



Established 1894

Angmering Parish Council  
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**TO: ALL MEMBERS OF THE COUNCIL**

The Meeting of the Full Council (8 February 2021) will be held remotely (via Zoom) and is to be delivered within 'The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020' that are currently enacted for Meetings on and up to 7 May 2021. For further information see The Local Authorities(Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 <http://www.legislation.gov.uk/uksi/2020/392/contents/made>

**YOU ARE SUMMONED TO ATTEND A MEETING OF  
ANGMERING PARISH COUNCIL VIRTUAL COMMITTEE MEETING  
ON MONDAY 8 FEBRUARY 2021 7PM  
FOR THE PURPOSES OF TRANSACTING THE FOLLOWING BUSINESS:  
AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTERESTS IN AGENDA ITEMS**
- 3. APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 JANUARY 2021**
- 4. PUBLIC CONSULTATION**

Members of the Public are invited to submit questions, for consideration at the meeting, to the Council by no later than Friday 5 February 2021 at 4.00pm, either in writing delivered to the Parish Council Offices, via email to: [admin@angmering-pc.gov.uk](mailto:admin@angmering-pc.gov.uk) or by telephone: 01903 772124.

You can also request to join the live Zoom meeting by emailing [admin@angmering-pc.gov.uk](mailto:admin@angmering-pc.gov.uk) and requesting the meeting number and password. If you have any questions regarding the app used, please do not hesitate to contact the Clerk.

Members of the public are entitled to speak for 3 minutes.

Please note that these meetings are being recorded for the purpose of minute writing. After the minutes have been written and approved the recording is destroyed.
- 5. THE CLERK'S REPORT ON MATTERS OUTSTANDING FROM PREVIOUS MEETINGS, BUT NOT INCLUDED ON THIS AGENDA, WHICH WILL INCLUDE SPECIFIC UPDATES ON:**
  - a) The attached report
  - b) Any subsequent matters that have arisen since the agenda was set.
- 6. CHAIRMAN'S REPORT**
- 7. REPORT FROM THE WEST SUSSEX COUNTY COUNCILLOR**

**8. REPORTS FROM THE ARUN DISTRICT COUNCILLORS**

**9. NEIGHBOURHOOD PLAN**

Update regarding the Neighbourhood Plan.

**10. CO-OPTION POLICY UPDATE**

To receive the updated Co-option policy for adoption.

**11. COUNCILLOR CO-OPTION**

To consider co-option to fill the vacancy on the Council.

**12. ANGMERING COMMUNITY LAND TRUST – DEED OF VARIATION – FUNDING**

To receive a report regarding the funding needed to complete the Deed of Variation agreed at 9 November 2020 Full Council Meeting.

**13. WSALC – DECIDE HOW TO PROCEED**

To receive a verbal report regarding the current situation and discuss how to proceed.

**14. FINANCIAL RISK REGISTER/GENERAL RISK REGISTER UPDATE**

To receive the updated registers put forward by Governance and Oversight Committee.

**15. HEALTH AND SAFETY POLICY**

To receive the updated Health and Safety Policy for adoption.

**16. COMMUNITY GRANT APPLICATIONS**

No applications have been received this month. The 2020/2021 budget for Community Grants is £3,500. 7 grants totalling £2,463.60 have been approved out of the budget leaving £1036.40 for the rest of the financial year.

**17. 2020/2021 FINANCIAL REPORT**

Statements of the Bank Account Balances and Loans Outstanding as at 31 January 2021. All the below to be signed by a nominated councillor and minuted.

- a) Income and Expenditure compared with the Revised Budget, for the period to 31 January 2021
- b) Lists of cheques and other payments for January 2021.
- c) Bank reconciliation for January 2021.

**18. QUESTIONS ON THE ALREADY CIRCULATED NOTES OF MEETINGS OF PARISH COUNCIL WORKING PARTIES, REPRESENTATIVES ON OTHER ORGANISATIONS OR NOTES ON OTHER MEETINGS ATTENDED.**

**19. QUESTIONS FROM COMMITTEES HELD SINCE THE LAST MEETING**

An opportunity to ask questions resulting from the minutes of the meetings of:

- The Housing, Transport & Planning Committee meeting held on 26 January 2021 by Zoom
- CLEW Committee meeting held on 27 January 2021 by Zoom
- Governance & Oversight Committee meeting on 3 February 2021 by Zoom

**TO CONSIDER ANY URGENT MATTERS, FOR INFORMATION ONLY, ARISING SINCE THE PREPARATION OF THIS AGENDA**

**DATE OF NEXT MEETING**

The next scheduled meeting of the Parish Council is 8 March 2021 at 7pm via Zoom.

..........Katie Herr – Clerk to the Council

Date.....02/02/2021.....