



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 19 JULY 2021 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Mike Jones, Alison Reigate (Vice Chair), Rhys Evans, Lee Hamilton-Street, Norma Harris, David Marsh, Sylvia Verrinder and John Oldfield.

**In Attendance:** Katie Herr (Clerk), Cllr. Mike Clayden, Cllr. Deborah Urquhart and 2 members of the public

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – CLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	21/026	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for District Cllr. Andy Cooper. Apologies were also received and approved from Cllr. Alan Evans, Cllr. Paul Bicknell. Apologies were not received from Cllr. Kevin Haag.	
2	21/027	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> The following councillors declared a non-pecuniary interest in item 14. Cllr. N Hamilton Street and Cllr. L Hamilton Street – Lavinia Norfolk Centre, Angmering School. Cllr. A Reigate – Angmering Village Preschool Cllr. R Evans – St Barnabas Hospices No other declarations were made.	
3	21/028	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Monday 5 May 2021</b> were agreed by all and will subsequently be signed by the Chair.	

**4 21/029 PUBLIC CONSULTATION**

A member of the public asked about extra benches in Bramley Green, particularly in the western area. The Chair stated that the office team would look into grants for this and would look at the specified locations. The chair also stated that the sculpture due to be put on the green by the Community Centre was also a bench.

**5 21/030 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**

- a) The action list.  
For the Action List see **Supporting Papers**
- b) Any subsequent matters that have arisen since the agenda was set.  
None.

The Clerk advised there were not any updates to her report and invited questions.

No questions were asked but it was noted that Councillors had discussed or were working on the items included in the report.

Cllr. Reigate would like it noted that she was impressed with the effort and the amount of work that goes into all the planning applications with regards to comments.

Item 10: Cllr. Verrinder also mentioned that a leaflet had been put through houses around Dappers Lane referring to saving the lane. The leaflet asked people to contact the group for more information.

Cllr. Jones commented that there was some overgrown vegetation on the walkway from Rowan Way into Mayflower Park. The Chair advised Cllr. Jones to report this via the Love West Sussex App as it is WSCC land. A brief conversation about the app was had and information given. It was suggested that all councillors have the app on their iPads. Cllrs. can bring their iPads into the office to have this installed

**KH/All  
Cllrs.**

**6 21/031 CHAIRMANS REPORT**

The Chair invited questions.

Cllr. Marsh noted that it was good to of had such a positive meeting between the Clerk, Chair and Andrew Griffith MP.

**7 21/032 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart talked through her report including a new online safety tool, solar panels on the roof of the records building and gave an update on her meeting on Dappers Lane. See appendix 2.



- 8      **21/033 REPORT FROM THE ARUN DISTRICT COUNCILLORS**  
Cllr Andy Cooper sent in a report – see appendix 1.  
Cllr Mike Clayden advised more information about the CEO Nigel Lynn’s resignation. He also advised that due to the new committee system, this would result in delays in anything going through ADC.  
He was asked a question regarding the high cost and the twice weekly collection schedule. It is one of the highest charges in the country. Adur and Worthing are charged less money for a weekly collection. After a lengthy conversation it was agreed that he would take the issue to ADC and ask for justification.  
Regarding the new committee system, Cllr. Clayden also said that the current make up of the Council means that there is not an overall majority and therefore the balance of power will stop things happening.

- 9      **21/034 NEIGHBOURHOOD PLAN**  
There are no updates regarding the Neighbourhood Plan

- 10     **21/035 TREE MAINTENANCE PLAN**  
The Chair introduced the document and thanked the Office Manager, Tracy Lees for a well prepared, comprehensive document.  
Questions were then asked. Cllr. L Hamilton-Street requested confirmation that the areas in the plan were all the areas we are responsible for – it was confirmed that it was.  
Cllr. Verrinder commented that it’s a shame that other areas of the parish were not so well maintained. It was explained that this was either the responsibility of ADC or WSCC. The Clerk reiterated that if any issues were raised they could either be reported directly or via the parish office. Health and safety issues will always be investigated by the Groundsman regardless of who is responsible.

