



Established 1894

Angmering Parish Council

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MINUTES OF THE ANNUAL MEETING OF ANGMERING PARISH COUNCIL HELD ON MONDAY 9 SEPTEMBER 2024 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Sylvia Verrinder, Alison Reigate (Vice Chair), John Oldfield, Matthew Want, Alan Evans, Carey Bennett and David Marsh

In Attendance: Tracy Lees (Committee Clerk)

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS; Tree Protection Order - TPO

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	24/083	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllrs. Paul Bicknell and Norma Harris, Katie Herr (Clerk), WSCC Cllr. Deborah Urquhart and ADC Cllr. Andy Cooper. Cllr. Bill Hall had resigned earlier in the day with immediate effect and therefore did not attend the meeting. APC would like to thank him for all his support while he was a councillor.	
2	24/084	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. None.	
3	24/085	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 12 August 2024 were agreed by all and signed by the Chair.	
4	24/086	PUBLIC CONSULTATION No members of the public were present and no questions had been sent in.	
5	24/087	THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON: There was no report from the Clerk this month and no questions were asked.	

6 **24/088 CHAIR'S REPORT**

The Chair asked if there were any questions regarding her report, none were asked.

Cllr. Evans commented on Mayflower Fest that was held in Mayflower Park on Saturday 31 August. He felt the event went very well despite the weather and other more established events in the area taking place at the same time. A short discussion took place with other councillors giving their overview of the event which on the whole was positive.

7 **24/089 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart was unable to attend the meeting and no report had been submitted.

8 **24/090 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr. Cooper was unable to attend the meeting and no report had been submitted.

9 **24/091 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023.24**

The Chair introduced the document and asked if there were any questions, none were asked and all were happy to accept the document.

10 **24/092 GENERAL RISK REGISTER**

The Chair highlighted the two items that had been added relating to the proposed New Office Buildings, and asked if there were any questions – there were none.

A conversation took place regarding when the consultation process would begin re the above and it was advised that it would commence at Angmering Revealed then there would be a session at the Community Centre with the Chair talking about the Youth Centre followed by a session at The Angmering School. Cllr. Marsh commented that the main benefit would be the Youth Centre. Cllr. Want suggested adding a QR code to the advertising of these sessions and Cllr. Oldfield suggested a press release. Cllr. Want also commented that he was happy to help in setting up the advertising for these sessions.

11 **24/093 FINANCIAL RISK REGISTER**

The Chair advised that there were no changes.

12 **24/094 INSURANCE QUOTE RENEWAL – 2024-2025**

The Clerk had tried to obtain more than one quote but this was not possible due to an alternative insurance company not wanting to provide a quote.

The Chair asked the Committee if they were happy to accept the quote obtained which was for £8,359.42. All advised they were therefore the following was agreed:

RESOLUTION: Cllr. Want PROPOSED that the quote given for £8,359.42 was accepted. Cllr. Reigate SECONDED and ALL AGREED .
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13 **24/095 COUNCILLOR UPDATE**

The Chair asked each councillor in turn to update the Committee on what they had been up to over the last few months.



Cllr. Reigate had previously updated the councillors at the last meeting so on this occasion advised that she had attended Mayflower Fest, the Planning Workshop at the Community Centre and hosted a Community Network meeting with the APC Administrator Rachael Wilkes which went very well. She also mentioned she was looking into how APC could support Dementia care within Angmering and identifying sites for possible new planters around the village.

Cllr. Marsh said he had attended various Community Cuppa events and was looking into how to get more people attending. Had conversations with developers about overgrown Ragwort and getting it removed and was also looking into how to support Dementia sufferers in the Village.

Cllr. Bennett said he would be volunteering at upcoming APC events and was working with the Rotary Club as one of their members, getting involved with a possible Halloween Walk that the Rotary Club were thinking of putting on. He was also making time to get to know the Village better.

Cllr. Want commented that he had been urging residents to answer the survey on the proposed new Sports Hub development at Decoy Drive as well as trying to answer any questions they had. The Chair said that APC were still awaiting feedback from the survey but there had been a good response. Cllr. Want said that he was aware that one of the main concerns was the suggested location for the car park.

Cllr. Evans reported that over 100kgs of soft plastics had collected which equates to a figure of around 15kg per month.

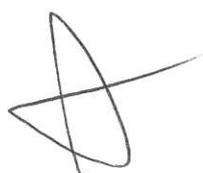
1,355 bras have been collected with 10 boxes already sent off to Breast Cancer UK who are very happy with the boxes and the weight. Steady average of 150-160 per month.

