



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 13 FEBRUARY 2023 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Norma Harris, Alan Evans, Rhys Evans, Sylvia Verrinder, John Oldfield, Matthew Want, Paul Bicknell, Lee Hamilton-Street, David Marsh, Alison Reigate and Renée Hobson.

**In Attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart, ADC Cllr. Andy Cooper and 1 member of the public

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	22/121	<b>APOLOGIES FOR ABSENCE</b> None.	
2	22/122	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> No declarations were made.	
3	22/123	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Monday 9 January 2023</b> were agreed by all and signed by the Chair.	
4	22/124	<b>PUBLIC CONSULTATION</b> No questions were asked and no questions had been sent in.	
5	22/125	<b>THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:</b> The Clerk talked through her report and no questions were asked.	

The report can be found within the supporting papers for this meeting on the APC website.



The Clerk wanted to highlight that the Kissing Gate at Mayflower Park was now fully installed and APC had already received some very positive comments.

**6 22/126 CHAIRS REPORT**

Cllr. N Hamilton-Street gave a verbal report.

She wanted to thank those councillors in advance who had volunteered for the Planning Information Drop In Session which is taking place on Monday 20 February between 10:00 – 18:00 in the King Suite at Angmering Village Hall.

The state of Dappers Lane was discussed as an email had been received from the Compliance Department at ADC. They are saying that there are no compliance issues which APC feel is not true. APC have reported many recurring issues to both ADC and WSCC but neither seem to want to take responsibility.

Cllr. Cooper said that if pictures of the issues could be sent this would help as for compliance to work it needed to be attributed to a certain site. He also said that he would do what he could to help.

Cllr. N Hamilton-Street said the road was in a bad state and the issues had to be resolved. She will write to the ADC Planning Department to try and resolve these issues.

Cllr. R Evans also suggested writing to National House Building Council, Cllr. N Hamilton-Street to do.

**7 22/127 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart commented on the following points:

There will be a Full meeting on Friday 17 February where they hope to approve the budget.

Adult social care statistics are starting to be reported and so far it is showing that the over 65s have gone up by 30% in the area. This is being put down to the new developments attracting older people.

£4.5m has been put aside in the revenue budget for highway works, i.e. pot holes repairs etc.

A new speed limit policy is now in place and can be viewed on the WSCC website.

The A27 Worthing consultation is now live.

Finally Cllr. Urquhart commented that she thought APCs climate action plan was very good but suggested including flood alleviation. She also reported there were now two new team members in the Climate Team at WSCC.

Cllr. L Hamilton-Street asked for a realistic end date for the A259. A short discussion took place with delays being blamed mainly on the bad weather

that has been experienced recently. He also asked if there was a completion clause but Cllr. Urquhart did not know. Cllr. N Hamilton-Street commented that it was a challenge to get anywhere due to these works and gave some examples of how long it can take to get from one point to another or time spent at a standstill. People are fed up and frustrated with the whole situation and this needs to come to an end now.

No other questions were asked or comments made.

**8 22/128 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper reported the following:

Fletchers Field play area is progressing, and he is keeping an eye on it as things move forward.

Drawdown of funds for Angmering Palmer Road Sports Hub was agreed at last week's policy and finance meeting, this is planned to be delivered in two stages. He was pleased that ADC are now moving forward with this project and looking at completion in summer 2025. However further funding still needs to be found. It was communicated that the preferred entrance is through the light commercial area.

All ADC committees have agreed their individual budgets for the coming year which will feed into the budget meeting on Wednesday 1 March. The meeting has the potential to be a very interesting one.

Regarding the budget, ADC needs to find £4 million of savings or draw down from reserves, the plan is currently to draw that amount down from reserves and look to make savings elsewhere.

Cllr. Cooper has received emails from residents asking him to support objections relating to Ham Manor and Chandlers sites, he confirmed that he had replied to those emails saying that he supported those objections and will be submitting his own. Cllr. Urquhart commented that she had also objected to the Ham Manor application and asked that the Flood Department look at the flood works proposed by the Contractor.

Cllr. Marsh commented that it was good to see Cllr. Coopers responses on Facebook i.e. what is going on and how to respond.

Cllr. N Hamilton-Street voiced her concerns re drawing down money for ASRA as it was no further forward on where the remaining money needed was coming from. She requested a meeting so this could move forward.

Finally, Cllr. Cooper asked that he continued to be copied in to any issues APC needed to raise and he will support where he can.

Questions were then invited but none were asked.

Cllr. Urquhart, Cllr. Cooper and 1 member of the public left the meeting at 19:57.

9        **22/129 NEIGHBOURHOOD PLAN**  
The Chair confirmed that the review of the current plan was still on hold therefore there were no updates.

