



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD ON MONDAY 10 MARCH 2025 AT THE ANGMERING VILLAGE HALL, KING SUITE

**Present:** Councillors Nikki Hamilton-Street (Chair), Sylvia Verrinder, Alison Reigate (Vice Chair), Alan Evans, Carey Bennett, Norma Harris, Paul Bicknell and Daivd Marsh

**In Attendance:** Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart and ADC Cllr. Andy Cooper

**Acronym:** Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; Tree Protection Order - TPO

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	24/197	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllrs John Oldfield, Matthew Want and Katie Herr (Clerk)	
2	24/198	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> None.	
3	24/199	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the Council from <b>Monday 10 February 2025</b> were agreed by all and signed by the Chair.	
4	24/200	<b>PUBLIC CONSULTATION</b> No members of the public where present and no questions were sent in.	
5	24/201	<b>THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:</b> The Chair asked if there were any questions regarding the Clerks report, none were asked.	

Cllr. Bicknell asked about Mayflower Way as he was not sure of the location. The Chair advised the area that was being referred to.

**6 24/202 CHAIR'S REPORT**

The Chair asked if there were any questions regarding her report, none were asked.

The Chair then went on to report on the funeral of Eric Holmes who sadly passed away a few weeks ago. Mr Holmes used to be Chair of the Parish Council, ran a local business and until recently was the Governor of The Angmering School. Cllr. Bicknell stated that the funeral was a tribute to him and all agreed that he would be sadly missed.

**7 24/203 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart started by saying she thought the recent Cllr Surgery session held in Angmering Library had gone really well and thanked APC for arranging it. Quite a few people came along and a lot of information was shared/covered including out of date signage which will be removed.

Cllr. Urquhart also reported that the 2025/2026 WSCC Budget was now approved with a total budget spend of 2.2 billion, she also gave a general overview of what areas this was made up of.

Cllr. Marsh thanked Cllr. Urquhart for the speed at which the large pot hole in Station Road had been filled in but was disappointed that a pot hole very close by had not been filled in. Cllr. Urquhart explained that going forward the new contractors will be authorised to fill in pot holes near to ones that they have been tasked with, which currently is not something the current contractors can do.

**8 24/204 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper also thanked APC for putting on the Cllr. Surgery and said good conversations were had.

He reported that the last ADC full council meeting concentrated on the budget, he explained what was discussed. The budget was passed but not unanimously. Devolution was also hotly discussed. The meeting can be viewed online.

Cllr. Cooper went on to say he was keeping a close eye on Bewley Road and would continue to do so. He also commented that the new homes bonus scheme is being taken up and was similar to the help to buy scheme that has been running for some time.

Cllr. Verrinder asked if the local plan had been halted again at the last ADCAP meeting and was this true. Cllr. Cooper said he did not know and was not aware of this. Cllr. Verrinder also asked when the future meeting dates for the rest of the year of the various planning committee meetings will be published. Cllr. Cooper said he will ask the question and report back.

It was also noted that there is a lot of litter along the A259 starting at the Body Shop roundabout and could this be cleared before the first cut of the year. Cllr. Cooper said he was aware and will follow up to see if this can be done.

He finished by saying he would send an update on items he had been tasked with at the Cllr. Surgery session as soon as he could.

There were no further questions.

Cllr. Cooper and Cllr. Urquhart left the meeting at 19:52.

**9 24/205 NEIGHBOURHOOD PLAN**

The Chair advised that there were no updates.

She advised that next Tuesday at the WSALC Chairs meeting this subject was on the agenda and also again at the ADC briefing on the 31<sup>st</sup> March. An update will be given once these meetings have taken place.

**10 24/206 EXTENSION TO SOLAR LIGHTING – MAYFLOWER PARK**

The Chair introduced the supporting paper and invited questions. It was confirmed the lights come on when they are walked under and are dim at all the time. All agreed this was a good idea and everyone fully supported this.

**RESOLUTION:** Cllr. Reigate **PROPOSED** the extension to the solar lighting.  
Cllr. Bicknell **SECONDED** and **ALL AGREED**.

**11 24/207 BUDGET CHANGES – 2025/2026**

The Chair talked through the changes by highlighting the changes in the supporting paper. A short discussion took place, but no questions were asked. The following was agreed:

**RESOLUTION:** Cllr. Bicknell **PROPOSED** the budget changes 2025/2026.  
Cllr. Verrinder **SECONDED** and **ALL AGREED**.

**12 24/208 COMMUNITY GRANT APPLICATIONS**

The 2024/2025 budget for Community Grants is £5,000.

Eight grants have been awarded so far this year, leaving an available budget of £2,665.00.

No grant requests were received this month.

A discussion on how to encourage more grant applications took place. The whole process will be looked at in the autumn with a view to find a new way to administer grants from April 2026 to hopefully encourage a bigger take up. Any grant money not awarded in this current financial year will go into EMR.

**13 24/209 2024/2025 FINANCIAL REPORT**

The reports were presented, no questions were asked.

Cllr. Harris signed the reconciliations for February 2025.

**14 24/210 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**

None.

**15 24/211 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

The Planning and Infrastructure Committee – None.

CLEW Committee – None.  
Governance & Oversight Committee – None.

**16      24/212    TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**  
None.

**DATE OF NEXT MEETING**

The Committee’s next meeting will be on **Monday 14 April 2025** at 7:30pm in the King Suite, Angmering Village Hall.

**The meeting concluded at 20.24.**

..... Date.....  
Chairman

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