



Established 1894

Angmering Parish Council

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**MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL
HELD IN ANGMERING VILLAGE HALL
ON MONDAY ~~10 FEBRUARY 2020~~**

9 MARCH 2020 *UO*

Present: Councillors John Oldfield (Chairman), Alan Evans, Mike Jones; Sylvia Verrinder, Alison Reigate, Sharlan Woodason, Rhys Evans, Paul Bicknell, Nicki Hamilton-Street, David Marsh, Lee Hamilton-Street and Frank Carr

In Attendance: Katie Herr, Clerk; Tracy Lees, Committee Clerk, District Cllrs. Andy Cooper and Mike Clayden, and 8 members of the public were present

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – CLT, Housing, Transport & Planning Committee – HTP, Community, Leisure, Environment & Wellbeing Committee – CLEW, Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	19/196	APOLOGIES FOR ABSENCE Apologies were received and approved from Cllr. Norma Harris and West Sussex County Cllr. Deborah Urquhart.	
2	19/197	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. No declarations of Pecuniary or Non-Pecuniary interests were received.	
3	19/198	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 10 February 2020 were agreed by all and subsequently signed by the Chairman.	
4	19/199	PUBLIC CONSULTATION A member of the public commented that he had raised two matters regarding dangerous parking outside Quiet Waters and in Nursery Road near the junction with the Roundstone. He commented that while Quiet Waters was on the action list Nursery road wasn't. The Clerk apologised and advised that this would be noted again. The Action List process was also explained and how it was shared. Outstanding actions can be found within the supporting papers for each meeting (see the APC website) and that it had been previously agreed that the closed actions would not be shown however the list is freely available to view at the APC office during working hours.	

UO

The member of the public asked if the dangerous parking issues could be referred to the Highways and Transport Committee and ask if a TRO was required.

Action: Add Nursery Road to the action list.

Action: Discuss with David Marsh, Chair of HTP Committee

Action: Pass on to JEAAC Highways

Clerk
Clerk
Clerk

The member of the public then asked about two older actions, a register of land that APC was responsible for and the cycle path in Rowan Way. The Clerk reported that both items were being dealt with, but APC were still waiting to hear from WSCC.

Due to the recent CLT Housing Survey it had been reported that the gullies in Mayflower were blocked and the question was asked if this was APC responsibilities. Cllr. Oldfield commented that he could not answer straight away but would be happy to discuss.

Action: Arrange a time to discuss

Clerk

5 19/200 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

a) The attached action list.

For the Action List see **Appendix 1**.

b) Any subsequent matters that have arisen since the agenda was set.
None.

The Clerk invited questions, but none were asked.

The Clerk then advised that since she submitted her report the confirmed number of stands at the Parish Assembly taking place on Wednesday 27 May 2020 was now 23 and the CPR Training course taking place on Monday 16 March 2020 was now full. As of yet no date has been given for when the improvements to the bus stop along Station Road (No. 250) will commence.

6 19/201 CHAIRMAN'S REPORT

Cllr. Oldfield advised that he had not attended any official functions, but he had attended a Development Control meeting on Wednesday 4 March 2020 where they considered the Gladman's site on Arundel Road, this was unanimously approved.

7 19/202 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

No report was submitted.

8 19/203 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Cooper reported that he had attended the recent budget meeting on Wednesday 19 February 2020 were that budget had been agreed. Minutes of this meeting can be found on ADC website.

Cllr. Cooper commented that he had also been working with a member of the public to get some action concerning the encroachment by CALA Homes onto Cow Lane. A site meeting will take place in the near future.

Cllr. Clayden commented that community transport had been mentioned at tonight's meeting and he wanted to make sure APC was aware that Arun Community Transport was available in this area. The committee confirmed they were.

Cllr. Verrinder asked if a gate could be considered for Cow Lane to stop cars using it as a cut through. Cllr. Cooper commented that this was more a question Cllr. Urquhart from WSCC and he would raise this with her he would also ask about the signage as this needs to be consistent as the wording 'restricted byway' was questioned.

9 19/204 HONEY LANE - UPDATE

The Clerk reported what APC has been doing – see **Appendix 2**.

A member of the public representing Honey Lane Residents Association informed the committee that the recent meeting he had had with the Clerk and Councillors was positive and that a letter had been sent to the landowner as requested. However since the meeting he had taken advice and would now be questioning the landowner's responsibilities as this seems to be different to what APC have been advised.

The Representative then explained the many emails and letters he had obtained through the freedom of Information act. This showed that WSCC had been involved since 15.05.2014. A long discussion then took place on the information that had been provided. It was also reported that as of Tuesday 9 March 2020 the number of signatures on the petition was 940.

