



Established 1894

## Angmering Parish Council

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### MINUTES OF THE ANGMERING PARISH COUNCIL VIRTUAL MEETING HELD ON MONDAY 12 APRIL 2021

**Present:** Councillors Nikki Hamilton-Street (Chair), Mike Jones, Alison Reigate (Vice Chair), Rhys Evans, Lee Hamilton-Street, Norma Harris, Alan Evans, David Marsh, Sylvia Verrinder, John Oldfield and Kevin Haag

**In Attendance:** Katie Herr (Clerk), Tracy Lees (Committee Clerk), District Cllr. Andy Cooper, West Sussex County Cllr. Deborah Urquhart and 2 members of the public

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – CLT; Housing, Transport & Planning Committee – HTP; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO.

Prior to the start of the meeting Cllr. N Hamilton-Street stated the following:

At this time of national mourning to recognise the passing of His Royal Highness The Prince Philip the Duke of Edinburgh, our thoughts must turn to Her Majesty and her family, we offer our condolences.

He devoted his life to public service, as a serving officer in World War 2 through to work that he has done in founding The Duke of Edinburgh's Award programme and Outward Bound Trust, giving many young people in our community the opportunity to develop their skills and themselves, whilst helping others.

I was fortunate to meet His Royal Highness on a number of occasions through the DofE and was always surprised at how he put people at their ease and was truly interested in what they had achieved.

Let us take a minute to remember, a minutes silence then followed.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	20/215	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllr. Paul Bicknell. Apologies were not received from District Cllr. Mike Clayden.	
2	20/216	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> No declarations were made.	



**3 20/217 APPROVAL OF MINUTES**

Approval of the minutes of the meeting of the committee from **Monday 8 March 2021** were agreed by all and will subsequently be signed by the Chair.

**4 20/218 PUBLIC CONSULTATION**

Cllr. Marsh raised a question regarding Children and Family Center closures in Angmering on behalf of a resident that was unable to attend the meeting due to IT issues. Cllr. N Hamilton-Street gave her understanding of the situation and explained what services were currently held in the area and how important it was to complete the survey relating to the potential closures. More information, including the survey could be found on a dedicated website <https://yourvoice.westsussex.gov.uk/early-help-redesign>

A member of the public then asked the following:

- Was there any progress with the suggested idea of Village Gates? The Clerk gave an overview of what had been ascertained so far and will continue to chase for information to try and move this forward. Updates will be given at future meetings.
- Regarding Item 14 on the agenda relating to the old Chandlers site, would APC be discussing with McCarthy Stone the inclusion of a public toilet into the proposed plans? Cllr. N Hamilton-Street advised that this was the only the site that had been identified as suitable in the village. APC were very keen for there to be a public toilet on this site and would make this known to the developer and push for its inclusion into the scheme.

The member of the public finished by commenting on the re-planting of the CALA homes site and that a good job had been done, thanking those involved for their efforts.

At this point Cllr. N Hamilton-Street asked if there would be any objection to bringing **Item 12** up to be heard before **Item 5**. All were in agreement and the item was moved up.

**12 20/219 A280 – PROPOSED SPEED LIMIT CHANGE**

The member of the public that had contacted APC regarding this matter explained her concerns and why she felt a speed limit change and a camera were needed on this stretch of road. She referred to the speed that cars were travelling at, the number of pet deaths and especially the number of fatalities. She also commented on who she had spoken with at WSCC.

Cllr. N Hamilton-Street drew the committees attention to the supporting paper and opened up the floor for discussion.

The possibility of a roundabout was discussed, Cllr. N Hamilton-Street explained that this was proposed as part of an outline planning application for the development Land North of Water Lane and that this developments build date was still unknown. It was also commented on that when reports are written they do not always have a feel for what the area really needs i.e. local knowledge rather than just quoting statistics. At this point Cllr. Urquhart explained the national guidelines, the process involved in applying



for a reduced speed limit and that police support was needed to be able to get the speed limit reduced.

