



Established 1894

Angmering Parish Council

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MINUTES OF THE ANNUAL MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 9 MAY 2022 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Alison Reigate (Vice Chair), Rhys Evans, Lee Hamilton-Street, Norma Harris, Alan Evans, Sylvia Verrinder and Mathew Want

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart and District Cllr Andy Cooper

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – CLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	22/001	ELECTION OF CHAIRMAN Cllr. R Evans nominated Cllr. N Hamilton-Street to be Chairman. This was seconded by Cllr. Reigate and unanimously agreed. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN Cllr. N Hamilton-Street signed the Declaration of Acceptance of Office.	
2	22/002	ELECTION OF VICE CHAIRMAN Cllr. L Hamilton-Street nominated Cllr. Reigate to be Vice Chairman. This was seconded by Cllr. A Evans and unanimously agreed. SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE BY THE VICE CHAIRMAN Cllr. Reigate signed the Declaration of Acceptance of Office	
3	22/003	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs. John Oldfield, David Marsh and Paul Bicknell. No apologies were received from Cllr. Mike Clayden	
4	22/004	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. No declarations were made.	
5	22/005	APPROVAL OF MINUTES	

Approval of the minutes of the meeting of the committee from **Monday 11 April 2022** were agreed by all and will subsequently be signed by the Chair.

6 22/006 PUBLIC CONSULTATION

No members of the public were present nor were any questions sent in.

7 22/007 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

a) The action list.

For the Action List see **Supporting Papers**

b) Any subsequent matters that have arisen since the agenda was set.
None.

The Clerk updated the committee on all the outstanding items on the Action List and invited questions.

The Fred Rowley award was discussed including nominations already received. It was agreed that the final decision on the winner will be made by the Chair, Vice Chair and the Clerk. A short discussion then took place regarding if a trophy should be given to the winner, this will be decided during a meeting between the aforementioned people.

Cllr. A Evans asked about adding an item to this agenda relating to Climate Change, it was agreed that this would be added to this agenda on a quarterly basis.

Action: Add Climate Change as an item to this agenda on a quarterly basis.

KH

8 22/008 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart reported that the TRO relating to the removal of the bus lane on Dappers Lane had received no objections and is moving ahead. Plans will be shared with APC.

She reported that WSCC had seen a huge impact regarding the levels of inflation relating to prices of materials etc. and prices seemed to be changing weekly.

Cllr. Urquhart reported that she had attended a meeting on the Rural Economy and APC had been mentioned relating to the great work that the CLT is undertaking. Contact details for the CLT and APC had been shared.

It was also mentioned that APC had excellent Annual Reports and before finishing Cllr. Urquhart asked if there were any questions.

Cllr. Want asked about getting some help to move what is thought to be an abandoned truck. This is actually a matter for ADC and Cllr. Cooper asked if he could be sent the details. The APC office is already aware of this issue and will send the details to Cllr. Cooper.

Action: Send details of the presumed abandoned truck to Cllr. Cooper at ADC.

Office

Cllr. L Hamilton-Street asked about the potholes he had previously asked for help with and stated that the reply he had received was actually for another road. A discussion then took place including what was actually classed as abnormal and how long the quality of assurance was in place for once a repair had been made, the answer to this is 1 year but a repair should last a lot longer than this. Cllr. Urquhart agreed that contact would be made with Matt Southern so he can come and look at the said potholes and work out a way forward.

All councillors have been sent an email from WSCC regarding potholes and how they are dealt with.

9 22/009 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Cooper started by congratulating the new Chair and Vice Chair, he also wanted to say well done on the new Angmering Welcome Guide which he was very impressed with, and thought it was an excellent document.

He reported that Café leases within ADC had been reviewed and approved. There was a lot of changes in the Planning Department and that the Angmering Advisory board was under pressure, and he was making this a high priority. Nothing new to report on the Fletchers Field play park or the Angmering Flood Alleviation Scheme but he assured the committee that he was still actively chasing both.

He finished by saying that climate change was being made a priority with everything ADC do. He then invited questions.

Cllr. A Evans asked about the Climate Change Policy and if this had been enforced when the café leases were being re-done. Cllr. Cooper said that this had been encouraged and he will look into this.

A discussion regarding Travellers then took place. It centered around vulnerable areas and who should be telling the owners of these areas when Travellers were close by. These areas would be smaller pieces of land and may not be on ADCs radar. After discussion it was agreed that the best course of action would be for the APC Office Team to pass on the information received from ADC as getting it twice was better than not getting it at all.

