



Established 1894

Angmering Parish Council

The Corner House
The Square
Angmering
West Sussex, BN16 4EA

Telephone/Answerphone 01903 772124

E-mail: admin@angmering-pc.gov.uk

Website: www.angmeringparishcouncil.gov.uk

MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON TUESDAY 11 APRIL 2023 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Norma Harris, Alan Evans, Sylvia Verrinder, Lee Hamilton-Street, Rhys Evans, Matthew Want, Renée Hobson and Alison Reigate

In Attendance: Tracy Lees (Committee Clerk), Katie Herr (Clerk)

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	22/158	APOLOGIES FOR ABSENCE Apologies were given and approved for Cllrs. David Marsh, John Oldfield, Paul Bicknell and WSCC Cllr Deborah Urquhart. Late apologies were received from ADC Cllr. Andy Cooper, they were received after the meeting had started.	
2	22/159	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. Cllr. L Hamilton-Street declared a non-pecuniary interest in Item 14 grant request number 1.	
3	22/160	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 13 March 2023 were agreed by all and signed by the Chair.	
4	22/161	PUBLIC CONSULTATION No members of the public were present, no questions had been sent in.	
5	22/162	THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:	

The Clerk reported that there was nothing new to report and no questions were asked.

Cllr. A Evans asked about the path through Mayflower Park, the Clerk explained the current situation and would aim to move this forward.

The report can be found within the supporting papers for this meeting on the APC website.

6 22/163 CHAIRS REPORT

Cllr. N Hamilton-Street asked if there were any questions, there were none.

Cllr. N Hamilton-Street then went on to say that this was the last meeting of this council and wanted to thank Cllrs. Marsh and R Evans for all their hard work over the last four years as they were not continuing as councillors.

Cllr. N Hamilton-Street then reflected on the highlights of the last four years, some of which included:

- The amazing response by staff, councillors and volunteers during COVID.
- Blenheim Park refurb and the upcoming Russet and Fletchers field play park refurbishments
- Resurrected the Christmas Event previously held by the village Traders
- After waiting 15 years we now have lighting through Mayflower Park
- The re-surfacing of the cycle path through Bramley Green in partnership with WSCC
- The re-surfacing and drainage work in Cow Lane
- We are now a Civility and Respect Pledged Council
- And in recognition of the hard work the Clerk and the Office Team, with support of councillors, has done APC have been awarded a Foundation Level in the Local Council Award Scheme.

She finished by thanking the everyone including the APC Office Team for their hard work over the last four years.

Cllr. A Reigate added her thanks to Cllr. N Hamilton-Street for her hard work regarding planning matters/issues over the last four years.

7 22/164 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart was unable to attend the meeting and no report had been submitted.

8 22/165 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Cooper was unable to attend the meeting and no report had been submitted.

9 22/166 NEIGHBOURHOOD PLAN

The Chair confirmed that the review of the current plan was still on hold therefore there were no updates. A meeting with Steve Tilbury (Planning Consultant) will be taking place about further progression of the Neighbourhood Plan.



10 22/167 **ANNUAL PLAN – 2022/2023**

Cllr. N Hamilton-Street drew attention to the current Annual Plan and asked for any comments/questions.

Cllr. Verrinder asked why Dog Fouling had been put as an action for the PI Committee as she felt this fitted better with the CLEW Committee. A discussion took place and it was agreed that this action would be re-looked at. Action: Re-look at the allocation of this action.

KH/NHS

A link will now be included in every agenda to the Annual Plan. The link will allow councillors to go directly to the Annual Plan and see what has been allocated to them and report back to the APC office if updates are needed.

11 22/168 **BAQUS – MAYFLOWER PARK CAFÉ / PARISH OFFICES**

Cllr. N Hamilton-Street talked through the supporting paper and gave an overview of the meeting that had taken place for those councillors that were not able to be present. Questions were then invited.

Cllr. A Evans wanted clarification on what would be delivered for the money being spent which was answered and Cllr. R Evans commented that APC needed to be very clear in the brief that was given to BAQUS.

After discussion the following was agreed:

RESOLUTION: Cllr. Reigate **PROPOSED** to engage BAQUS to undertake a feasibility study regarding a potential new parish office in addition to a café in Mayflower Park at a cost of up to £5,000.00. Cllr. Harris **SECONDED** and **ALL AGREED**.

The APC Office Team will keep councillors up to date on a regular basis.

12 22/169 **LETTER – MCCARTHY STONE RECEIVED 14/03/2023**

The Clerk advised that McCarthy Stone had chased for a reply to the letter they had sent and were happy to meet to discuss further.

The application is still undecided but has a deadline of Wednesday 26 April 2023.

A discussion took place regarding various items including the parking positions being offered, access points, electric car charging points and if APC were happy to proceed with the toilets that were being offered.

It was felt that it would be beneficial to meet with McCarthy Stone and also that generally people felt that the toilet option should not be taken up and see what else they maybe able to offer that was of benefit to the village.

Action: Meeting with McCarthy Stone re the Chandlers site to be arranged.

KH

13 22/170 **EAR MARKED RESERVES**

The Clerk talked through the paper explaining what ear marked reserves were and how much was going to be moved to each reserve before the accounts were shut for 2022/23 A short discussion took place and the following was agreed.

RESOLUTION: Cllr. Want **PROPOSED** to agree the movements to EMR for unspent funds of the 22/23 budget. Cllr. Verrinder **SECONDED** and **ALL AGREED**.

14 22/171 COMMUNITY GRANT APPLICATIONS

The 2022/2023 budget for Community Grants is £4,000.

Two grant applications were received this month, they were:

Worthing and District Community First Responders requesting £500 – after a brief discussion the following was agreed.

RESOLUTION: Cllr. Reigate **PROPOSED** that a sum of £500.00 was granted to Worthing and District Community First Responders. Cllr. Harris **SECONDED** and **8 AGREED**. Cllr. L Hamilton-Street **ABSTENTION** due to his non-pecuniary interest in this item.

The Poppy Club requesting £400 – after a brief discussion the following was agreed.

RESOLUTION: Cllr. Reigate **PROPOSED** that a sum of £400.00 was granted to The Poppy Club. Cllr. L Hamilton-Street **SECONDED** and **ALL AGREED**.

Cllr. A Evans advised that he had contacted Worthing Hockey Club but had not heard back from them on what their grant was spent on therefore he will follow up on this and report back.

15 22/172 2022/2023 FINANCIAL REPORT

The reports were presented, no questions were asked.

Cllr. Harris signed the reconciliations for March 2023.

16 22/173 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

Cllr. A Evans reported on the Angmering Village Halls AGM meeting he had attended. Sadly they would not consider the idea of public toilets located on the outside of the Hall and also the discussion that took place about CPR and Defibrillator training for all that used the hall.

17 22/174 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee – None.

CLEW Committee – None.

Governance & Oversight Committee – None.

18 22/175 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 15 May 2023** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.10.

.....
Chairman



Date..... 15/05/2023