



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN THE KING SUITE OF THE ANGMERING VILLAGE HALL ON MONDAY 8 AUGUST 2016

Present: Councillors Bill Evans; Susan Francis (Chairman); Lee Hamilton-Street; Nikki Hamilton-Street; Norma Harris; Mike Hill-Smith; Mike Jones; Steven Mountain; John Oldfield; Roger Phelon; Peter Thompson.

In Attendance: Paul Barley, Deputy Clerk; District Councillor Dudley Wensley; five members of the public.

Action

- 16/072 APOLOGIES FOR ABSENCE**
Received from Councillor Bicknell (personal business).

Apologies for absence had also been received from County Councillor Deborah Urquhart, District Councillor Andy Cooper, and from PCSO Rebecca Bernier, who was not on shift.
- 16/073 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**
The Chairman, and Councillors Oldfield and Mountain declared a non-pecuniary interest in item 11 (CLT).
- 16/074 APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 JULY 2016**
The minutes of the Parish Council Meeting held on 11 July 2016 were **AGREED** as a correct record and signed by the Chairman.
- 16/075 CO-OPTION OF COUNCILLOR**
The Chairman was pleased to note that four applications had been received for co-option to fill the vacancy for a Councillor, and that two of the applicants were present at the meeting.

It had been suggested that a selection group should be formed to consider these applications and make a recommendation to the September meeting of Council. Councillors were requested to consider this and to appoint members to the selection group, if that was the agreed way forward.

Following discussion, the matter was put to a vote, as follows:

On a proposal by Councillor Mountain, seconded by Councillor Harris: That a selection group be set up to consider the co-option applications received, including meeting the applicants, and that this group consist of Councillors Hamilton-Street, Oldfield, and Phelon, as the chairmen of the Parish Council's three main committees – unanimously **AGREED**.

The two applicants present were asked to let the Parish Office have details of dates that they were unable to make in the next few weeks.

16/076

THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA

The Deputy Clerk reported on the following matters:

- a) *Traffic Management Scheme* – a meeting had now been held with WSCC Highways officers and County Councillor Urquhart, at which a number of possible alterations to the scheme had been suggested, in order to take into account the feedback received from the community following the informal consultation held in April. The suggestions made had met with a broadly positive reaction from WSCC's officers. The outcome of the meeting was due to be reported on more fully at the forthcoming Highways Sub-Committee meeting convened for Thursday 11 August 2016.
- b) *Community Centre Car Park* – the lining work was now complete and the directional arrows had now been painted onto the surface. Attention now needed to be given to the landscaping works and to securing the perimeter of the car park against vehicular incursion onto the open space; this latter objective would best be achieved by continuation of the existing line of wooden dragon's teeth posts along the car park edge, and quotations were in process of being obtained for the works to be carried out. Quotes for the works necessary to carry out the planting scheme drawn up to discharge the planning condition would be sought later in the year.
- c) *Community Land Trust* – this appeared at item 11 on the present Agenda.
- d) *Bewley Road Post Box* – the pillar had now been reconstructed and the post box had been brought back into use. There was a small issue concerning the finishing of the roof of the pillar, which was currently being addressed with the contractor.
- e) *Telephone Box* – there had been no further progress on this, but the Parish Council would continue to pursue this.
- f) *Palmer Road Storage* – following the previous month's meeting, the Parish Office had received a request from Seymour & Lisle that their premises be vacated by close of business on 1 August 2016. This request had been complied with, the final storage charges had been settled and the arrangements with Seymour & Lisle were now at an end.
- g) *Chairman's Allowance* – this had now been paid in accordance with the resolution passed at the preceding month's meeting.
- h) *Annual Fair Planning Team* – this had not yet met and was expected to do so once the Clerk had returned from annual leave, and the Administrator had returned to work.

Councillor Jones noted, in connection with the Annual Fair Planning Team, that he knew of members of the public who were willing to assist. The Deputy Clerk noted that this would be something for the team consider at its first meeting, once the scope of the team's activities had been established.

The Deputy Clerk also noted that a labourer had been engaged on a casual basis to assist the grounds maintenance team for the next few weeks, as Danni Mariner was helping out in the Parish Office on a

temporary basis, in the Administrator's absence through ill-health.

16/077

CHAIRMAN'S REPORT

The Chairman referred to her report, circulated prior to the meeting, and reproduced below:

"The latest newsletter was delivered in July. I took the opportunity to also deliver the Welcome Packs to the new estates. Hopefully those moving in will soon be integrated in the village and become valued members of the community.

"I attended the Village Hall Trustees Committee on behalf of the Parish Council on 12th July. As I am sure everyone is aware the fallen tree has been cleared away. The Trustees have applied for the second tree, which is now unbalanced without the other tree, to be felled on the basis that it could be likely to fall and cause danger to life.

