



Established 1894

Angmering Parish Council

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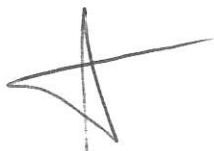
MINUTES OF THE MEETING OF THE ANNUAL MEETING OF ANGMERING PARISH COUNCIL HELD ON MONDAY 12 JUNE 2023 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Norma Harris, Alan Evans, Sylvia Verrinder, Matthew Want, Renée Hobson, John Oldfield, Alison Reigate, Paul Bicknell and David Marsh

In Attendance: Tracy Lees (Committee Clerk), Katie Herr (Clerk), ADC Cllrs. Andy Cooper and Amelia Worne, WSCC Cllr. Deborah Urquhart and three members of the public

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; West Sussex Association of Local Councils – WSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	23/027	APOLOGIES FOR ABSENCE None.	
2	23/028	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. Cllr. Verrinder declared a non-pecuniary interest in Item 16.	
3	23/029	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 15 May 2023 were then agreed by all and signed by the Chair.	
4	23/030	PUBLIC CONSULTATION No questions were asked.	
5	23/031	THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON: The Clerk reported that there was nothing new to report and no questions were asked. The report can be found within the supporting papers for this meeting on the APC website.	



Cllr. Reigate asked about The Spotted Cow and where APC were with regards to applying for this to be an Asset of Community Value. It was reported that

APC had requested information from the venue and until this was received nothing further could be done. The Chair requested that a letter was sent to The Spotted Cow and then if nothing was received back the item would not be able to be registered.

Action: Letter to be written to The Spotted Cow re information needed.

KH

Cllr. Reigate also requested more information on the foot path in Mayflower Park becoming dual use and the Chair advised that this was now going to be covered by the Mayflower Park Working Group and CLEW Committee.

6 23/032 CHAIRS REPORT

The Chair reported she had heard from Cllr. Matt Stanley (Leader, Arun District Council) and that an online meeting with him had been arranged.

The report can be found within the supporting papers for this meeting on the APC website.

7 23/033 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart reported on the following items:

West Sussex County Council, as part of the West Sussex Waste Partnership, has been working in collaboration with the Environment Agency and Sussex Police to stop waste crime by targeting areas with well-known **fly tipping** problems.

Three joint operations have taken place in Chichester, Horsham and Arun districts which involved stopping vehicles that could be potentially carrying waste. Officers interviewed drivers and examined the vehicles' contents to deter and disrupt ongoing fly tipping.

The latest round of our **Solar Together Sussex** scheme, which helps residents to install high quality and competitively priced solar panels and battery systems, has proved to be the most popular yet.

Between March and the end of May, more than 10,600 new customers registered to receive a personal recommendation, which sets out the most suitable system for each customer and how much it might cost.

This year has seen an increase in the number of households registering for a battery system so they can store the cheap, clean energy they generate and use it to reduce their energy costs and carbon emissions even further.

People are coming together this week for the **#GreatBigGreenWeek** to unleash a wave of support for action to protect the planet. It's a celebration of community and a chance to make a difference for the planet.

The waste team is running a short survey to gather information on recycling knowledge in West Sussex. Results from this survey will directly feed into the next communications campaign spanning across the whole of West Sussex.

School 'Keep Clear' Signs Trial - The School Keep Clear markings ('zig zags') are positioned outside or near to the entrance of a school. The purpose of implementing zig zags is to provide a space, which is free from parked



vehicles, for children and parents to cross the road safely and enable road users to see them clearly. Without zig zags, vehicles constantly stop to drop off and pick up their children outside of the school - not only causing congestion but also making it unsafe for pedestrians to cross the road. It is illegal for anyone, other than the Emergency Services, to park or even stop on these markings, even if it's only for a matter of seconds (where signs are in place giving this warning). Unfortunately, some parents and carers still do this regardless of the law and potential fine that ensue if caught.

The WSCC Road Safety Group developed a new intervention, which is aimed at preventing vehicles from stopping on the zig zags, by placing a number of signs which have a combination of an emotive design and a polite message 'Please Don't Stop Here', directly onto the zig zags.

We are currently carrying out trials using these signs at 6 schools in West Sussex. We started with Bersted Green Primary back in March, with Field Place Infant School and Orchards Primary School (both in Goring) participating with the trial in May. The remaining schools also due to take part before the end of the school year are Southwater Junior, Glebe Primary in Southwick and St Peter's Primary in Henfield.