Action: APC Office Team to forward on Traveller information when received from ADC.

Office

Cllr. Verrinder asked about the Planning Policy Committee and the Local Plan Review as nothing seems to be taking place. Cllr. Cooper will investigate and report back.

Both Cllr. Cooper and Cllr. Urquhart left the meeting at 20:02.

10 22/010 REVIEW OF 2021/2022

Cllr. N Hamilton-Street gave a presentation reviewing 2021/2022. The presentation can be found at the end of these minutes.

The Clerk commented that there had been a lot of achievements and highlighted the following: Cow Lane improvements, Welcome Guide, lighting at Mayflower Park, resurfacing of the cycle path in Bramley Green

and various events that had been able to take place now the COVID restrictions had been lifted.

Cllr. Want commented that a QR code could be a good idea to enable people to download the Welcome Guide if they did not want a hard copy. This could be incorporated into the next newsletter in the All About Angmering magazine.

Action: Add a possible QR code to the next APC Newsletter.

TL/KH

Cllr. Reigate said that APC should be very proud of what has been achieved with the Welcome Guide and copies should be given to all the Housing Associations within the area for their new tenants. Cllr. Verrinder commented that APC had been waiting a very long time for a guide like this to be produced.

Cllr. Verrinder then asked about the lease for the Lloyd Goring Close Allotments. It was stated that this land was still owned by ADC and it will be leased to APC.

Cllr. A Evans commented that he thought the achievements made over the past year were amazing.

Cllr. Reigate commented that she felt the communication with Angmering residents was a lot better than it was in past years and we should celebrate all the achievements.

11 22/011 NEIGHBOURHOOD PLAN
There were no updates.

12 22/012 FINAL ACCOUNTS 2021/2022
The Clerk presented the information and asked if there were any questions. None were asked.

Cllr. N Hamilton-Street asked if all present were happy for her to sign the Final Accounts, all present agreed and the accounts were signed.

13 22/013 AUDIT REPORT 2021/2022
The Clerk advised that there was nothing major to report and that the accounts balanced.

All present noted that the Audit Report for 2021/2022 had been conducted.

The clerk was congratulated on her work.

14 21/014 ANNUAL RETURN 2021/2022
Cllr. N Hamilton-Street gave an overview of what this is and asked if there were any questions regarding Section 1, which relates to internal controls.

The Clerk then explained that everyone needed to agree with all the statements made and then Cllr. N Hamilton-Street read all the statements in turn and confirmed that all present confirmed that they agreed with the statements made.

Cllr. N Hamilton-Street asked if everyone was in favour of approving Section 1 and for the Clerk and Cllr. N Hamilton-Street to sign. All agreed. The document was then signed.

15 22/015 ANNUAL RETURN 2020/2021

Cllr. N Hamilton-Street then went on to cover Section 2 of the Annual Return which is the Accounting Statement and explained what this was. She asked if there were any questions, none were asked.

Cllr. N Hamilton-Street asked if everyone was in favour of approving Section 2 and for the Clerk and Cllr. N Hamilton-Street to sign. All agreed. The document was then signed.

16 22/016 APPOINTMENTS TO PARISH COUNCIL COMMITTEES

The following councillors have volunteered or asked to remain as members of the following committees:

Governance & Oversight Committee

Cllr. L Hamilton-Street, Cllr N Hamilton-Street, Cllr. Verrinder, Cllr. Reigate, and Cllr. R Evans.

Planning and Infrastructure Committee

Cllr. N Hamilton-Street, Cllr. Verrinder, Cllr. Oldfield, Cllr. Marsh, Cllr. Harris, Cllr. Bicknell and Cllr. Want.

Community, Leisure, Employment & Well-Being Committee

Cllr. N Hamilton-Street, Cllr. A Evans, Cllr. Harris, Cllr. Reigate, Cllr. L Hamilton-Street, Cllr. R Evans and Cllr. Bicknell.

The Chair and Vice-Chair for each committee will be decided at the relevant meeting and not at this meeting as well as agreeing to the Terms of Reference.

