



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN THE KING SUITE OF THE ANGMERING VILLAGE HALL ON MONDAY 10 APRIL 2017

Present: Councillors Paul Bicknell; Bill Evans; Susan Francis (Chairman); Lee Hamilton-Street; Nikki Hamilton-Street; Norma Harris; Mike Hill-Smith; Mike Jones; David Marsh; John Oldfield (Vice-Chairman); Roger Phelon; Peter Thompson.

In Attendance: Rob Martin, Parish Clerk; County Councillor Deborah Urquhart; District Councillor Andy Cooper & a member of the public

Action

- 16/233 APOLOGIES FOR ABSENCE**
Apologies for absence had been received from Steven Mountain (personal), and District Councillor Dudley Wensley.
- 16/234 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
All Councillors who held office in the Angmering Community Land Trust declared a non-pecuniary interest in agenda item 11.
- 16/235 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 MARCH 2017**
The minutes of the Parish Council Meeting held on 13 March 2017 were **AGREED** as a correct record and signed by the Chairman.
- 16/236 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA**
The Clerk referred to the updated action list previously circulated to members of the Council. There were no further matters that were not on the agenda.
- 16/237 CHAIRMAN'S REPORT**
The Chairman reported that:
'Station Road and A259 tidy up
A big thank you to the Angmering In Bloom team and Councillors Jones, Evans and Phelon for the brilliant job undertaken on 15th March, in clearing up the mess left by WSCC contractors when building the cycle path to the Sainsbury traffic light. It looks a hundred times better, thank you.
ADALC
I attended the ADALC meeting on 22nd March. There were to be two presentations but unfortunately the one I had particularly gone to listen to on Setting Up and Organising Youth Facilities, both speakers had been unable to attend!
The one presentation given was on Health and Wellbeing, which was generally encouraging councils to replace the services no longer being

provided. Apparently every Health Centre now has a PPG (Patient Participation Group) and the council may consider whether to approach our local practice about whether we should have a representative on this group. The next meeting is on 21st June.

Angmering Chorale

Angmering Chorale very kindly once again invited me to attend their concert in Arundel cathedral on 25th March. This time they sung Jazz, I have to say that the choir very obviously really enjoyed singing, they did an excellent job and the soloist was brilliant. I would like to take this opportunity to thank them for their invitations this year, it has been delightful and I have enjoyed their beautiful singing.

Angmering Twinning Association

As the Parish Council representative I attended the committee meeting on 28th March. There is nothing new to report but if anyone is interested in joining the Association and going to Ouistreham in August please let us know.

The Library

It is with sadness that we have said goodbye to Jane Chilton, the Libraries Manager, who retired at the end of March. We have had a very successful working relationship with Jane for nearly three years but we wish her every success in her new relaxed life.

The Volunteers library is working well, with reliable and hardworking librarians. We now have enough to cover both the Saturday afternoon and Wednesday evening, which personally I am pleased about as I no longer have to cover the gaps. Thank you to all the volunteers for all that they do.

Finally

Finally, I would like to thank the members of the council and members of the public who have been on the working party for the neighbourhood plan, this is being updated elsewhere.'

The Chairman adjourned the meeting for public consultation.

16/238

PUBLIC CONSULTATION

There were no questions from the public present.

The meeting reconvened.

16/239

REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

County Councillor Urquhart reported that since the County Council elections were to be held on 4 May 2017, she would not be able to discuss much business.

There had been a significant number of objections to the Angmering Traffic Management scheme consultation and the results would be the subject of an officer's report for consideration by JEAAC in July before the final go-ahead could be given.

The Clerk undertook to contact the highway officers to see if there was any further information available.

As far as the provision of schooling was concerned in relation to the new housing on Roundstone Lane, she indicated that both the specific sums secured for a new Angmering Primary School in the south of a village and the general Section 106 formula based sums had been ring-fenced for Angmering.

16/240

REPORTS FROM THE ARUN DISTRICT COUNCILLORS

District Councillor Wensley had presented his apologies for the meeting.