"Apart from the tree I am pleased to report that the Trustees have once again agreed that the Parish Council may have the village hall for the Community Christmas Day lunch, which is most generous and very much appreciated. As you all know this is open to anyone living in the parish at no charge. Once again we will be asking for volunteers to help on the day.

"On 28th July I attended the Twinning Committee on behalf of the Parish Council. The celebratory planter is now located on the village green and has been planted with the red, white and blue. This will be officially unveiled on Sunday morning 28th August when our Twinning Partners will be visiting. The 40th Anniversary arrangements are progressing well and we are all looking forward to the weekend.

"Once again this year the village is looking lovely with the display of flowers. Angmering In Bloom have worked hard to not only to help make the village look so beautiful but also involve other members of the community. On the 29th July I helped judge the best Pub and front garden. I would like to congratulate those that put their front gardens into the competition and did so well at making their gardens look so lovely. You will have to wait until 17th August for the winners.

"Speed Watch is progressing well, along with several members of the team I have actually completed the first test. The practical is looming. Once this has been completed we will be able to start undertaking the Speed Watch on the road. If anyone else would like to join us please let the Parish Council Office know.

"The Parish Council Volunteers Library is running well, more volunteers are always wanted and welcome. I would still urge more people to use the library, to use the old adage, Use It or Lose It, especially with more cuts being made by WSCC. The library is a very important part of the village and is more than just a place to borrow books, it is a place for people to meet and socialise.

"There are changes in the Parish.

"Angmering School is changing Head Teachers. Mr David Brixey has retired. He was head from 2002 to 2016. We wish him a restful and well-earned retirement. Mr Simon Liley is taking his place and we welcome him to the parish and look forward to working with him. I hope he enjoys his time with us.

"St Margaret's Church has welcomed Rev Brendan Martin as curate. He and his family have recently moved into their new home. I am sure they

will soon feel like they have lived here for years! Rev Tom Robson will be leaving us in September and is moving to take over the Parishes of Wick and Lymminster. Many congratulations to him, he and his family will be missed but we wish him every success in his new parish."

Councillor Lee Hamilton-Street asked how matters were progressing generally with the Speedwatch scheme. The Deputy Clerk noted that he was due to receive co-ordinator training in the use of the Genesis radar gun on the morning of 9 August 2016, following which he would be in a position to begin roadside training for operators.

The Chairman adjourned the meeting for public consultation.

16/078 PUBLIC CONSULTATION

The members of the public present had no questions.

The meeting reconvened.

16/079 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

County Councillor Urquhart had presented her apologies for the meeting.

16/080 REPORTS FROM THE ARUN DISTRICT COUNCILLORS

District Councillor Wensley had nothing of any note to report. He invited questions.

Councillor Oldfield queried whether the reduction in opening hours of the amenity sites in the area was a matter within the control of the District Council. District Councillor Wensley noted that this was a WSCC matter and he shared the concerns raised by others on whether this might affect recycling rates. He understood that alternative sites would be available at various times.

Councillor Thompson asked whether there was any prospect of the burnt-out litter bin on Fletcher's Field being replaced. It had been destroyed some number of weeks previously. District Councillor Wensley noted that this matter could be brought to the attention of Philippa Dart, who had overall responsibility for matters of this kind.

16/081 MATTERS OF CONCERN FOR SUSSEX POLICE

The Chairman noted that this was an opportunity to consider any matters of concern that Councillors might have in relation to policing matters and to hear any responses that might have been received since the last meeting. It was considered unlikely that there would be any Police presence at Parish Council meetings henceforth.

There were no matters of note requiring referral to the Police.

Councillor Nikki Hamilton-Street noted that it might be worth asking whether the Arun Safer Communities team might be prepared to attend meetings from time to time. The Deputy Clerk noted that the office would make appropriate enquiries.

Office

16/082 COMMUNITY LAND TRUST

The Chairman noted that the Parish Council's 2016/2017 budget had £2,000 earmarked for further support for the Community Land Trust. The West End Nursery project was progressing satisfactorily and was expected to come to fruition before the end of 2016.

There was a further project involving the potential use of land in Mayflower Way for affordable housing, in line with the proposals in the Neighbourhood Plan, and there was a need to appoint an architect to

draw up a Concept Plan for the site, for which a quotation of £925 had been received.

Councillors were requested to consider the payment for this stage of the design for this scheme, as part of the Parish Council's support for the CLT. It was noted that those members of the Parish Council who were members of the CLT Board *pro tem* would abstain from any vote taken on the matter.

Councillor Thompson wondered whether it would be more appropriate for the Parish Council to undertake this exercise itself, rather than handing it over to the CLT. The piece of land concerned was owned by the Parish Council, and it was essential that the Parish Council's interests be upheld at all times in respect of it.

Councillor Nikki Hamilton-Street noted that the Parish Council needed to exercise a degree of caution – she had seen instances in the past where firms of supposedly specialist architects and designers had been engaged for similar purposes, but with unimpressive results.

