



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 13 MARCH 2023 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Norma Harris, Alan Evans, Sylvia Verrinder, Paul Bicknell, Lee Hamilton-Street, David Marsh and Alison Reigate

In Attendance: Tracy Lees (Committee Clerk), ADC Cllr. Andy Cooper

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	22/140	APOLOGIES FOR ABSENCE Apologies were given and approved for Cllrs. Rhys Evans, Matthew Want, Renée Hobson, WSCC Cllr Deborah Urquhart and Katie Herr (Clerk). Apologies were not received from Cllr. John Oldfield.	
2	22/141	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. No declarations were made.	
3	22/142	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 13 February 2023 were agreed by all and signed by the Chair.	
4	22/143	PUBLIC CONSULTATION No questions were asked, and no questions had been sent in.	

Cllr. Bicknell commented that a few members of the public had asked him about trees in Station Road as they had some concerns. Cllr. N Hamilton-Street advised that all queries should be directed to WSCC Highways, this can be done on their website. She also mentioned the fallen tree outside The Angmering School on Station Road. This has now been marked as a priority to be cleared as it came down on 31st December 2022.



5 **22/144 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**

In the Clerks absence it was asked if there were any questions on her report.

The report can be found within the supporting papers for this meeting on the APC website.

A quick update was given on the progress of Honey Lane. Due to the recent weather a slight delay had been incurred but hopefully all work will be complete by the end of the week.

6 **22/145 CHAIRS REPORT**

Cllr. N Hamilton-Street asked if there where any questions, there were none.

Cllr. Bicknell asked about the pathway around Angmering Grange. Cllr. N Hamilton-Street explained that this was a question for planning and was not for this group to comment on.

7 **22/146 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart was unable to attend the meeting and no report had been submitted.

8 **22/147 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper reported the following:

At the budget meeting held on 1st March the budget had not been able to be balanced so another meeting was held on 9th March where the budget was passed.

He reported that an extra £100k had been put aside for the most vulnerable plus another £100k for green issues.

Cllr. Reigate asked about the funds for the vulnerable and how ADC would get the message out there that this money was available. Cllr. Cooper explained how this would work including widely advertising what was available. He also commented that the Reception at ADC was now fully open for people to walk in to ask questions and be directed to the right department for their issue.

Finally, Cllr. Cooper asked that he continued to be copied in to any issues APC needed to raise and he will support where he can.

Questions were then invited but none were asked.

Cllr. Cooper left the meeting at 19:47.

9 **22/148 NEIGHBOURHOOD PLAN**

The Chair confirmed that the review of the current plan was still on hold therefore there were no updates. She also reported that the Clerk had had a positive conversation with Steve Tilbury and will report back.



10 22/149 BUDGET CHANGES – 2023/2024

Cllr. N Hamilton-Street talked through the supporting paper and invited any questions. A short discussion took place.

After discussion the following was agreed:

RESOLUTION: Cllr. Reigate **PROPOSED** to confirm the advised amendments to the content of the budget for 2023/24, not the bottom line. Cllr. Verrinder **SECONDED** and **ALL AGREED**.

11 22/150 ANNUAL PLAN – 2022/2023

Cllr. N Hamilton-Street explained why this item was on the agenda and asked for any comments.

Cllr. Reigate said that the Friends of Angmering action was now nearly complete.

Cllr. A Evans commented that he felt a lot of the actions had gone very well this year and gave some examples.

Cllr. Verrinder asked if the next version would look the same, Cllr. N Hamilton-Street said a new version would take its place.

Cllr. Bicknell asked about the speed indicator devices and Cllr. N Hamilton-Street advised that a meeting was scheduled to move this forward however what was eventually installed would be based on WSCC Highways and the Police's recommendation i.e. position and type of device.

12 22/151 RUSSET PLAY AREA REFURBISHMENT

Cllr. N Hamilton-Street introduced the winning proposal and explained the process that was followed to get to this point. This included public consultation at various community events and surveys of what was wanted in this area especially as this is the most used park in the village.

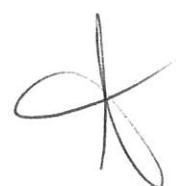
Cllr. N Hamilton-Street then referred all to the supporting paper to make sure all were aware of the process involved and how the winning tender was decided on. A short discussion took place.

After discussion the following was agreed:

RESOLUTION: Cllr. Marsh **PROPOSED** to confirm the supplier and release the budgeted amount for this project. Cllr. Harris **SECONDED** and **ALL AGREED**.

After the resolution was made Cllr. A Evans thanked the Committee Clerk for the way all the documents were put together in order for the decision to be made on the winning tender and all the work done to get to this point.

13 22/152 HEALTH AND SAFETY POLICY 2023



Cllr. N Hamilton-Street explained why this was on the agenda and asked if there were any questions, which there weren't therefore the following was agreed.

RESOLUTION: Cllr. L Hamilton-Street **PROPOSED** to readopt the Health and Safety Policy Cllr. Verrinder **SECONDED** and **ALL AGREED**.

14 22/153 COMMUNITY GRANT APPLICATIONS

The 2022/2023 budget for Community Grants is £4,000.

10 grants have been awarded so far this year, leaving an available budget of £390.00.

No requests for grants were received this month and as this is the end of the financial year the remaining £390.00 will be put back into general reserves.

Cllr. A Evans commented that APC had not heard back from Worthing Hockey Club on what their grant was spent on therefore he will follow up on this and report back.

The Community Grant budget for 2023/2024 will be available from the 1st of April 2023.

15 22/154 2022/2023 FINANCIAL REPORT

The reports were presented, no questions were asked.

Cllr. Marsh signed the reconciliations for February 2023.

16 22/155 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

Cllr. N Hamilton-Street reported on the 1st ADALC meeting that she, the Clerk and the Committee Clerk had attended the week before. She said it was a very positive meeting where ways of working better together were discussed. However later that evening the CEO of ADC who played a large part in this meeting resigned from his post.

It was agreed that there would be three of these meetings a year and they would not be focused on planning issues! Cllr. N Hamilton-Street will circulate the minutes of the meeting when they are received.

Cllr. Bicknell asked about traveller encampments and if this was discussed at the meeting. Cllr. N Hamilton-Street said it was not but asked him to look at the email that the Clerk had recently sent on this matter as it contained a lot of up to date information on what can and can't be done.

Cllr. A Evans reported on the meeting he had attended at East Preston Parish Council re cheaper energy and the next steps. He will continue to report back when more is known.

Cllr. Verrinder reported on the meeting she had attended that day (Summer Road Safety Virtual Briefing hosted by the Police). She gave an overview of what was discussed and the aim which is to reduced fatalities. The A259 will



be monitored throughout the summer months and a request to highlight Operation Crackdown to get the public reporting things was encouraged.

17 22/156 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee – None.
CLEW Committee – None.
Governance & Oversight Committee – None.

18 22/157 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Tuesday 11 April 2023** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.22.

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Chairman

Date..... 11/04/2023