Cllr. Urquhart also advised on the time scales involved for applying for TROs. She advised TROs are looked at in October where it is decided which ones are designed in the following year and delivered the year after that. If this deadline were missed it would not get considered again for a whole year.

Cllr. N Hamilton-Street advised that she had a new contact and that she would contact them as well as a Senior Highways Manager to establish their point of view.

Action: Make contact to understand their points of view regarding the speed limit on the A280.

NHS

APC will need to look at this from a community engagement point of view on how APC could make as many people and businesses aware of the situation to be able to demonstrate that a change was needed.

The member of the public advised that a petition had been started to get the speed reduced to 50 miles per hour and already had 165 signatures without really being advertised. It was suggested that the petition be advertised as soon as possible as the more signatures it had the more weight it would carry.

There was a lot of support for the proposed speed change and Councillors agreed that the amount of accidents on the road was of great concern.

Cllr. N Hamilton-Street finished by saying that this was still at the very early stages and more work needed to be done in the background. Once there were more answers this would be brought back to the relevant committee for next steps to be put in place. It was also confirmed that the member of the public would be kept up to date at all times and involved all the way through. The member of the public was happy with this suggestion.

Cllr. L Hamilton-Street asked about a 3 Year Care Sign Map for Angmering, after a short discussion it was advised that the Clerk should be able to access this from Parish on Line.

Action: Obtain a 3 Year Care Sign Map from Parish on Line and pass to Cllr. L Hamilton-Street.

KH

1 member of the public left the meeting at 19.26.

**5 20/220 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**

- a) The action list.  
For the Action List see **Supporting Papers**
- b) Any subsequent matters that have arisen since the agenda was set.  
None.

The Clerk advised there were not any updates to her report and invited questions.



Cllr. Marsh commented that he had spoken with a resident that remembered the flint wall being repaired in the 1980's and talked about the lengths the repairer had to go to for it to be repaired in the proper way. He felt that if that was the case back then surely this should be the case now, all agreed.

Cllr. L Hamilton-Street asked about the Bramley Green cycle path and if the complete length of the path was being looked at for repair. The Clerk confirmed that it was the complete length of the path. Unfortunately, there was no further news on when any potential repairs may be done but the Clerk will continue to chase to get this issue resolved as soon as possible.

**6 20/221 CHAIRMAN'S REPORT**

Cllr. N Hamilton-Street asked if there were any questions regarding her report, there were none.

Before moving on to the next agenda item Cllr. N Hamilton-Street wanted to highlight the final paragraph in her report regarding the hard work of the APC Team over the last year and everything that had been achieved.

**7 20/222 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart added her thanks to the APC Team before beginning her report.

Cllr. Urquhart reported that due to Purdah (the period leading up to an election) she would keep her report factual and give updates where needed.

She commented on the Children's Family Centre and that it was important to look at how WSCC could support children of the village in a more modern way with outreach services. She said the consultation is absolutely crucial to get the voice of Angmering across.

Dappers Lane, in terms of the top of Dappers Lane, Cllr. Urquhart thought it would be useful to have a meeting between APC, Patching Parish Council, relevant interested residents and the Highways department in the next month or so to see what could be done. It might be possible to obtain a temporary TRO, and this could be looked into to see if it were possible.

Cllr. N Hamilton-Street commented that the working group under the guidance of Cllr. Verrinder were currently looking at gathering more information to help move this forward.

**8 20/223 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper thanked APC for the 1 minute silence at the start of the meeting.

He then echoed what Cllr. Urquhart had said about Purdah. He also gave his apologies for not being able to attend the McCarthy Stone - Chandlers Site meeting later this week.

Cllr. Cooper commented that it was his understanding that Sussex flint walls were all protected and as such should be protected from removal. He asked to be copied in to all correspondence so he can assist where possible. The Clerk explained the situation as it stood today and will copy Cllr. Cooper into



any further correspondence. Cllr. Haag asked about legislation surrounding flint walls, Cllr. Cooper will dig deeper and report back.

