had been received from the Chairman; Councillors Paul Bicknell; Norma Harris; Roger Phelon; and Steven Mountain (all personal business).

In the absence of the Chairman, the meeting was conducted by the Vice-Chairman.

17/174 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS

Those Councillors who held office as board members of the Angmering Community Land Trust declared a non-pecuniary interest in confidential agenda item 21.

17/175 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 15 JANUARY 2017

The minutes of the Parish Council Meeting held on 15 January 2017 were **AGREED** as a correct record and signed by the Vice-Chairman.

17/176 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA

The Clerk noted that the main matters of note were covered elsewhere in the agenda.

The Clerk and the Vice-Chairman both noted that this was the Deputy Clerk's last Parish Council meeting, and expressed thanks to the Deputy Clerk for his assistance during his time with the Parish Council.

Clerk

17/177 CHAIRMAN'S REPORT

The Chairman had circulated reports on meetings of the Twinning Association and the Village Hall Committee which she had attended during the preceding month. These were noted.

17/178

CO-OPTION OF COUNCILLOR

The Vice-Chairman noted that no-one had come forward since the last meeting to offer their services as a Parish Councillor. The Parish Council needed to give thought to ways in which suitable candidates could be encouraged to come forward. It would be good in particular to try and get younger members of the community interested in local affairs.

Councillor Marsh noted that those who were foremost in criticising the Parish Council on social media were clearly very engaged in local affairs and would have something to contribute.

The Vice-Chairman adjourned the meeting for public consultation.

17/179

PUBLIC CONSULTATION

Mr McDonald, on behalf of Save Angmering Village, wished to raise the following questions:-

1) Agenda Item 11: Second public consultation

The Parish Council will have seen recent correspondence between SAV and ADC planners regarding the landscape mitigation of site 12b, 14 and 12d should the approval be given for application site SD9 and in particular subdivision 12d, i.e. land south of Water Lane.

- a) What is APC doing to ensure that a robust response is provided to the public consultation that would enable it to be included in either the Revised Local Plan and or the Inspector's final report that will stop the developer being able to dilute their obligations in this regard should the site be approved for development?
- b) Furthermore out of the 63 MM to which ADC are seeking responses, which of these does APC see as the two or three key issues in its response to ADC and what guidance and advice will they provide to the community that will enable the community to also respond to the public consultation and by doing so support APC in its own endeavours?

2) Agenda Item 12: Pre-application submission for land south of Arundel Road.

Could the PC confirm the following?

- a) The name of the developer
- b) The name of the land agent if there is one
- c) What consultations have either had with APC about the site and have these been recorded?
- d) When does the PC expect this application to come forward to ADC?

The Clerk noted as follows:-

1)

a) It was understood that plans were to be sent to ADC with increased mitigation proposals and the Parish Council would have to await the outcome of that. In terms of how the Parish Council might ensure compliance, it would keep on top of ADC, who were well known for not being good at making conditions stick.

b) The Parish Council was still working on this – the Angmering modifications had been examined very closely, in particular the proposals for employment land, which caused significant concern. The Parish Council's aim was to influence the Local Plan inspector with its comments, with the aim of these to be the ones that the inspector backs.

W

2)

a) The site was being promoted by Gladman Developments.

b) It was understood that there was a land agent involved but the name was not immediately to hand – this would be confirmed in due course.

c) Representatives from the developer had met with the Parish Council earlier in the day (12 February 2018); it had been made clear to them that the problem from the Parish Council's point of view was that part of the land had been for some time earmarked for the proposed sports hub. The Parish Council would object to any substantive application as the site was outside the Neighbourhood Plan, but would have the usual difficulty with regard to ADC's need to demonstrate a 5-year land supply.

d) It was understood that a substantive planning application would be made in the next month or so – the developer's representatives had been quite open about the fact that they wanted to get this in before the Local Plan inspector had completed his work, although it was likely that the Local Plan would have been adopted before the application was determined.

Mr Fuller raised a number of questions on behalf of the newly-formed Honey Lane Residents' Association (newly-formed), regarding the current status of the Section 106 monies that had apparently been set aside for improvements to the surface of the lane.

