



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF ANGMERING PARISH COUNCIL HELD IN ANGMERING VILLAGE HALL ON MONDAY 8 JULY 2019

Present: Councillors Rhys Evans; Norma Harris; David Marsh; Alan Evans; Nikki Hamilton-Street (Vice Chairman); Lee Hamilton-Street; Mike Jones; Paul Bicknell; Sylvia Verrinder and Sharlan Woodason.

In Attendance: Tracy Lees, Committee Clerk; District Cllrs. Andy Cooper; Mike Clayden and 2 members of the public.

AGENDA ITEM	MINUTE NO.	AGENDA POINT	ACTION FOR
1	19/046	APOLOGIES FOR ABSENCE Cllr. J Oldfield (Chairman); County Cllr. Deborah Urquhart; Katie Herr (Clerk).	
2	19/047	DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA. There were no declarations of pecuniary or non-pecuniary interests made.	
3	19/048	APPROVAL OF MINUTES Approval of the minutes of the meeting of the committee from Monday 10 June 2019 were subsequently signed by the Vice Chairman.	
4	19/049	PUBLIC CONSULTATION A member of the public asked Cllr. Bicknell about his reasoning for voting the way he did regarding north of Water Lane. Cllr. Bicknell responded with his rationale along with the background to the situation; comments were also received from District Cllrs. Cooper and Clayden. Cllr. Clayden commented that he thought Cllr. Bicknell was right to vote the way he did.	

Cllr. N Hamilton-Street asked the member of the public if he was happy with the answer given.

MEETING PAUSED: The meeting was paused due to the arrival of the Police who were responding to a local incident. After approximately 3 minutes the meeting resumed.

The discussion then continued, District Cllr. Cooper commented that a large part of the issue was due to the late arrival of a letter from West Sussex County Council and not being able to defer the item.

It was noted that this is an Arun District Council (ADC) matter and should there be any concerns about Cllr Bicknell's conduct, this should be directed to the Monitoring Officer. However, it is not believed there is any conduct issues, and therefore Cllr Bicknell can have the right of reply.

Cllr. N Hamilton-Street took the decision to move the meeting on.

MEETING PAUSED: The meeting was paused for a second time regarding the local incident. After approximately 2 minutes the meeting resumed.

A member of the public wanted to ask a question regarding water disbursement / drainage. Cllr. N Hamilton-Street again advised that meeting needed to move on, and this subject should go on a future Housing, Transport and Planning Committee agenda.

Action: Add to the next HTP agenda.

TG

Cllr. A Evans commented that he was unhappy with the public shaming on social media such as Facebook and the giving of personal information such as addresses.

A question was raised around how people could contact an Angmering Parish Councillor. It was advised that each Councillor has a council email address and the information can be found on the Angmering Parish Council (APC) website.

Action: Check emails are visible on the website.

KH

5 19/050 THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:

- a) The attached action list.
For the Action List see **Appendix 1.**
- b) Any subsequent matters that have arisen since the agenda was set
None.

Cllr. Marsh asked that congratulations be given to the two staff members mentioned in point 5 of the Clerks report. All agreed.

6 19/051 CHAIRMAN'S REPORT

No report was received.

7 19/052 REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR

No report was received.

8 19/053 REPORT FROM THE ARUN DISTRICT COUNCILLOR

Cllr. Cooper commented that he did not have anything to report this month as there have not been any meetings at Arun District Council (ADC).

Cllr. Marsh asked for further information on Pound House, Cllr. Cooper explained the current situation but that there was nothing to report.

Cllr. A Evans asked about the political make up of ADC, Councillor Cooper explained who was in place presently and for which political party.

The conversation then turned to various projects including the sunken gardens at Bognor Regis. Planning Applications and Strategic Applications were discussed and Cllr. Cooper advised that any applications classed as Strategic are upheld and he was very mindful of this and that he would keep on top of this and let APC know if he learns anything.

Cllr. Cooper also commented that Angmering are already doing more than its part and safeguarding Angmering.

Cllr. Woodason asked about the infrastructure being put in place with reference to the proposed new housing developments. A discuss then took place.

Cllr. Marsh suggested that an official statement be posted on the APC website regarding APC positions and what has been put in place.

Cllr. Verrinder advised that Cresswell Park (CALA Homes) has declared itself a private estate and asked why? Cllr. A Evans explained what he had learned, and a discussion took place. Cllr. Cooper confirmed what a private estate meant and that residents would be required to pay a charge.

A member of the public asked how many spare places there were in Angmering schools. Cllr. Cooper advised that there weren't any spaces available and were oversubscribed.

Cllr. Cooper also commented that any monies allocated for Angmering had been ring-fenced. A discussion took place.

Councillors Cooper and Clayden then left the meeting along with the two members of the public.

9 19/054 COMMUNITY GRANT APPLICATIONS

An application for a grant has been received from Home Start Arun, Worthing & Adur for the sum of £500 for the recruitment and training of 2 volunteers.

The Community Grant Application for Home Start Arun, Worthing & Adur was discussed. After discussion the sum of £300.00 was agreed by all councillor's present.

RESOLUTION: Cllr. Marsh **PROPOSED** that the grant should be given, Cllr. Jones **SECONDED** and **ALL AGREED**.

