



Established 1894

## Angmering Parish Council

The Corner House  
The Square  
Angmering  
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124

E-mail: [admin@angmering-pc.gov.uk](mailto:admin@angmering-pc.gov.uk)

Website: [www.angmeringparishcouncil.gov.uk](http://www.angmeringparishcouncil.gov.uk)

### MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD ON MONDAY 11 NOVEMBER 2024 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Sylvia Verrinder, Alison Reigate (Vice Chair), Alan Evans, Carey Bennett, Norma Harris, Paul Bicknell and David Marsh

**In Attendance:** Tracy Lees (Committee Clerk), ADC Cllr. Andy Cooper and 3 members of the Public

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; Tree Protection Order - TPO

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	24/117	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllrs. John Oldfield, Matthew Want, WSCC Cllr. Deborah Urquhart and the Clerk, Katie Herr.	
2	24/118	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3	24/119	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Monday 14 October 2024</b> were agreed by all and signed by the Chair.	
4	24/120	<b>PUBLIC CONSULTATION</b> Two members of the public wanted to speak and each were given 3 minutes to do so.	

The first member of the public explained that he had major concerns regarding the works being carried out at the north of Water Lane in particular the enormous amount of groundworks being carried out at this site. A discussion took place with the Black Ditch and the proposed landscaping that would be put in place after the new roundabout had been installed being discussed. When the member of the public tried to look into it himself he did not get anywhere as both WSCC and ADC had said it was

nothing to do with them. Also there was a miscommunication with a planning application number which did not seem to work. There are massive changes in this area with the amount of work being undertaken. The Chair advised that APC would look into this further and advise who the correct contact is with regards to the planting schemes and his other concerns.

Speed limits down Water Lane were also discussed and his concerns were noted.

The second member of the public to speak wanted to air his concerns over the excessive parking in Roundstone Lane during the last few events held at Worthing Rugby Club. A letter had been requested from the Rugby Club which he had received after a long wait but it did state that this was not the standard they would want to achieve and they would look at ways to address this in the future. However the member of the public still had great concerns that Roundstone Lane could at some point become impassable.

He also raised concerns over drivers trying to get ahead of the No:9 bus by cutting through Weavers Ring at speed and also the amount of water pooling after heavy rain and pedestrians getting soaked by drivers going at speed. The Chair advised that she and other members for the Council will be meeting with a representative from WSCC Highways department in two weeks' time and would bring this up to try and find a solution where possible. Further discussion then took place.

One of the comments made was that anti-social driving behaviour needed to be reported to Operation Crackdown. It was stressed that as the system worked on data for it to be reacted to everyone needed to do their bit and report incidents otherwise there was not much that could be done. Cllr. Cooper added that splashing pedestrians is also an offence and should be reported. The mantra should be report, report, report!

Two members of the public left the meeting at 20:02.

**5      24/121    THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**

The Clerk as already stated above did not attend the meeting and no report had been submitted. However the Chair did update the committee on the latest with the proposed plans for the Sports Hub at Decoy Drive and also that an external ground water survey will be taking place over the next few days. This was unexpected as it was not supposed to happen for a while but the company involved suddenly had a cancellation. Everyone that needed to be advised has been.

**6      24/122    CHAIR'S REPORT**

The Chair asked if there were any questions regarding her report, none were asked.

Regarding the Pre Application Consultation for the proposed youth centre, parish office and community café it was reported that so far 70 responses had been received. Comments have been shared with the Architect to see if any solutions can be found. The consultation is still open and comments were still very much welcomed and encouraged.

The Chair finished by thanking everyone that helped with Remembrance Sunday and that this was the biggest turnout for many years with over 500 in attendance.

**7 24/123 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart was unable to attend the meeting but did send in a brief report.

- The PCC are pulling out of the Sussex Safer Partnership
- Fire service has been measured against 11 categories and no improvements are required, this means they are in the top quartile now.

The Chair also mentioned the signs in Dappers Lane that had been taped up and that Cllr. Urquhart had contacted Highways today and asked for it to be removed. This has now been done.

Finally the Chair asked if there were any questions to be fed back to Cllr. Urquhart, there were none.

**8 24/124 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper started by saying how well he thought Remembrance Sunday had gone and that it was very well attended. He thanked all involved in for making it happen.

A meeting had finally taken place at ADC and he reported that they had discussed and would be challenging the government over the winter fuel payments and the A27 and trying to get them back on the table.

No questions were asked and Cllr. Cooper and one member of the public left the meeting at 20:15.

**9 24/125 NEIGHBOURHOOD PLAN UPDATE**

The Chair advised that there was still no update and APC needed to wait to see what changes the Government may make/impose in the coming months.

