



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE ANGMERING PARISH COUNCIL HELD ON MONDAY 8 NOVEMBER 2021 AT THE ANGMERING VILLAGE HALL, KING SUITE

Present: Councillors Nikki Hamilton-Street (Chair), Mike Jones, Rhys Evans, Lee Hamilton-Street, Norma Harris, Alan Evans, David Marsh and John Oldfield.

In Attendance: Katie Herr (Clerk), Tracy Lees, (Committee Clerk), District Cllr. Andy Cooper, and 5 members of the public.

Acronym: Angmering Parish Council – APC; West Sussex County Council – WSCC; Arun District Council – ADC; Angmering Community Land Trust – ACLT; Planning & infrastructure Committee (formally HTP) – PI; Community, Leisure, Environment & Wellbeing Committee – CLEW; Neighbourhood Plan – NHP; JEAAC - Joint Eastern Arun Area Committee; Sussex & Surrey Association of Local Councils – SSALC; Traffic Regulation Order – TRO. Angmering Flood Alleviation Scheme – AFAS.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	21/098	APOLOGIES FOR ABSENCE Apologies were received and approved for Cllr. Alison Reigate, Cllr. Sylvia Verrinder, Cllr. Paul Bicknell, District Cllr. Mike Clayden, WSCC Cllr. Deborah Urquhart and District Cllr. Mike Clayden.	
2	21/099	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. No declarations were made.	
3	21/100	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 11 October 2021 were agreed by all and signed by the Chair.	
4	21/101	PUBLIC CONSULTATION The members of the public were in attendance to mainly talk about the level of development and infrastructure to match it in Angmering and their concerns. Cllr. N Hamilton-Street agreed that APC also had great concerns and talked through the three strategic sites i.e. location and what had been proposed as well as the land at the Rugby Club.	

Concerns were raised over all the green space/agricultural land being used and the environmental impact this would have. They wanted to know who made the decisions about what land could be used. Cllr. N Hamilton-Street



explained that the landowners are permitted to put forward their land for consideration and went onto explain the process involved. This included how everyone, not just APC, can object to a proposed development and that APC while having thirteen Councillors only had one say in these matters so stressed the importance of everyone in the village having their say and making their objections and comments known to the Planners at ADC.

Cllr. Oldfield gave an example that the proposed development at Rustington Golf Course had 300 objections and had therefore been refused whereas larger developments in Angmering had only received 14 objections. The members of the public were shocked to hear these figures.

While APC will do all they can from writing to ADC, objecting on the ADC portal, hiring a professional Planning consultant and calling on experts that currently live in the village the only way to stop or try and stop these developments is for the public to act and register their objections. APC do not want any future developments but need the public's help to achieve this.

Cllr. Cooper was asked to comment and stated that Angmering was blessed to have such a pro-active Parish Council as others were not so pro-active. He also explained the type of things to put into an objection rather than just not agreeing with it. He concluded by asking the members of the public present to talk to their neighbours and explain their help is needed if everyone really wants the development to stop.

The conversation then moved on to the A259 development and the lack of activity on site. Cllr. N Hamilton-Street again echoed their concerns and explained about the meeting that had been arranged with WSCC Highways Department and their lack preparation for the meeting resulting in it being postponed. It will be re-scheduled, and the results of this meeting will be reported on at the next PI meeting.

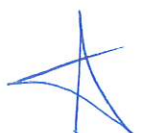
Cllr. N Hamilton-Street finished by making sure the members of the public were aware of the next PI meeting (Tuesday 16 November at 7.30pm in the King Suite, Angmering Village Hall) and invited them to attend. She also advised that the meeting will be advertised along with the agenda on the APC Website, APC Facebook page and the APC Office window.

The members of the public were thanked for their contribution to the meeting – 3 members of the public left at 20.12.

- 5 **21/102 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**
- a) The attached report
 - b) Any subsequent matters that have arisen since the agenda was set.

The Clerk talked through her report and invited questions.
No questions were asked.

- 6 **21/103 CHAIRMANS REPORT**
The Chair invited questions on her report.



No questions were asked.

Cllr. Nikki Hamilton-Street advised that unfortunately Cllr Kevin Haag has handed in his resignation and as of today will no longer be a councillor. Cllr. Nikki Hamilton-Street would like to thank Kevin for his time on the council and wish him every success in the future.

7 21/104 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

Cllr. Urquhart was unable to attend the meeting and no report was submitted.

8 21/105 REPORT FROM THE ARUN DISTRICT COUNCILLORS

Cllr. Andy Cooper commented that it was not all bad news, and it was great to see Parishes working together regarding the proposed development at Rustington Golf Course.

He reported that the new interim Chief Executive had now started and a strong shake up was expected. He also reported that the next meeting of the council was on Wednesday, and he expected it to be lively!

He finished by saying ADC had won funding for Littlehampton and Bognor under the Leveling Up Fund and hopefully this could spread into Angmering.

