



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 14 NOVEMBER 2022 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Lee Hamilton-Street, Norma Harris, Alan Evans, Rhys Evans, Sylvia Verrinder, David Marsh, John Oldfield, Matthew Want, Renée Hobson, Paul Bicknell and Alison Reigate

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart, ADC Cllr. Andy Cooper and three members of the public

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	22/061	APOLOGIES FOR ABSENCE None.	
2	22/062	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. No declarations were made.	
3	22/063	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 10 October 2022 were agreed by all and signed by the Chair. Cllr. Marsh commented that his surname had been incorrectly spelt in the minutes, an apology was given.	
4	22/064	INSPECTOR NEIL DURKIN Sadly Inspector Durkan was unable to attend at the last minute but did send in his report which the Chair read out. He hopes to be able to attend the next meeting to be held on Monday 12 December 2022.	



5 22/065 PUBLIC CONSULTATION

Two members of the public wanted to voice their concerns over one of the proposed cable routes for Rampion 2 as this particular proposal would pass through Hammerpot were they live and they had concerns over flooding. Their concerns were read out to the councillors – **see appendix 1**. They finished by asking APC to look into this matter on their behalf.

A discussion then took place including reference being made by Cllr. Verrinder to the Decoy Water System and councillors wanting to offer their support.

The Chair said APC would definitely take this forward and it would be taken to the next PI meeting as well as asking a local drainage expert for his advice.

APC will keep in touch with the members of the public, giving updates when possible and also urged them to submit their own thoughts to the Rampion 2 Consultation.

Cllr. Urquhart commented that this option was not a final decision and asked that their concerns were emailed over to her so she can also feed them back.

Cllr. Cooper echoed what Cllr. Urquhart had said.

Two members of the public left the meeting at 19:47.

6 22/066 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

The Clerk talked through her report and no questions were asked. The report can be found within the supporting papers for this meeting on the APC website.

The Clerk also wanted to highlight the new Community Cuppa events and asked all councillors to spread the word that this was happening.

Cllr. R Evans asked about recruitment and how this was going (APC currently have 2 vacancies for Administration Assistants) an update was given.

7 22/067 CHAIRMANS REPORT

Cllr. N Hamilton-Street presented her report for November which can be found in the supporting papers for this meeting on the APC website.

She highlighted the following items:

- APCs questions regarding Planning Processes had been submitted to ADCs Full Council meeting and the response shall be circulated to all councillors.

The Chair believes that in her opinion the response was written by officers and not by councillors. Cllr. N Hamilton-Street will re-submit the question in time for the next meeting and this time it will be addressed to ADC Cllr. Shaun Gunner, Leader of the Council and Conservative Group.

See **appendix 2** for the questions and the responses.



- The Chair attended an event organised by Roger Miles to celebrate 3 young people that were responsible for flag raising/lowering during the Queens Platinum Jubilee. They were presented with signed books.
- She also commented on Remembrance Sunday and how well that had gone with a lot of people attending to pay their respects.

8 22/068 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart read out her report as follows:

FLOOD Alleviation SCHEME – phase 1 to start in the spring. An update has been sent to APC.

It has been proposed by the boundary commission that Angmering & Findon move from the Arundel & South Downs Constituency to the West Worthing one. This means that we will cover 2/3rds of the geography of the new constituency – 85% which is in the National Park, with only 10% of the electorate.

A new interactive **Climate Action Hub** has been launched by West Sussex County Council to provide an online space for people to share their ideas and views on ways to tackle climate change. Actions that individuals, households, and communities can be added to the Ideas Bank, and people can start conversations on the Discussion Forum on issues such as electric vehicles, recycling, biodiversity, and food waste.

Support with the cost of living

Working with district and borough councils and charities, WSCC will get help to those most in need, using the £4.8 million Household Support Fund from government, to provide a package of financial and practical assistance this winter.

Our Community Hub continues to offer direct support to vulnerable households, providing essentials such as food and supplies, as well as grants to those who are eligible.

We have 36 libraries across the county offering a warm welcome to all visitors. Staff can help and advise people on a range of topics, from money management to energy saving, job seeking and benefits guidance.

