



Established 1894

## Angmering Parish Council

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### MINUTES OF THE MEETING OF THE HOUSING, TRANSPORT AND PLANNING COMMITTEE HELD VIA A VIRTUAL MEETING DUE TO COVID-19 ON TUESDAY 9 MARCH 2021

- Committee:** John Oldfield (Chair), David Marsh (Vice Chair)  
Sylvia Verrinder, Mike Jones, Paul Bicknell, Norma Harris, Kevin Haag and  
Nikki Hamilton-Street (as Chair of APC)  
For the meeting to take place 3 committee members need to be present, this is  
known as quorum and is a legal requirement.
- Present:** Councillors; David Marsh (Vice Chair), Sylvia Verrinder, Mike Jones, Norma  
Harris, Paul Bicknell and Kevin Haag
- In attendance:** Tracy Lees (Committee Clerk)
- Acronym:** Housing, Transport and Planning Committee: HTP; Angmering Parish Office:  
APC; West Sussex County Council: WSCC; Arun District Council: ADC; South  
Downs National Park: SNDP; Development Control Committee: DCC.

AGENDA ITEM	MINUTE NO.		ACTION FOR
1	20/237	<b>APOLOGIES FOR ABSENCE</b> Apologies were received and approved for Cllr. Oldfield and Cllr. Hamilton- Street. Cllr. Marsh acted as Chair in the absence of Cllr. Oldfield.	
2	20/238	<b>DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA.</b> Cllrs. Marsh and Haag both declared non-pecuniary interests in planning number A/25/21/A detailed in Item 6.	
3	20/239	<b>APPROVAL OF MINUTES</b> Approval of the minutes of the meeting of the committee from <b>Tuesday 16 February 2020</b> were agreed and will subsequently be signed by the Vice Chair.	
4	20/240	<b>THE CLERK'S REPORT ON ANY MATTERS OUTSTANDING FROM THE PREVIOUS MEETING, BUT NOT INCLUDED ON THIS AGENDA</b> The Committee Clerk had nothing more to report.	
5	20/241	<b>PUBLIC CONSULTATION</b> No members of the public were present; no questions had been submitted.	

6 20/242 PLANNING APPLICATIONS

To consider Arun District Council File Lists 7, 8 and 9 of 2021:

**FILE LIST 7 – Observations to Arun District Council by 11 March 2021**

<p><b><u>A/11/21/HH</u></b>          Minor exterior and interior alterations to Listed property including 3 x new windows, back elevation, demolition of an interior dividing wall &amp; other minor works. This application affect the character &amp; appearance of the Angmering Conservation Area.  <b>DECISION: No Objection</b>  <b>COMMENT: Would like the windows to be wooden</b></p>	<p><b><u>ADDRESS</u></b>          Waterton House          Arundel Road          Angmering</p>
<p><b><u>A/12/21/L</u></b>          Listed building consent for minor exterior &amp; interior alterations including 3 x new windows, back elevation, demolition of an interior dividing wall &amp; other minor works.  <b>DECISION: No Objection</b>  <b>COMMENT: None</b></p>	<p><b><u>ADDRESS</u></b>          Waterton House          Arundel Road          Angmering</p>
<p><b><u>A/5/21/HH</u></b>          Single storey porch extension to front elevation.  <b>DECISION: No Objection</b>  <b>COMMENT: None</b></p>	<p><b><u>ADDRESS</u></b>          1 Mill Road          Avenue          Angmering</p>
<p><b><u>A/14/21/T</u></b>          Reduce the Crowns to 2 No. Oak trees. T1, closest to buildings, remove lateral branch to North back to trunk.          T2, reduce lateral branches to 10m on North face.  <b>DECISION: Objection</b>  <b>COMMENT: Reduction in the crowns complies with Tree Officers report</b></p>	<p><b><u>ADDRESS</u></b>          Arundel Acre          Wilmington          Arundel Road          Angmering</p>

**FILE LIST 8 – Observations to Arun District Council by 18 March 2021**

<p><b><u>A/20/21/HH</u></b>          Two storey side extension and single storey front extension.  <b>DECISION: No Objection</b>  <b>COMMENT: We understand as a Parish Council that this development is outside of the ADC guidelines</b></p>	<p><b><u>ADDRESS</u></b>          43 Old Worthing Road          Angmering</p>
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<p><i>A non-pecuniary interest was declared on next planning application.</i></p> <p><b><u>A/25/21/A</u></b> Erection of 5 No. non-illuminated Banner flags and 10 No. non-illuminated Totem signs. <b>DECISION: Objection</b> <b>COMMENT: 1. In accordance with NDP checklist this application contravenes EH1 as it will have a detrimental visual effect on the Angmering Conservation Area which it adjoins.</b> <b>2. Road Traffic Safety. The use of flags and advertising boards could constitute a distraction to drivers on a very narrow lane that has shared use with pedestrians, vehicles and public transport. The proposed site is also immediately to the north blind corner.</b> <b>3. Noise pollution. The siting of the flags may cause a noise disturbance to two residential properties, both within the Angmering Conservation Area. One directly across from the proposed site and a second alongside the site to the south</b></p>	<p><b><u>ADDRESS</u></b> Land South of Water Lane Angmering</p>
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**FILE LIST 9 – Observations to Arun District Council by 25 March 2021**