Mr Fuller noted that the surface had now deteriorated to the point that the lane was currently impassable for mobility scooters and prams, which raised the possibility of Equality Act issues, and risked damage to vehicles.

Mr Fuller asked whether the Section 106 monies had been paid to WSCC as the relevant highway authority.

The Clerk confirmed that, so far as he was aware, they had not.

Mr Fuller commented that in that case, the commencement of development should not have been permitted; he noted that he had expert knowledge of this type of matter, having served at Cabinet level as a District Councillor in the Midlands, and having dealt extensively with planning matters.

The Clerk advised that the insouciant approach taken by ADC to ensuring that correct versions of documents (including Section 106 deeds) were uploaded to the online planning portal was a source of regular complaint for the Parish Council and others.

Mr Fuller noted that as the lane saw in excess of 200 pedestrian movements a day and 25,000 traffic movements a year, in his opinion the Parish Council might wish to consider whether it had a common-law duty to reduce risk to the allotment holders. Would the Parish Council join with residents in order to push this matter forward and resolve it? As things apparently stood, some £121,000 of Section 106 monies, provided for by deed, had not been properly accounted for by ADC.

The Clerk noted that the whole situation was a muddle – this included the rights and obligations of owners of properties in the lane as well as the situation with the missing Section 106 monies. There was a clear need to know where these funds are. ADC's recording of planning obligations had not been helped by the need to change to having planning agreements that

were compliant with Community Infrastructure Levy regulations, but this was not an excuse. There were measures that could be taken by the Parish Council in order to assist residents in dealing with this situation and these were best discussed in person with the Residents' Association.

Mr Fuller noted that he could attend a meeting at the Parish Council office at 10am on Tuesday 20 February 2018 to discuss this further.

Mr Cross wished to know whether the Parish Council had, or intended to adopt, a communications strategy. There was a need for the community at large to know what the Parish Council was doing and the general feeling in the community was that the Parish Council was lacking in this regard.

The Clerk confirmed that this was being worked on at present.

The Vice-Chairman confirmed that the issue of communications with the community had been discussed at length, particularly engagement on social media, which the Parish Council had been reluctant to use up to now.

Mr Cross noted that the Parish Council had been poor at communication, and was doing itself a disservice. There was a need to bring in assistance from outside.

The Deputy Clerk noted that the workload imposed by the continued attentions of major housebuilders to the Parish did not help.

The Clerk and the Vice-Chairman conceded that there was scope for the Parish Council to improve here, although newsletters were distributed reasonably regularly.

Mr Cross commented that the newsletters were not necessarily something of which the Parish Council should be proud.

Mr Cross also asked about non-attendance of ward councillors – at the Parish Council meeting in August 2017 it had been acknowledged by the Chairman that their absence disadvantaged the Parish Council.

It was noted that the District Councillors had generally been in attendance at Parish Council meetings since then; it was agreed that their absence was not helpful when residents might wish to bring matters of concern to their attention.

Mr McDonald noted that the Parish Council had previously expressed the intention to seek written reports from the District Councillors in the event of their absence – it was not clear whether this had been pursued further.

The meeting reconvened.

17/180

REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

County Councillor Urquhart noted that the Traffic Management Scheme works had now commenced. If any problems were experienced, she wished to be informed.

County Councillor Urquhart noted that the full County Council was due to meet on Friday 16 February 2018, at which the budget for 2018/19 would be agreed. The proposed increases to the WSCC element of the forthcoming year's Council Tax were 2.95% for WSCC and a further 2% for social care,

making a total increase of 4.95%. Investments were being made in adult social care and children's social care.

County Councillor Urquhart noted that WSCC was in a comparatively favourable position when compared with East Sussex, Hampshire, Surrey and particularly Northamptonshire. This was due to difficult and unpopular decisions having been taken as far back as 2010, rather than being deferred until it was too late.

County Councillor Urquhart noted that it had unfortunately been necessary to ban trailers at the tips in Littlehampton and Bognor in particular, due to access constraints – trailers were however welcome at Worthing tip, which additionally would be open 7 days a week during the summer months.

Mr Cross asked why Littlehampton tip was unable to accept plasterboard.

County Councillor Urquhart noted that plasterboard counted as toxic waste, requiring special handling. The tips at Worthing and Crawley were able to accept it as they had the necessary facilities for it.

