



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 13 SEPTEMBER 2021 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Mike Jones, Alison Reigate (Vice Chair), Rhys Evans, Lee Hamilton-Street, Norma Harris, Sylvia Verrinder, Paul Bicknell, Alan Evans, David Marsh and John Oldfield.

**In Attendance:** Tracy Lees, (Committee Clerk), District Cllr. Andy Cooper, WSCC Cllr. Deborah Urquhart and 12 members of the public.

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – CLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	21/061	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Katie Herr (Clerk) and District Cllr. Mike Clayden. Apologies were not received from Cllr. Kevin Haag.	
2	21/062	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> No declarations were made.	
3	21/063	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Monday 9 August 2021</b> were agreed by all and signed by the Chair.	
4	21/064	<b>PRESENTATION OF FRED ROWLEY AWARDS</b> Nine members of the public were invited to tonight's meeting to receive their well deserved Fred Rowley awards.	

Cllr. N Hamilton-Street explained how the ceremony would run and gave the background on how the award came about which was set up in 2016. She also explained that nominations had been requested from the residents of Angmering with four nominations being made. The council were unable to decide an outright winner and therefore wanted to recognise all nominees as winners of the award.



The winners were:

**The Angmering Medical Centre & Volunteers** at the COVID vaccination centre.

The whole team have worked tirelessly for the village and neighbouring villages under extreme pressure during the covid crisis.

Seven members of the team came along to accept the award with two standing up to say a few words.

**Amanda 'Sparkles' Phillips**

For her amazing hard work and caring in the community supporting struggling families with her Sparkles food parcels as well as many other fundraising projects.

**Rita Williams and Geoff Gibbs**

Both have worked tirelessly on the village's behalf regarding the objections for both Herons Farm and the South of Water Lane developments. They have been recognised for their exceptional level of dedication and diligence. Mr Gibbs paid tribute to the work that Rita Williams had done.

Rita Williams was unable to attend the ceremony and her award will be sent to her. Cllr N Hamilton-Street also paid tribute to the work she had done and continues to do for the village.

At the end of the ceremony Cllr. N Hamilton-Street invited nominations for the future and thanked everyone for attending.

Ten members of the public then left the meeting.

**5 21/065 PUBLIC CONSULTATION**

A member of the public wanted to comment on the newly resurfaced Cow Lane and how impressed he was, he thanked APC for arranging for this work to be undertaken.

A conversation also took place regarding traveler encroachment onto APC land and the processes involved as he felt the recent encroachment at Otters Field had not been dealt with as quickly as it could have been. Cllr. N Hamilton-Street confirmed that the situation had been dealt with immediately and explained the process APC had had to go through. Cllr. Cooper then went on to explain the eviction process he and ADC had gone through.

**6 21/066 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**

- a) The attached report
- b) Any subsequent matters that have arisen since the agenda was set.

Cllr. Verrinder asked a question relating to item 10, asking who the notice was served to. Cllr. N Hamilton-Street explained the process.

**7 21/067 CHAIRMANS REPORT**

The Chair invited questions on her report.  
No questions were asked.

Cllr. Urquhart read out the following report:

An update on APC's request for a safe crossing at the bottom of the High Street as part of the Chandlers development has been sent to the clerk.

To ensure West Sussex residents, particularly those without access to off road parking are confident to make the switch to EV, we have awarded a contract to a UK-based EV charging specialist with experience of working with local authorities and public sector organisations, who will be contracted to plan, install and maintain a countywide charge-point network. To help us plan the network, we have created an online form where you can let us know where you think charge-points should be installed.

West Sussex County Council is providing critical support to Afghan nationals arriving in the UK from Afghanistan. The council is committed to supporting the government's Afghan Relocation and Assistance Policy and 'Operation Warm Welcome'. The council is working closely with our District and Borough partners to identify suitable properties which can be used to provide long-term accommodation for Afghan families who have arrived in the UK. We also encourage anyone who wishes to help those arriving from Afghanistan to visit our website where there are details of local and national organisations accepting financial and practical donations.

**LoCASE** (Low Carbon Across the South and East) is a **Business Growth and Innovation Grants** scheme for businesses. The scheme offers grants of up to £10,000 to environmentally-focused organisations for business growth projects. LoCASE also offer grants of up to £10,000 to any other type of business for energy/resource efficiency projects such as LED lighting, insulation, heating or machinery upgrades, or renewable energy systems.

The second round of our popular Solar Together Sussex scheme has launched to help our residents reduce their carbon emissions and energy costs by fitting solar panels to their home. The group buying scheme brings households together to install high quality solar panels and battery systems at a competitive price.

