



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 10 JULY 2023 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Alison Reigate (Vice Chair), Norma Harris, Alan Evans, Sylvia Verrinder, Matthew Want and David Marsh

In Attendance: Tracy Lees (Committee Clerk), ADC Cllr. Andy Cooper and two members of the public

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & Infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; West Sussex Association of Local Councils – WSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	23/049	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs. John Oldfield, Paul Bicknell, Renee Hobson, WSCC Deborah Urquhart and Katie Herr (Clerk)	
2	23/050	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3	23/051	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 12 June 2023 were then agreed by all and signed by the Chair.	
4	23/052	BEN APPLIN - RURAL ENGAGEMENT OFFICER FOR WEST SUSSEX FIRE AND RESCUE The Chair welcomed Ben Applin to the meeting and invited him to speak. Mr Applin explained that he wanted to make all those present aware of the services that were currently being offered – Free safe and well visits and Home fire safety advice.	

He went on to advise who was entitled to this free service and what a visit entailed. The service is also able to give out free safety equipment such as smoke alarms. Mr Applin then showed those present the kind of equipment that could be provided.

It was also explained that they are connected to a system called Mosaic which allows the team to connect to Social Services so they can raise an issues directly with them. Cllr. Evans asked how this worked, which was explained.

Mr Applin finished off by saying that their target was to reach five thousand people each year so any help to advertise this free service would be greatly received.

The Chair thanked Mr Applin for attending and said APC would do all they could to help advertise the services.

Mr Applin left the meeting.

5 23/053 PUBLIC CONSULTATION

One member of the public wanted to report a dead bird, possibly a victim of Bird Flu in the area that he lived in. The Chair explained that she knew representatives were in Angmering making people aware of what to look out for and do.

He also wanted to mention a letter he had received from CALA Homes re the pavement in Dappers Lane and that this would be done sometime in 2024 although the road where he lived was not mentioned in the letter.

The Chair explained that APC have been trying to get this situation sorted for the past five years and will continue to do so until a solution is found.

6 23/054 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

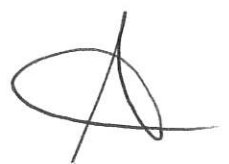
The Committee Clerk reported that there was nothing new to report.

The Chair then talked through the three outstanding actions on the Action List.

- The action relating to the Spotted Cow had not been able to move forward as no response had been received. Cllr. Evans talked through what he had been trying to do to make contact and would continue to do. For now this action will be closed and removed from the list.
- The action requested by Cllr. Bicknell had also not moved on as no information had been received therefore this action will be closed and removed from the list.
- The action relating to the electronic notice board was discussed. The cost to install a board of this type had a starting price of over four thousand pounds. It was agreed that the cost was too high and therefore would not be taken any further. This action will be closed and removed from the list.

7 23/055 CHAIRS REPORT

The Chair asked if there were any questions, none were asked.



Cllr. Evans talked about the event he held at the Community Centre regarding recycling options and his Climate Action Plan which is now being shared with outside organisations. He also mentioned Plastic Free July and that APC were actively promoting it. Cllr. Evans finished by updating the committee on his conversations with residents regarding their feedback on the new Russet play Park.

The Chairs report can be found within the supporting papers for this meeting on the APC website.

8 23/056 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart was unable to attend and no reported had been submitted.

The Chair commented that she did want to speak with Cllr. Urquhart regarding cutting back the overgrown foliage from the A259 crossing into Mayflower Park. This has been done in the past so is unsure why there has been so much resistance to clear this area this time. The Chair will write to Cllr. Urquhart.

9 23/057 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Cooper started by re confirming that the Advisory Group was now active, that he had attended the site visit to Dappers Lane and congratulated APC on the new Russet Play Park.

Cllr. Cooper commented that the recent Planning Policy meeting held on Thursday 8 June voted to start the review of the local plan, which will have instigated the call for sites to go out which APC may have seen.

APC will not get informed at this stage of any developers or land owners who have come forward and may already have an interest or options on land in Angmering.

He recommend everyone keeping their ear to the ground, and suggested APC look to sure up their own evidence base in preparation for new sites or existing ones that may look to be intensified.

From what he has heard there is a high probability that this new administration (mainly from the west of the District) will be looking to the East of the District to site the majority of the 11,000 houses in this area.

The Chair commented that she had concerns that not all planning applications were being sent to APC for consideration. This concern has come about as an application is being heard at a meeting on Wednesday 12 July but as APC were not aware of the application they are unable to speak or make a comment. Cllr. Cooper recommended speaking to the Chair of the Planning Committee and asking for this application to be deferred. He agreed this was concerning and will take this up on behalf of APC.

Cllr. Verrinder asked if Cllr. Cooper could look at some other applications and help where he could, he agreed.

Cllr. Cooper said he was available for questions at any time and left the meeting at 20:15.

10 **23/058 NEIGHBOURHOOD PLAN**
The Chair advised that more information will be brought to a future meeting in order to start the process.

11 **23/059 COUNCILLOR CO-OPTION**
The Chair introduced William Hall (known as Bill) to the committee and thanked him for putting himself forward. The Clerk had previously shared the interview notes and questions were invited from the committee.

After a short question and answer session the Chair advised the committee that it was now time to take a vote to decide if Bill Hall should be co-opted. The question was asked, all raised their hands in agreement and Bill Hall was officially co-opted.

The Chair then advised that there would be an induction plan and invited Bill to come into the office to go over this and sign some papers.

Bill then signed the Declaration of Acceptance of Office and took a seat at the table.

12 **23/060 UPDATE FROM THE NEW BUILDINGS DEVELOPMENT WORKING GROUP**
The Chair advised the group would be looking into the possibility of a new office building and a building located in Mayflower Park for various uses.

The working group members were named and also that the first meeting had taken place. The purpose of this meeting was to provide feedback to BAQUS, the company APC are working with on this project, as to what was wanted so the next steps could be taken.

This project is in the very early stages and updates will be given as the project progresses.

The Chair invited questions but none were asked.

13 **23/061 COMMUNITY GRANT APPLICATIONS**
The 2023/2024 budget for Community Grants is £4,000.

Four grants have been awarded so far this year, leaving an available budget of £2,450.00.

One grant application was carried over from last month as more information had been requested:

Tyler's Trust requesting £500 – the additional information was discussed and it was agreed that this charity should be supported with a grant.

RESOLUTION: Cllr. Marsh **PROPOSED** that a sum of £500.00 was granted to Tyler's Trust. Cllr. Reigate **SECONDED** and **7 AGREED. 1 ABSTAINED** as he had only been co-opted to the council at this meeting and had no prior knowledge of this charity.

14 **23/062 2023/2024 FINANCIAL REPORT**
The reports will be brought to next month's meeting.



15 23/063 **QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**
Cllr. Evans updated the committee on the meeting he had attended at the Village Hall, where Riparian Ownership was discussed and the Community Cuppa at Angmering Community Centre where he meet members of Angmering Medical Centre’s Patients Participation Group (PPG) and what they are trying to achieve in getting patients seen quicker as they do not always need to see a doctor. The PPG have been invited to Angmering Revealed so they can speak to the community and let them know what options are available to them.

16 23/064 **QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**
The Planning and Infrastructure Committee – None.
CLEW Committee – None.
Governance & Oversight Committee – None.

17 23/065 **TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**
None.

DATE OF NEXT MEETING
The Committee’s next meeting will be on **Monday 14 August 2023** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.30.

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Chairman

Date.....14/08/2023