



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124
E-mail: admin@angmering-pc.gov.uk
Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN ANGMERING VILLAGE HALL ON MONDAY 13 JANUARY 2020

Present: Councillors John Oldfield (Chairman), Alan Evans, Mike Jones; Sylvia Verrinder, Alison Reigate, Sharlan Woodason, Frank Carr, Rhys Evans, Paul Bicknell and Norma Harris

In Attendance: Katie Herr, Clerk; Tracy Lees, Committee Clerk and District Cllr. Andy Cooper
No members of the public were present

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC;
Arun District Council – ADC; Public Space Protection Order - PSPO; Form Entry - FE; Angmering Community Land Trust - CLT

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	19/156	APOLOGIES FOR ABSENCE Apologies were received from Cllrs. N Hamilton-Street, L Hamilton-Street and David Marsh; West Sussex County Councillor Deborah Urquhart and District Cllr. Mike Clayden.	
2	19/157	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. No declarations of Pecuniary or Non-Pecuniary interests were received.	
3	19/158	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 9 December 2019 were agreed by all and subsequently signed by the Chairman.	
4	19/159	PUBLIC CONSULTATION No members of the public were present.	
5	19/160	THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON: a) The attached action list. For the Action List see Appendix 1. b) Any subsequent matters that have arisen since the agenda was set. None.	

WJ

The Clerk reported the following:

The APC Office is continuing to monitor level of HGVs that come through the village and have emailed 9 different companies with a polite request that they no-longer use the village as a cut through. The next step is to contact WSCC regarding the possibility of installing signage advising that the route was not suitable for HGVs.

Cllr. Bicknell asked if an HGV weight limit was in place. The Clerk commented that this was unknown and would enquire.

Action: Contact WSCC to start the conversation re signage.

Action: To check if a weight limit has ever been in place.

KH
TG

The Christmas cards designed by local primary schools went down really well and will definitely be something the APC Office will be looking to do again for 2020.

The Love West Sussex website and App is being actively promoted by the APC office and seems to be being used more and more by the general public.

Update received regarding the Angmering Flood Elevation Scheme, advised that the Environment Agency will be meeting with WSCC at the end of January and an update has been promised early February.

The Clerk asked if there were any questions, none were asked.

6 19/161 CHAIRMAN'S REPORT

Cllr. Oldfield reported that he had had the pleasure of attending two events since the last meeting. The Carol Service arranged by the Angmering WI which he attended with Cllr. Reigate and the opening of the new teaching block at Angmering School, which he attended with Cllr Nikki Hamilton-Street. Both events were very well delivered and enjoyable to attend.

7 19/162 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart was unable to attend the meeting.

8 19/163 REPORT FROM THE ARUN DISTRICT COUNCILLOR

Cllr. Cooper updated the committee on the possible retraction of the PSPO which looks at the excessive use of alcohol in public spaces. The intention is to only use this in Town Centres rather than all over the district. Cllr. Cooper is fighting hard to keep with the current PSPO and also to include Angmering which it does not at the moment. He will report back at next months meeting with an update. A discussion then took place including the best way to deal with certain situations including calling 999, 101 or reporting on-line. The Clerk commented that Chief Inspector Jon Carter, District Commander for Chichester and Arun from Sussex Police will be attending the next committee meeting on Monday 10 February 2020.

Cllr. Cooper advised that on Wednesday 15 January there will be a major debate on whether to go to a Cabinet System from a Committee System. Cllr. Cooper gave an overview of the two different systems and will report back on the outcome.

UO

Live webcasts were discussed and Cllr. Cooper explained that due to technical issues these would no longer take place for Development Control Meetings. All meetings would still be recorded and would be available to view the following day.

The situation with the developer's encroachment on Cow Lane was discussed as Cllr. Cooper had received reports from the public. He reported that he was working hard to obtain a positive solution/resolution.

Finally Cllr. Cooper reported that he followed a large HGV through the village which it was clearly using as a cut through. The APC Office will contact the company concerned.

Action: Contact company concerned and monitor the situation.

APC

9 19/164 POTENTIAL LAND SWAP WITH WSCC

Cllr. Oldfield gave an overview of the situation with regards to the proposed new Primary School and the issues facing APC over the current proposed land swap. A lengthy discussion then took place. APC are deeply concerned about the length of time this is taking and are committed to providing land for a 2FE expandable to a 3FE school in Angmering.

Cllr. Cooper suggested that APC need to receive a clear answer on what WSCC are asking for and that a special meeting should be arranged between himself, ADC Officers and WSCC.

Action: A special meeting to be requested ASAP.

KH

Cllr. Cooper left the meeting

10 19/165 CORRESPONDENCE RECEIVED – DALCOUR MACLAREN

All present noted the correspondence.

Cllr. R Evans explained his thoughts on the telephone mast at Mayflower park and his thoughts regarding rent. Cllr. R Evans commented that he had found a company that would be able to advise the APC on the potential income that could be expected. A discussion took place.