To register or for detailed information about likely costs, and the amount of energy you can expect to generate, visit the **Solar Together website**.

We are supporting our **Pollinator Action Plan**, by working with council partners and residents to deliver our first 'Pollinator Highway' along the A2025 in Lancing, to provide vital links between residents' gardens and local natural habitats. We are also evaluating our Community Road Verge (CRV) project currently running in 11 areas across the county. These verges receive only one mow per year after wildflowers have set seed and the grass cuttings are collected to reduce soil fertility, benefiting wildflower growth.

A recent survey of butterflies on a highway verge near Angmering showed spectacular results, as was the flora. The expert counted 424 individuals which included 20 species of butterfly, the highlights being 107 Small Blue (the largest second brood he had ever seen anywhere), 222 Common Blue and 21 Brown Argus. Mating pairs of these three species were seen and lots

of egg-laying observed, on plants which would of course be removed if cut too early. Road verges don't come better!

Have your say on our flood risk strategy by participating in the Local Flood Risk Management Strategy Consultation.

Safe against scams: Due to the success of previous sessions and to raise awareness of these different types of scams, how to spot them, and what to do if you become a victim, the West Sussex Community Safety & Wellbeing Team alongside Trading Standards are running free monthly scams awareness webinars. Please share the information about these sessions with your residents so we can prevent as many people as possible from becoming a victim of fraud.

For residents who need support with accessing the webinars from – call for support or register your interest by contacting the Remote Digital Support Service via 0330 222 3455.

Our West Sussex Fire & Rescue Service has restarted free 'Safe and Well' visits in a face-to-face format, while still working in a Covid-19 safe manner. These involve a pre-arranged visit to eligible householders to offer advice on how to make it safer and, where appropriate, fit smoke alarms or other specialist fire detection equipment free of charge.

Worryingly, the service is seeing a lower number of requests for visits in comparison to previous years. It is vital that eligible households take up the offer in order to keep our most vulnerable residents protected from fire.

Cllr. Bicknell left the meeting at **19:58** and return at **20:01** – no reason was given.

Cllr. Verrinder asked about Biffa taking over the contract for the waste site and Cllr. Urquhart commented that booking slots for disposing of waste was under review.

**9 21/069 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr Andy Cooper added his thanks and congratulations to the Fred Rowley award winners.

Brown bin collections were discussed at length with Cllr. Cooper stating that this was a public relations disaster. He explained that delays were sadly still being experienced and also that APC were unfortunately in a position along with only 1 or 2 other councils still experiencing this situation. He explained that he was doing his best to resolve the situation.

Cllr. Jones wanted to make Cllr. Cooper aware that the charge of £12 to have a brown bin taken away was still being issued. Cllr. Cooper thanked Cllr Jones for this information as he understood that this charge had been stopped, he will investigate this further.

Cllr. L Hamilton-Street had Health and Safety concerns and Cllr. A Evans wanted to know how can we make sure this situation would not happen again. Discussions continued with everyone agreeing that ADC communication was one of the main issues.

Cllr. Cooper advised that everyone was still coming to terms with the new committee system and that it was taking a lot more time to move things forward and that it was exceptionally frustrating to be in this position.

Cllr. Cooper finished his report by saying he felt that there had been good cross parish communication between APC and other local parishes re developments in the area.

Cllr Mike Clayden was unable to attend the meeting and no report had been submitted.

Cllrs. Urquhart and Cooper left the meeting at 20:16.

**10 21/070 NEIGHBOURHOOD PLAN**

There are no updates regarding the Neighbourhood Plan

**11 21/071 REPAIR NEEDED AT ANGMERING SKATE PARK**

Cllr. Hamilton-Street talked through the supporting paper and commented that the park was being used more since the recent success at the Olympics. A discussion took place around the use of the park and why the damage had happened.

After discussion the following was agreed.

**RESOLUTION:** Cllr. Bicknell **PROPOSED** that quote 5 be accepted. Cllr. R Evans **SECONDED** and **ALL AGREED**.

Cllr. A Evans commented that he was very keen for APC to register with all relevant parties that Angmering had a Skate Park, all agreed.

**12 21/072 STANDING ORDERS**

Cllr. N Hamilton-Street asked if there were any questions and if everyone was happy to adopt them. Cllr. Bicknell raised a question which Cllr. N Hamilton-Street answered.

After a short discussion the following was agreed.

