



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN THE KING SUITE OF THE ANGMERING VILLAGE HALL ON MONDAY 13 FEBRUARY 2017

Present: Councillors Paul Bicknell; Bill Evans; Lee Hamilton-Street; Nikki Hamilton-Street; Mike Hill-Smith; David Marsh; Steven Mountain; John Oldfield (Vice-Chairman); Roger Phelon; Peter Thompson.

In Attendance: Rob Martin, Parish Clerk; Paul Barley, Deputy Clerk; County Councillor Deborah Urquhart; District Councillor Dudley Wensley.

Action

16/187 APOLOGIES FOR ABSENCE
Apologies for absence had been received from the Chairman and Councillor Harris (both through illness), Councillor Jones (personal business), and District Councillor Andy Cooper.

16/188 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA
Councillor Bicknell noted that, in view of his holding office as an Arun District Councillor as well as a Parish Councillor, he would leave the meeting whilst agenda item 9 (Minute 16/195) was being discussed.

All Councillors who held office in the Angmering Community Land Trust declared a non-pecuniary interest in agenda item 19.

16/189 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 JANUARY 2017
The minutes of the Parish Council Meeting held on 16 January 2017 were **AGREED** as a correct record and signed by the Vice-Chairman.

16/190 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA
The Clerk referred to the updated action list previously circulated to members of the Council.

The Clerk reported on the following additional matters:

Telephone Box: a revised date for the repair works to be carried out was still awaited.

Community Speedwatch: Councillor Marsh had completed his basic training and was now joint co-ordinator of the scheme. Roadside training could now commence.

16/191 CHAIRMAN'S REPORT
The Vice-Chairman referred to the Chairman's report, circulated prior to the meeting, and reproduced below:

"Normally I would report on activities within the parish in order of the events, however the theft of the defibrillator in Downs Way has so outraged me that I will deal with it first.

"The theft of this life-saving piece of equipment is a disgrace. I have no doubt that it was taken as a laugh after an evening of over intoxication, in which case we would be very grateful for its immediate return. I cannot comprehend anyone stealing for onward sale, after all it only has one use. If anyone has any information I would urge them to let the police and Parish Council Office know.

"Twinning Association Committee

I attended the Twinning Association committee on 17th January. I am pleased to report another school visit from Ouisterham is being arranged for May this year with twinning happening within the schools. This is excellent news and we hope this will encourage and grow the exchange and co-operation of the two settlements.

"The joint Twinning Quiz will take place on 25th February, this time in East Preston. If anyone is interested in joining in the tickets are £8

"The joint Boules competition is being held 14th May and the summer party 16th July and of course, the visit to Ouisterham between 18th and 20th August.

"If anyone is interested in joining in any of these activities, then please contact admin@angmeringtwinning.org.uk

"The next meeting is 28th March.

"Village Hall Committee

I attended this committee on 24th January. On behalf of the council I thanked the trustees for so generously and kindly allowing us the use of the village hall for the Christmas Day lunch again last year.

"The grant for the radiator covers has been received from the Parish Council and the trustees wished to thank them for their generous grant. The general maintenance and forthcoming repairs were reviewed.

"The current "emergency" call out tree will be reviewed and ensured it is kept updated. This will be an annual activity and any changes advised to the Parish Council for inclusion in the Resilience Plan.

"ADALC – (Arun District Association of Local Councils)

Both Rob Martin and I attended the meeting on 25th January. This was a brainstorming session on Arun planning with Lindsay Frost, who attended our last Parish Council meeting. The aim was to establish an agreed line of discussion with Arun District Council by members of ADALC and SALC. The next meeting is on 22nd March.

"Volunteers' Library

I am pleased to report that the volunteers' library has been able to recruit and WSCC have trained three more volunteers. This is particularly pleasing for me as it means I do not need to cover every Wednesday session. A further recruit has also come forward and will be undertaking her training shortly. I am also pleased to report that the library is becoming busier, one Saturday was actually almost manic!

"Book Club and Writer's Club

Both clubs are doing well with more members joining at a pace. Discussion has taken place about setting up a second Book Club on a Wednesday evening but no decision has as yet been made."

