



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN THE KING SUITE OF THE ANGMERING VILLAGE HALL ON MONDAY 10 OCTOBER 2016

Present: Councillors Paul Bicknell; Bill Evans; Susan Francis (Chairman); Lee Hamilton-Street; Nikki Hamilton-Street; Norma Harris; Mike Hill-Smith; Mike Jones; David Marsh; Steven Mountain; John Oldfield; Roger Phelon; Peter Thompson.

In Attendance: Rob Martin, Parish Clerk; Paul Barley, Deputy Clerk; District Councillor Dudley Wensley; two members of the public.

Action

16/109 APOLOGIES FOR ABSENCE
Apologies for absence had been received from County Councillor Deborah Urquhart, and District Councillor Andy Cooper.

16/110 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA
None.

16/111 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 SEPTEMBER 2016
It was noted that Councillor Bicknell's name had inadvertently been omitted from the list of those present; this was corrected by hand on the copy of the minutes before the Chairman for signature.

The minutes of the Parish Council Meeting held on 12 September 2016 were then **AGREED** as a correct record and signed by the Chairman.

16/112 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA
The Clerk referred to the action list drawn up following the previous month's meeting.

In relation to the ongoing problems with vandalism in Mayflower Park, the Clerk noted that he had been contacted by the Arun Safer Communities Team, and was due to meet with them to discuss the matter in the next few days.

The Clerk noted that work on the CLT project was continuing.

The Clerk confirmed that orders had now been placed for some of the works required for play area refurbishment, for which funds had been voted at the previous meeting.

In relation to the Health Services Advisory Group meeting, it was noted that the local GP practices appeared not to have been made aware that

monies had been allocated from s106 fund for healthcare purposes. It was to be hoped that these funds might be applied to alleviate some of the difficulties experienced in retaining GPs in the area.

The Clerk noted that he had contacted Schoolworks, who had recently held a meeting at Rustington Community Primary School in order to announce their plans for a possible new primary school in Angmering, and had suggested that it might be thought appropriate for them to discuss their intentions with the Parish Council in whose area the school was intended to be built. This point had been acknowledged, and representatives from Schoolworks were due to meet with the Clerk, the Chairman and such Councillors as were available in the coming week.

Councillor Marsh noted that there was a proposal for 3-form entry at East Preston Infants, St Margaret's C of E Primary in Angmering, and Rustington County Primary. It was also noted that East Preston Infants and Juniors were intended to become part of Schoolworks in due course.

The Clerk noted that the new Parish Council website was due to go live in next few days, barring any unforeseen circumstances. Councillor Thompson noted that from his review of the site as it currently stood in development, there remained a fair amount of work to do in terms of its structure.

The Chairman asked if there was any update on repairs to the telephone box next to the Big Fry.

The Clerk noted that despite attempts by the Parish Office to get this dealt with, it was apparent that no-one at BT was willing or able to take charge of the matter, despite its evident simplicity. It was noted that the identity of the perpetrator was known, or could be ascertained without difficulty, and so it should be a straightforward matter for the relevant insurance company or the Motor Insurers' Bureau.

16/113

CHAIRMAN'S REPORT

The Chairman referred to her report, circulated prior to the meeting, and reproduced below:

"ADALC

The amended Constitution was circulated to all members and discussed in detail. Until the agreed amendments have been made, circulated and agreed the constitution would not be signed.

"The subscription of £15 was agreed but grants would be applied for from SALC and Arun District Council. The treasurer will be Rob Martin.

"The next meeting would be held 21st December at the Woodland Centre, Rustington when Louise Goldsmith, Leader of WSCC will be talking about Devolution.

"The representative for this group needs to be agreed at the next parish council meeting.

"Advisory group

Councillor John Oldfield and I attended the Advisory group on 20th September. The David Wilson Homes and Barratts developments are going well and should be completed sooner than anticipated. Ninety-one houses will be occupied by November.

"CALA Homes have started building their show houses.

"WI

I attended the WI on 21st September to discuss their possible help in the Resilience Plan for helping with tea and comfort.

"BMX Jam

The BMX Jam held in Mayflower Park on 24th September was well attended and it was particularly good to see so many families there taking part or supporting those that were. A successful day and thank you to all those that worked on the project to set it up and who helped on the day.