Has set up an Energy Company with 2 directors each with 50% control, Cllr. Evans being one of the Directors. The appointed Accountant is happy with the set up. They have a Project Manager and an outline plan of spending for £39,000 of £40,000 grant. The project is called Renewable Energy Accessibility for Communities and Households REACH. This has been advertised in the current All About Angmering, East Preston and Rustington magazines and a meeting is scheduled to take place in Rustington on October 1st. They are looking to work with a Bristol Environmental Hub and others to share ideas across England. If successful Cllr. Evans will lead on this.

Two bids for Blue Plaques have been sent off to the Heritage Society with a decision hopefully in November. Also looking at nearby plaques in particular Hampshire as they use "on this site/ building" versions.

He finished by reporting that he was working with the Arun Climate Officer and West Sussex Growth Hub to see if they can help APC, and if they can use APC as an example for other councils.

Cllr. Verrinder read out the following:



Since the start of the new council year in May 2024 I was re-elected as Chair of the APC Planning & Infrastructure Committee. knowing that the mass developments as described in the HELAA will continue for some time to come I produced a list of all the completed developments and proposed developments within Angmering since 2000, which currently shows that:

- 11 sites are now completed,
- 8 sites approved and under construction,
- 5 sites approved but not yet under construction,
- 4 sites not yet approved but under discussion and
- 4 other sites that could be earmarked for development.

I have attended planning workshops organised by NALC, and Mulberry so that I can keep up to date with what is going on in the Planning world, what is changing and how to make relevant comments to the ADC Planning Committee to try to tilt the balance in our favour. I have also attended meetings with developers.

Together with Councillor Alison Reigate I attended the public meeting concerning the 2 level crossings that have a major impact on the easy flow of traffic between the south and north of the Parish and District. Ideas and information were taken by WSCC and the various operators to discuss the next steps forward. A decision is now awaited.

As the Council Rep to the SDNP I also try to keep up to date with all matters relating to the NP especially any applications within our portion of the park.

Both ADC and SDNP are embarking on the renewal of their Local Plan, both relevant to Angmering Parish and its Neighbourhood Plan. I have attended workshops relating to these and completed their surveys. It is now a matter of keeping up to date with their progress and how they may affect Angmering.

For some time now I have felt that newly appointed Planning Councillors are not getting the basic information/training that they need to settle them into their new role, so I have written a manual for new Planning Councillors which gives them all the basic information they need to confidently get started. This manual is currently in draft format awaiting comments by Katie and Tracy and our Planning Consultant Steve Tilbury. After the workshop I attended this morning, this document could be added to.

Over a year ago Cllr David Marsh, Mr Neil Rogers-Davis and I put together an assessment for the expansion of the Conservation Area to include Weavers Hill, this document is currently with the Conservation Officer at ADC for his comments and progress.

On behalf of APC, I attended the AGM of The Arun Community Transport Group.

In addition to planning matters I am a member of the APC Governance Committee where we review all matters relating to the administration,



financial and organisational aspects of the Council to ensure that all is legal and pertinent to the well-being of the Parish.

I also help the Council wherever possible at events such as Skate Jam, Angmering Revealed etc.

I am also a member of the Arun District Conservation Area Advisory Panel (ADCAAP) where we review applications, make assessments on current and future conservation areas and all other matters relating to the conservation areas within Arun district.

Personally I continue to spend my free time either on my house and garden or painting in watercolour, pastel or acrylics. I am also a member of the Arun East u3a.

Cllr. Oldfield reported that he was an active member of the PPG at the Medical Centre and explained his role and what they were doing to help support the patients. He has also meet with West Sussex Highways re South Drive and the sight lines the result being a road safety audit will be undertaken.

The Chair finished this item by saying she felt that it had been really useful exercise to do as lots had been shared, all agreed, and will be done again in the future.

14 24/096 COMMUNITY GRANT APPLICATIONS

The 2024/2025 budget for Community Grants is £5,000.
Seven grants have been awarded so far this year, leaving an available budget of £2,915.00.

No grants have been submitted for consideration this month.

The Chair encouraged Councillors to spread the word that APC grants were available and to contact the office for more information on how to apply.

Cllr. Reigate commented that the APC Grants were always mentioned at the Community Networking Meetings.

15 24/097 2024/2025 FINANCIAL REPORT

The reports were presented, no questions were asked.
Cllr. Want signed the reconciliations for August 2024.

16 24/098 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

The Chair commented that she would be attending the ACLTs AGM on Wednesday 11 September and would report back.

17 24/099 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

The Planning and Infrastructure Committee – None.
CLEW Committee – None.
Governance & Oversight Committee – None.



18 24/100 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 14 October 2024** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20.30.

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Chairman

Date.....14/10/2024.....