



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 9 OCTOBER 2023 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Alison Reigate (Vice Chair), Norma Harris, Alan Evans, Sylvia Verrinder, Renée Hobson, Bill Hall and Carey Bennett

In Attendance: Katie Herr (Clerk), Tracy Lees (Committee Clerk), WSCC Cllr. Deborah Urquhart, ADC Cllrs. Andy Cooper, Cllr Amelia Worne and 1 member of the public.

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & Infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; West Sussex Association of Local Councils – WSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; EMR – Ear Marked Reserves.

| AGENDA ITEM | MINUTE NO. | AGENDA POINT | ACTION FOR |
|-------------|------------|---|------------|
| 1 | 23/107 | APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs John Oldfield, Matthew Want and David Marsh. Apologies were not received or approved for Cllr. Paul Bicknell. | |
| 2 | 23/108 | DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None. | |
| 3 | 23/109 | APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 11 September 2023 were agreed by all and signed by the Chair. | |
| 4 | 23/110 | PUBLIC CONSULTATION The member of the public wanted to speak about his experience with anti-social behavior. He was particularly concerned about the area around the Community Centre on Bramley Green. He gave an overview of his past work experience and also the conversations he has had with other local residents both in person and via Facebook. He gave his thoughts on what he felt could be done in the short and long term and also stressed that every single incident needed to be reported but was aware that this was not happening. He finished by asking what he could do to help and offered advice where he could. | |



A discussion took place which included suggestion being made and a comment being made that lighting was not the solution in this area.

The Chair reported on the conversations she had had with police officers that look after The Angmering School, the Clerk explained the conversations she has had with the anti-social team at ADC and also confirmed that the PCSO that Angmering currently share with East Preston was aware of the situation and that the area was on his rounds to monitor.

After discussion the Chair thanked the member of the public for attending the meeting and for what he had been doing to help.

The member of the public left the meeting at 19:46.

5 23/111 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON THE ACTION LIST AND SUBSEQUENT MATTERS.

The Clerk added the following to her report:

- The old fence at Fletcher's Field play park has now been removed and the new one was in the process of being installed. There is also a new bin to go inside the play park.
- The APC office has received a lot of positive support for the suggested TRO with regards to extending the yellow lines on the B1240 and Heathfield Avenue.
- The application for the next level of the Local Council Award Scheme has been applied for and we should hear if we have been successful in December.

No questions were asked.

6 23/112 CHAIRS REPORT

The Chair asked if there were any questions regarding her report, none were asked.

Before moving on she commented that she had still not had a response to her 2 emails to Matt Stanley, Leader of the ADC Council, re the planning committee and the Arun Local Plan Review.

7 23/113 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart advised that she had been working with APC on road safety in Angmering. The new 'pedestrian in road' signage has been installed in Arundel Road by the Library and the 20mph Traffic Regulation Orders for Arundel Rd and Dappers Lane has been submitted. Initial comments from WSCC are positive.

She also reported the following:

West Sussex County Council have completed a surface dressing treatment programme on 71.7km (44.5 miles) of roads. As part of the programme, 33.2km (20.6 miles) of roads were treated with a surface sealant which will further prolong the life of the dressing on roads and minimise the risk of early failures.



World Mental Health Day is on 10 October and WSCC are highlighting a number of services and organisations that can help. For information and tips on maintaining good mental health, advice on what to do if you or someone else is struggling and what to do in a crisis visit NHS Every Mind Matters or West Sussex Mind.

Support for children and young people is available at Your Mind Matters.

For urgent support:

- Samaritans: call 116 123.
- Sussex Mental Healthline: call 0800 0309 500.
- NHS: call 111 (select option 2 for mental health).
- Or text the word SUSSEX to 85258 (NHS Sussex Partnership).

Smokers planning to quit this Stoptober are urged to prepare early and seek free support to have the best chance of quitting for good. Research shows smokers are three times more likely to successfully quit when they have support and there are free local Stop Smoking Services available across the county.

Videos to watch are how West Sussex Wellbeing's smoking cessation service can help you quit and how the service helped a resident quit smoking.