17 21/017 APPOINTMENTS TO REPRESENT THE PARISH COUNCIL ON OTHER ORGANISATIONS

The following councillors have volunteered or asked to remain as members of the following committees:

Eastern Arun Parishes Group

Cllr. N Hamilton-Street plus the Chair for the PI when appointed

Arun District Association of Local Councils (ADALC)

Cllr. N Hamilton-Street

Angmering Sports and Recreation Association (ASRA)

Cllr. Want

Angmering Village Hall Management Committee

Cllr. A Evans

Angmering Twinning Association

Cllr. Harris

South Downs National Park Authority

Cllr. Verrinder

Arun District Council Planning & Development Advisory Group
Cllr. N Hamilton-Street plus the Chair for the PI when appointed

Angmering Community Land Trust

Cllr. N Hamilton-Street

West Sussex Association of Local Councils (WSALC)

Cllr. N Hamilton-Street and Cllr. Reigate

18 21/018 STANDING ORDERS 2022

The Clerk explained that the change advised by WSALC was made and the Standing orders were still fit for purpose.

RESOLUTION: Cllr. Want **PROPOSED** that APC adopt the Standing Orders 2022 for use by APC (with the change mentioned above made), Cllr. Verrinder **SECONDED** and **ALL AGREED**.

19 21/019 FINANCIAL REGULATIONS 2022

The Clerk advised that Cllr. L Hamilton-Street had some concerns regarding immediate action that would be needed as result of any risk assessments or fire risk assessments with regarding to paying for work to be done urgently. As a result, a relevant clause has been added.

Comments and or questions were requested but none were asked. Therefore, the following resolution was agreed.

RESOLUTION: Cllr. Reigate **PROPOSED** that APC adopt the Financial Regulations 2022 for use by APC, Cllr. Harris **SECONDED** and **ALL AGREED**.

20 22/020 FINANCIAL AND GENERAL RISK REGISTER UPDATES

Cllr. L Hamilton-Street commented on an addition to be made at the next Governance & Oversight Committee meeting regarding a risk relating to Mayflower Way.

The Clerk then gave an overview of what had been added and also commented that there were still two vacant councillor positions and this was now raised as a concern.

No questions were asked.

21 22/021 TRAINING AND DEVELOPMENT POLICY 2022

Cllr. N Hamilton-Street invited questions regarding this policy, but none were asked. Therefore, the following resolution was agreed.

RESOLUTION: Cllr. A Evans **PROPOSED** that APC adopt the Training and Development Policy 2022 for use by APC, Cllr. Reigate **SECONDED** and **ALL AGREED**.

22 22/022 INVESTMENT POLICY 2022

This item was deferred to the next agenda as still awaiting information.

Action: Add to next agenda

KH

23 22/023 COMMUNITY GRANT APPLICATIONS

The 2022/2023 budget for Community Grants is £4,000.

Angmering Cricket Club £250 – after a brief discussion the following was agreed.

RESOLUTION: Cllr. Harris **PROPOSED** that a sum of £250.00 was granted to Angmering Cricket Club, Cllr. L Hamilton-Street **SECONDED**, and **ALL AGREED**

Action: Invite Angmering Cricket Club to Angmering Revealed and advise them that APC would be happy to advertise their fixtures for them.

TL

St Margaret’s CEP School £180 – after discussion it was agreed that a grant of £210 should be awarded and the following was agreed.

RESOLUTION: Cllr. R Evans **PROPOSED** that a sum of £210.00 was granted to St Margaret’s CEP School, Cllr. L Hamilton-Street **SECONDED**, and **ALL AGREED**

Action: Advise St Margaret’s CEP School that APC would be happy to help advertise any events.

TL

Four grants have now been awarded in 2022/2023 and this totals £1,610.00
The remaining balance is £2,390.00.

24 22/024 2022/2023 FINANCIAL REPORT

The Clerk presented the report, no questions were asked regarding the report.

Cllr. Want signed the bank reconciliation for April 2022.

25 22/025 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

No meetings had been attended.

Cllr. N Hamilton-Street commented that herself and the Clerk were still working with the Eastern Arun Parishes Group regarding all the developments along the A259 and an article is to go in next months All About Angmering magazine.

26 22/026 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- The Housing, Transport & Planning Committee – None.
- CLEW Committee – None.
- Governance & Oversight Committee – None.

27 22/027 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

Before the meeting ended respects were given regarding the sad passing of former councillor Mike Hill-Smith, he will be sadly missed.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 13 June 2022.**

The meeting concluded at 20:41.

.....
Chairman

Date.....

DRAFT



Clerks Report June 2022

Agenda Item 5

1) **Planning Applications.**

South of Water lane – Work continues on the site.