On our ‘Here to help - Cost of living’ webpages, you’ll find lots more advice and information about local and national support, including with finances, food, transport, energy, employment and wellbeing.

Changes to Community Traffic Regulation Orders (TROs)

TROs are legal orders that support the enforceable restrictions and movements on the public highway. In West Sussex, requests for TROs are received from communities to deal with matters such as speed limits, parking controls and moving offences.

Following a review of how the County Council processes and delivers applications for Community TROs, applications will be considered as they



are submitted rather than once a year. This will allow more TROs to be delivered, more quickly - typically within 7 to 11 months.

It's very important that Community TROs are supported locally, so the County Council has made it a requirement for any applications to evidence support from their County Councillor and Town or Parish Council. You may find you have an increase in residents contacting you about TROs.

Announcing changes to the process for reporting road and pavement issues

From late November 2022 WSCC will be changing the process for reporting road and pavement issues, replacing it with mobile device friendly eforms.

The benefit of the new process is that your reports will be automatically uploaded into our Highways Case Management System and assigned to the right team.

Customers who would normally make reports using Love West Sussex will receive a pop-up message signposting them to the correct eform for the issue being reported.

Other benefits include a more detailed and accurate interactive map to improve location reporting. The map will feature all current reported issues and status for the type of issue you are reporting for example potholes, flooding or overgrown vegetation. Customers can receive status updates by providing their email address.

Questions were then invited but none were asked.

9 22/069 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Cooper commented on the arrangements for Remembrance Sunday and that it did the village proud.

He again said to the members of the public regarding Rampion 2 to please send him a copy of their concerns so he can also do what he can to help.

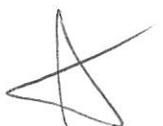
Regarding the boundary issues that Cllr. Urquhart had already spoken about he stated that he fully supported what she had said and will be voicing his opinion.

He advised that the Advisory Groups had been re-instated and gave examples of what he wanted to see discussed.

Finally he mentioned the Palmer Road footpath access and would see what could be done.

Questions were then invited but none were asked.

At this point item 17 Suggested Boundary Changes was brought up the agenda so both Cllrs. Cooper and Urquhart could be part of the conversation. Please see item 17 for the minute.



10 22/070 NEIGHBOURHOOD PLAN

The Chair confirmed that the review of the current plan was still on hold.

11 22/071 ANGMERING FLOOD ALLEVIATION SCHEME UPDATE

Notes from a recent meeting had been sent to all councillors and the Chair talked through the supporting paper outlining what the meeting had highlighted.

A lot depends on the land owners and funding would be needed to take the second phase forward.

12 22/072 COMMUNITY LAND TRUST UPDATE

The Directors of the ACLT were invited to attend today's meeting but had declined the invitation.

The Chair reported that the ACLT had taken the decision to "mothball" the site in Mayflower Way until it is possible to continue. Increasing costs were cited as the reason for this.

A discussion around APC taking the land back was briefly discussed but the land does not belong to APC, so this was not an option at this time. The Chair made comment that at this point this was more of an update on the situation as it stands today.

It was agreed that an email would be written from APC to the ACLT. The Clerk will compose the letter which would be sent to all councillors for comment prior to sending.

Action: Email to be composed, agreed and then sent to the ACLT.

KH

13 22/073 GENERAL RISK REGISTER AND FINANCIAL RISK REGISTER

The Chair reported that this had been taken to the Governance & Oversight meeting and what had been amended.

No questions were asked.

14 22/074 RECORDING MEETING POLICY

The Chair explained what this policy was about, and no questions were asked. Cllr. A Evans commented that he thought that this was a well put together document.

RESOLUTION: Cllr. Verrinder **PROPOSED** that the updated policy was adopted. Cllr. Want **SECONDED** and **ALL AGREED**.

15 22/075 PUBLICATION SCHEME

The Clerk explained that this will form part of what will be submitted for the Local Council Award APC are applying for and gave an overview of what it was.

RESOLUTION: Cllr. Reigate **PROPOSED** that the updated policy was adopted. Cllr. Harris **SECONDED** and **ALL AGREED**.