**RESOLUTION:** Cllr. Reigate **PROPOSED** that the plan be adopted, Cllr. Marsh **SECONDED** and **ALL AGREED**.

- 11     **21/036 GENERAL RISKS REGISTER & FINANCIAL RISK REGISTER – UPDATED APRIL 27 2021**  
The Chair asked the Clerk to go through the changes in the registers. These were explained and no questions were asked.

Everyone was accepting of the risks and these will be discussed at the next Governance Meeting in August to see if there are any amendments needed.

**The below 2 items were discussed at the recent CLEW meeting but due to current restrictions these must be formally agreed at Full Parish.**



- 12      21/037    **FLICKS ON THE PITCH/SPONSORSHIP OF ALTERNATIVE EVENT**  
The Chair explained the discussions that were had at CLEW regarding the potential events. New information has come to light regarding the event planned for 2021 with regards to COVID-19 guidelines.  
It is proposed that we do not hold/take part in either event and set a date at the next CLEW meeting for a Flicks on the Pitch in 2022.

**RESOLUTION:** Cllr. Jones **PROPOSED** that we do not hold/take part in either event and set a date at the next CLEW meeting for a Flicks on the Pitch in 2022. Cllr. Harris **SECONDED** and **ALL AGREED**.

- 13      21/038    **ANGMERING REVEALED**  
The Chair explained the discussions that were had at CLEW regarding the new event. She stated that it was also an event to reveal the sculpture that was designed by The Angmering School and the Artswork project.  
It is suggested that a budget of £2,500 (from events budget) be used for this event. The Chair stated that grants had been applied for to cover the spending on this event and this budget was in place as a contingency incase of the grants not coming through.  
Cllr. R Evans suggested the Chair nominate a charity for the event so that they can take the opportunity to collect donations.

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**RESOLUTION:** Cllr. Oldfield **PROPOSED** that the budget of £2,500 be used for this event. Cllr. Verrinder **SECONDED** and **ALL AGREED**.

- 14      21/039    **COMMUNITY GRANT APPLCATIONS**

Grant application forms have been received from the below organisations

- 1) Lavinia Norfolk Centre, Angmering School - £750. The full grant was proposed by Cllr. Reigate and seconded by Cllr. Jones.  
7 agreed. 2 Abstentions due to non-pecuniary interest in the item.  
Grant awarded.
- 2) St Barnabas Hospices, St Barnabas House - £250 The full grant was proposed by Cllr. Jones and seconded by Cllr. Oldfield  
8 agreed. 1 Abstentions due to non-pecuniary interest in the item.  
Grant awarded.
- 3) Angmering Village Preschool - £500-£750. £500 was proposed by Cllr. R Evans and seconded by Cllr. Marsh  
8 agreed. 1 abstention due to non-pecuniary interest in the item.  
Grant awarded.

The 2021/2022 budget for Community Grants is £3,800.00. The total grant pot available for the remainder of the year is £1,940.00

- 15      21/040    **2021/2022 FINANCIAL REPORT**  
The Clerk presented the report, no questions were asked regarding the report.

Cllr. Verrinder signed the reconciliations for May 2021 and June 2021.

- 16      21/041    **QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**  
 Cllr. Reigate stated that she had attended a WSALC Chairs meeting on behalf of Cllr. N Hamilton- Street. See appendix 3.  
 Cllr. Verrinder stated that she will be attending a WSCC Travel Plan meeting in July and will report back to all councillors.
- 17      21/042    **QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**
- The Planning and Infrastructure Committee. The Conservation Area contact at ADC has given dates for the next meeting but not all can make it. Another date will be sought.
  - CLEW Committee – None.
  - Governance & Oversight Committee – None.
- 18      21/043    **TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**  
 The councillors briefly discussed the planning application for Rustington Golf Centre. It was suggested that a post be put on Facebook regarding the new application and details on the website explaining how to put in a comment on the application and what can be considered as valid planning reasons.

**DATE OF NEXT MEETING**

The Committee's next meeting will be on **Monday 9 August 2021**.

**The meeting concluded at 20:32.**

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 Chairman

Date..... 09/08/2021