**10 24/126 ROUNDSTONE LANE – NEW BUS SHELTER**

The Chair talked through the supporting paper and a discussion took place. Cllr. Verrinder asked who would be responsible for cleaning and maintaining it, it was confirmed that this will be APC. Cllr. Bicknell raised other areas for the potential sighting of this bus shelter and they were discussed but it was agreed that this was the best place for it to go especially as it had been requested that it was located here for specific reasons. Therefore the following was agreed:

<p><b>RESOLUTION:</b> Cllr. Marsh <b>PROPOSED</b> that Quote 1 was approved. Cllr. Evans <b>SECONDED</b> and <b>ALL AGREED</b>.</p>
---

**11 24/127 EVENT GUIDE 2025**

The Chair explained that this item had been brought to this meeting rather than the CLEW meeting due to timing and that decisions had to be made before the CLEW meeting took place.

The Committee Clerk talked through the proposed new events and a short discussion took place.

It was agreed that the Well Being Event and the Dog Show should go ahead and that in addition plans should be made for VE Day, taking place on Thursday 8 May 2025 and VJ Day, taking place on Friday 15 August 2025. Plans should be made to mark these occasion in the same way APC did for the D-Day 80<sup>th</sup> celebrations in 2024. A line item should be added to the budget for all of these new events.

**RESOLUTION:** Cllr. Reigate **PROPOSED** that these new events should take place in 2025. Cllr. Verrinder **SECONDED** and **ALL AGREED**.

**12 24/128 INTERNAL AUDIT REPORT 2024-25**

A very short discussion took place. Cllr. Bennett commented that this showed very good professionalism from the office team.

Cllr. Reigate asked where this report could be found on the website. The report can be found within the supporting papers for this meeting on the APC website and also by looking under the following headers on the APC website: Your Parish Council, Financial Transparency, Internal Audit Reports.

**13 24/129 FRAUD & DISHONESTY (FIDELITY GUARANTEE) – INSURANCE POLICY 2024-25**

The Chair gave the background to this and talked through the proposals, the following was put forward:

Cllr. Bicknell proposed option 1 with Cllr. Verrinder seconding – 5 agreed  
Cllr. Bennett proposed option 2 with Cllr. Evans seconding – 3 agreed

Therefore the following was carried:

**RESOLUTION:** Cllr. Bicknell **PROPOSED** that **Option 1** should be taken. Cllr. Verrinder **SECONDED** and **5 AGREED**.

It was also agreed that the code to vire the required funds from was the one suggested by the Clerk – 4821/700.

**14 24/130 REMOTE MEETINGS AND PROXY VOTING – GOVERNMENT PUBLIC CONSULTAION**

The Chair explained what the survey was about and that both she and the Clerk agreed that this needed to be responded to individually rather than as a council as a whole. She added that she had already completed the form and that it was very easy to do. She encouraged councillors to think about situations when circumstances/situations may occur when answering the survey. A short conversation took place and all agreed to respond individually.

**15 24/131 COMMUNITY GRANT APPLICATIONS**

The 2024/2025 budget for Community Grants is £5,000. Eight grants have been awarded so far this year, leaving an available budget of £2,665.00.

Grants submitted for consideration this month.

- 4Sight Vision Support – £250

After discussion the following was agreed:

**RESOLUTION:** Cllr. Bicknell **PROPOSED** that a sum of £250 was granted to 4Sight Vision Support. Cllr. Reigate **SECONDED** and **ALL AGREED**.

**16      24/132    2024/2025 FINANCIAL REPORT**

The reports were presented, no questions were asked.  
Cllr. Bennett signed the reconciliations for October 2024.

**17      24/133    QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

None.

**18      24/134    QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

The Planning and Infrastructure Committee – None.  
CLEW Committee – None.  
Governance & Oversight Committee – None.

**19      24/135    TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

Cllr. Harris gave the following report regarding the Angmering Twinning Society:

The Twinning Society have continued to meet together regularly each month for morning coffee at The Spotted Cow as well as holding a Fish and Chip Quiz evening last month. It also meets with other local groups for quiz evenings.

The AGM is to be held on Monday 25<sup>th</sup> November in the King Suite of the Village Hall from 7.30pm.

Should anyone be interested in looking into joining the Twinning Society – or knows of anyone else who might be, please go along and get an idea of all that goes on during the year, including the French connection which involves alternative visits each year.

**DATE OF NEXT MEETING**

The Committee’s next meeting will be on **Monday 9 December 2024** at 7:30pm in the King Suite, Angmering Village Hall.

**The meeting concluded at 21.06.**

.....  
Chairman

Date.....

DRAFT