10       **22/130 BMX TRACK & SKATE BOWL REPAIRS**  
Cllr. Hamilton-Street introduced the supporting paper and the Clerk talked through the detail and how the quote was achieved. She also explained that the quote for the repair at the Skate Bowl did not need to be approved at this meeting as under £2.5k and therefore the APC Office and Chair would make this decision. It was also confirmed that the last time any monies had been spent in this area i.e. the BMX track was in 2021.

After discussion the following was agreed:

**RESOLUTION:** Cllr. Bicknell **PROPOSED** to accept Quote 3 for £3,150.00 + VAT. Cllr. Marsh **SECONDED** and **ALL AGREED**.

11       **22/131 CLIMATE ACTION PLAN**  
Cllr. N Hamilton-Street thanked Cllr. A Evans for looking into this. Cllr. Evans then went on to explain what research he had done and why he had produced the plan. He gave some very interesting background information on how things relating to climate change had taken place over the years and also events that had never happened again due to these changes.

Cllr. A Evans explained he had taken the headings for this plan from ADCs Climate and Biodiversity Action Plan and that he felt APC need to have a working document.

Cllr. Verrinder advised that she had been invited to attend a NALC meeting the following day regarding Climate Change and would report back.

A discussion then took place.

Cllr. R Evans asked if APC should challenge the community to save a certain amount of carbon, for example. Cllr. A Evans gave examples for what other challenges could be done. Cllr. Want suggested trying to get some influencers on board. Cllr. Marsh asked what we, APC, could do as a council. Cllr. A Evans commented that East Preston were taking part in a Spacial Survey which was to do with supplying solar panels and that he had attended several meetings to discuss the possibilities.

Cllr. N Hamilton-Street suggested that Cllr. A Evans worked with the Clerk and Committee Clerk and look at what could be put in the Annual Plan for 2023/2024. APC could also look at the current plan to see if anything could be tied in.

Finally Cllr. A Evans asked if the headings were OK, which all agreed they were and that he had received some very positive feedback from WSCC.

12       **22/132 CODE OF CONDUCT 2023**  
Cllr. N Hamilton-Street asked if the committee were happy to adopt the Code of Conduct 2023, all agreed.

**13      22/133    HEALTH AND SAFETY POLICY 2023**

This item needed to be deferred to the March agenda.

**14      22/134    A/11/23/PL AND TOILETS PROPOSAL**

Cllr. N Hamilton-Street gave the background on this project back to 2014 when she joined the council. She explained that the original plan to develop this site did include space for toilets but not in the location allocated in this latest proposal. Since 2018 when the current Clerk joined the council all other possible sites have been looked at and discounted for various reasons. These locations included Angmering Village Hall, Fletchers Field and outside the Angmering Library.

The conversation then moved on to the costs to build the toilets which also did not seem viable for this site. However the day to day maintenance, cleaning etc. would be viable.

The Clerk reported that a lot of comments on the planning portal had come from residents close to the site raising their objections on the location of the proposed toilets.

The possibility of another survey to ask if residents did still want toilets in the village was discussed, Cllr. R Evans commented that if this did happen the right questions needed to be asked – this would include the actual cost to APC to build, where had been discounted as a site and also what else could be done with the approximate amount of £150,000 for the toilets.

After a long discussion the following was agreed:

A letter should be composed and sent to McCarthy Stone stating that APC would have to reject their offer as the location they are proposing is too far away from the village centre i.e. the shopping area. It was also felt that the position was too close to the residential area surrounding the site. Finally their offer of £25k towards the cost of building said toilets was no where near the amount needed. Cllr. N Hamilton-Street and the Clerk will draft a letter and send round to all councillors for their comments/approval before sending.

APC will continue to explore any other options including talking to Southern Water again and looking for funding opportunities but as already mentioned APC feel they have explored all possible options at this time.

Finally the content and the tone of the letter sent by McCarthy Stone to APC was discussed.

**15      22/135    COMMUNITY GRANT APPLICATIONS**

The 2022/2023 budget for Community Grants is £4,000.

9 grants have been awarded so far this year, leaving an available budget of £640.00.



1<sup>st</sup> Angmering Scout Group had applied for a £500 grant – after discussion the following was agreed.

**RESOLUTION:** Cllr. Harris **PROPOSED** that a sum of £250.00 was granted to 1<sup>st</sup> Angmering Scout Group, Cllr. Reigate **SECONDED**; **6 AGREED, 3 OBJECTED, 1 ABSTAINED** therefore the resolution was **AGREED**.

**16 22/136 2022/2023 FINANCIAL REPORT**

The reports were presented, no questions were asked.

Cllr. Verrinder signed the reconciliations for January 2023.

**17 22/137 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

None.

**18 22/138 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

The Planning and Infrastructure Committee – None.

CLEW Committee – None.

Governance & Oversight Committee – None.

**19 22/139 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

None.

**DATE OF NEXT MEETING**

The Committee's next meeting will be on **Monday 13 March 2023** at 7:30pm in the King Suite, Angmering Village Hall.

**The meeting concluded at 21.04.**

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Chairman

Date.....13/3/2023