"Chairmanship Networking Day 27th September

The chairmanship networking day was interesting with updates on planning law, the Resilience requirements, devolution and what NALC is currently working on our behalf.

"I also had the opportunity to talk to the Ministry of Defence regarding both the employment of service people who are leaving and how the parish can work in partnership with them. More about this later when I have had the opportunity to consider this properly.

"Village Hall Committee

Also held on 27th September. As I am sure you will all have seen the second tree has been cut down. Consideration is being given as to what is replace them. Now the clean area has to be sorted. This incident has cost the village hall over £6,000 as the insurance did not cover much of the cost.

"The Christmas Market is being held on 3rd December, the Parish Council, that is me, are doing the guess the weight of the cake. It is really important that funds are raised to continue to do the sterling job of keeping the village hall to the excellent standard that it is and restore some of the reserves used for the tree clearance. A date for your diary please come and join us.

"Meeting the new Governor of Ford

I attended a presentation for the new Governor of Ford Prison along with all levels of councillors at Arun District Council.

"It was interesting to hear the aims and objectives of the Governor and I will watch with interest to see the progress."

The Chairman adjourned the meeting for public consultation.

16/114

PUBLIC CONSULTATION

A question was raised about bus shelters in the village. The new shelters provided in Roundstone Lane were very good, but what about shelters elsewhere in the village?

The Chairman noted that the Roundstone Lane shelters had been provided as part of the planning agreements made by the developers there.

The Clerk confirmed that the Parish Council was looking at this. Any new shelters would need careful siting to ensure that there was enough room for them; there was also a need to consider the costs (around £3,000 each). Previously, grant funding for this had been available from WSCC but this had now been withdrawn.

Councillor Bicknell noted that there was a need for a means of access to the Station Road bus stop parallel with North Drive. The stop site itself was not even paved at the moment.

BNF

Councillor Jones noted that this would also be a problem at the CALA Homes development in Roundstone Lane – there was no footway there although the bus stop itself has been paved.

Councillor Lee Hamilton-Street asked how the Speedwatch scheme was progressing.

The Deputy Clerk noted that roadside training sessions would commence in the near future.

The meeting reconvened.

16/115

REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

County Councillor Urquhart had presented her apologies for the meeting.

16/116

REPORTS FROM THE ARUN DISTRICT COUNCILLORS

District Councillor Wensley noted that there was little to report aside from continued progress on the Local Plan.

Councillor Thompson asked when the litter bin at the north end of Fletcher's Field would be replaced, the previous bin having been set on fire and destroyed some months previously.

District Councillor Wensley agreed to follow this up with ADC officers.

16/117

PARISH COUNCIL COMMITTEES

Councillor Marsh noted that he wished to give some further thought to matter of which committees he wished to join. Further consideration of this was therefore deferred to a future meeting.

Office

16/118

ARUN DISTRICT ASSOCIATION OF LOCAL COUNCILS (ADALC)

The Chairman noted that the Parish Council was being asked to consider which Councillor should represent the Parish at meetings of the District Association.

No volunteers were forthcoming; the Chairman noted that she would attend the meeting in December and the matter would then be reconsidered in the New Year.

16/119

2017/2018 BUDGET & PRECEPT

The Clerk referred to his further report, circulated prior to the meeting, and noted that the budget and precept were two separate, although interconnected, decisions. The idea behind the report was to add some clarity to a rather elaborate process.

Tied up with this process was the keenness of the CLEW committee to take a measure of responsibility for its own budget.

Views were invited; the matter would then be taken to the Governance and Oversight Committee for its next meeting on 8 November, and then back to Council with guidance from the Governance and Oversight Committee added.

Councillor Bicknell noted that the Parish had been going to get additional street lights over and above the 160 lights for which it was already paying.

The Clerk noted that this was the scheme whereby the Parish Council would pay for new lighting, the responsibility for which would then be taken on by WSCC. This was no longer on general offer following the adoption of the PFI contract with SSE.

Councillor Nikki Hamilton-Street noted that after the BMX track had been completed, the Parish Council had agreed that its maintenance costs over the succeeding 12-month period would be monitored. Had that been factored in to the process?