North of Water Lane – Several applications have come through for this site. We continue to take guidance on flooding concerns. Objections have been made.

Land at Rustington Golf Centre, A/45/22/PL– Still outstanding. **A/29/21/PL** – Appeal now lodged.

Chandlers Site A/110/21/PL – Appeal being heard 7th June for 1 week. Cllr N Hamilton-Street will attend and speak on the first day. PI councillors to attend throughout the week.

Land South of Littlehampton Road A/168/21/PL – This application is going to appeal to be heard 4 July 2022 for 1 week.

A/46/21/OUT Land at Downs Way/Heathfield Avenue Downs Way Angmering BN16 1AB – Appeal lodged and planning permission granted.

A/268/21/PL – Volvo Car Show Room – Decision due 18 April 2022 – nothing updated on portal so email sent to planning dept for an update.

A/270/21/OUT – Land off Arundel Road – Update requested.

- 2) **Mayflower Park Lighting** - Planning application A/250/21/PL has been approved and start date for the work is 29 June 2022
- 3) **Mayflower Park/Parsons Close entrance** – An urgent request has gone in to Crayfern to fix the issues along this path due to health and safety concerns and also so that the lighting is not delayed any further.
- 4) **Conservation Area Expansion** – Next meeting scheduled with Martyn White from ADC.
- 5) **Angmering Yarnbombers** – Just to report that their new creations went down really well for the Queens Platinum Jubilee and so did the Rainbows pom poms – both of which received grants from APC.
- 6) **Queens Platinum Jubilee** – nearly £5,000 worth of grants were given to the celebrations in Angmering. We will share the pictures and updates via social media.
- 7) **Bramley Green Cycle Path** – This has now been completed and a post shared on FB.
- 8) **Dappers Lane TRO** – Work due for completion by end of August 2022.
- 9) **CPR and Defib Session** – Another session was held on 6 June 2022. Numbers were not as high as previous events, perhaps due to timing being so close to the weekends celebrations. The next session will be discussed before it is advertised. The session was very well received and great feedback was given.
- 10) **Fletchers Field Play Area** – work continues, together with Cllr. Andy Cooper, to get this play area refurbished. Items have now been removed from this ADC owned play area.

- 11) **Parish Assembly** – great comments were received from those who attended the event and feedback taken onboard and noted for the next event. Thanks go to the office team and councillors who were in attendance at the event and to the office team for their great planning and execution.
- 12) **Community Centre Fire Doors** – a quote has been approved and a date is being set for the work to fix the concern raised on the risk assessment.
- 13) **Sussex Day 16 June 2022** – We will be decorating our window and will post on social media also.

Meeting Date	Agenda No:	Minute No:	Title	Action Required	Action to be taken	Comments & Next steps	Delegate To
14.12.20	10	20/149	Operation Watershed	Chase information on the Honey Lane project and report back.		Grant application submitted Feb 2022 to SDNP. Finding out in Oct 2022	KH
14.12.20	10	20/149	Operation Watershed	The Clerk to check that Swillage Lane Pond would not affect the Honey Lane project and report back.		Emails received from owner and WSCC. Ecology Report received from resident and forwarded over to WSCC for comment and next steps.	TL
08.03.21	4	20/198	Village Gates	Look into the possibility of installing village gates		Clerk would like to put this item on hold until works on Water Lane width have been completed as it may result in moving the signs.	KH
10.01.2022	4	21/142	Public Consultation	Clarify the path use through Mayflower Park and the signage. Report back to Councillors and the member of public		Info received back that it is not shared use, footpath only from the start of our land. Investigating getting this changed. Replied needing more info, sent on 14 April 2022 - chased 04/05/2022	KH
11.04.22	11	21/207	Fletchers Field Play Park	Email to be written requesting the ADC councillors to look into this matter urgently and to receive the latest play park inspection document.		Email has been sent and a response received from Andy Cooper. Cllr. Cooper is still pushing ADC officers and will update us on any news. Cllr N Hamilton-Street and Cllr A Cooper met at the park to discuss.	KH
11.04.22	12	21/208	Climate Change	Look into ideas on supporting climate change and report back at a future meeting.		ADC have information in their recent magazine. Alan to investigate.	MW/AE
09.05.22	7	22/007	Clerks Report	Add Climate Change as an item to this agenda on a quarterly basis.		Add in February, May, August and November	KH
09.05.22	10	22/010	Review of 2021/2022	Add a possible QR code to the next APC Newsletter re the Welcome Guide			TL/KH