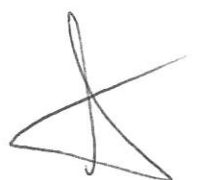
WSCC have updated their website to provide residents with more information on how to safely dispose of small electrical items. You must not dispose of small electricals in either your recycling or waste bins at home. This is because they often contain hazardous materials which can start a fire when the items are crushed during the collection and sorting processes.

Between August 2022 and March 2023 the Materials Recycling Facility (MRF) and Mechanical Biological Treatment Plant (MBT) have had over 24 fires due to small electricals. If you do need to dispose of a single-use vape please make use of the small electrical collections operated by your district or borough council, or visit one of the WSCC Recycling Centres.

For information on how to dispose of small electricals and disposable vapes safely visit the WSCC website.

Based on a recent survey, WSCC found that common household items are not being recycled at home across West Sussex. Items such as clean black plastics pots, tubs and trays, plastic bottles with their tops on and takeaway coffee cups are being missed despite being recyclable.

WSCC have launched **FOUR NEW VIDEOS** as part of their Think Before You Throw Campaign. These videos focus on each of the four main material's that are recyclable at home across West Sussex - highlighting how these materials are processed at the Materials Recycling Facility (MRF) in Ford and where they get sent to for recycling!



Watch our new videos online, or if you want to see the Materials Recycling Facility in action you can book a visit.

British businesses can access new advice and support to reduce their energy bills and cut their carbon emissions from the UK Business Climate Hub. The hub, developed in partnership with organisations such as the Federation of Small Business, Institute of Directors, British Business Bank, provides small businesses with detailed advice on everything from sourcing products from green suppliers, paying less for solar panels and EVs, getting a low-carbon heat pump, to generating green energy and selling it back to the grid.

A new grant is supporting trainees in England to gain skills working with heat pumps. Heating engineers could receive a discount of up to £500 towards the cost of heat pump training, plus support and advice when installing a heat pump for the first time. Several heating manufacturers are offering extra discounts and offers to participating trainees, which could be worth up to a further £500 in vouchers and training. The initiative is funded by the Department for Energy Security and Net Zero and administered by the Midlands Net Zero Hub. The grant scheme is open until March 2025.

Cllr. Evans asked a question regarding where unwanted books went, the answer was to the World of books. He was also interested to know about other recycling opportunities, Cllr. Urquhart will look into this and report back, she also explained the process WSCC currently has for recycling bicycles.

8 23/114 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllrs. Cooper reported the following:

ADC have not had a full council meeting since 19th July, the next meeting will be in November.

Works are planned for ADC planning corporate document systems on Monday 16th October, planning committee is due to meet on 18th October, documents will not be visible during that time. Text explaining that is on ADC website. Cllr. Verrinder asked how long the system could be down for, Cllr. Cooper said potential up to 4 days.

Cllr. Cooper mentioned that he was getting representation for a bus stop on Roundstone lane, He is looking a solution for this issue. The Clerk commented on the action the APC office had been taking.

The planning application has gone in for the Littlehampton foreshore public realms works. The situation is progressing for the resolution to the windmill theatre, it is complicated but he promised to do his best to encourage open communication with all parties.

Communication remains slow at ADC, he has asked the leader and officers regarding this matter, but is still ironically waiting for a reply.



Littlehampton Town Council included the residents of Angmering and the wider eastern district in their population numbers for the Littlehampton Town Centre Action Plan, for information on this watch the webcast for the ADC Economy Committee on October 5th where I asked questions on this matter.

He also mentioned the How Safe Do You Feel survey that is currently live on the ADC website and encouraged everyone to complete it.

Cllr. Worne had nothing to report.

Cllr. Evans commented on the South East Electric Vehicle Strategy, Cllr. Urquhart said that this was part of WSCC policy. He also asked about coffee pod recycling and what could be done with them – Cllr. Cooper said he would look into this as he was not aware of what was available.

Cllrs, Urquhart, Cooper and Worne left the meeting at 20:11

9 23/115 NEIGHBOURHOOD PLAN

There was nothing new to report.

