



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 10 OCTOBER 2022 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Lee Hamilton-Street, Norma Harris, Alan Evans, Rhys Evans, Sylvia Verrinder, David ^{Marsh} March and Alison Reigate

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart, ADC Cllr. Andy Cooper and two members of the public

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	22/041	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs. John Oldfield, Renée Hobson, Paul Bicknell and Mathew Want. Apologies were not received from ADC Cllr. Mike Clayden.	
2	22/042	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. No declarations were made.	
3	22/043	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 8 August 2022 were agreed by all and signed by the Chair. There were no minutes for the September meeting as the meeting was cancelled due to the sad passing of the Queen.	
4	22/044	PUBLIC CONSULTATION A member of the public asked Cllr. Urquhart about the Angmering Flood Alleviation Scheme and when it will be fully operational. He gave some background to the subject, explained what he would like to see implemented and also explained that a smart system would be important for longevity and effectiveness. Cllr. Urquhart commented that phase one	

was due to start in April 2023 and options were being looked at for phase two. She invited the member of the public to send in his thoughts and suggestions, which said he will do.

The member of the public then commented that he had met a developer at Angmering Revealed and had a question about how much money would be put towards primary schools in Angmering and how much was already “in the pot”. Cllr. N Hamilton-Street explained while there was money available to build a new school. She went on to explain that the schools are only at 92% capacity and they need to be at 95% full before another school could be built. This is a figure set by the Department of Education.

Cllr. Urquhart commented that the 92% was not just made up of Angmering school children but also from areas surrounding Angmering.

Cllr. N Hamilton-Street said that APC were continually looking at these figures to make sure nothing was being missed. She also reported that 106 money (developer contribution) had just become available for The Angmering School.

5 22/045 THE CLERK’S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

The Clerk talked through her report and no questions were asked. The report can be found within the supporting papers for this meeting on the APC website.

6 22/046 CHAIRMANS REPORT

Cllr. N Hamilton-Street presented her reports for September and October which can be found in the supporting papers for this meeting on the APC website.

She highlighted the following items:

- The current Transport Survey and asked councillors for their help in promoting this.
- Eastern Arun Parish meetings and that they have been very positive and pro-active. They most recently met to discuss Traveller Incursions with Police, WSCC and ADC to discuss a proactive approach. The next meeting will take place in February 2023.
- Recent Councillor on tour events – four events have taken place around Angmering. Cllr. Reigate reported on the last one that took place in Downsway, South Angmering. All events were not very well attended and she asked for ideas on how to make them more appealing for future events.
- APC had recently met with Andy Griffith MP who was very supportive with their concerns regarding major developments in and around Angmering and he has raised things to departments in Westminster.
- Still no decision on the proposed development at Rustington Golf Centre – APC have raised their concerns.
- Cllr. N Hamilton-Street thanked Cllr. Cooper for his help in resurrecting the Angmering Advisory Group. It is an important meeting the group gets all parties round the table and allows us to hold ADC and developers to account



- Thanked Sam Fraser and Tara Gambling for their time at APC and wished them well for their exciting new roles.

7 22/047 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart started by saying that she had attended Angmering Revealed and thought it was a very well organised event and well attended.

She then went on to say that the Dappers Lane Working Group had written to her requesting a meeting about their proposal to close the road to traffic.

Cllr. Urquhart had submitted a written question to the PCC at the September Police and Crime Panel meeting on Gypsy and Travellers (please see her report). She then requested the notes from the meeting that the Clerk had organised with the police, ADC, WSCC and other local parishes regarding traveller incursions. The Clerk confirmed that these would be sent to her.

Action: Notes of the meeting to be sent to Cllr. Urquhart.

KH

Cllr. Urquhart read out her report which is at the end of these minutes – see **Appendix 1**.

8 22/048 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Cooper commented on some of the points already raised at this meeting particularly regarding the appeal relating to the Rustington Golf Centre and that he felt the communications received from ADC Planning Dept was not acceptable. At the next were not acceptable and at the next Angmering Advisory Board he would make sure the Flood Alleviation Scheme was on the agenda. He would also keep an eye on 106 monies.

He mentioned the cost of living crisis and explained what ADC have been doing.

Cllr. Verrinder commented on the lack of footpaths connecting the South of Water Lane development to the village. She wanted to know what ADC were going to do about it as it was putting lives at risk. Cllr. Urquhart commented that she had also brought this up at planning meetings and Cllr. Marsh explained the safety issues it was causing.

Cllr. Cooper commented that there will be footpaths but work still needs to be done to make it happen. He was very aware of the situation and wanted to get it addressed as soon as possible. He is working towards a resolution and there will be a safe link to the village. Cllr. Cooper said that this had been an error in planning conditions imposed by ADC.

The Chandlers site was also discussed and Cllr. Cooper gave his thought on this and advised APC not to just accept anything, so it made the site look better which all councillors agreed with. We need to get the right development for the village.

One member of the public left the meeting at 20:13.

9 22/049 NEIGHBOURHOOD PLAN

Cllr. N Hamilton-Street updated the committee on the Zoom call she had attended with the Clerk on this subject and a paper will be brought to a Full

Parish meeting in the future. This will be to suggest how APC can / may move this forward.

- 10 22/050 **FLECTCHERS FIELD (AUBREY FLECTCHER) PLAY AREA – REFURBISHMENT**
Cllr. N Hamilton-Street referred to the paper put together by the Clerk and asked if there were any questions, which there were not however a discussion then took place.