With regard to the Downs Way defibrillator, the Deputy Clerk reported that a lockable cabinet was now to be installed with the agreement of the British Heart Foundation, who had originally specified that an unlocked cabinet had to be used as a condition of making a grant. The suppliers of the original defibrillator had kindly agreed to loan a temporary replacement, pending settlement of the Parish Council's insurance claim.

The Chairman adjourned the meeting for public consultation.

16/192

PUBLIC CONSULTATION

There were no members of the public present.

The meeting reconvened.

16/193

REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

County Councillor Urquhart noted that there was little further to report since the last Parish Council meeting. The full County Council was due to vote shortly on the proposed Council Tax increase of 1.95% plus 2% for social care.

County Councillor Urquhart noted that the Traffic Management Scheme consultation was due to start on Thursday 16 February. Information would be provided in Angmering Library, as previously indicated.

Councillor Mountain raised a point from previous meeting minutes about the monies earmarked for a new primary school. The monies would not be available until a school was proposed and the concern was that if this did not happen within a relatively short period, the funds would be returned to the developers, which was clearly undesirable.

County Councillor Urquhart noted that the balance of £3.5 million would be held by ADC until WSCC decided that a school was going to be built. There was a 10-year time limit for this. Ring-fenced funds were held separately.

16/194

REPORTS FROM THE ARUN DISTRICT COUNCILLORS

District Councillor Cooper had presented his apologies for the meeting.

District Councillor Wensley had little to report except that the Special Council Meeting due to be held on 22 February 2017 would consider the ADC budget for 2017/18. The proposed increase in the ADC element of the Council Tax had been held at under 3% increase.

District Councillor Wensley noted that an increase of less than £5 meant that no referendum on the increase was required.

District Councillor Wensley confirmed that the revised Local Plan was due to be considered at the March meeting of the full District Council.

16/195

JUDICIAL REVIEW

Councillor Bicknell left the meeting while this item was being discussed.

The Clerk gave a brief update on progress with this matter. The paperwork had now been submitted to the Court and ADC had until 22 February to file papers in response. The matter remained under the care of the Parish

Council's solicitors and Counsel. A further update would be given at the Parish Council's next meeting.

The Clerk confirmed that further advice was being sought in relation to the newly-issued decision on the Broadlees site, which in the opinion of the Parish Council had repeated the same errors that had given rise to the action in respect of the Arundel Road planning decision.

Councillor Bicknell rejoined the meeting.

16/196

FUTURE DEVELOPMENT PROPOSALS

The Clerk gave an update on the work of the Masterplan Working Party since the Parish Council's last meeting. The Working Party consisted of 8 people, including members of the public. A great deal of work had been carried out in a short space of time and the members of the Working Party were to be thanked for their efforts thus far. The Working Party's meetings took place every Friday in the Parish Office and all Councillors were welcome to attend.

16/197

COMMUNITY LAND TRUST – MAYFLOWER WAY

The Clerk gave an update on progress from the perspective of the Community Land Trust, and confirmed that the public exhibition for the scheme would be on Thursday 2 March 2017 in the King Suite at Angmering Village Hall.

16/198

COMMUNITY GRANT APPLICATIONS

No further applications for grant had been received since the previous meeting.

The 2016/2017 budget for Community Grants was £3,300 and grants allocated to date amounted to £3,261, leaving a balance available of £39 from which to fund further grants.

16/205

QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

- a) The ASRA Joint; Library; and St Nicholas' Working Parties, and
- b) JDAC; JEAAC; ADALC; ASRA; JEAAC H&T; Twinning Association; Angmering Village Hall Committees & Littlehampton Health Services Advisory Group

There were no questions.

16/206

QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

An opportunity to ask questions resulting from the already circulated minutes of the meetings of the following Committees:-

- a) The Housing, Transport & Planning Committee meetings held on 10 & 31 January 2017.
- b) The Community Facilities Sub-Committee meeting held on 25 January 2017.

There were no questions.

16/207

2016/2017 FINANCIAL REPORT

The reports were noted.

16/208

TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

16/209

DATE OF NEXT MEETING

The next scheduled Meeting of the Parish Council was on Monday 13 March 2017, at 7.30pm in the Village Hall.