17/181

REPORTS FROM THE ARUN DISTRICT COUNCILLORS

No District Councillors were present at the meeting.

17/182

ADOPTION OF REVISED COUNCILLOR CODE OF CONDUCT

The Vice-Chairman noted that the Parish Council needed to adopt the attached Code of Conduct for councillors following changes made to the version adopted in principle at the last meeting.

On a proposal by Councillor Marsh, seconded by Councillor Jones: That the revised Code of Conduct be adopted in the form circulated by the Clerk – unanimously **AGREED**.

Clerk

17/183

LOCAL PLAN MAIN MODIFICATIONS SECOND CONSULTATION

The Clerk noted that he had covered most of the relevant points earlier in the meeting (minute 17/179). He was working closely with Rita Williams to finalise the response. The problem for the PC was the reduction in employment land to 3 hectares. This was clearly written to benefit the developers.

17/184

FUTURE DEVELOPMENT PROPOSALS

The Clerk noted that, again, this had been covered earlier in the meeting (minute 17/179).

Clerk/JO

17/185

COMMUNITY GRANT APPLICATIONS

No applications had been received since the last meeting.

The 2017/2018 budget for Community Grants was £3,300 and grants allocated to date amounted to £2,275, which left a balance available of £1,025 from which to fund further grants.

17/186

QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

a) JEAAC; ADALC; ASRA; JEAAC H&T; Twinning Association; Angmering Village Hall Committees & Littlehampton Health Services Advisory Group

- b) (ADALC dates: 21st March; 20 June; 19 September; 12 December 2018)

There were no questions. The next ADALC meeting would be held in the Church Hall on 22 March 2018.

17/187

QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

An opportunity to ask questions resulting from the already circulated minutes of the meetings of the following committees:-

- a) The Housing, Transport & Planning Committee meeting held on 30 January 2018;
b) CLEW meeting on 24 January 2018.

There were no questions.

17/188

2017/2018 FINANCIAL REPORT

The reports were noted. Councillor Marsh noted that the Parish Council's accounts had been reviewed in detail by the Governance and Oversight Committee at its meeting last week.

17/189

TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

17/190

DATE OF NEXT MEETING

The next Parish Council meeting was scheduled to be on Monday 12 March 2018, at 7.30pm in the King Suite of the Angmering Village Hall.

All

17/191

CONFIDENTIAL MATTERS

The Parish Council was asked to decide whether, in accordance with Standing Order 1(c), the public and press should be excluded from the meeting for the next agenda items because their presence was prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

On a proposal by Councillor Oldfield, seconded by Councillor Nikki Hamilton-Street: That the public and press be excluded as per the foregoing – unanimously **AGREED**.

17/192

STAFFING UPDATE

This item was considered confidential because the information was subject to Data Protection legislation.

- a) The new Assistant Clerk to replace Paul Barley was David Hussey and he would start on 20th February 2018.
b) A working group, consisting of councillors Evans, Lee Hamilton-Street, Nicki Hamilton-Street and Jones would look at the current staffing position and report back to council on any suggested necessary changes.

17/193

MAYFLOWER WAY/PARK

This item was considered confidential because it was in negotiation and was commercially sensitive.

- a) The Clerk be authorised to arrange the necessary due diligence work for the parish council's involvement in the project, up to a maximum of £10,000.
- b) The Clerk was authorised to undertake investigative work on changing the entrance arrangement at the Mayflower Way end of the park and to look at what would be necessary to make the car park useable.

17/194 CHANDLERS SITE DEVELOPMENT

This item was considered confidential because it was in negotiation and was commercially sensitive.

A working group, consisting of councillors Hill-Smith, Marsh and Oldfield would look at the proposed development and report back.

17/195 ANGMERING ADVISORY GROUP

This matter was subject to participation only if matters were kept confidential, at the behest of Arun District Council.

The Clerk's report was noted.

17/196 FUTURE PRIMARY SCHOOL PROVISION

This item was considered confidential because it was in negotiation and was commercially sensitive.

The report by the Clerk was noted and more information would be available at the next meeting.

After considering agenda items 20-24 the meeting finished at 21:41.

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Chairman



Date..... 12/3/18.....