10 23/116 ANGMERING BLUE PLAQUES

Cllr. Evans gave an overview of why he wanted this on the agenda and what information he had found out about the process involved in obtaining a plaque including the approximate cost which is about £400 per plaque. He also reported that he had spoken with East Preston Parish Council as they have blue plaques within their village. A discussion then took place around eligibility and the process that needed to be followed. It was also pointed out that if this was to be taken forward it would need to be budgeted for. Cllr. Evans will continue his investigations.

11 23/117 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/23

The Clerk explained the text section of the form and that it had occurred due to the funds being invested and not recorded within the AGAR correctly. The Clerk worked with both the internal auditor and Rialtas (accounting system) staff to rectify. Steps will now be taken to update the asset register.

No questions were asked and the documentation was noted.

12 23/118 BUDGET 2023/24 AND SUGGESTED VIREMENTS

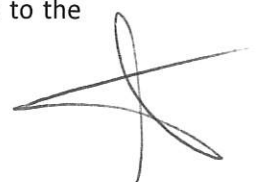
The Chair explained that APC are now 6 months into this year's budget and it was time to consider the suggested virements.

It was reported that there was a predicted overspend regarding Gas for the office and comments were made with regards to the report received.

After discussion the following was agreed:

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|---|
| <p>RESOLUTION: Cllr. Reigate PROPOSED that a sum of £1,000.00 was vired from the suggested budget lines and into the budget line for Gas/Office. Cllr. Verrinder SECONDED and ALL AGREED.</p> |
|---|

Regarding the underspend for Councillor Allowance and Kings Coronation Grants it was suggested by Cllr. Reigate that part of these funds were transferred to the



Community Grant pot as this year's allocated amount was nearly fully spent. No other suggestions were made.

The Clerk will bring this item back to the next meeting in November for further discussion. She asked councillors for thoughts on what else this money could be used to deliver by Monday 23 October 2023.

Action: Put this item back on the November agenda for further discussion and councillors comments required by Monday 23 October 2023.

KH/Cllrs

13 23/119 EASEMENT – SIGMA HOMES

The Chair gave an overview of what this was and why it was needed. The Clerk said that a formal agreement was needed, which she then read out. It was also confirmed the all legal costs would be covered by Sigma Homes. No questions were asked and therefore the following was agreed:

RESOLUTION: Cllr. Reigate **PROPOSED** that councillors agree to the Clerk negotiating the terms of the grant of an easement to Sigma Homes and deal with associated issues to facilitate the easement, including seeking professional advice as required on the terms. Cllr. Harris **SECONDED** and **ALL AGREED.**

14 23/120 NEW HOME FOR THE SILENT SOLIDER

The Chair explained the background and why St Wilfrid's School could no longer look after it. She also explained that the council needed to decide on a new location or to remove it completely. A discussion then took place of possible new locations as it was felt it should be kept on show within the village.

The Clerk will send out a poll to councillors with the suggested locations to see which was the preferred option. The office team will also look into if it can be mounted so it could be moved around the village.

Action: Set up a poll to ascertain the preferred new location for the Silent Solider.

KH

15 23/121 COMMUNITY GRANT APPLICATIONS

The 2023/2024 budget for Community Grants is £4,000.

Eight grants have been awarded so far this year, leaving an available budget of £650.14

One grant application was received this month. This was from Arun Counselling Centre requesting £225 – after a brief discussion the following was agreed:

RESOLUTION: Cllr. Reigate **PROPOSED** that a sum of £225.00 was granted to Arun Counselling Centre. Cllr. Hall **SECONDED** and **ALL AGREED.**

This leaves an available budget of £425.14.
Figures stated on the agenda circulated were incorrect.

16 23/122 2023/2024 FINANCIAL REPORT

The September reports were brought to this meeting.



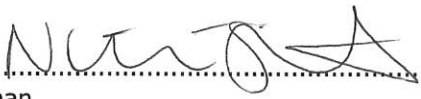
No questions were asked and the reconciliations were signed by Cllr. Harris.

- 17 **23/123** **QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED**
None.
- 18 **23/124** **QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**
The Planning and Infrastructure Committee – None.
CLEW Committee – None.
Governance & Oversight Committee – None.
- 19 **23/125** **TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**
None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 13 November 2023** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.46.

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Chairman

Date.....13/11/2023