The representative concluded by stating that the lane now needed to be repaired properly rather than patched up as has been done before. The Residents Association had commissioned a report/survey and this along with drawings would be made available.

Cllr. Cooper gave his thoughts on the situation and what actions he had been taking. He requested copies of all the correspondence that had been discussed at this meeting as he had not seen nor was aware of them and they would be very helpful. He also said the APC looked to be doing everything they could to assist the residents.

Cllr. Bicknell requested clarification regarding the report to the JEAAC. The representative read part of this out. Cllr. Bicknell requested a copy for the office. This was agreed by the representative.

Cllr. Oldfield thanked the representative for all the information and that APC had taken all comments on board and would keep the Association informed of any developments. The representative in turn thanked the Committee for listening. He finished by saying they would now be proceeding by presenting their petition to WSCC.

Some members of the public left the meeting.

10 19/205 NEIGHBOURHOOD PLAN

Cllr. Verrinder read out her report – see **Appendix 3**.

No questions were asked.

Cllrs. Cooper and Clayden left the meeting.

11 19/206 TRANSPORT – NUMBER 12 BUS ROUTE AND COMMUNITY TRANSPORT

The Clerk referred to the letter that had been sent round in the supporting papers and asked for the committees' thoughts. Cllr. Oldfield explained the background and also the costs involved. A discussion then took place including the various routes that are already available.

Cllr. N Hamilton-Street commented on the timings of the potential new service and that it could only be run outside of the school routes. She also mentioned that specific questions regarding bus routes will be asked in the forthcoming Neighbourhood survey. Cllr. N Hamilton-Street also explained the rules around Rural Commitment as Cllr. A Evans had raised a question.

It was noted that Stagecoach do not want to change their routes.

Cllr. Bicknell requested that APC budget for the following financial year for a new bus route, so we had the funds if this was to happen.

12 19/207 PUBLIC SPACES PROTECTION ORDER

The Clerk advised that APC were going to be permitted 3 signs in total and that locations needed to be decided. A discussion then took place.

After discussion it was agreed to have signs placed in the following three areas: Downsway Shops, Angmering Village Centre and Mayflower Skate Bowl.

RESOLUTION: Cllr. N Hamilton-Street **PROPOSED** the three locations, Cllr. Marsh **SECONDED** and **ALL AGREED**.

The Clerk then asked if the committee were in agreement with the three other questions that had been asked (see Supporting Paper), all agreed.

Finally, it was requested that the Clerk contact Rustington and East Preston Parish Councils to check on the locations of their three signs as it would be better to have an even spread across the Parish's.

Action: Contact Rustington and East Preston Parish Councils to ask the question and report back.

Clerk

13 19/208 COMMUNITY GRANT APPLICATIONS

One grant application had been received in time to be heard at this meeting. A discussion then took place regarding the application.

An application for a grant has been received from **1st Angmering Scouts** for the sum of £750 towards the resurfacing of their carpark.

After discussion it was agreed by all that the grant should be given however Cllr. L Hamilton-Street commented that as this would be the last grant in the current financial year that could be applied for the remaining sum of £1,802.00 should be given. After a short discussion all agreed.

RESOLUTION: Cllr. L Hamilton-Street **PROPOSED** that sum of £1,802.00 was granted, Cllr. R Evans **SECONDED** and **ALL AGREED**.

The 2019/2020 budget for Community Grants is £3,500.00. The total grant pot available for the remainder of the year is £0.

14 19/209 2019/2020 FINANCIAL REPORT

Statements of the Bank Account Balances and Loans Outstanding as at 29 February 2020 were presented.

- Income and Expenditure compared with the Revised Budget, for the period to 29 February 2020.
- Lists of cheques and other payments for February 2020.
- Bank reconciliation for February 2020.

Cllr. Oldfield asked if there were any questions. None were asked.

Cllr. R Evans signed the bank reconciliation for February 2020.

15 19/210 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

None

16 19/211 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- The Housing, Transport & Planning Committee meeting held on Tuesday 25 February 2020 – None.
- CLEW Committee meeting held on Wednesday 26 February 2020 – None.
- Governance & Oversight Committee held on Tuesday 5 February 2020 – None.

17 19/212 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None.

DATE OF NEXT MEETING

The Committee's next meeting will be held in the Kings Suite, Angmering Village Hall on TUESDAY 14 April 2020 at 19:30.

The meeting concluded at 20:48.

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Chairman 

Date..... 