The 2019/2020 budget for Community Grants is £3,500.00. Payment of the approved grant detailed above would leave £2,900.00 for the remainder of the year.

Action: Write to applicant with outcome and amount awarded.

Office

10 19/055 2018/2019 FINANCIAL REPORT

Statements of the Bank Account Balances and Loans Outstanding as at 30 June 2019 were presented.

- Income and Expenditure compared with the Revised Budget, for the period to 30 June 2019.
- Lists of cheques and other payments for June 2019.
- Bank reconciliation for June 2019.

The Bank reconciliation was signed by Chairman.

Cllr. Bicknell raised a question regarding the cost of ground maintenance and if a list of what each task cost could be produced. A discussion took place.

Cllr. Verrinder wanted to thank the staff for amending the report on page 5 which now shows more detail than before.

Cllr. N Hamilton-Street will discuss with the Clerk re the possibility of setting a clearer picture of what is classed as ground maintenance for the 20/21 budget.

Action: Meeting to be scheduled.

Clerk

11 19/056 NEIGHBOURHOOD PLAN UPDATE

Cllr. Verrinder gave an overview on what the current status was and explained the next steps which includes looking at all the policies in place at the current time. A discussion took place.

Cllr. Verrinder commented that in order to do all the work required all Councillors will need to be on board to help.

12 19/057 FREEDOM OF INFORMATION POLICY
Cllr. N Hamilton-Street asked all Councillors present if they had received the supporting papers, all present confirmed they had.

RESOLUTION: Cllr. A Evans **PROPOSED** that the policy should be adopted, Cllr. Jones **SECONDED** and **ALL AGREED**.

13 19/058 COMPLAINTS PROCEDURE
Cllr. N Hamilton-Street asked all Councillors present if they had received the supporting papers, all present confirmed they had.

RESOLUTION: Cllr. R Evans **PROPOSED** that the policy should be adopted, Cllr. N Hamilton-Street **SECONDED** and **ALL AGREED**.

14 19/059 UPDATE ON CO-OPTION
Cllr. N Hamilton-Street gave an update as of today's date. APC understands that a Bi-Election has not been requested so APC will be going ahead with Co-option. Cllr. N Hamilton-Street confirmed that 5 members of the public wish to stand for Co-option. Cllr. L Hamilton-Street explained the process to be followed.

Cllr. Verrinder asked how voting would take place, after discussion Cllr. L Hamilton-Street advised that he will check the policy and advise via email.

Action: Email to be sent to all Councillors.

**Cllr.
LHS**

Cllr. L Hamilton-Street and Cllr. Oldfield will draw up a report on each candidate and send to all Councillors for reference.

Action: Draw up report and send to all Councillors.

**Cllrs. JO
& LHS**

15 19/060 CHANDLERS UPDATE
Cllr. N Hamilton-Street asked all Councillors present if they had received the supporting papers, all present confirmed they had.

Cllr. N Hamilton-Street read out an email received from Susan Leeson at Neame Sutton with the latest update from a recent meeting that APC had not attended.

Cllr. Bicknell stated that he had been at the meeting and gave his views and understanding of what was discussed such as points regarding access through the site and the swapping of building locations due to roof lines. As some of the points raised by Cllr. Bicknell were not in the email received Cllr. N Hamilton-Street asked if the Clerk can clarify these points and report back.

Action: Points to be clarified and reported back.

Clerk

Cllr. Marsh commented that the proposal was well received, and general feedback was of excitement for the project.

16 19/061 QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES AND REPRESENTATIVES ON OTHER ORGANISATIONS

JEAAC; ADALC; ASRA; JEAAC H&T; Twinning Association; Angmering Village Hall Committees & Littlehampton Health Services Advisory Group.

Cllr. A Evans will be attending the ASRA meeting on Tuesday 16 July 2019 and will report back. Cllr. Bicknell commented that he had heard there were concerns over the cost to use the new facilities once they were built although this was hearsay. Cllr. Marsh commented that the new facility will be run by Freedom Leisure and understood that they have a brief to offer affordable rates. Cllr. Bicknell asked if Freedom Leisure could attend the next meeting to discuss the finer points on how affordable leisure will be obtained.

Cllr. Verrinder asked if the name 'Littlehampton Health Services Advisory Group' was correct. Cllr. Verrinder gave an overview of the meeting she attended and reported that all areas are still struggling to recruit GPs.

Action: Confirm the correct name for Littlehampton Health Services Advisory Group

Clerk

Cllr. Bicknell asked about Key Worker housing and a short discussion took place.

17 19/062 QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING

- The Housing, Transport & Planning Committee meeting held on Tuesday 18 June 2019 – None.
- CLEW Committee meeting held on Wednesday 26 June 2019 – None.
- Governance & Oversight Committee held on Wednesday 22 May 2019 – None.

18 19/063 TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA

Cllr. Jones commented that the Angmering Fun Dog Show was only two weeks away (taking place on Saturday 20 July 2019).

The Committee Clerk asked that all Councillors yet to respond to a recent email requesting their help on the day please do so as soon as possible.

19/064 DATE OF NEXT MEETING

The Committee's next meeting will be held in the Kings Suite, Angmering Village Hall on Wednesday 12 August 2019 at 19:30.

The meeting concluded at 21.05

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Chairman



Date.....12/8/19