Cllr. R Evans commented that he felt ADC Councillors needed to be more visual and also suggested pop up shops in vacant units should be promoted. Cllr. Cooper said that ADC were already doing this, and he would see if there were any funds for Angmering.

Cllr. A Evans brought up parking issues in the village and what he had found out re making a complaint, which was WSCC said report it to the Police and the Police said report it to WSCC. As this is a WSCC matter it was agreed that the question would be directed to Cllr. Deborah Urquhart.

Action: Ask Cllr. Deborah Urquhart what the correct procedure should be regarding parking complaints/Issues.

KH

Cllr. Cooper commented that he would ask Parking Enforcement to come to Angmering to enforce the current parking restrictions.

Cllrs. Cooper left the meeting at 20:20.

9 21/106 NEIGHBOURHOOD PLAN

There are no updates regarding the Neighbourhood Plan.

10 21/107 FREEDOM OF INFORMATION POLICY 2021

Following approval from Governance and Oversight Committee this policy was being put forward for adoption.

After discussion the following was agreed.

RESOLUTION: Cllr. Oldfield **PROPOSED** that the policy should be adopted. Cllr. Jones **SECONDED** and **ALL AGREED**.



- 11 **21/108 COMPLAINTS PROCEDURE 2021**
Following approval from Governance and Oversight Committee this policy was being put forward for adoption.

After discussion the following was agreed.

RESOLUTION: Cllr. A Evans **PROPOSED** that the policy should be adopted. Cllr. Harris **SECONDED** and **ALL AGREED**.

- 12 **21/109 VOLUNTEERING POLICY 2021**
This item was removed from the agenda.

- 13 **21/110 LAP TOP SECURITY POLICY 2021**
Following approval from Governance and Oversight Committee this policy was being put forward for adoption.

After discussion the following was agreed.

RESOLUTION: Cllr. R Evans **PROPOSED** that the policy should be adopted. Cllr. Jones **SECONDED** and **ALL AGREED**.

- 14 **21/111 LIGHTING COLUMNS THROUGH MAYFLOWER PARK**
The Clerk talked through the supporting paper and said that this item had been ongoing since 2008. Now funding had been approved 3 quotes had been sourced to undertake the installation as well as the type of lighting. The quotes needed to be discussed and a winning quote agreed. A discussion then took place.

After discussion the following was agreed.

RESOLUTION: Cllr. Lee Hamilton-Street **PROPOSED** that quote 3 should be accepted. Cllr. Jones **SECONDED** and **ALL AGREED**.

Then the following was also agreed.

RESOLUTION: Cllr. Lee Hamilton-Street **PROPOSED** that APC are happy for the APC Office to apply for planning permission on behalf of APC from ADC. Cllr. R Evans **SECONDED** and **ALL AGREED**.

The Clerk confirmed information about the lights will be made available to all should it be needed/requested.

Cllr. L Hamilton-Street gave his congratulations to the Clerk for finally getting this project off the ground resulting in it soon to be completed. All agreed.

- 15 **21/112 EXTERNAL "MAYFLOWER WORKING GROUP" IDEA**
Cllr. R Evans wanted to discuss the possibility of creating an external Mayflower Working Group/Friends of Mayflower Park Group in order to progress ideas and apply for grants.



He gave an overview of his thoughts and reasons why and also explained a bit more of the background to the members of the public that were still present.

Cllr. N Hamilton-Street explained that agreement was needed by the APC to set this working group up so they could provide a costed and coherent way forward to ensure that a good community based asset is achieved. The working group would report back into the CLEW committee with their findings.

RESOLUTION: Cllr. Marsh **PROPOSED** that a Mayflower Working Group was formed. Cllr. L Hamilton-Street **SECONDED** and **ALL AGREED**.

16 21/113 COMMUNITY GRANT APPLICATIONS

The 2021/2022 budget for Community Grants is £3,800.

No grant forms have been received this month.

Five grants have been awarded in 2021/2022 and this totals £2,610

The remaining balance is £1,190

No grants have been requested this month.

Cllr. N Hamilton-Street commented that the Community Survey which is due to be sent out in a few weeks will also raise grant awareness.

17 21/114 2021/2022 FINANCIAL REPORT

The report was presented, no questions were asked regarding the report. The Clerk reported on a question that Cllr. R Evans had prior to this meeting.

Cllr. Harris signed the reconciliations for October 2021.

18 21/115 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED

No questions were asked.

19 21/116 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- The Planning and Infrastructure Committee – None.
- CLEW Committee – None.
- Governance & Oversight Committee – None.

20 21/117 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

None however, Cllr. A Evans updated the committee on his conversations with the care home Angmering Grange on Roundstone Lane and that Councillors had been invited to view the building once it was open.

DATE OF NEXT MEETING

The Committee's next meeting will be on **Monday 13 December 2021** at 7:30pm in the King Suite, Angmering Village Hall.



The meeting concluded at 20:48.



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Chairman

Date..... 13/12/2021