The Clerk reported that she had sought advice from APC solicitors. She went on to say that she would liaise with other Clerks and ask if anyone had experience with this issue.

Action: Contact Clerks group and report back.

KH

After discussion it was agreed by all that the company Cllr. R Evans had mentioned should be approached for an estimate so its potential worth could be ascertained.

RESOLUTION: Cllr. R Evans **PROPOSED** that the company should be approached, Cllr. Woodason **SECONDED** and **ALL AGREED**.

Action: Contact company for an estimate and report back.

KH

11 19/166 NEIGHBOURHOOD PLAN

The Clerk gave an update on the planned Drop-in Session for all Angmering residents which is taking place on **Thursday 23 January 2020 at St Margarets Church Hall**. She also confirmed that the Angmering CLT would be in attendance.

All Councillors were requested to attend and asked to confirm this with the Clerk. They were also asked to spread the word that this meeting is taking place and encourage attendance.

The Clerk went on to advise that the 'Call for Sites' which is the next step after the Drop-in Session had taken place and was in the process of being organised.

12 19/167 ARUN DISTRICT COUNCIL DRAFT GRANT AGREEMENT

A conversation took place regarding the agreement. The Clerk advised that the agreement needed to be signed today and would require two witness signatures.

After discussion the Clerk asked if all were happy to approve the draft agreement, all agreed they were.

RESOLUTION: Cllr. A Evans **PROPOSED** that the committee were happy to approve the draft agreement, Cllr. Jones **SECONDED** and **ALL AGREED**.

13 19/168 STORM DRAIN – MAYFLOWER PARK

The supporting paper was discussed with a background being given as to why the bolts had to be welded on which was due to Health and Safety reasons in the past.

Cllr. Bicknell requested that a quote be sourced for a CCTV survey of the herringbone drainage system at the same time the debris is removed. This was thought to be a good idea if cost effective.

RESOLUTION: Cllr. Bicknell **PROPOSED** that the quote for the removal of the plastic was approved and a quote be sourced for a CCTV survey, Cllr. Jones **SECONDED** and **ALL AGREED**.

Action: Quote to be sourced and report back.

APC

14 19/169 BUDGET 2020/2021

Cllr Oldfield confirmed that all Councillors had been given the opportunity to review and ask questions on the proposed budget but asked whether there were any further questions. Cllr. Bicknell asked a question re last years figures. The Clerk explained that due to the new system that had recently been installed these figures would not show on this report but going forward they would. All previous years figures are available on line.

The Clerk reported that Grastex had confirmed that their prices for 2020 would remain the same as 2019.

Cllr. Oldfield asked if the committee were happy to agree the budget, all agreed.

RESOLUTION: Cllr. Reigate **PROPOSED** that the budget was approved, Cllr. R Evans **SECONDED** and **ALL AGREED**.

15 19/170 PRECEPT 2020/2021

The precept was discussed, and all was agreed by all present.
Rise 3.95% from £103.78 per band D property to £107.87.



RESOLUTION: Cllr. Jones **PROPOSED** that the precept was agreed, Cllr. A Evans **SECONDED** and **ALL AGREED**.

- 16 19/171 ANGMERING PARISH COUNCIL BRANDING POLICY**
The policy was discussed and examples of business cards, compliment slips and tent cards shown. The office staff were thanked and complimented on compiling this excellent policy.

After discussion all agreed to adopt the policy.

RESOLUTION: Cllr. Oldfield **PROPOSED** that the policy was adopted, Cllr. Jones **SECONDED** and **ALL AGREED**.

A question was raised regarding the new road signs presently being considered. Could the APC logo be included on the signage?

APC

Action: Raise the question and report back.

- 17 19/172 COMMUNITY GRANT APPLICATIONS**
No requests for grants have been received.
- The 2019/2020 budget for Community Grants is £3,500.00. The total grant pot available for the remainder of the year is £1,650.00.

- 18 19/173 2019/2020 FINANCIAL REPORT**
Statements of the Bank Account Balances and Loans Outstanding as at 31 December 2019 were presented.
- Income and Expenditure compared with the Revised Budget, for the period to 31 December 2019.
 - Lists of cheques and other payments for December 2019.
 - Bank reconciliation for December 2019.

Cllr. Oldfield asked if there were any questions. None were asked.

Cllr. Reigate signed the bank reconciliation for December 2019.

- 19 19/174 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS**
No questions were asked.

- 20 19/175 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**
- The Housing, Transport & Planning Committee meeting held on Tuesday 3 December 2019 – None.
 - CLEW Committee meeting held on Wednesday 11 December 2019 – None.
 - Governance & Oversight Committee held on Wednesday 6 November 2019 – None.

- 21 19/176 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**
None.

Geo

DATE OF NEXT MEETING

The Committee's next meeting will be held in the Kings Suite, Angmering Village Hall on Monday 10 February 2020 at 19:30.

The meeting concluded at 21:03.


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Chairman

Date..... 10/2/20