The Clerk then reported that on the recommendation of Cllr. Verrinder a local resident had been recruited as part of a group that is looking at extending the conservation area and it was known that this resident had knowledge of flint walls and may be able to help.

Action: Email to be sent to the resident regarding flint walls.

KH

Cllrs. Cooper and Urquhart left the meeting at **19.46**.

**9 20/224 NEIGHBOURHOOD PLAN**

The Clerk confirmed there had been no further updates.

**10 20/225 ANNUAL GENERAL MEETING – CHANGE OF DATE**

The Clerk explained why the dates needed to be moved and proposed that the AGM be moved to **Wednesday 5 May 2021** and the Governance and Oversight Committee meeting be moved to **Tuesday 27 April 2021**.

After a short discussion this was agreed.

**RESOLUTION**: Cllr. Reigate **PROPOSED** the new meeting dates as above, Cllr. Verrinder **SECONDED**, and **ALL AGREED**.

**11 20/226 CHANDLERS SITE – MCCARTHY STONE VIRTUAL EXHIBITION**

Cllr. N Hamilton-Street explained why APC had requested a meeting, one point was to make sure McCarthy Stone, at a regional level, knew what APCs thoughts and concerns were regarding the site and also to see the virtual presentation of the site. Cllr. N Hamilton-Street referred to the letter that she had written on Thursday 8 April 2021.

Cllr. Haag commented that the letter written to McCarthy Stone was very well written and asked if any contact had been made before, Cllr. N Hamilton-Street said that this was the first contact.

Cllr. N Hamilton-Street will share feedback for those not able to attend the meeting.

**12 A280 PROPOSED SPEED CHANGE**

This Item was moved up between agenda Items 4 and 5.

**13 20/227 COMMUNITY GRANT APPLCATIONS**

Two grant applications had been received in time to be heard at this meeting.

An application for a grant has been received from **Home Start** for the sum of £250.00. A discussion then took place regarding the application.

After discussion it was agreed by all that more information was required regarding how many people in Angmering would benefit from this grant before it could be considered.

Action: Inform Home Start of the further information required.

KH

An application for a grant has been received from **The Poppy Club** for the sum of £360.00. A discussion then took place regarding the application. After discussion it was agreed by all that a grant of £360.00 should be given.



**RESOLUTION:** Cllr. Reigate **PROPOSED** that a sum of £360.00 was granted to The Poppy Club, Cllr. Jones **SECONDED**, and **ALL AGREED**

Cllr. N Hamilton-Street asked that when informing The Poppy Club of the awarded grant that APC thanked them for everything they do.

Action: Make sure APCs thanks is noted in the correspondence.

KH

The 2021/2022 budget for Community Grants is £3,500.00. The total grant pot available for the remainder of the year is £3,140.00.

Before moving onto the next agenda item Cllr. A Evans commented that he would like to see a report from those awarded a grant on what the money had been used for, this could be 3, 6 or 9 months after it was given; how they see themselves going forward and if this would be a regular request to enable APC to understand what requests to expect during the year.

**14 20228 2020/2021 FINANCIAL REPORT**

The Clerk presented the report, no questions were asked regarding the report.

Cllr. Marsh agreed to sign the bank reconciliation for March 2021 and will attend the APC Offices to sign the reconciliation as this is a virtual meeting.

**15 20/229 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

No meetings had been attended.

**16 20/230 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

- The Housing, Transport & Planning Committee meeting held on Tuesday 30 March 2021 via Zoom – Cllr. A Evans asked about how many TROs can be applied for in a year, Cllr. Oldfield advised that it was two. A short discussion took place.
- CLEW Committee – held on Wednesday 31 March 2021 via Zoom – None.
- Governance & Oversight Committee – held on Wednesday 3 February 2021 via Zoom – None.

**TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA** None.

**DATE OF NEXT MEETING**

The Committee's next meeting, which will act as the AGM, will be virtual meeting on **Wednesday 5 May 2021** at 19:00 via Zoom.

**The meeting concluded at 20:07.**

  
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Chairman

Date.....06/05/2021