**RESOLUTION:** Cllr. A Evans **PROPOSED** that the Standing Orders were adopted. Cllr. S Verrinder **SECONDED** and **ALL AGREED**.

**13 21/073 ANGMERING FLOOD ALLEVIATION SCHEME**

Before leaving the meeting Cllr. Urquhart advised that WSCC Officers were in talks about the finances for this scheme.

Cllr. N Hamilton-Street gave the background on what had taken place previously and reported that a workable solution to restrict the flow of water to alleviate flooding, except in exceptional circumstances, was almost in place. She also explained the reason why ADC had put a stop to funding shortfall being secured from S106 developer contributions for this scheme and what APC had been doing about it.

The member of the public gave his views regarding the scheme and advised the committee of the discussions he had been having with Ray Drabble from

WSSC. The member of the public has also written a letter today to Mr Drabble, copied to APC, sharing some detailed suggestions as he has a lot of experience in this field.

He finished up by asking that APC keep up the pressure, Cllr. N Hamilton-Street said APC would and also that he would be kept in the loop.

A discussion then took place which concluded with Cllr. N Hamilton-Street explaining when it could be discussed again, hopefully at the next PI meeting in October.

The member of the public said he would like to attend the next Advisory Group meeting but thought that he was not permitted. Cllr. N Hamilton-Street will ask the group if he could attend and report back.

Action: Contact Advisory Group to ask if the member of the public may attend the next meeting and report back.

NHS

The member of the public left the meeting at 20:46.

14      21/074      **INSURANCE RENEWAL – 2021/2022**

No questions or comments were asked however a short discussion did take place including a question from Cllr. A Evans asking if the three year option was taken would the yearly fee stay the same and were there any benefits in 0% payments.

Action: The Clerk to ask about 3 year fees and benefits of 0% payments and report back.

KH

Cllr. L Hamilton-Street then went on to ask about flood flash sensors and if there a fee for this.

Action: The Clerk to check if there is a fee for flood flash sensors and report back.

KH

After a discussion the following was agreed.

**RESOLUTION:** Cllr. Reigate **PROPOSED** that option two for three years was taken. Cllr. A Evans **SECONDED** as long as the price remained the same every year over the three year period and **ALL AGREED**.

15      21/075      **COMMUNITY GRANT APPLCATIONS**

Two grant applications had been received in time to be heard at this meeting.

An application for a grant had been received from **4 Sight Vision Support** for £250 for running costs. A discussion took place regarding the application.

After discussion it was agreed by all that a grant of £250.00 should be given.

**RESOLUTION:** Cllr. L Hamilton-Street **PROPOSED** that a sum of £250.00 was granted to 4 Sight Vision Support, Cllr. Bicknell **SECONDED**, and **ALL AGREED**



An application for a grant had been received from **Angmering Sports and Recreation Association (ASRA)** for the sum of £750.00 for new benches. A discussion then took place regarding the application.

During the discussion the following was raised, do the benches need to be secured into the ground and if so, has permission been granted for this. Also there were concerns over how wet the ground can get in the area where the benches are to be position. Finally was wood really the best material for the benches.

Cllr. Marsh proposed that before the grant could be considered it needed to be deferred to the next meeting on Monday 11 October so the above information could be obtained, all agreed.

Action: The Clerk to find out and report back on securing the benches and the issue of wet ground. KH

Action: To investigate other materials that benches can be made in and report back. AE

Action: Add this grant request to the next agenda. KH

The 2021/2022 budget for Community Grants is £3,800.00. The total grant pot available for the remainder of the year is now £1,690.00.

**16 21/076 2021/2022 FINANCIAL REPORT**

The report was presented, no questions were asked regarding the report.

Cllr. L Hamilton-Street signed the reconciliations for August 2021.

**17 21/077 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

No questions were asked however Cllr. N Hamilton-Street mentioned she had been invited by WSCC Highways to join East Preston councillors to view the traffic situation on the roundabout at the start of the A280.

**18 21/078 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

- The Planning and Infrastructure Committee – None.
- CLEW Committee – None.
- Governance & Oversight Committee – None.

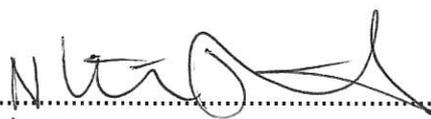
**19 21/079 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

None.

**DATE OF NEXT MEETING**

The Committee's next meeting will be on **Monday 11 October 2021** at 7:30pm in the King Suite, Angmering Village Hall.

**The meeting concluded at 21:06.**

  
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Chairman

Date..... 11/10/2021