The Clerk confirmed that it had been and that the Parish Council had been maintaining the track at very little cost – a supply of the shale used to surface it had been purchased at the time of completion, and it had been attended to as required. This would continue to be monitored.

Councillor Nikki Hamilton-Street noted that this would need to be kept under review as tracks of this kind had a shelf life of approximately 10 years before resurfacing was required.

Office/GOC

Councillor Thompson noted that the Parish Council would in future have very specific reserves put aside for things of this sort. These would include play areas.

16/120

COMMUNITY GRANT APPLICATIONS

The Chairman noted that a grant application had been received from Mark Williams in the sum of £700, in respect of the Peggy's Walk project which the PC had resolved to support in August.

On a proposal by Councillor Lee Hamilton-Street, seconded by Councillor Bicknell: That the application be approved in the sum of £700 as requested – unanimously **AGREED**.

The 2016/2017 budget for Community Grants was £3,000 and grants allocated to date amounted to £1,621, leaving a balance available of £1,379.

16/121

QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

- a) The ASRA Joint; Library; and St Nicholas' Working Parties, and
- b) JDAC; JEAAC; ADALC; ASRA; JEAAC H&T; Twinning Association; Angmering Village Hall Committees & Littlehampton Health Services Advisory Group

County Local Committees: the Chairman noted that West Sussex County Council was contemplating reducing the number of local area committees covering Arun from 3 to 2, as a cost-saving measure.

Following discussion, it was noted that the PC supported the abolition of the Joint Downland committee, and the absorption of its responsibilities into the Joint Eastern Arun and Joint Western Arun committees (JEAAC and JWAAC respectively).

There was a need to ensure that the Parish did not straddle two areas, as this had not been beneficial; there was support for a west-east divide with Angmering contained in one area.

On a proposal by Councillor Mountain, seconded by Councillor Lee Hamilton-Street: That a division of the area committee responsibilities on a west-east basis be supported – unanimously **AGREED**.

ASRA: Councillor Phelon's report was noted.

JEAAC Highways & Transport: Councillor Mountain noted receipt of formal complaints concerning Chandlers' new site, occasioned by the

undesirable situation regarding non-provision of parking for staff, who were entirely blocking Windmill Drive in Rustington, as well as causing congestion in the adjacent Dunelm Mill/Halfords car parks. Rustington Parish Councillor Alison Cooper had been passed complaints, which have been sent on to District/County Councillor Graham Tyler, Neil Crowther and Karl Roberts.

Store Properties were shortly due to discontinue the parking disc scheme in Rustington – ANPR equipment would be put in place which would allow for a maximum of 3 hours' parking throughout the village centre.

Health Services Advisory Group – Councillor Oldfield's report was noted. The meeting he had attended had been very poorly organised and there had been widespread dissatisfaction among attendees with how little progress had been made since the previous meeting.

Following closure of Arun Medical Group, there was no real progress on how the 3,600 orphaned patients could be accommodated elsewhere. One possible use of the s106 monies from the Roundstone Lane developments and earmarked for healthcare would be to assist in recruitment of new GPs.

The next advisory group meeting was due to have been held in November, but would now be pushed back until January. This was not satisfactory.

Councillor Lee Hamilton-Street noted that a practice elsewhere in the area and known to him had had no issue recruiting – it might be advisable for the group to talk to the practice manager there.

16/122

QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

An opportunity to ask questions resulting from the already circulated minutes of the meetings of the following Committees:-

- a) The Housing, Transport & Planning Committee meetings held on 9 and 30 August 2016;
- b) The meeting of the Communities, Leisure, Environment & Well-Being Committee held on 31 August 2016.

Regarding the Housing, Transport and Planning Committee, it was noted that a situation had arisen with the Golfers' Lane leisure development, where the officer's report to the Development Control Committee had stated that the two Parishes affected had been reconsulted with regard to transport arrangements. No such consultation had been received and the Deputy Clerk noted that he would be making representations to ADC's planning department accordingly.

16/123

2016/2017 FINANCIAL REPORT

There were no questions.

16/124

TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

16/125

DATE OF NEXT MEETING

The next scheduled Meeting of the Parish Council was on Monday 14 November 2016, at 7.30pm in the Village Hall.

The meeting finished at 20:52.


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Chairman

Date *14th November 2016*
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