It was noted that whatever the ultimate result of the CLT's aspirations, the piece of land concerned had been identified as a suitable site for affordable housing within the Neighbourhood Plan; some form of conceptual design would be required in order (at the very least) to establish what could feasibly be done with the site. Without that, nothing else could be done.

The Chairman noted that if there were concerns about safeguarding the Parish Council's interest in the land, it needed to be kept in mind that any dealings in respect of it would require to be voted upon by the Parish Council, and would not proceed in the event of a vote against.

The Deputy Clerk noted that the question for the Parish Council now was whether it was prepared to fund this exercise on behalf of the CLT. The CLT was at present unable to fund this work itself.

Following further discussion, the matter was put to a vote, as follows:

On a proposal by Councillor Oldfield, seconded by Councillor Hill-Smith: That the expenditure as proposed in the report before the Parish Council be authorised – **AGREED** by 7 votes in favour, with 4 abstentions (the Chairman, Councillors Mountain, Oldfield, and Nikki Hamilton-Street).

16/083

COMMUNITY GARDEN CUMBERLAND ROAD/CUMBERLAND CRESCENT TWITTEN

The Chairman welcomed Mark Williams, Dick James and Michael Johnson to the meeting. She explained that the purpose of this agenda item was to consider supporting the principle of the project to create a community garden as per the note from Mr Williams, which had been circulated prior to the meeting.

The Chairman adjourned the meeting to allow for questions to be put to Mr Williams.

Councillor Phelon asked whether approval had been sought from WSCC in respect of the proposal.

Mr Williams confirmed that it had been – Tom Weedon at WSCC had been most supportive and the Parish Council had also provided assistance. A suitable form of licence was awaited.

The Chairman noted that the Parish Council was keen to avoid a repeat of the experience with the Legacy Garden, where over time the volunteers had drifted away and the Parish Council had been obliged to adopt the garden. Were there any guarantees that that would not happen here?

Mr Williams noted that obviously he could not guarantee that – volunteers would always be lost over time for a variety of reasons – but he had a large group of volunteers available who were willing to maintain the project.

Councillor Thompson asked whether the project was in memoriam.

Mr Williams confirmed that it was in memory of Peggy Scammell, a resident of many years standing, who had used the twitten regularly to walk her dog.

The meeting reconvened.

The matter was put to a vote, as follows:

On a proposal by Councillor Nikki Hamilton-Street, seconded by Councillor Thompson: That the project as proposed be supported by the Parish Council – unanimously **AGREED**.

16/084

COMMUNITY GRANT APPLICATIONS

No grant applications had been received since the last meeting. The 2016/2017 budget for Community Grants was £3,000 and grants allocated to date amounted to £421, leaving a balance available of £2,579.

Councillor Mountain noted that, in the light of the impending closure of the local division of the Royal British Legion Women's Section, consideration needed to be given to putting the war memorial flowers and the Remembrance Sunday wreath on a proper footing; historically the matter had been handled by the Legion with reimbursement being provided by the Parish Council. The Deputy Clerk noted that this would be put on the agenda for a future meeting of the Parish Council.

Councillor Thompson noted that if the matter was to be dealt with by means of a grant, it would need to be applied for in the usual way.

16/085

QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

- a) The ASRA Joint; Library; and St Nicholas' Working Parties, and
- b) JDAC; JEAAC; ADALC; ASRA; JEAAC H&T; Twinning Association; Angmering Village Hall Committees & Littlehampton Health Services Advisory Group

Councillor Phelon referred the meeting to his report on the ASRA Joint Working Party and noted that this was now working well; the feedback from ASRA was very positive.

Councillor Mountain noted that the JEAAC Highways & Transport Sub-Group was next due to meet on 23 August.

The Chairman noted that the celebrations for the 40th anniversary of the twinning of Angmering with Ouistreham-Riva-Bella were rapidly approaching.

Councillor Oldfield noted that the Health Services Advisory Group did not yet have a date for its next meeting.

16/086

QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

An opportunity to ask questions resulting from the already circulated minutes of the meetings of the following Committees:-

- a) The Housing, Transport & Planning Committee meetings held on 28th June and 19th July 2016;
- b) The meeting of the Communities, Leisure, Environment & Well-Being Committee held on 29th June 2016.
- c) The Governance & Oversight Committee held on 27th July 2016.

There were no questions.

16/087

2016/2017 FINANCIAL REPORT

The Deputy Clerk advised that these reports would be circulated by the Clerk following his return from annual leave.

16/088

TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

16/089

DATE OF NEXT MEETING

The next scheduled Meeting of the Parish Council was on Monday 12 September 2016, at 7.30pm in the Village Hall.

The meeting finished at 20:48.


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Chairman

Date. *12th September 2016*
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