



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN ANGMERING VILLAGE HALL ON MONDAY 9 DECEMBER 2019

Present: Councillors John Oldfield (Chairman), Nikki Hamilton-Street (Vice Chairman), Lee Hamilton-Street, Alan Evans, Mike Jones; Sylvia Verrinder, Alison Reigate, Sharlan Woodason, Frank Carr, Rhys Evans and David Marsh

In Attendance: Tracy Lees, Committee Clerk
No members of the Public were present

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Police Community Support Officer – PCSO; ASRA – Angmering Sports and Recreation Association

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	19/139	APOLOGIES FOR ABSENCE Apologies Cllrs. Paul Bicknell and Norma Harris; West Sussex County Councillor Deborah Urquhart, District Cllr. Andy Cooper and District Cllr. Mike Clayden.	
2	19/140	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. Cllrs. N Hamilton-Street and Lee Hamilton-Street declared a non-pecuniary interest in agenda Item 12 relating to Angmering Schools grant application.	
3	19/141	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 11 November 2019 were agreed by all and subsequently signed by the Chairman.	
3a	19/142	PUBLIC CONSULTATION No members of the public were present.	
4	19/143	THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON: a) The attached action list. For the Action List see Appendix 1. b) Any subsequent matters that have arisen since the agenda was set. None. Cllr. Oldfield asked if there were any questions. None were asked.	
5	19/144	CHAIRMAN'S REPORT Cllr. Oldfield advised he had nothing to report.	
6	19/145	REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR Cllr. Urquhart was unable to attend the meeting.	
7	19/146	REPORT FROM THE ARUN DISTRICT COUNCILLOR Cllrs. Cooper and Clayden were unable to attend the meeting.	

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8 19/147 CORRESPONDENCE RECEIVED – PARKING IN THE VILLAGE

Cllr Oldfield referred to the letter received from a member of the public and commented that this matter had been brought up in the past. His view was that the whole issue of parking in the village should be raised in the forthcoming consultation on the review of the Neighbourhood Plan. This was agreed by all. Members also agreed that APC staff should not act as " traffic wardens". Cllr Oldfield said that on receipt of the letter, District Cllr Andy Cooper had been asked to press ADC to carry out more regular enforcement in the village.

Cllr Verrinder asked whether it was possible to use the unused Chandlers Site for parking, it was generally agreed however that, as this was private land, insurance issues would make this impossible.

Cllr Oldfield asked the APC office to respond to the letter outlining the above proposal and actions

Action: Letter to be written in response.

KH

9 19/148 CORRESPONDENCE RECEIVED – A/122/19/OUT

Cllr. Oldfield explained the proposed changes which formed part of his response to the letter and asked for feedback. He also commented that until the Highway Issues are shown as resolved on the ADC Planning portal the APC could not comment further. Cllr. Marsh commented that he though Cllr. Oldfield’s response to the letter was very good. A discussion took place.

Cllr. L Hamilton-Street asked if APC was aware of ASRAs views, Cllr. A Evans gave his understanding of the situation.

10 19/149 NEIGHBOURHOOD PLAN

Cllr. Oldfield reported that a meeting was due to take place on Thursday 12 December so had nothing to report at this point.

11 19/150 MEETING DATES FOR 2020/2021

All dates presented were agreed for 2020/2021.

12 19/151 COMMUNITY GRANT APPLICATIONS

Three grant application had been received in time to be heard at this meeting. A discussion then took place regarding all three applications.

Application 1

An application for a grant has been received from **The Angmering School** for the sum of £100 for purchasing decorations for an all-inclusive Christmas lunch event at the school.

Cllrs. N Hamilton-Street and L Hamilton-Street re-stated their non-pecuniary interest in this grant application.

After discussion it was agreed by all that the grant should be given.

RESOLUTION: Cllr. Marsh **PROPOSED** that sum of £100 was granted, Cllr. A Evans **SECONDED** and **ALL AGREED**.

Cllr. Oldfield requested that all local schools were reminded that grants were available to apply for.

Action: Letter to be sent to local schools.

KH

Application 2

An application for a grant has been received from **4Sight** for the sum of £250 for their outreach programme.

After discussion it was agreed by all that the grant should be given.

RESOLUTION: Cllr. Jones **PROPOSED** that sum of £250 was granted, Cllr. R Evans **SECONDED** and **ALL AGREED**.

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Application 3

An application has been received by **Victim Support** for £150 to go towards training new volunteers.

After discussion it was agreed by all that the grant should be given.

RESOLUTION: Cllr. Jones **PROPOSED** that sum of £150 was granted, Cllr. S Woodason **SECONDED** and **ALL AGREED**.

The 2019/2020 budget for Community Grants is £3,500.00. Payment of the approved grants detailed above would leave £1,650.00 for the remainder of the year.

13 19/152 2019/2020 FINANCIAL REPORT

Statements of the Bank Account Balances and Loans Outstanding as at 30 November 2019 were presented.

- Income and Expenditure compared with the Revised Budget, for the period to 30 November 2019.
- Lists of cheques and other payments for November 2019.
- Bank reconciliation for November 2019.

Cllr. Oldfield asked if there were any questions. None were asked.
Cllr. Jones signed the bank reconciliation for November 2019.

Cllr. Oldfield reminded all present that the Councillor Budget Drop-in Session was scheduled for tomorrow (Tuesday 10 December) and encouraged all Councillors to attend if possible.

14 19/153 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

Cllr. Oldfield asked if anyone had anything to report.

Cllr. A Evans reported that he would like to thank a member of the public for their support with a local project at the January meeting. Cllr. Oldfield and the committee agreed and Cllr. A Evans was asked to arrange this, he agreed.

Action: Arrange attendance at the January meeting.

Action: Add to the January agenda.

**Cllr. A
Evans
KH**

Cllr. Woodason gave an overview on the time capsule planting that took place on Saturday 7 December 2019 arranged by CALA Homes. She reported that the event was a success and was well attended. It had been a good opportunity for APC to engage with local residents.

15 19/154 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- The Housing, Transport & Planning Committee meeting held on Tuesday 3 December 2019 – None.
- CLEW Committee meeting held on Wednesday 27 November 2019 – None.
- Governance & Oversight Committee held on Wednesday 6 November 2019 – None.

19/155 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

Cllr. Carr commented that he was still awaiting a response from the new PCSO. It has now been over two weeks but still no reply. A discussion took place. As the new PCSO has to cover various villages and the role had only just started a delay in response might be expected. The APC Office will monitor.

DATE OF NEXT MEETING

The Committee's next meeting will be held in the Kings Suite, Angmering Village Hall on Monday 13 January 2020 at 19:30.

The meeting concluded at 20:15.

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Chairman



Date.....13/1/20