ANGMERING PARISH COUNCIL

Investment Policy

ANGMERING PARISH COUNCIL

Authored by: Katie Herr

Version: 2

Date Updated: 05/05/2022

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1. INTRODUCTION

- 1.1 This policy sets out the treasury management procedures for the monitoring of the cash flow and banking arrangements of Angmering Parish Council.
- 1.2 Authority reference is to the council's Financial Regulations.
- 1.3 The Local Government Act 2003 Section 12 provides the power to invest (a) for any purpose relevant to its functions under any enactment or (b) for the purpose of the prudent management of its financial affairs. Section 15(1) of the Act requires a local authority to have regard to guidance issued by the Secretary of State.
- 1.4 The council acknowledges its duty of care to the community and the prudent investment of funds.

2. OBJECTIVES

- 2.1 The council's priorities are, in the following ranking order:
- (i) The security of capital to minimise the risk of losses.
 - (ii) The liquidity of investments to meet the cash flow needs of the council.

(iii) Maximising income within the framework of the national economic situation.

2.2 The council will aim to achieve a high rate of return on investments commensurate with adequate safeguards of security and liquidity.

3. INVESTMENTS

3.1 All investment and deposits will be with UK registered banks or building societies.

3.2 All investments, deposits and interest will be in £ sterling.

3.3 Investments for current expenditure will be on instant access deposit accounts with a daily feeder to the current account.

3.4 Investments not required for current expenditure i.e. the general reserve may be placed on longer term deposits of up to 2 years.

3.5 Investments not required for current expenditure i.e. earmarked reserves may be placed on medium term deposits not exceeding 1 year.

3.6 In order to spread the financial risk to a minimum, investments will be made with a minimum of 2 financial institutions.

3.7 The credit ratings of the institutions will be a minimum of 'A' and these will be monitored regularly.

3.8 As our annual budget is under 500,000 Euros (about £453,000) we are covered from the Financial Services Compensation Scheme (FSCS), whereby you are 100% protected for the first £85,000 held at any single financial institution. Therefore, to maximise your protection, we will spread our money across several accounts.

4. CURRENT INVESTMENTS – see appendix 1 also

CCLA Property Fund – Large long term investments.

CCLA The Public Sector Deposit Fund – Short term instant access investments.

Hampshire Trust Bank – Small- Medium long term investments.

5. REVIEW

5.1 The management of this policy will be by the Clerk. Any changes to where investments are held will be discussed at Governance and Oversight Committee and put forward for approval at Full Council.

5.2 This policy will be reviewed by the Governance and Oversight Committee on an annual basis. Any variation to the policy will be submitted to the council for approval.

RISK	LEVEL OF RISK
What is the possibility of change	Medium
Overall importance of policy	High
Are there any legal/regulatory issues this policy covers	Yes

Based on the above assessment the overall risk is classed as medium priority and should be assigned a review period of 1 year.

Meeting policy was approved at: Full Parish Council

Date: Date of next review: May 2023

Current Investments

Account	Investment	Current Interest Rate /Share Value
The Local Authorities Property Fund	£217,931.98 December 2021	Units Held – 66,050.00 (Between 1.1004 and 1.1417)
The Public Sector Deposit Fund	£25,000 13 April 2022	0.6270% 12 April 2022
Hampshire Trust Bank – 90 Day Business Account	£70,000 13 April 2022	0.25% July 2021



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SUPPORTING PAPER

ANGMERING PARISH COUNCIL MEETING

MONDAY 13 JUNE 2022

AGENDA 11 – VIREMENTS TO BE MADE TO ACCOUNTS 2022/2023

The following virements are being put forward in order for us to firstly, keep our accounts in order and also so that we can clearly see what events cost and how the money is being spent. This will assist with future years spending and budgeting.