16/210

CONFIDENTIAL MATTERS

The Parish Council was asked to decide whether, in accordance with Standing Order 1(c), the public and press should be excluded from the meeting for the next agenda item because their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

This was unanimously **AGREED**.

The meeting finished at 21:29.

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Chairman

Date.....

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ANGMERING PARISH COUNCIL ACTION LIST

Meeting Date	Minute No(s)	Title	Action Required	Action Taken	Further Action	Comments
11 July 2016	16/057 a)	Angmering Traffic Management Scheme	Further Discussion with WSCC	Meeting arranged	Advertise formal consultation process.	Formal consultation process to start on 16 February 2017 to end on 9 March 2017
11 July 2016	16/057 e)	Telephone Box	Continue to pressurise BT to replace	Emails sent to BT, no response	Keep in contact	BT contacted and are aware and will be replacing phone and box, 'after 13 January 2017'
11 July 2016	16/063	Twinning	Contact new Head Teacher at Angmering School	Await new Head Teacher		To promote school involvement
11 July 2016	16/065	Annual Fair planning team	Set up meetings to plan for next year	Yet to be set up	Set up meeting, arrange for feedback	
8 August 2016	16/081	Sussex Police	Ask whether Arun Safer Communities Team would come to a meeting		A meeting was held between Matt Rookes ADC Antisocial caseworker and the Clerk	Nothing further

ANGMERING PARISH COUNCIL ACTION LIST

Meeting Date	Minute No(s)	Title	Action Required	Action Taken	Further Action	Comments
8 August 2016	16/082	Community Land Trust	Continue with work on West End Nursery and Mayflower Way	£10,000 Grant from Locality for consultation plans now received. A further grant from the LEP has been applied for and this will require quick action	The CLT has just one live proposal with the Mayflower Way proposal being progressed quickly. The CLT held a very successful exhibition on 2 March 2017, with virtually no dissenters.	The land transfer is being put into place for action within the next month.
12 September 2016	16/102	Play Area Refurbishment	Spend up to £5,000 on play area refurbishment			Swings now installed
10 October 2016	16/114	Bus Shelters	To review the possibility of siting bus shelters	Cllr Thompson has subsequently volunteered to carry out a review on possible sites	Cllr Thompson presented a report to the Community Facilities Sub-Committee in which he has suggested 9 possible sites for bus shelters	Grant sources are still being investigated
16 January 2017	16/170	Judicial Review	To continue supporting the Parish Solicitor and Barrister in information gathering	This has continued		
16 January 2017	16/171	Future Development Proposals	To set up the Working Party	The working party has been meeting weekly and is considering further work.	To produce a list of small schemes and look to revise the Neighbourhood Plan	

ANGMERING PARISH COUNCIL ACTION LIST

Meeting Date	Minute No(s)	Title	Action Required	Action Taken	Further Action	Comments
16 January 2017	16/178	2017/2018 Precept	To increase the precept for the new year	District Council notified of precept requirement for 2017/2018		
16 January 2017	16/179	Community Grant Applications	To pay Victim Support £100 and Home Start Arun £790	Grants Paid		
13 February 2017	16/191	Theft of Defibrillator	To sort out insurance claim and replace	The defibrillator has been replace, the insurance claim paid and a locked door has been fitted.		
13 February 2017	16/211	Transfer of Land	To transfer the Mayflower Way site to the CLT for the affordable housing scheme	The legal processes were still being undertaken.		

ANGMERING PARISH COUNCIL

Balances Outstanding as at:

28-Feb-17

	£	£
Long Term Investments		
Consolidated Stock		96.00
 Bank Accounts		
Lloyds Bank Business Account	4,155.55	
Lloyds Bank 12-month Deposit Account	150,000.00	
Lloyds Bank Current Account	49,554.28	
CCLA Local Authorities' Property Fund	200,000.00	
CCLA Public Sector Deposit Account	25,000.00	
	428,709.83	
 Petty Cash Imprest Account	139.63	
 TOTAL BANK BALANCES AVAILABLE		428,849.46
 Public Works Loan Board		
Outstanding Debt - Office		-