Questions were then invited.

The Chair asked about the repainting of lines after road resurfacing work had taken place outside of the Angmering School. Cllr. Urquhart will chase this.

Action: Cllr. Urquhart to report back.

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8 23/034 REPORT FROM THE ARUN DISTRICT COUNCILLORS

A warm welcome was given to Cllr. Amelia Worne as this was her first meeting with APC. Cllr. Worne commented that there was nothing else to add to her report and invited questions but none were asked. A member of the public requested a copy of her report. The report can be found at the end of these minutes.

Cllr. Cooper commented that he did not have much to report other than the first meeting of the Angmering Advisory group had taken place, it was a good starting point and he wants it to progress. He also commented on the set up of the new administration. If possible he will attend the site visit relating to A/71/23/PL, up Dappers Lane.

Questions were invited and Cllr. Cooper said he was available for questions at any time. No questions were asked.

Cllr. Cooper, Cllr. Worne, Cllr. Urquhart and one member of the public all left the meeting at 19:50.

9 23/035 NEIGHBOURHOOD PLAN

The Chair advised that ADC resolved to review the Local Plan. A lot of work and research will need to be done prior to the document being released. She went on to say what she would be covering this at her meeting with Cllr. Matt Stanley. The review of the Local Plan will affect what APCs NHP will



look like. It was hoped that APC and ADC will work together on this project and it will be interesting to watch what happens in the next few months.

10 23/036 ANNUAL PLAN FOR 2023/2024

The Clerk had sent a link to all councillors and explained what had changed from the last version. The changes made were to make the document easier to understand and use.

Cllr. Want asked for his name to be added to the action regarding defibrillators. The Clerk said she would amend the document with this changes and send round a new copy as well as uploading it on the APC website.

11 23/037 FINAL ACCOUNTS 2022/2023

The Clerk presented the information and asked if there were any questions. None were asked.

The Chair asked if all present were happy for her to sign the Final Accounts, all present agreed and the accounts were signed.

12 23/038 AUDIT REPORT 2022/2023

The Clerk advised that the audit went well and there was nothing to report.

All present noted that the Audit Report for 2022/2023 had been conducted.

The Clerk was congratulated on her work.

13 23/039 ANNUAL RETURN 2022/2023

The Chair gave an overview of what this is and asked if there were any questions regarding Section 1, which relates to internal controls.

The Clerk then explained that everyone needed to agree with all the statements made. The Chair then read all the statements in turn and confirmed that all present confirmed that they agreed with the statements made except no: 9 which was not applicable.

The Chair asked if everyone was in favour of approving Section 1 and for the Clerk and the Chair to sign. All agreed. The document was then signed.

14 23/040 ANNUAL RETURN 2022/2023

The Chair then went on to cover Section 2 of the Annual Return which is the Accounting Statement and explained what this was. She asked if there were any questions, none were asked.

The Chair asked if everyone was in favour of approving Section 2 and for the Clerk and the Chair to sign. All agreed. The document was then signed.

15 23/041 CORRESPONDENCE RECEIVED

The correspondence received was a letter to APC regarding the McCarthy Stone application (old Chandlers site). The Chair referred the committee to the supporting papers where the changes were detailed. The changes were mainly regarding the number of car parking spaces, the height of the properties and the removal of the proposed toilets.



Cllr. Hobson commented that she felt this was a really good outcome.

A discussion took place re crossing points, parking spaces, and access out of the site. Cllr. Bicknell raised a concern re the generator and the amount of noise it could make but he was advised that this would not be an issue. It was also reported that all parking spaces would have an EV charging point.

Cllr. Hobson suggested that maybe the generator could be made available to APC in case of emergency situation, all agreed this was a good idea.

The Chair then advised that APC needed to respond to McCarthy Stone re their offer of £30,000.00 in lieu of not putting in toilets as originally requested. The £30,000 will go into an EMR for spending on improvements to the village.

RESOLUTION: Cllr. Hobson **PROPOSED** that APC accepted the offer of £30,000.00. Cllr. Verrinder **SECONDED** and **9 AGREED** and **1 ABSTAINED**.

16 23/042 ANGMERING COMMUNITY CENTRE HALL FLOOR

The Chair explained the background and that this repair does fall to APC under the terms of the lease. The options were then discussed, various questions were asked including if any of the companies had been used before. The Clerk reported that all three companies have been asked to quote for other works before and one had been used before.

