



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 9 AUGUST 2021 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Mike Jones, Alison Reigate (Vice Chair), Rhys Evans, Lee Hamilton-Street, Norma Harris, Sylvia Verrinder, Paul Bicknell and John Oldfield.

In Attendance: Katie Herr (Clerk), Tracy Lees, (Committee Clerk)

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – CLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	21/044	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. Kevin Haag, Cllr. David Marsh, WSCC Cllr. Deborah Urquhart and District Cllr. Mike Clayden. Apologies were not received from District Cllr. Andy Cooper.	
2	21/045	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. Cllr. Verrinder declared a non-pecuniary interest in item 12 relating to the Angmering Community Centre. No other declarations were made.	
3	21/046	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 12 July 2021 were agreed by all and will subsequently be signed by the Chair.	
4	21/047	PUBLIC CONSULTATION No members of the public were present, and no questions had been submitted.	

Cllr. A Evans wanted to share his disappointment regarding some of the comments made on a Facebook post which had been posted by APC relating to Amazon vans driving through the village. He explained that he had invited these people to attend a council meeting so they could express their views

direct to the parish council on more than one occasion but had not had a reply from any of them. He also commented that not all the comments came from people that lived in Angmering, in fact some as far as 15 miles away.

Cllr. Bicknell brought up that he had received several comments regarding the bus coming down the High Street and asked if this was temporary.

Action: The Clerk to investigate if this is a temporary bus route and to put an update on the APC website.

KH

5 **21/048 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**

- a) The action list.
For the Action List see **Supporting Papers**
- b) Any subsequent matters that have arisen since the agenda was set.
None.

The Clerk advised there were not any updates to her report and invited questions.

It was noted that Councillors had discussed or were working on the items included in the report.

Cllr. L Hamilton-Street asked if the current finish to Cow Lane is going to be the final layer or will something else be added.

Action: The Clerk to contact WSCC to ask and report back.

KH

Cllr. Verrinder advised that the Conservation Group were meeting on Friday 20 August and what would be taking place. Cllr. Verrinder also asked about item 12 (Village Market) the Clerk explained that plans were still to be drawn up and more information would follow when finalised.

Cllr. Bicknell commented on item 13 and asked if the Job Pack sent to the contractors could be obtained, the Clerk will ask if this is possible.

Action: contact the contractor and ask for a copy of the Job Pack.

KH

Cllr. Verrinder asked why Honey Lane was mentioned under Operation Watershed, the Clerk advised that this related to the first few properties.

6 **21/049 CHAIRMANS REPORT**

The Chair invited questions on her report.

No questions were asked.

7 **21/050 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

Cllr. Urquhart was unable to attend the meeting and no report had been submitted.

8 **21/051 REPORT FROM THE ARUN DISTRICT COUNCILLORS**

Cllr Mike Clayden was unable to attend the meeting and no report had been submitted.

Cllr Andy Cooper did not attend the meeting and no report was submitted.



A discussion then took place regarding Green Waste / Brown Bins as councillors were very concerned over the amount of missed collections and promises not being upheld. Cllr. L Hamilton-Street had concerns over costs of the service not being provided and why APC residents were not getting the service they are paying for. Cllr. N Hamilton-Street explained that she had written a letter to Cllr. Shaun Gunner, Leader of the Council and Conservative Group for ADC regarding this and was still waiting for a reply.

9 21/052 NEIGHBOURHOOD PLAN

There are no updates regarding the Neighbourhood Plan

10 21/053 ANNUAL BUSINESS PLAN 2021/2022

Cllr. N Hamilton-Street asked for any updates and the Clerk advised that the plan had been discussed at the last CLEW meeting.

Cllr. L Hamilton-Street spoke regarding the IT update which is an autumn action. A questionnaire has been produced which will be sent out to all councillors.

Action: IT questionnaire to be sent to all councillors.

LHS

Cllr. R Evans updated all present on his plans for going out to meet the public and will send an email to all to schedule in dates/times for this to happen.

Action: Email to be sent to confirm councillor availability.

RE

Cllr. Jones talked about signage regarding dog fouling and asked if a new sign could be produced by the APC office.

Action: Cllr. Jones to provide an outline of the new sign so the office team can look at producing it.

MJ

Cllr. Bicknell requested that a column be added to the plan that stated when each action had been updated. This was agreed.

Cllr. Jones wanted to give his thanks for all the work the APC office team had been doing behind the scenes relating to this plan.

11 21/054 ENGAGING THE SERVICES OF A PLANNING CONSULTANT

Cllr. N Hamilton-Street explained the rationale behind this engagement and invited questions. A discussion took place.

Councillors agreed that this was a good idea and also a good choice of consultant. The costs involved were looked at and all agreed were acceptable.

Cllr. N Hamilton-Street also gave an overview of the consultant's background and advised that they had a lot of prior knowledge about Angmering, and that APC had worked with them successfully before.

The Clerk advised that Rustington Parish council were willing to share the costs relating to the planning application concerning the Land at Rustington Golf Centre.

Cllr. A Evans was keen that all responses to applications be looked at from all sides.

RESOLUTION: Cllr. Reigate **PROPOSED** that APC would move £3,000.00 into Professional Services to engage the services of a professional planning consultant. Cllr. Harris **SECONDED** and **ALL AGREED**.

12 21/055 QUARTERLY REVIEW OF THE BUDGET

Cllr. N Hamilton-Street asked if there were any questions, none were asked.

RESOLUTION: Cllr. Jones **PROPOSED** that £5,000.00 be moved from the Mayflower Improvement Fund to Angmering Community Centre - Routine Maintenance in order to fund replacement fire doors. Cllr. Oldfield **SECONDED** and **ALL AGREED**.

13 21/056 COMMUNITY GRANT APPLICATIONS

No grant application forms have been received.

The 2021/2022 budget for Community Grants is £3,800.00. The total grant pot available for the remainder of the year is £1,940.00.

14 21/057 2021/2022 FINANCIAL REPORT

The Clerk presented the report, no questions were asked regarding the report.

Cllr. Jones signed the reconciliations for July 2021.

15 21/058 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

No questions were asked.

16 21/059 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- The Planning and Infrastructure Committee.
Cllr. R Evans asked for clarification regarding the objection to the Chandlers site, particularly regarding the retail unit. Cllrs. N Hamilton-Street and Oldfield explained APC position and the reasoning behind it.
- CLEW Committee – None.
- Governance & Oversight Committee – None.

17 21/060 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 13 September 2021** at 7:30pm in the King Suite, Angmering Village Hall.

The meeting concluded at 20:12.


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Chairman

Date.....13/09/2021