This situation is based on no factual evidence, just an officers say so on memory of 20 yrs ago. No hard copy documentation can be found to confirm who paid for what. Also it was said that if we did nothing that we would leave the community without much used play park

Cllr. L Hamilton-Street felt that a gun was being put to APCs head and that they were being blackmailed by ADC and it was very sad that it had got to this situation. Cllr. A Evans said that he agreed with Cllr. L Hamilton-Street's comments that if APC did not agree to the contribution, that eventually there would be nothing left in the park. None of the councillors present want to see this happen.

Cllr. Cooper explained what he had been trying to do in the background and that he had gone to great lengths to get the best outcome possible for Angmering and APC. However the suggested amount of £15k that APC were being asked to contribute by ADC was the best outcome he was able to achieve. Cllr. L Hamilton-Street said he fully recognised the work Cllr. Cooper had done but felt APC were still no further forward from when this all started. Cllr. Cooper agreed with this, but this was ADCs final offer.

Cllr. N Hamilton-Street then said the committee needed to decide what to do now. After further discussion the following was agreed.

RESOLUTION: Cllr. L Hamilton-Street **PROPOSED** that a maximum of £15k be put into the project for the delivery of a play park that is fit for 20 years use. To include flooring, fencing and equipment and that if anything on day one is not of such a standard, APC will not pay until it is put right and is fit for purpose. Cllr. A Evans **SECONDED** and **ALL AGREED**.

Cllr. Urquhart, Cllr. Cooper and one member of the public left the meeting at 20:30.

- 11 22/051 **QUARTERLY ANNUAL BUDGET REVIEW AND SUGGESTED VIREMENTS**
The Clerk talked through budget review and suggested virements and asked if there were any questions, which there were none.

RESOLUTION: Cllr. Reigate **PROPOSED** that the budget review and the suggested virements were accepted. Cllr. Harris **SECONDED** and **ALL AGREED**.

- 12 22/052 **CYCLEPATH WORKING GROUP CREATION**



Cllr. Verrinder explained the background to this working group and asked for volunteers to join the group. Cllr. Harris agreed to take on an admin role, but no others came forward.

The Clerk then asked if this did in fact need to be a working group at this stage and explained why she wanted to ask this. After a short discussion it was agreed that a working group would not be formed. Cllr. A Evans and a representative from Angmering Cycling Club were still keen to meet and discuss the data from the transport survey and that updates would be given at future PI meetings where appropriate.

13 22/053 BUSINESS CONTINUITY PLAN 2022

The Clerk advised that she had worked on this plan, as requested, with Cllr. Hobson and had amend where shown in red.

Cllr. N Hamilton-Street asked if there were any questions, there were none.

RESOLUTION: Cllr. Verrinder **PROPOSED** that the Business Continuity Plan was adopted. Cllr. R Evans **SECONDED** and **ALL AGREED**.

14 22/054 PUBLICATION SCHEME

This item was withdrawn and will be due for consideration at a future meeting.

15 22/055 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2021/22

The Clerk explained the process and documentation required in order to fulfil requirements. No questions were asked and the documents noted.

16 22/056 COMMUNITY GRANT APPLICATIONS

The 2022/2023 budget for Community Grants is £4,000.

4 grants have been awarded so far this year, leaving an available budget of £2,390.00.

St Barnabas House £250 – after a brief discussion the following was agreed.

RESOLUTION: Cllr. L Hamilton-Street **PROPOSED** that a sum of £250.00 was granted to St Barnabas House, Cllr. Reigate **SECONDED**, and **ALL AGREED**

4sight Vision £250 – after discussion it was agreed that a grant of £250 should be awarded and the following was agreed.

RESOLUTION: Cllr. Marsh **PROPOSED** that a sum of £250.00 was granted to 4Sight Vision, Cllr. Harris **SECONDED**, and **ALL AGREED**

Action: Advise 4Sight Vision that APC would be happy to help advertise any events and also what they do. An invite to be sent next year to invite them to attend Angmering Revealed 2023.

TL

17 22/057 2022/2023 FINANCIAL REPORT

The reports were presented, no questions were asked.

Cllr. R Evans signed the reconciliations for August and September 2022.



18 22/058 **QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

It was noted that a report had been received from Cllr. Harris in her role as part of The Twinning Association and that a hamper donated to the APC office had been raffled at Angmering Revealed to raise much needed funds for the association.

Cllr. N Hamilton-Street mentioned that a new member of staff at The Angmering School may be interested in potentially working together with the association and contact will be made.

19 22/059 **QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

The Planning and Infrastructure Committee –

Cllr. Verrinder brought up the process to follow when a meeting can not take place due to extenuating circumstances, such as the death of a monarch, and deadlines needed to be met. The Clerk confirmed that a process was already in place that worked well. It was agreed that the Clerk would formalise the process and add it to the Terms of Reference.

Action: formalise the process and add to the Terms of Reference.

KH

CLEW Committee – None.

Governance & Oversight Committee – None.

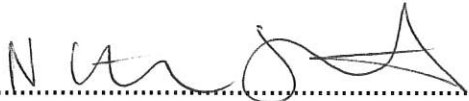
20 22/060 **TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

A reminder was given that Neil Durkan, Chief Inspector of the Neighbourhood Policing Team is due to be attending next months meeting.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 14 November 2022** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.51.


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Chairman

Date.....14/11/2022.