The Clerk talked through the works previously undertaken and also how the quotes had been put together i.e. the various options that have been put forward. After discussion the following was agreed.

RESOLUTION: Cllr. Bicknell **PROPOSED** that quote 3 was accepted. Cllr. Want **SECONDED** and **9 AGREED** and **1 ABSTAINED**.

Cllr. Verrinder could not vote due to her non-pecuniary interest.

One member of the public left the meeting at 20:15

17 23/043 CLIMATE CHANGE UPDATE

Cllr. Evans talked through the Solar Energy scheme that he has been working on with East Preston Parish Council. He also updated the committee on his Climate Action Plan will go on the APC website and has been shared via the Angmering Parish Council Facebook page and will be shared to the Angmering Village Facebook page.

Cllr. Evans will be running a drop in session at Angmering Community Centre on Wednesday 21 June between 16:30 – 18:30 to give residents ideas of what they could do tackle climate change and also to hopefully receive ideas from residents of initiatives and things they would like to see. Any support from Cllrs for this event would be welcomed by Cllr Evans



He finished by saying July was 'Plastic Free Month' and that small steps make a big difference. He also asked councillors to keep a look out for other initiatives and share with him what others are doing.

Cllr. Hobson said she loved the document, how it looked and that it was very easy to read and understand. For information Cllr. Hobson is now the Rampion 2 representative for APC.

Cllr. Evans finished by advising that since APC had started offering collection points for Terracycle 500kg has been saved from going to land fill.

18 23/044 COMMUNITY GRANT APPLICATIONS

The 2023/2024 budget for Community Grants is £4,000.

Two grants have been awarded so far this year, leaving an available budget of £3,100.00.

Three grant applications were received this month, they were:

Tylers Trust requesting £500 – after a brief discussion it was agreed that more information was needed, therefore this grant application will be deferred to the July meeting. Cllrs. were requested to seek out more information so a decision could be made at the next meeting.

St Margaret's Church requesting £250 – after a brief discussion the following was agreed.

RESOLUTION: Cllr. Bicknell **PROPOSED** that a sum of £250.00 was granted to St Margaret's Church. Cllr. Reigate **SECONDED** and **ALL AGREED**.

Littlehampton Junior Park Run requesting £400 – after a brief discussion the following was agreed.

RESOLUTION: Cllr. Want **PROPOSED** that a sum of £400.00 was granted to Littlehampton Junior Park Run. Cllr. Reigate **SECONDED** and **ALL AGREED**.

19 23/045 2023/2024 FINANCIAL REPORT

The reports were presented, no questions were asked.

Cllr. Verrinder signed the reconciliations for May 2023.

20 23/046 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

None.

21 23/047 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee – None.

CLEW Committee – None.

Governance & Oversight Committee – None.


22 23/048 **TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 10 July 2023** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.54.


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Chairman

Date.....10/07/2023

Angmering Parish Council Report June 2023 from ADC Cllr. Amelia Worne

Firstly, I would like to thank everyone in Angmering who voted for me it is an honour to be the first Liberal Democrat and the Youngest person to represent Angmering & Findon ward and I will do my best to represent everyone to the best of my ability over the coming 4 years.

I am new so please do bear with me if I don't know the answer straight away, but I will get to grips with everything as quickly as I can.

I would like to update you on my first month at Arun.

Following the election Arun remains in No Overall Control and is now being run by a coalition led by the new Liberal Democrat Leader Cllr Matt Stanley and Labour Deputy Leader Cllr Roger Nash. Chair & Vice Chairs of committees have been shared between the Liberal Democrat, Labour, Green & Independent groups showing that the council is working across party borders to work for the public.

I have been appointed to the Standards Committee and the Angmering Advisory Group where I will fight for the best of the community.

We have only had 2 committee meetings since the election planning committee which had 1 Angmering Application A/71/23/PL - LAND ADJACENT TO CRETE HOUSE, THE BEECHES, DAPPERS LANE, which was deferred pending a site visit by the committee. Also, the Planning Policy committee met, and the main item of business was the Local Plan review which the committee took the decision to start a full review of the local plan which will start immediately.

Please do contact me if you need any help.

Cllr Amelia Worne
Liberal Democrat Councillor for Angmering & Findon Ward
Arun District Council