District Councillor Cooper reported that the latest version of the Local Plan was now out for consultation, prior to being taken to the Inspector. He believed that the process before adoption could take as long as a further year.

16/241

JUDICIAL REVIEW

The Clerk updated members by saying that the next process was underway and that the oral presentation of the case would take place on 26 April 2017, following which it would become clear whether or not the Review would take place.

He also stated that the first stage payment had been made for the action and that this had been charged to the 2016/2017 financial year accounts.

16/242

FUTURE DEVELOPMENT PROPOSALS

The Clerk reported that the 'small sites' letter had been sent to Arun District Council and that councillors were aware that it went further than just the expected non-strategic sites within the parish. He had circulated an Executive Summary of the main points made and it was agreed by all that the summary and full letter would be available on the Parish Council website.

The next stage for the Working Party was to look at the Local Plan from the Angmering point of view and to devise an appropriate response within the consultation period. This work has already started and councillors would be advised of progress accordingly. Following that, the intention was to convert the current thought processes into a revision of the Neighbourhood Plan in order to protect its weight in the planning process having regard to the emerging Local Plan policies.

16/243

COMMUNITY LAND TRUST – MAYFLOWER WAY

The Clerk summarised the current position the CLT finds itself in as follows:-

Exhibition 2 March 2017

The exhibition was an unqualified success, with the attached report from Tom Warder outlining the results of the feedback we got. The concept was universally accepted, the only questions being when will they be available and how do I apply? This was a necessary step in the process of obtaining planning permission where developers have to be able to demonstrate that they have consulted with the community. It was an important step leading up to the pre-planning application.

Land Transfer

The Parish Council agreed to transfer the land for a nominal consideration of £1, plus reimbursement of its legal expenses of around £3,500-£4,000. It also agreed that, because of the current cash flow situation for the CLT, the payment of this amount would be put off a maximum of 9 months, or until December 2017.

Scheme Design

The architects, Rabble Place Ltd, have drawn up the scheme and have now prepared the necessary drawings for the pre-application planning submission. The design of the scheme has been revised slightly and the final version will only be brought forward once the planners have considered them.

Pre-Planning

At the time of writing, 6 April 2017, the pre-app had not been submitted, but this was due in a day or two. Rob Martin has negotiated a zero charge for this with ADC, normally £700.

The first stage of this is for ADC planners to carry out a site visit and to draw up a list of requirements before the detailed design stage is reached. The aim would then be for the Agent and Architects to work on the detailed plans in order to get full planning permission.

In order to do the necessary work, the various reports needed to obtain full permission would be identified by this process and these need to be ordered, organised by the agent.

Planning Permission

The CLT will be going for full planning permission for the 12 properties, which will be given, hopefully, on a conditional basis. Once granted, the permission will allow us to look for a suitable contractor, the plans are being prepared so that they can be used for this purpose as well.

Employer's Agent

A proposal has been received the Agent for the CLT for which he has quoted a figure of £41,500 plus VAT (£49,800 in total) to cover all aspects and stages through to the eventual handover, currently expected to be in May 2019.

Following the pre-application feedback for ADC, the agent will be obtaining quotations from survey companies to carry out the necessary studies that result (eg ecological survey) which will have to accompany the full application.

Rabble Place Architects

The process of designing the project has to move from the pre-planning stage to detailed planning and then on to the build phase. At this point no contract exists for anything beyond the pre-planning stage.

Locality £40,000

The Government Fund form which the work to date has been funded (at least some of it has) is distributed through 'Locality'. There is a fund available of £40,000 to get the project to full planning permission stage and this requires at least 10% 'match funding' from other organisations. This will be applied for as soon as it can be.

ADC Funding

There are currently two possibilities of funding from ADC, the first being the Community Housing Fund allocation from Government, which has been given to achieve some positive outputs for community-led projects such as ours. A request has been made to access some of this grant for the work we have to do up-front, and this has been positively received and will be considered for the May ADC Cabinet meeting.

In addition, it has been indicated that, provided the project can match a low rent level, up to £20,000 will be made available from the ADC capital funds, held for such purposes.