<p><b><u>A/28/21/HH</u></b> Single storey side extension. <b>DECISION: No Objection</b> <b>COMMENT: None</b></p>	<p><b><u>ADDRESS</u></b> 54 Heathfield Avenue Angmering East Preston</p>
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- 7      **20/243 PLANNING DECISIONS**  
The planning decisions listed on the agenda were talked through; no comments were made.
- 8      **20/244 PLANNING APPLICATION NOT ON THE AGENDA**  
None.
- 9      **20/245 LICENSING MATTERS**  
None.
- 10     **20/246 DAPPERS LANE WORKING GROUP**  
Cllr. Marsh commented that the report had been submitted to the Highways Team at WSCC however the relevant officer was presently on holiday so unfortunately there was nothing to report. It was hoped that a response would be received in time for the next meeting on Tuesday 30 March 2021.

Cllr. Verrinder said she would report back to the group and explain the delay.

**11 20/247 SOUTH DOWNS NATIONAL PARK**  
Cllr. Verrinder explained to the committee about the proposed change of use for the currently closed Woodmans Arms on Arundel Road. A short discussion took place, and it was agreed that the committee had no objection to the change of use and did not feel any comments were required.

Cllr. Verrinder commented that she had sent round a reminder to the committee regarding the following: A Camping and Glamping consultation technical advice note has been issued for comments by Tuesday 16 March 2021 and a Parking Supplementary Planning document for comments by Thursday 18 March 2021. She requested that if anyone did want to comment that they did this before the advertised deadlines.

**12 20/248 DEVELOPMENT CONTROL MEETING ATTENDED**  
The last meeting took place on Wednesday 3 March 2021; however APC did not attend as there was nothing relevant to Angmering on the agenda.

It was agreed that APC would await the agendas of the following meetings to understand if attendance was required.

- Wednesday 31 March 2021
- Wednesday 28 April 2021

**13 20/249 COMPLIANCE**  
Cllr. Marsh talked through the items that were detailed on the agenda and asked if there were any questions – none were asked.

**14 20/250 APPEALS**  
Nothing to report.

**15 20/251 CORRESPONDENCE**  
Nothing received.

**16 20/252 HIGHWAYS MATTERS**  
Cllr. Marsh advised that the questionnaire was now with WSCC Highways department for their comments. Unfortunately, the relevant person to provide feedback was currently on holiday and APC was unclear when a response might be received.

**17 20/253 HELAA DELIVERABLE SITES**  
A verbal report was due to be given by Cllr. Oldfield regarding the Angmering sites. As Cllr. Oldfield was unable to attend tonight's meeting this item has been deferred to the next meeting which will take place on Tuesday 30 March 2021.

Action: Put on next the next agenda.

TL

**18 20/254 ARUN DISTRICT COUNCIL PLANNING SUB-COMMITTEES**  
**Planning Policy Sub-Committee (formerly Local Plan Sub-Committee)**  
Cllr. Verrinder reported that she had listened to the meeting that took place on Wednesday 23 February 2021 and commented that there could be three items that could affect APC:

- Local Plan update on Vision and Objectives
- Local Plan Evidence update



- Interim Housing Statement

Cllr. Verrinder read out her report of the meeting to the committee and advised that more details were available on the website and that she would email the committee with the minutes of the meeting when they became available.

**19 20/255 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:**

- This Committee:

Cllr. Marsh commented that he would like the status of the flint walls in Angmering, and surrounding areas considered and included on the next agenda. Cllr. Verrinder is doing some investigation in to this subject. A short discussion took place that will be expanded on at the next meeting.

Action: Supporting paper to be drawn up ready for discussion.

**SV & DM**

Cllr. Verrinder would like to see an agenda item covering the possible expansion of the conservation area.

Action: Supporting paper to be drawn up ready for discussion.

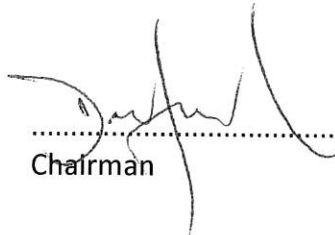
**SV**

- Full Council: None.

**DATE OF NEXT MEETING**

The Committee's next meeting is on **Tuesday 30 March 2021** at 7pm and will be held via Zoom.

**The meeting concluded at 20:42.**

  
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Chairman

Date 31/3/2021