16 20/076 CIVILITY AND RESPECT PLEDGE

The Chair explained what this was which is basically the culture in which APC should operate. She then read out each point requesting a show of hands if councillors agreed:

- Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role – All agreed
- Our council is committed to training councillors and staff – All agreed
- Our council has signed up to Code of Conduct for councillors – All agreed
- Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy (contained in staff handbook) – All agreed
- Our council will commit to seeking professional help in the early stages should civility and respect issues arise. – All agreed
- Our council will commit to calling out bullying and harassment if and when it happens. – All agreed
- Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme – All agreed
- Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate – All agreed

This means that APC have now signed up to the pledge. New councillors will be asked to sign up to this pledge when they join APC.

17 20/077 SUGGESTED BOUNDARY CHANGES

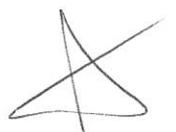
This item was brought forward and discussed after item 8.

The Chair explained the proposal to move Angmering into Worthing West CC from Arundel and Southdowns CC. The review is based on numbers of residents in each constituency and this was a short consultation period with the Clerk needing to respond by Monday 5 December 2022.

A discussion then took place with councillors giving their views and reservations. The point was made that the support we currently have from our MP, Andrew Griffin, would disappear if this was to go ahead.

Cllr. Cooper and Urquhart gave their thoughts and concerns, and a comment was made that ADC would also be looking to reduce the number of councillors over the next few years.

There were several comments around Angmering being semi rural, being mostly made up by the South Downs National Park and the fact that the



number of residents in Angmering was small in comparison to most of the other towns/villages in Worthing West CC and concerned about how much attention Angmering would get.

Cllr A Evans suggested that it would be preferable to push for a reason to stay rather than stress why it would be detrimental if this does happen.

Everyone present agreed that they did not want this to happen and that the Chair and the Clerk would compose a response and will circulate to all councillors for comment.

Action: Response to be composed, agreed and sent out.

NHS/KH

APC will also be meeting Andrew Griffin MP on Friday 18 November 2022 where this will be discussed.

18 22/078 TRANSPORT SURVEY RESULTS

A full update has now been given which saw 128 responses which sadly is a very small percentage of the Village. The results will be looked at and added to the relevant agendas, such as PI.

Further discussions regarding the bus routes need to take place.

19 20/079 PARISH ASSEMBLY GOING FORWARD

The Chair commented that this meeting must take place in May and the committee needed to agree a format for next year.

The Clerk talked through the paper and a discussion took place, venues and delivering an easy format were talked about. Venue wise the councillors would like to see the event held in St Margaret's Church Hall in 2023 if possible.

After discussion the proposal in the supporting paper was agreed on and therefore will be the format for the 2023 Parish Assembly.

RESOLUTION: Cllr. Bicknell **PROPOSED** that the format proposed on the supporting paper be adopted. Cllr. Reigate **SECONDED** and **ALL AGREED**.

20 20/080 INVESTMENTS

The Chair explained the paper that was to be noted, no questions were asked.

21 22/081 COMMUNITY GRANT APPLICATIONS

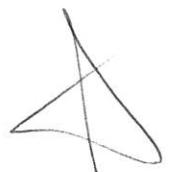
The 2022/2023 budget for Community Grants is £4,000.
6 grants have been awarded so far this year, leaving an available budget of £1,890.00.

No grants have been requested this month and councillors were asked to spread the word that grants were available.

22 22/082 2022/2023 FINANCIAL REPORT

The reports were presented, no questions were asked.

Cllr. Reigate signed the reconciliations for October 2022.



23 22/083 **QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**
Cllr. A Evans reported on what he had attended and updated the committee on the cycle route project he is part of including how many overgrown paths there seem to be. He also advised a meeting he attended with East Preston and others about solar panels.

24 22/084 **QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**
The Planning and Infrastructure Committee – None.
CLEW Committee – None.
Governance & Oversight Committee – None.

25 22/085 **TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**
The Chair opened up an invitation to councillors which had been received from the Lavinia Norfolk Centre regarding their Christmas Fair taking place on Thursday 24 November.

DATE OF NEXT MEETING

The Committee’s next meeting will be on **Monday 12 December 2022** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 21.07.

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Chairman

Date.....12/12/2022.