Crayfern

After many months of talks, it looks like Crayfern have finally come to agreement with the landowner on the other side of Mayflower Way. As a result, an offer has been made by Crayfern for an amount of money to gain access to their site and to discharge their affordable homes responsibility by contributing to the CLT scheme. The negotiations on this are still proceeding – ADC will need to agree the viability of the proposal.

Timetable

The pre-application submission has been made, and a response is awaited. The aim is for the main application to be in and agreed by the end of the

summer, following which the tendering procedure would be started. It is expected that building work could start by the beginning of 2018 and properties ready for occupation by Spring 2019.

Funding & Angmering Parish Council

The subject of the report in front of councillors.

The report from the Clerk attached to these minutes was also considered and points of clarification were questioned. After much discussion, the following **RESOLUTIONS** were passed:-

- a) On a proposal from Cllr. Marsh, seconded by Cllr. Bicknell, the parish council would act as the match-funder for the £40,000 Locality grant application, raising the support budget from £2,000 to £4,000. This would only become payable if the Locality bid was successful. This was passed by 10 votes for and two abstentions.
- b) On a proposal by Cllr. Mrs Hamilton-Street, seconded by Cllr. Bicknell, a business plan should be produced which highlights any future potential outgoings for the parish council. This was agreed unanimously.
- c) On a proposal by Cllr. Thompson, seconded by Cllr. Hamilton-Street, the consideration of assisting further with the cash-flow issues faced by the CLT be deferred until there was more certainty about other possible sources of finance. This was agreed on a vote of 11 for and one against.

16/244

COMMUNITY GRANT APPLICATIONS

On a proposal by Cllr. Bicknell, seconded by Cllr. Phelon, it was unanimously **RESOLVED** to pay a grant of £250 to St Barnabas House.

The 2016/2017 budget for Community Grants was £3,300 and grants allocated to date amounted to £250, leaving a balance available of £3,050 from which to fund further grants.

16/245

INVESTMENT STRATEGY

The Clerk had circulated a report with a suggested strategy for the coming year. Cllr. Thompson raised the question of the level of cover available to the parish council in the event of another banking crash and the Clerk confirmed that it was £85,000 per bank. In this event it was considered appropriate to look for alternative potential banking facilities to limit the potential loss should the worst happen.

The Clerk undertook to make some enquiries and bring the matter back to the council at the next meeting, which would still be in time for the Lloyds fixed term deposit to be placed elsewhere immediately it matured.

16/246

QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

- a) The ASRA Joint; Library; and St Nicholas' Working Parties, and
- b) JDAC; JEAAC; ADALC; ASRA; JEAAC H&T; Twinning Association; Angmering Village Hall Committees & Littlehampton Health Services Advisory Group

Cllr. Oldfield updated councillors on the latest meeting of the Littlehampton Health Services Advisory Group. In it he advised that the CCG finances were in a desperate state which could result in a deficit in excess of £600+m within 5 years if unchecked. It had effectively been put into the equivalent to 'special measures'.

Cllrs. Phelon and Harris had attended the ASRA AGM and reported that both Ron Hanmore and Russell Storey had been re-elected. He reported that the parish council was working with ASRA, but that there was mutual concern about the status of the adjoining land in the current housing climate. The Clerk said that the 'small sites' letter to ADC had identified this as a problem and indicated that none of the land should be used for building, unless and until the suggested **Sports Hub** was provided.

16/247 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

An opportunity to ask questions resulting from the already circulated minutes of the meetings of the following Committees:-

- a) The Housing, Transport & Planning Committee meetings held on 14th March 2017.

There were no questions.

16/248 2016/2017 FINANCIAL REPORT

The reports were noted.

16/249 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

16/250 DATE OF NEXT MEETING

- a) The Annual Meeting of the Parish Council was on Monday 8 May 2017, at 7.30pm in the Village Hall.
- b) **The Annual Parish Meeting would take place on Monday 24th April 2017, at 7pm. The main matter to be discussed would be the proposed revision to the Neighbourhood Plan.**

The meeting finished at 21:20.


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Chairman

Date..... *8th May 2017*