



Established 1894

## Angmering Parish Council

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**TO: ALL MEMBERS OF THE COUNCIL**

**YOU ARE SUMMONED TO ATTEND A MEETING OF**

**THE ANNUAL GENERAL MEETING OF  
ANGMERING PARISH COUNCIL  
TO BE HELD IN THE  
KING SUITE, ANGMERING VILLAGE HALL  
ON MONDAY 9 MAY 2016 AT 7:30PM  
FOR THE PURPOSES OF TRANSACTING THE FOLLOWING BUSINESS:**

### **AGENDA**

**1 ELECTION OF CHAIRMAN**

To elect the Chairman of the Parish Council for the coming Council Year.

**2 SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN**

**3 ELECTION OF VICE CHAIRMAN**

**5 APOLOGIES FOR ABSENCE**

**6 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA**

**7 APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11<sup>th</sup> APRIL 2016**

**8 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA**

- a) Website
- b) Community Centre Car Park
- c) Community Land Trust
- d) Annual Parish Meeting Feedback

**9 CHAIRMAN'S REPORT**

**10 PUBLIC CONSULTATION**

An opportunity for parishioners to seek information or question the Council and its members on any matter in respect of the parish.

**11 REPORT FROM SUSSEX POLICE**

**12 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

**13 REPORTS FROM THE ARUN DISTRICT COUNCILLORS**

**14 NEW COMMITTEE TERMS OF REFERENCE**

To consider the adoption of the attached draft terms of reference for the

- a) Governance & Oversight Committee
- b) Housing, Transport & Planning Committee

- c) Community, Leisure, Environment & Well-Being Committee

**15 APPOINTMENTS TO PARISH COUNCIL COMMITTEES**

- a) Governance & Oversight Committee
- b) Housing, Transport & Planning Committee
- c) Community, Leisure, Environment & Well-Being Committee

**16 APPOINTMENTS TO REPRESENT THE PARISH COUNCIL ON OTHER ORGANISATIONS**

- a) Joint Eastern Arun Area Committee (JEAAC)
- b) Joint Downland Area Committee (JDAC)
- c) Arun District Association of Local Councils (ADALC)
- d) Angmering Sports and Recreation Association (ASRA)
- e) JEAAC Highways and Transport Working Group
- f) Angmering Village Hall Management Committee
- g) Littlehampton Health Services Advisory Group
- h) Angmering Twinning Association
- i) South Downs National Park Authority
- j) Arun District Council Emergency Advisory Group
- k) Arun District Council Planning & Development Advisory Group

**17 FINAL ACCOUNTS AND ANNUAL RETURN 2016/2016**

- a) To receive and agree the final accounts for the financial year ended 31<sup>st</sup> March 2016. (copy attached)
- b) To approve section 2 of the Annual Return for the year. (copy attached)
- c) To note the comparison of final income and expenditure against the budget for the year. (copy attached)

**18 INTERNAL AUDIT**

To consider the Internal Audit Report for the year-ended 31 March 2015. (copy attached)

**19 ANGMERING TRAFFIC CALMING SCHEME**

To consider the Parish Council response to the comments made on the presentation to the scheme and action to take thereafter.

**20 DEFIBRILLATOR**

To consider making the funds available to install a defibrillator as per the attached report, resulting from the decisions of the Maintenance Committee.

**21 POST BOX**

To make the funds available to rebuild the post box in accordance with the attached report from the Maintenance Committee.

**22 GRANT APPLICATIONS**

There are no grant applications to be considered at this meeting.

The agreed budget for Community Grants is £3,000 for the year.

**23 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS**

- a) The ASRA Joint: Library: Major Development and St Nicholas' Working Parties, and
- b) JDAC; JEAAC; ADALC; ASRA; JEAAC H&T and Angmering Village Hall Committees

**24 QUESTIONS RESULTING FROM COMMITTEES HELD SINCE THE LAST MEETING**

An opportunity to ask questions resulting from the already circulated minutes of the meetings of the following committees:-

- a) The Planning & Conservation Committee meeting held on 7 April 2015

**25 2015/2016 FINANCIAL REPORT**

- a) Statements of the Bank Account balances and Loans Outstanding as at 30 April 2016.

- b) Income and Expenditure compared with budget, by committee for the period to 30 April 2016 (to follow).
- c) Lists of payments and receipts for April 2016 (to follow).

**26 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

**27 DATE OF NEXT MEETING**

The next scheduled Meeting of the Parish Council is on Monday 13 June 2016, at 7.30pm in the Village Hall.

*RM*

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Rob Martin – Clerk to the Council

Date..... *3 | 5 | 16* .....