From Budget Heading	Original Budget (£)	Amount to move (£)	Reason	New Budget Amount	Left for the year
4315/370 - Room Hire – Parish Assembly	£100	£100	Funds needed for S+C	£0.00	£0.00
4325/370 – Advertising – Parish Assembly	£200	£100	Funds needed for S+C	£100	£68.00 – still invoices to pay for the event
To Budget Heading	Original Budget (£)	Amount to receipt in (£)	Reason	New Budget Amount	Left for the year
4240/370 – Stationery and Consumables – Parish Assembly	£500	£200	Funding needed	£700	£155.32 – still invoices to pay for the event
From Budget Heading	Original Budget (£)	Amount to move (£)	Reason	New Budget Amount	Left for the year
4775/360 Mayflower – Improvements	£13,356	£2,500	Skate Jam Event going ahead – no funding	£10,856	£10,856
To Budget Heading	Original Budget (£)	Amount to receipt in (£)	Reason	New Budget Amount	Left for the year
New Code – Skate Jam Event	£0	£2,500	Skate Jam Event going ahead	£2,500	£2,500

Team Rubicon/Skate Jam Event – due to the success of the last event (fully funded by ERDF funding) CLEW committee agreed to run another event. No funding was given in the 2022/2023 budget for this.

Parish Assembly – No extra funding was needed, it just needed to be redistributed across the event.

Decision Needed

- 1) To agree to the movement of the funds within the 2022/2023 budget.**



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SUPPORTING PAPER

ANGMERING PARISH COUNCIL MEETING

MONDAY 13 JUNE 2022

AGENDA ITEM 12 – MAYFLOWER PARK, BUND OPTION

The purpose of this supporting paper is to start a conversation on how the piece of ground marked in red on the picture below should be addressed. Currently half of the area marked in red is flat and can be easily driven over giving access to the whole park when the gates at the end of Mayflower Way are open.



In order to stop this potential access three options have been explored which are detailed as follows:

Option 1 – Bund

To supply soil to create a bund along the section of Mayflower Park indicated below. Bund to be approx. 31m in length, 1m wide with a gradual incline to no more than 1m to prevent vehicular access to the park. To supply and spread grass seed to soil bund

Cost to undertake the above £1288.00+VAT

Option 2 – Knee Rail Fencing

To supply and install 31m of knee rail fencing approx. 600mm height along the section of Mayflower Park indicated below to prevent vehicular access to the park

Cost to undertake the above £2046.00+VAT

No allowance is made within the above two quotes to undertake any irrigation of seed after installation

Option 3 – Trees

Trees could be planted along the whole side approx. 80m which would equate to 16 trees (5m spacing) at a cost of £200 per tree. This is based on the Cherry trees planted at the schools for the Queens Jubilee and includes the compost, tree stakes and ties. Please note watering would be extra.

Cost to undertake the above £3,200.00+VAT

There is also the opportunity to mix options especially as there is a proportion of bunding already in place. For example you could plant trees on top of the bund, the cost for this would be Option 1 and Option 2 added together i.e. **£4,488.00+VAT**

Additional Information

The bund could be installed in a couple of weeks if agreed.

The trees should be planted in the Autumn as this is now the best time to plant them plus there should be more rain to irrigate them. Also if going for the option of planting them into the bund it will give the bund time to settle

It has been confirmed that planting the trees into the bund will be fine and not affect the integrity of it, in fact it should help stabilise it. The roots will find their way to the existing soil and root to that.

Budget line for Mayflower Park Improvements would be used for this work. We are also due £30,000 from the Crayfern development, in order to make improvements to Mayflower Park – Due after 20th house is occupied.

Decision: To decide what option or options, if any, should be undertaken.



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MONDAY 13 JUNE 2022

AGENDA ITEM 13 – MAYFLOWER PARK IMPROVEMENTS

As you are all aware we are looking at ways to improve Mayflower Park and have held several consultations on the area. These have been held as individual engagement sessions at the park as well as during the recent Skate Jam. From these sessions and from comments and suggestions made throughout the years we now believe we are at a stage where we can start to work with an architect to layout our ideas within the park so that the flow is correct and that the most is made of the individual areas and available space.

In order to start this next step we need to secure an amount to allow an architect to work with us and our ideas to ensure that the concept works within the space and that paths/connections are in place.

The initial concept includes,

Café

New play equipment

Skate Park Improvements and mini pump track

Seating and visual enhancements

Possible expansion to basketball court

We have had estimates from architects, without going into exact specifics with each one, and these have come back as approximately £5,000. I would like to suggest that we agree to spending UP TO £5,000 on an architects services. Once we have spoken with a selection of architects and got their credentials and costs we will bring this information back to Full Council to allow an architect to be chosen.

Budget Line – Mayflower Park Improvements 2022/23 - £13,356 (less £2,500 if the virements also on this agenda have been agreed).

Decision Needed

- 1) To agree to a budget of £5,000 for initial drawings and consultation with an architect for Mayflower Park improvements.**